

MEETING MINUTES FOR THE:

City of Reedsburg – Personnel Committee

Monday, January 21, 2019

The Personnel Committee for the City of Reedsburg convened in regular session on Monday, January 21, 2019 at 5:00pm (rescheduled from January 7, 2019) at the Reedsburg City Hall – South Conference Room with the following members present:

Alder Phil Peterson, Chair
Alder Dave Knudsen
Alder Craig Braunschweig
Don Hull

Also Present:

Tim Becker, Interim City Administrator
Tiffany Schulte

Absent:

Vacant Citizen Member

Minutes from October 1, 2018 (no November/December 2018 meeting)

Moved by Knudsen, seconded by Hull. 4-0, Motion carried.

Item 1a: Municipal Court Clerk – Hiring update

Becker advised the committee that after five candidates were interviewed, three were selected for final interviews with the Municipal Court Judge, Sandra Cardo-Gorsuch. Judge Cardo-Gorsuch selected Dayna Buchanan. Dayna will be given a conditional offer of employment with an anticipated start date of February 18, 2019.

Item 1b: Accounting Assistant – Hiring Update

Becker advised the Committee of the intent to delay the hiring of this position. A 2019 quarter by quarter evaluation will be completed to determine the future need for this position.

Item 2: Adjourn

Motion to adjourn by Knudsen, seconded by Braunschweig at 5:28pm. 4-0, Motion carried.

Timothy M. Becker

Interim City Administrator