

## January 20, 2020

Commission President, James Krueger, called the regular meeting of the Reedsburg Utility Commission to order on Monday, January 20, 2020 at 4:02 P.M.

### **Roll Call of Commissioners Present:**

James Krueger, President/Citizen Member  
Amy Reine, Secretary/Citizen Member  
David Moon, City Council Member

Mike Gargano, City Council Member  
Mike Glick, Citizen Member-absent

### **Others Present:**

Brett Schuppner, General Manager  
Jon Craker, Water Supervisor  
Dennis Horkan, Electric Supervisor

Terri Gher, Accounting Manager  
Ken Las, Communications Supervisor

### **Approve Agenda:**

Motion made by Amy Reine, seconded by David Moon, to approve the agenda. All Commissioners present voted "aye" (4-0). Motion carried.

### **Public Comment:**

Sally Turpin, WPPI's new Energy Services Representative for Reedsburg, Black River Falls, and Whitehall, was introduced to the Commission.

### **Safety & Training Updates:**

None.

### **Approve Minutes:**

Motion made by Mike Gargano, seconded by Amy Reine, to approve the minutes and place them on file. All Commissioners present voted "aye" (4-0). Motion carried.

### **Financial Update:**

- a) **Treasurer's and Financial Compilation Reports-** Motion made by Amy Reine, seconded by Mike Gargano, to approve the Treasurer's Report and the financial reports. All Commissioners present voted "aye" (4-0). Motion carried.
- b) **Approve Bills-** Motion made by David Moon, seconded by Mike Gargano, to approve: payments paid since the last meeting of \$1,558,086.27; less already approved WPPI power bill & street light loan payment of (\$1,301,330.44); payment net payroll/labor totals of \$116,875.89; for a total paid before the meeting of \$373,631.72. Unpaid checks on the Cash Commitment Report for \$507,793.63; less miscellaneous credits applied to invoices from vendors (\$14,045.71); communications billing credit refunds totaling \$462.24; wire to ATC for Voluntary Addl Capital of \$7,220.0; wire to WPPI for power bill and street light loan payment for \$1,279,752.18. Total checks unpaid before the meeting of \$1,781,182.34. Total disbursements paid of \$2,154,814.06. Upon roll being called all Commissioners present voted "aye" (3-0-1) with James Krueger abstaining. Motion carried.

### **Human Resources Update-Open Positions:**

Job openings currently posted are Receptionist, Communications Installer, Communications

Technician, and Fiber Outside Plant Technician. Interviews for the Receptionist position are currently being held.

**Consider Purchase of an Electric Vehicle (EV):**

Brett presented the bids received. A motion by Mike Gargano, seconded by Amy Reine, to purchase a 2020 Chevy Bolt EV all electric car from Jones Chevrolet, Richland Center with the lowest bid for a total of up to \$28,000.00. Upon roll being called all Commissioners present voted “aye” (4-0). Motion carried.

**Electric Department Update:**

- a) Dennis Horkan, Electric Supervisor, reviewed the electric department updates with the Commission. The department will be starting our annual tree trimming along our overhead lines. The Wisconsin Public Service Commission is performing electric billing audits on all electric utilities over the next few years. Reedsburg Utility has been selected for its audit, so staff will be responding to the PSC’s data requests.

**Water Department Update:**

- a) **Supervisor’s Report-** Jon Craker, Water Supervisor, reviewed the water department updates with the Commission. The department is testing meters and completing cross connection inspections. 2020 water main replacement projects are currently out for bid.
- b) **Consider Verizon Lease Amendment Request-** Verizon proposed an amendment to their current water tower lease agreement with RUC. The Commission reviewed their proposal. No action was taken.

**Telecom Department Update:**

- a) **Supervisor’s Report-** Ken Las, Communications Supervisor, reviewed the fiber department updates with the Commission. The department is working on pulling fiber and splicing along the County Road BD corridor and also near Spring Green. We submitted three PSC Broadband Grant applications for continuing fiber expansion in rural Sauk County. He also discussed the roll out of business hosted phone services.
- b) **Consider and Approve Telecommunications Customer Account Write-Offs (4/1/2019-12/31/2019)-** Motion made by David Moon, seconded by Amy Reine, to approve the telecommunications customer account write-offs presented for a total of \$19.14.
- c) **Marketing Update-** Ken reviewed current promotions and marketing updates with the Commission.

**Commission Concerns:**

None presented.

**Adjourn Meeting:**

Motion made by Mike Gargano, seconded by Amy Reine, to adjourn the meeting at 5:15 P.M. All Commissioners present voted “aye” (4-0). Motion carried.

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Amy Reine, Commission Secretary