

MEETING MINUTES FOR THE:

**City of Reedsburg - Personnel Committee
Monday, October 1, 2018**

The Personnel Committee for the City of Reedsburg convened in regular session on Monday, October 1, 2018 at 5:00pm at the Reedsburg City Hall – South Conference Room with the following members present:

Phil Peterson, Chair
Dave Knudsen, Alder
Don Hull

Also Present:
City Administrator Stephen Compton
Police Chief Tim Becker

Absent:

Craig Braunschweig, Alder
Vacant Citizen Position

Minutes from August 6, 2018 (no September 2018 meeting):

Moved by Knudsen, seconded by Hull. 3-0, Motion carried.

Item 1a: 3-Year Staffing Plan:

Administrator Compton presented a proposed staffing plan covering the next three years for planning purposes. Administrator Compton also provided information regarding a voluntary-participation retirement program through the State for Fire Department employees, specifically aimed at volunteer fire departments (Special Service Program). After some discussion, the Committee decided to amend the plan to reflect the following motion:

Moved by Hull to “Recommend to Council for consideration, the position of Admin – Accounting Assistant in 2019 with future discussion of funding a fulltime City Administrator position and participating in a special service program for the Fire Department for implementation at a time yet to be determined.” seconded by Knudsen. 3-0, Motion carried.

Item 2a: Closed Session 5:24pm

At 5:24pm, Hull moved for “Consideration of moving into closed session pursuant to Wis. Stat sec 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has

*jurisdiction or exercises responsibility, in particular the Police Market Wage Discussion.”, seconded by Knudsen. **3-0 motion carried.***

Item 2b: Return to Open Session 5:45pm

*At 5:45pm, Moved by Knudsen to return to open session, seconded by Hull. **3-0 motion carried.***

*In open session, Knudsen moved, “To forward, to the Common Council, the Police Department Market Wage Adjustment as presented by Chief Becker, recommending the mid-range adjustment.” Seconded by Hull. **3-0 motion carried.***

Item 3: Adjourn 5:47pm

*Knudsen moved to adjourn, seconded by Hull. **3-0, motion carried.** 5:47pm.*

Timothy M. Becker

Chief of Police
Reedsburg Police Department