JOINT COMMON COUNCIL
AND UTILITY COMMISSION AGENDA
MONDAY, AUGUST 28, 2017
REEDSBURG CITY HALL COUNCIL CHAMBERS
7:00 P.M.

CALL TO ORDER:

ROLL CALL:

PLEDGE OF ALLEGIANCE:

THE COUNCIL WILL RECEIVE INFORMATION ON NON-AGENDA TOPICS BROUGHT BEFORE THE COUNCIL BY MEMBERS OF THE PUBLIC. THE COUNCIL WILL NOT DISCUSS THESE TOPICS, AND WILL NOT TAKE ACTION ON ANY OF THEM AT THIS MEETING.

I. CONSENT AGENDA: (one motion to approve all Consent items)

   I. Approve minutes from the Council meeting held on August 14, 2017.
   B. Approve Operator’s Licenses (New) – Leah Hauser – Location: Reedsburg Shopko.
   C. Approve Operator’s Licenses (New) – Katrina Knight – Location: The Vault.
   D. Approve Operator’s Licenses (New) – Amelia Tzanakas – Location: Reedsburg Travel Plaza.
   E. Approve Operator’s Licenses (New) – Stacy Schroeder – Location: Shopko Hometown.
   F. Approve Operator’s Licenses (New) – Samantha Friend – Location: Touch Down Tavern.
   I. Approve Temporary Class B / Class B Retailers Licenses: Worm Farm Institute – Fermentation Fest - Date: October 7th and 8th, 2017, Location: City Park – Beer Tent.
   J. Approve Temporary Class B / Class B Retailers Licenses: Worm Farm Institute – Fermentation Fest - Date: October 14th and 15th, 2017, Location: City Park – Beer Tent.
   K. Approve Temporary Class B / Class B Retailers Licenses: Reedsburg Wrestling Club – Sportsman’s Night. Date: September 23, 2017, Location: 1403 Viking Dr. – North End Jaycees Building.

II. MAYOR PROCLAMATIONS OR PRESENTATIONS:

   A. Presentation: Fire Department

III. RECOMMENDATIONS FROM BOARDS, COMMITTEES AND COMMISSIONS:

   A. Utility Commission: Approve/Deny RESOLUTION NO. 4302-17. A RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF $6,000,000 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2017B

   B. Community Development: Approve/Deny Ordinance 1850-17. Hold 2nd reading and public hearing on Ordinance 1850-17. An ordinance to rezone property – 233 S. Walnut Street.

IV. GENERAL BUSINESS:

A. Approve/Deny: Authorization to negotiate intergovernmental agreement with the Village of LaValle. Purchase and install the river gauge from Waste Water and Storm Water funds and seek federal grant funds to replace the initial capital purchase. Operating costs to be programmed in the General Fund: Emergency Government budget.

B. Approve/Deny: Resolution 4301-17. A Resolution to approve the 2017-2021 Comprehensive Outdoor Recreation Plan (CORP).

C. Approve/Deny: Resolution 4303-17. A resolution to authorize the sale of 101 Vine Street to the prior owner (under a first right of purchase) who donated the property to the City for the High School – Flip Program. The offer to sale is priced at $78,628.74 which will recover the direct costs of the School District, City and a medical liens expense.

D. Approve/Deny: Resolution 4304-17. A resolution to authorize application for $500,000 in State Trust Funds through Board of Commissioner of Public Lands and approve the Borrowers Promissory Note.

V. OFFICE OF THE MAYOR:

A. Upcoming Community Events

VI. COMMITTEE AND STAFF REPORTS:

Airport Commission  Community Development Authority
Finance Committee  Historic Preservation Commission
Ordinance Committee  Library Commission
Parks and Recreation Committee  Personnel Committee
Plan Commission  Public Works Committee
Utility Commission  Other Commission or Committees or Boards

VII. CITY ADMINISTRATOR REPORTS:

A. 2017 Mid-Year Financial “All-Funds” Report – City Clerk-Treasurer Report
B. 2018 Budget Calendar
C. Monthly City Administrator Report

XIII. ADJOURN

Posted: August 23, 2017

Last Resolution: 4304-17   Last Ordinance: 1850-17

The City of Reedsburg does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by calling (608) 524-6404. To be able to meet the needs of a request for a different format contact the City Clerk-Treasurer at 134 S. Locust Street, Reedsburg, WI at least 48 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.
City of Reedsburg Meeting of the Common Council  
August 14, 2017

Present: Mayor Dave Estes; Aldermen Craig Braunschweig, Jason Schulte, David Moon, Mike Gargano, Calvin Craker, Phil Peterson, and Dave Knudsen.

Absent: Aldermen Heuer, Werner

Others Present: Stephen Compton, Jacob Crosetto, Brian Duvalle, Timothy Becker, Steve Zibell, Matt Scott, Derek Horkan, Sara Jesse, Heidi Olson-Streed, Citizens, Press.

Mayor Estes called the regular session of the Common Council to order at 7:00 p.m. in the Common Council Chambers.

Approve Consent Agenda: Consisting of minutes from the Council meeting held on July 24, 2017; Operator’s Licenses for Duren, Bennett, McNurlen, Krsteva, Nelson, and Cole; and Parade/Special Events Licenses for Trinity Baptist Church – Fall Festival – City Park – October 21, 2017 – 10:00 a.m. to 2:00 p.m., and Wormfarm Institute – Fermentation Fest – City Park – October 6 and 15, 2017 – 11:00 a.m. to 5:30 p.m.

Motion: Craker, Second: Schulte. Motion carried 7-0.

MAYOR PROCLAMATIONS OR PRESENTATIONS:

A. Mayor’s initiative; Administrator’s Work Plan Memorandum – Best Practices for RUC.
   a. Receive and file

RECOMMENDATIONS FROM BOARDS, COMMITTEES, AND COMMISSIONS:

A. Approve/Deny: Item tabled from July 24, 2017 Agenda: Park Impact fees study. Approve City Administrator to enter into contract with Vierbicher for the Impact Fees study.
   a. Motion by Gargano, Second: Braunschweig to approve Park Impact Fees study as presented and authorize the City Administrator to sign the agreement with Vierbicher. Motion carried 7-0.

B. Community Development Authority / CDBG: Approve/Deny CDBG Administration Agreement. Authorize City Administrator to sign and enter into 2 year agreement with MSA (Regional Adm).
   a. Motion by Gargano, Second: Moon to approve the MSA agreement to administer the City of Reedsburg’s CDBG program as presented and authorize the City Administrator to sign the agreement. Motion carried 7-0.

C. Community Development: Resolution 4293-17: Walnut Street Flats. 2nd reading and Public Hearing to abandon the public way (alley) between Parcels: 1016 and 1017 on South Walnut Street.
   a. Motion by Peterson, Second: Schulte to approve Resolution 4293-17 as presented. Motion carried 7-0.
GENERAL BUSINESS

A. Approve/Deny: Resolution 4298-17. Blakeslee Certified Survey Map (CSM) for E6086 Friske Rd; parcel #30-0104. A CSM to divide a parcel into two smaller parcels.
   a. Motion by Gargano, Second: Knudsen to approve Resolution 4298-17. Motion carried 7-0.

B. Approve/Deny: Economic Development Agreement with GRAEF. Authorizing City Administrator to sign the GRAEF Agreement.
   a. Motion by Moon, Second: Braunschweig to approve the agreement with GRAEF as presented and authorize the City Administrator to sign the agreement. Motion carried 7-0.

   a. Motion by Peterson, Second: Gargano to approve Resolution 4299-17 as presented. Motion carried 7-0.

D. Approve/Deny: Resolution: 4300-17. Budget Amendment to recognize Federal Grant 5311 funding for Fund 41 (Taxi Cab-Shared Ride). A resolution authorizing adjusting and alignment of both the Capital Equipment Fund (70) and the Taxi Cab Fund (41).
   a. Motion by Craker, Second: Gargano to approve Resolution 4300-17 as presented. Motion carried 7-0.

Motion to adjourn by Knudsen with a second from Craker. Motion carried 7-0.

Meeting adjourned at 7:57 p.m.

Respectfully submitted,

[Signature]

Jacob Crosetto
City Clerk-Treasurer
Operator License Application
(Pursuant to Reedsburg Ordinance, Section 12.01)

X New □ Renewal □ Provisional - $15.00 □ Operator Fee - $50.00 □ Operator Fee - $25.00

Office Use Only License #2011003421 Provisional # Fee Is Non-Refundable

Filling out your application
- An Operator License is a privilege, not a right. **Any false answers or omissions may result in the denial of your application.**
- This application must be filled out accurately and completely.
- If you have any doubt as to whether to include the facts of a specific incident it is recommended that you disclose the information.
- If you are unsure about how to respond to any questions on this form, check with the City Clerk for clarification.
- Your application will not be processed until you deal with outstanding warrants.
- You can obtain information regarding your arrest and conviction record from the police department, the court with which you interacted, or the Wisconsin Circuit Court Access website at [www.wcca.wicourts.gov/index.xsl](http://www.wcca.wicourts.gov/index.xsl) (CCAP may not provide a comprehensive list of ALL arrests and convictions).

Review of your application
- The Reedsburg Police Department will perform a background check to verify that the information you have provided is complete and accurate.
- If there are concerns about your arrest and/or conviction record as it relates to your application, or if it appears that you falsified or omitted information from your application, you may be called to appear before the Ordinance Committee.
- If you are asked to appear but choose not to do so, your application may be denied.
- **Meetings of the Ordinance Committee are open to the public.**

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>M.I.</th>
<th>E-Mail Address</th>
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</thead>
<tbody>
<tr>
<td>Hauser</td>
<td>Leah</td>
<td>M</td>
<td><a href="mailto:rebishaw@yahoo.com">rebishaw@yahoo.com</a></td>
</tr>
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Residence: Street Address

<table>
<thead>
<tr>
<th>Phone</th>
<th>Date of Birth</th>
<th>Birth Place (City, State)</th>
<th>Race</th>
<th>Sex</th>
<th>Height</th>
<th>Weight</th>
<th>Hair</th>
<th>Eyes</th>
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<tbody>
<tr>
<td>(320) 221-4989</td>
<td>1/1/77</td>
<td>Middletown, MN</td>
<td>W</td>
<td>F</td>
<td>5'1&quot;</td>
<td>140</td>
<td>Blonde</td>
<td>Blue</td>
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</tbody>
</table>

Driver's License Number (State & Number) Place of Employment Contact Person & phone number

| MN | Reedsburg Shopko | Bryan (608) 524-2230 |

Other names, aliases or birth dates ever used

Marcus, Marcus-Vansickle, Mendez

Cities and States lived in since age 18, including where you now reside:

<table>
<thead>
<tr>
<th>City, State</th>
<th>From</th>
<th>To</th>
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<td>Current</td>
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<td>Hutchinson, MN</td>
<td>10/17</td>
<td>6/17</td>
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<tr>
<td>Eden Valley, MN</td>
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<td>10/17</td>
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<tr>
<td>Willmar, MN</td>
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<td>8/14</td>
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<td>Columbia Heights, MN</td>
<td>11/03</td>
<td>8/05</td>
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<td>Maplewood, MN</td>
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<td>St. Cloud, MN</td>
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<td>Maple Lake, MN</td>
<td>10/00</td>
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Indicate whether you are a U.S. Citizen, U.S. Alien, or Temporary Resident

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<tr>
<th>U.S. Citizen</th>
<th>U.S. Alien</th>
<th>Temporary Resident (employment number)</th>
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<tbody>
<tr>
<td>Blaine, MN</td>
<td>Annandale, MN</td>
<td>Anoka, MN</td>
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<tr>
<th>From</th>
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<tr>
<td>1987</td>
<td>6/1997</td>
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**Arrest and Conviction Record**

Since your 17th birthday, have you ever been convicted of a felony or misdemeanor? (Including criminal traffic offenses)

| X Yes | □ No |

As a juvenile, were you ever waived into adult court and convicted of a felony or misdemeanor?

| □ Yes | X No |

Have you ever been convicted by a military court-martial?

| □ Yes | X No |

Have you ever been convicted of disorderly conduct that involved violence against another person?

| □ Yes | X No |

Continue on Reverse Side
### List Any Pending Criminal Charges, Citations or Tickets

<table>
<thead>
<tr>
<th>Year</th>
<th>Location</th>
<th>Charge</th>
<th>At the time of incident were you under the influence of alcohol and/or other drugs?</th>
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### List All Criminal Convictions, Municipal/Ordinance Violations, Citations and Tickets (Excluding Parking Tickets)

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<tbody>
<tr>
<td>2014</td>
<td>Kandiyohi County, Willmar MN</td>
<td>Gross Misdemeanor: Accepting Public Assistance Wrongfully</td>
<td>NO</td>
<td>NO</td>
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Application must be notarized.
The undersigned affirms that he/she made complete and true answers to each question and understands that his/her past record will become part of this application and that the applicant applying for an Operator License is a Wisconsin resident.

Subscribed and sworn before me
This **_7th_** day of **Aug.** 2017

[Signature]
Notary Public

My Commission expires **1-14-18**

Approved by the Common Council on ____________________________ Initials ______

To be filled out by the Reedsburg Police Department

- [ ] Subject has no Criminal Arrest Record with either the Wisconsin State Crime Bureau or with the Reedsburg Police Department
- [ ] Files indicate that subject has the attached Criminal Arrest Record

[Signature]
Reedsburg Police Department Authorized Signature

Date **8/18/17**
WISCONSIN
SELLER / SERVER CERTIFICATION

Trainee Name: Leah Hauser
Date of Completion: 08/06/2017

School Name: 360training.com, Inc.
Certification #: WI-64833

I certify that the above named person successfully completed an approved Learn2Serve Seller/Server course.

COMPLIES WITH WISCONSIN STATUTES 125.04, 125.17, 134.66
Operator License Application
(Pursuant to Reedsburg Ordinance, Section 12.01)

☑ New □ Renewal ☑ Provisional - $15.00 ✔ Operator Fee - $50.00 □ Operator Fee - $25.00
[eff. July of even-numbered years]

Office Use Only
License # 201700355
Provisional # 201700355
Fee Is Non-Refundable

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Last Name: Knight
First Name: Katrina
M.I. L
E-Mail Address: K1Knight2010@gmail.com

Residence: Street Address: 414 E Main St
City: Reedsburg
State: WI
Zip: 53959

Phone: 608-393-6063
Date of Birth: 3-25-1980
Birth Place (City, State): Baraboo, WI
Race: W
Sex: F
Height: 5'8"
Weight: 130
Hair: Bro
Eyes: Bro

Driver's License Number (State & Number): 2222222222
Place of Employment: The Vault
Contact Person & phone number: Adam Kaney

Other names, aliases or birth dates ever used:
Katrina Lynn Rabine

Cities and States lived in since age 18, including where you now reside:

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<tr>
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<tr>
<td>Baraboo</td>
<td>18</td>
<td>20</td>
</tr>
<tr>
<td>Reedsburg</td>
<td>20</td>
<td>30</td>
</tr>
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</table>

Indicate whether you are a U.S. Citizen, U.S. Alien, or Temporary Resident
☐ U.S. Citizen ☐ Alien ☐ Temporary Resident (employment number)

Arrest and Conviction Record
Since your 17th birthday, have you ever been convicted of a felony or misdemeanor? (Including criminal traffic offenses)
☐ Yes □ No
As a juvenile, were you ever waived into adult court and convicted of a felony or misdemeanor?
☐ Yes □ No
Have you ever been convicted by a military court-martial?
☐ Yes □ No
Have you ever been convicted of disorderly conduct that involved violence against another person?
☐ Yes □ No

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<tbody>
<tr>
<td>'07</td>
<td>Baraboo</td>
<td>DUI</td>
<td>yes</td>
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<td>'11</td>
<td>Baraboo</td>
<td>2nd DUI</td>
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<td>no</td>
</tr>
<tr>
<td>08</td>
<td></td>
<td>DC</td>
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Subscribed and sworn before me
This ___ day of Aug 14, 2017

[Signature]
Notary Public

My Commission expires __________

Approved by the Common Council on ________________ Initials ________

To be filled out by the Reedsburg Police Department

☐ Subject has no Criminal Arrest Record with either the Wisconsin State Crime Bureau of with the Reedsburg Police Department
☐ Files indicate that subject has the attached Criminal Arrest Record

Reedsburg Police Department Authorized Signature __________ Date 8/15/17
SELLER/SERVER CERTIFICATION

WISCONSIN

Date of Completion: 02/25/2015
Trainee Name: Katrina Knight

Certification #: WI-17926
School Name: 360training.com, Inc.

LearnServe Seller/Server course
successfully completed in approved certifying that the above named person

[Signature]

Complies with Wisconsin Statutes 125.04, 125.17, 134.66
Operator License Application
(Pursuant to Reedsburg Ordinance, Section 12.01)

☐ New  □ Renewal  ☒ Provisional - $15.00  ☐ Operator Fee - $50.00  ☐ Operator Fee - $25.00

Office Use Only
License # 2017003422 Provisional #2017003422 Fee Is Non-Refundable

Filling out your application
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Last Name: Tsanakas  First Name: Amelia  M.I.:  E-Mail Address: Daisygirl222@com

Residence: Street Address: 2231 michael ct  City: Reedsburg
State: wi  Zip: 53959
Phone: 408-495-8487  Date of Birth: 4/8/24  Birth Place (City, State): Chicago
Race: W  Sex: F  Height: 5'10"  Weight: 150  Hair: B  Eyes: B

Driver's License Number (State & Number): 524-0888  Place of Employment: Travel Plaza
Contact Person & phone number: Anne  608-524-0888

Other names, aliases or birth dates used:

Cities and States lived in since age 18, including where you now reside:

<table>
<thead>
<tr>
<th>City</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chicago</td>
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</tr>
<tr>
<td>Wisconsin</td>
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</table>

Indicate whether you are a U.S. Citizen, U.S. Alien, or Temporary Resident
- ☐ U.S. Citizen  ☐ Alien  ☐ Temporary Resident (employment number)

Arrest and Conviction Record
Since your 17th birthday, have you ever been convicted of a felony or misdemeanor?
(Including criminal traffic offenses)  ☐ Yes  ☒ No
As a juvenile, were you ever waived into adult court and convicted of a felony or misdemeanor?  ☐ Yes  ☒ No
Have you ever been convicted by a military court-martial?  ☐ Yes  ☒ No
Have you ever been convicted of disorderly conduct that involved violence against another person?  ☐ Yes  ☒ No

Continue on Reverse Side
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### List All Criminal Convictions, Municipal/Ordinance Violations, Citations and Tickets

(Excluding Parking Tickets)

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</table>

Application must be notarized.
The undersigned affirms that he/she made complete and true answers to each question and understands that his/her past record will become part of this application and that the applicant applying for an Operator License is a Wisconsin resident.

Subscribed and sworn before me
This 14th day of August, 2017
Anita M Young
Notary Public
My Commission expires 11-03-17

Approved by the Common Council on ___________ Initials _________

To be filled out by the Reedsburg Police Department

☐ Subject has no Criminal Arrest Record with either the Wisconsin State Crime Bureau of with the Reedsburg Police Department
☐ Files indicate that subject has the attached Criminal Arrest Record

Reedsburg Police Department Authorized Signature: ___________ Date: 8/15/17
SELLER / SERVER CERTIFICATION

WISCONSIN

Certification #: WI-644186
School Name: 360training.com, Inc.
Trainee Name: Amelia T. Sanakas
Date of Completion: 07/26/2017

Learn2Serve Seller/Server course.
Successfully completed an approved
certify that the above named person

Signature:
Operator License Application  
(Pursuant to Reedsburg Ordinance, Section 12.01)

New ☒ Renewal ☐  Provisional - $15.00 ☐ Operator Fee - $50.00 ☐ Operator Fee - $25.00  
License #: 201001323  Provisional #: 8-17-17  
Fee Is Non-Refundable  
(ad 2017001323 Provisional 8-17-17)  

Filling out your application  
- An Operator License is a privilege, not a right. Any false answers or omissions may result in the denial of your application.  
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<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>M.I.</th>
<th>E-Mail Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Schroeder</td>
<td>Stacy</td>
<td>L</td>
<td><a href="mailto:iloverandy4ever@gmail.com">iloverandy4ever@gmail.com</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Residence: Street Address</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
</tr>
</thead>
<tbody>
<tr>
<td>E8477 Old Ironon Rd</td>
<td>Reedsburg</td>
<td>WI</td>
<td>53959</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Phone</th>
<th>Date of Birth</th>
<th>Birth Place (City, State)</th>
<th>Race</th>
<th>Sex</th>
<th>Height</th>
<th>Weight</th>
<th>Hair</th>
<th>Eyes</th>
</tr>
</thead>
<tbody>
<tr>
<td>986 415 9668</td>
<td>1970-03-12</td>
<td>Reedsburg, WI</td>
<td>W</td>
<td>F</td>
<td>5'7&quot;</td>
<td>140 lbs</td>
<td>Red</td>
<td>Blue</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Driver's License Number (State &amp; Number)</th>
<th>Place of Employment</th>
<th>Contact Person &amp; phone number</th>
</tr>
</thead>
<tbody>
<tr>
<td>WI 3123</td>
<td>Shopko Hometown</td>
<td>Bryan Blackard 608-554-0200</td>
</tr>
</tbody>
</table>

Other names, aliases or birth dates ever used

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<tbody>
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<td></td>
</tr>
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Indicate whether you are a U.S. Citizen, U.S. Alien, or Temporary Resident  
☒ U.S. Citizen ☐ Alien ☐ Temporary Resident (employment number)

| Arrest and Conviction Record |  
|------------------------------|---|
| Since your 17th birthday, have you ever been convicted of a felony or misdemeanor? | ☐ Yes ☒ No |
| (Including criminal traffic offenses) |  
| As a juvenile, were you ever waived into adult court and convicted of a felony or misdemeanor? | ☐ Yes ☒ No |
| Have you ever been convicted by a military court-martial? | ☐ Yes ☒ No |
| Have you ever been convicted of disorderly conduct that involved violence against another person? | ☐ Yes ☒ No |

Continue on Reverse Side
### List Any Pending Criminal Charges, Citations or Tickets

<table>
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<th>Year</th>
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### List All Criminal Convictions, Municipal/Ordinance Violations, Citations and Tickets (Excluding Parking Tickets)

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Application must be notarized.
The undersigned affirms that he/she made complete and true answers to each question and understands that his/her past record will become part of this application and that the applicant applying for an Operator License is a Wisconsin resident.

Signed and sworn before me
This 19th day of August, 2017

[Signature]
Notary Public

Applicant's Signature

My Commission expires 11-03-17

Approved by the Common Council on

Initials

To be filled out by the Reedsburg Police Department

- [x] Subject has no Criminal Arrest Record with either the Wisconsin State Crime Bureau or with the Reedsburg Police Department
- [ ] Files indicate that subject has the attached Criminal Arrest Record

[Signature]
Reedsburg Police Department Authorized Signature

Date 8-18-17
Certification # W1-65502

School Name: 360training.com, Inc.

Seller / Server Certification

Wisconsin

Date of Completion: 08/17/2017
Trainee Name: Stacy Schroeder

Learn2Serve Seller/Server course successfully completed and approved certificate that the above named person

[Signature]

Complies with Wisconsin Statutes 125.04, 125.17, 134.66

P.O. Box 442-1149

Corporate Headquarters

4201 Bradley Rd. Suite 100

Austin, Texas 78727

3601 E. Buena Vista Blvd.

Vacaville, CA 95688-2167
Operator License Application  
(Pursuant to Reedsburg Ordinance, Section 12.01)

**New**  □ Renewal  Provisional - $15.00  □ Operator Fee - $50.00  □ Operator Fee - $25.00

Office Use Only  License  Provisional #

**Fee Is Non-Refundable**

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</tr>
</thead>
<tbody>
<tr>
<td>Friend</td>
<td>Samantha</td>
<td>D</td>
<td><a href="mailto:sdf.cupcakes@gmail.com">sdf.cupcakes@gmail.com</a></td>
</tr>
</tbody>
</table>

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<td>53959</td>
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<th>Height</th>
<th>Weight</th>
<th>Hair</th>
<th>Eyes</th>
</tr>
</thead>
<tbody>
<tr>
<td>608 415 0264</td>
<td></td>
<td>Racine, WI</td>
<td>Asian</td>
<td>F</td>
<td>5'3</td>
<td>185</td>
<td>Br/Bc</td>
<td>Hazel</td>
</tr>
</tbody>
</table>

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<tr>
<td></td>
<td>TOUCH DOWN TAX</td>
<td>Karl Walker 524 6724</td>
</tr>
</tbody>
</table>

Other names, aliases or birth dates ever used

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<tr>
<th>Cities and States lived in since age 18, including where you now reside:</th>
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<tbody>
<tr>
<td>Houston, TX</td>
<td>2013</td>
<td>2014</td>
</tr>
<tr>
<td>Cypress, TX</td>
<td>2014</td>
<td>2017</td>
</tr>
<tr>
<td>Reedsburg, WI</td>
<td>2017</td>
<td></td>
</tr>
</tbody>
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Indicate whether you are a U.S. Citizen, U.S. Alien, or Temporary Resident
- U.S. Citizen  □ Alien  □ Temporary Resident (employment number )

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<td>Since your 17th birthday, have you ever been convicted of a felony or misdemeanor?</td>
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<td>(Including criminal traffic offenses)</td>
</tr>
<tr>
<td>□ Yes  □ No</td>
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<tr>
<td>As a juvenile, were you ever waived into adult court and convicted of a felony or misdemeanor?</td>
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<tr>
<td>□ Yes  □ No</td>
</tr>
<tr>
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</tr>
<tr>
<td>□ Yes  □ No</td>
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<tr>
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**List All Criminal Convictions, Municipal/Ordinance Violations, Citations and Tickets**

(Excluding Parking Tickets)

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Applicants Signature

Kareen Muska
Notary Public

My Commission expires 1-14-18

Approved by the Common Council on

Initials

To be filled out by the Reedsburg Police Department

☑ Subject has no Criminal Arrest Record with either the Wisconsin State Crime Bureau or with the Reedsburg Police Department

☑ Files indicate that subject has the attached Criminal Arrest Record

Reedsburg Police Department Authorized Signature 8/22/17
Certificate # 6727195

Texas Alcoholic Beverage Commission

Samantha Friend

has completed a TABC approved Seller Training Program.

Expiration date: 01/22/2019

Andria Clark

Trainee's Name

Trainer Signature

TABC Approved

Selr Training School

454-50S
Operator License Application  
(Pursuant to Reedsburg Ordinance, Section 12.01)

[Box checked: Renewal]  
[Box checked: Operator Fee - $50.00]  
[Box checked: Provisional - $15.00]  
[Box checked: Operator Fee - $25.00]  
[Handwritten note: Pa B-17-17]

[Handwritten note: Fee is Non-Refundable]

Filling out your application
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Last Name: Nitti  |  First Name: Cinnamon  |  M.I.: m  |  E-Mail Address: jmclj@hushmail.com

City: Reedsburg  |  State: WI  |  Zip: 53959

Date of Birth: 6/18/1964  |  Race: Female

Birth Place (City, State): Madison, WI  |  Height: 5'0"  |  Weight: 140 lbs

Other names, aliases or birth dates ever used:
- Cinnamon Schmelzer, Cindy

CITIES AND STATES LIVED IN SINCE AGE 18, INCLUDING WHERE YOU NOW RESIDE:
- Madison, WI, Middleton, WI, Hazelwood, MO,
- Tulsa, OK, DeForest, WI, Waunakee, WI
- Lodi, WI, Merritt Island, Melbourne, Melbourne Beach, Satellite Beach, FL
- Reedsburg, WI, Now

Indicate whether you are a U.S. Citizen, U.S. Alien, or Temporary Resident
- ☑ U.S. Citizen  □ Alien  □ Temporary Resident (employment number)

ARREST AND CONVICTION RECORD
Since your 17th birthday, have you ever been convicted of a felony or misdemeanor? (Including criminal traffic offenses)
- ☑ Yes  □ No

As a juvenile, were you ever waived into adult court and convicted of a felony or misdemeanor?
- □ Yes  □ No

Have you ever been convicted by a military court-martial?
- □ Yes  □ No

Have you ever been convicted of disorderly conduct that involved violence against another person?
- □ Yes  □ No

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<td>15</td>
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**Application must be notarized.**

The undersigned affirms that he/she made complete and true answers to each question and understands that his/her past record will become part of this application and that the applicant applying for an Operator License is a Wisconsin resident.

Subscribed and sworn before me
This 17th day of August, 2017

[Signature]
Notary Public

My Commission expires 11-03-17

Approved by the Common Council on ___________________ Initials _______

### To be filled out by the Reedsburg Police Department

- □ Subject has no Criminal Arrest Record with either the Wisconsin State Crime Bureau or the Reedsburg Police Department
- □ Files indicate that subject has the attached Criminal Arrest Record

[Signature] 8/12/17
Reedsburg Police Department Authorized Signature Date
August 28, 2017

To: David Moon, Chair  
City of Reedsburg Ordinance Committee

From: Timothy M. Becker  
Chief of Police

Re: Operator’s License Application – Kristina M Rego

I received an application for an operator’s permit from Katrina Rego. I submission to the Ordinance Committee, I perform a background investigation to determine if the applicant qualifies within the City’s accepted guidelines.

Ms. Rego has the following convictions:

<table>
<thead>
<tr>
<th>Charged</th>
<th>Offense</th>
<th>Convicted</th>
</tr>
</thead>
</table>

Guideline 2: The City of Reedsburg Policy Guidelines prohibits the issuance of an Operator’s License to anyone who has been “convicted of any federal or state law or local ordinance...for any offense within the last five (5) years in the following subcategories...: (c) Drug-related offenses including, but not necessarily limited to, any offense involving the sale or possession of narcotics or other controlled substances,“. (emphasis added)

Ms. Rego was stopped and arrested for OWI on 3/7/2017 with a BAC of .22 at 2:30am on E. Main Street, operating without her headlamps lit. Marijuana and a pipe used for smoking marijuana was found in her vehicle.

Based on the City Guidelines, Ms. Rego would be prohibited from being issued a license until 4/12/2019, barring any other violations that could affect his ability to be licensed. Ms. Rego failed to disclose any convictions on her application, a violation of Guideline 6.
Operator License Application
(Pursuant to Reedsburg License Ordinance, Section 12.01)

New □ Renewal □ Provisional - $15.00 □ Operator Fee - $50.00 □ Operator Fee - $25.00

Office Use Only License # 1003244 Provisional Fee Is Non-Refundable

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Last Name Rego
First Name Kristina
M.I. M
E-Mail Address krego3@gmail.com

Residence Street Address 425 N. Locust St.
City Reedsburg
State WI
Zip 53959

Phone Date of Birth Race Sex Height Weight Hair Eyes
608-434-3580 Anchorage, AK W F 5'4" 140 blonde brown

Driver's License Number (State & Number) Place of Employment Contact Person & phone number

Other names, aliases or birth dates ever used Kristina Swan (Maiden)

Cities and States lived in since age 18, including where you now reside:

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<thead>
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<tr>
<td>03</td>
<td>05</td>
</tr>
<tr>
<td>05</td>
<td>07</td>
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Winona, MN
Minneapolis, MN

Indicate whether you are a U.S. Citizen, U.S. Alien, or Temporary Resident
• U.S. Citizen □ Alien □ Temporary Resident (employment number)

Arrest and Conviction Record
Since your 17th birthday, have you ever been convicted of a felony or misdemeanor? (Including criminal traffic offenses)
□ Yes X No

As a juvenile, were you ever waived into adult court and convicted of a felony or misdemeanor?
□ Yes X No

Have you ever been convicted by a military court-martial?
□ Yes X No

Have you ever been convicted of disorderly conduct that involved violence against another person?
□ Yes X No

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Application must be notarized.
The undersigned affirms that he/she made complete and true answers to each question and understands that his/her past record will become part of this application and that the applicant applying for an Operator License is a Wisconsin resident.

Subscribed and sworn before me
This **11** day of **August**, **2017**

[Signature]
Notary Public

[Signature]
Applicants Signature

My Commission expires **8-31-20**

Approved by the Common Council on ____________________________ Initials ____________________________

To be filled out by the Reedsburg Police Department

- [ ] Subject has no Criminal Arrest Record with either the Wisconsin State Crime Bureau or with the Reedsburg Police Department
- [X] Files indicate that subject has the attached Criminal Arrest Record

[Signature]
Reedsburg Police Department Authorized Signature

**8/15/17**
Date
List Any Pending Criminal Charges, Citations or Tickets

<table>
<thead>
<tr>
<th>Year</th>
<th>Location</th>
<th>Charge</th>
<th>At the time of incident were you under the influence of alcohol and/or other drugs?</th>
<th>Did the incident occur in or around an establishment that serves alcohol?</th>
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List All Criminal Convictions, Municipal/Ordinance Violations, Citations and Tickets
(Excluding Parking Tickets)

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<th>Year</th>
<th>Location</th>
<th>Charge</th>
<th>At the time of incident were you under the influence of alcohol and/or other drugs?</th>
<th>Did the incident occur in or around an establishment that serves alcohol?</th>
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Application must be notarized.
The undersigned affirms that he/she made complete and true answers to each question and understands that his/her past record will become part of this application and that the applicant applying for an Operator License is a Wisconsin resident.
Subscribed and sworn before me
This ___ day of ____________ 2017

[Signature]
Notary Public
BLAKE J. DUREN
Notary Public
State of Wisconsin

Applicants Signature
My Commission expires ____________

Approved by the Common Council on ____________________________ Initials _______

To be filled out by the Reedsburg Police Department
☐ Subject has no Criminal Arrest Record with either the Wisconsin State Crime Bureau of with the Reedsburg Police Department
☒ Files indicate that subject has the attached Criminal Arrest Record

[Signature]
Reedsburg Police Department Authorized Signature

8/15/17
Date
WISCONSIN
SELLER / SERVER CERTIFICATION

Trainee Name: Kristina Rego
Date of Completion: 08/02/2017

School Name: 360training.com, Inc.
Certification #: WI-64640

certify that the above named person successfully completed an approved Learn2Serve Seller/Server course.

COMPLIES WITH WISCONSIN STATUTES 125.04, 125.17, 134.66
Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE $ 10.00 Application Date: 8/5/2017

[ ] Town [ ] Village [ ] City of REEDSBURG

[ ] County of SAUK

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 12:00 noon and ending 5 PM and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) ➔

☐ Bona fide Club N.P. ☐ Church ☐ Lodge/Society

☐ Chamber of Commerce or similar Civic or Trade Organization

☐ Veteran's Organization ☐ Fair Association

(a) Name Wormfarm Institute

(b) Address 28 E. Main St. Reedsburg 53959

[ ] Town [ ] Village [ ] City

(c) Date organized MAY 2000

(d) If corporation, give date of incorporation MAY 2000

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:

President Blake Duren

Vice President Executive Director - Donn Newnicht - E7904 Bom Blvd Rd

Secretary Sarah Liddy - W13615 Nelson Rd, W1 Ralles WI 53945

Treasurer Jake Morrison - 1933 Keyes Ave, Madison WI 53711

(g) Name and address of manager or person in charge of affairs: Donna Newnicht & Jay Armstrong

E7904 Bom Blvd Rd Reedsburg

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will Be Stored:

(a) Street number CITY PARK beer tent Reedsburg

(b) Lot Block

(c) Do premises occupy all or part of building? ☒

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. Name of Event

(a) List name of the event Fermentation Fest

(b) Dates of event October 7, 8

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Wormfarm Institute

(Name of Organization)

Officer

(Signature/date)

Officer

(Signature/date)

Officer

(Signature/date)

Date Filed with Clerk 8-11-17

Date Granted by Council

License No. 2381/8 8/1/17

Wisconsin Department of Revenue
Additional Information

May be Granted and Issued only to:
(1) Bona fide clubs.
(2) State, county, or local fair associations, or agricultural societies.
(3) Churches, lodges, or societies that have been in existence for at least 6 months prior to the date of application.
(4) Posts of veterans organizations.
(5) Chambers of commerce or similar civic or trade organizations organized under ch. 181, Wis. Stats.

Application:
(1) Filing: In writing, for each event, on Form AT-315.
(2) The local licensing authority may act on application or authorize an official or body of the municipality to issue the license. (ss. 125.26(1) and 125.51(1)(a), Wis. Stats.)
(3) The written application shall be filed with the clerk of the municipality in which premises are located:
   Class "B" (Beer):
      a. The governing body shall establish any waiting period before granting a license for events lasting less than 4 days (s. 125.04(3)(f), Wis. Stats.)
      b. At least 15 days prior to the granting of the license for events lasting 4 or more days.
   "Class B" (Wine):
      The application shall be filed with the clerk of the local municipality in which the event will be held at least 15 days prior to the granting of the license.
(4) Seller’s Permit: Sec. 77.54 (7m), Wis. Stats., provides an exemption from Wisconsin sales and use taxes relating to certain sales by a nonprofit organization. Check the box if your organization qualifies for the exemption and therefore is not required to hold a seller’s permit.
(5) Publication: Not required.

Fee: Determined by the municipality, but may not exceed $10. (Exception: No additional fee may be charged if organization is applying for both a Temporary Class “B” and a Temporary “Class B” license for the same event.)

Duration: The day, or consecutive days, that the specified event is in progress. A municipality may issue up to 20 licenses to the same licensee for a single event, if each license is issued for the same date and time.

Restrictions:
(1) License may not be issued to individuals.
(2) Licenses to organizations, other than ex-servicemen’s organizations, can be issued only for a picnic or similar gathering. They may not be issued for business or social meetings of the organization.
(3) Licenses for club or organization meetings may be issued only to ex-servicemen’s posts.
(4) License may cover either a specified area or the entire picnic grounds.
(5) License issued to a county or district fair must cover the entire fairground (ss. 125.26(6) and 125.51(10), Wis. Stats.)
(6) No license to clubs having any indebtedness to any wholesaler for more than 15 days for beer (s. 125.33(7), Wis. Stats.) and 30 days for wine (s. 125.69(4)(b), Wis. Stats.)
(7) Licensed operator(s) must be present at all times (ss. 125.26(8), 125.32(2) - Beer; 125.51(10), 125.68(2) - Wine; 125.17)
(8) The licensed club, club members, or any other persons are not permitted to possess intoxicating liquor on licensed premises on the Temporary Class “B”/"Class B” licensed picnic area. (s. 125.32(6), Wis. Stats.)
(9) Not more than 2 wine licenses may be issued to any club, county or local fair association, agricultural association, church, lodge, society, chamber of commerce or similar civic or trade organization or veterans’ post in any 12 month period. A municipality may issue up to 20 wine licenses to the same licensee if: 1) each license is issued for the same date and times, 2) the licensee is the sponsor of an event held at multiple locations within the municipality on this date and at these times, 3) an admission fee is charged for participation in the event and no additional fee is charged for service of alcohol beverages at the event, and 4) within the immediately preceding 12-month period, the municipality has issued these multiple licenses for fewer than 2 events. In addition, each event for which multiple licenses are issued shall count as one license toward the 2-license limit.
(10) Licensed organizations must purchase their product from a licensed wholesaler.

NOTE: Most coolers presently on the market have a fermented malt beverage base allowing sale under a beer license, e.g. Bartles and James, Seagrams, etc.
Fermentation Fest

A Live Culture Convergence

Presented by Wormfarm Institute

Reedsburg, Wisconsin

October 6-8 & 13-15, 2017

fermentationfest.com
CITY PARK FOOD CHAIN
A MARKETPLACE OF FERMENTED FOOD, ART, BEER, & IDEAS
DOWNTOWN REEDSBURG
WEEKEND HOURS: 11 A.M.–5 P.M.

FOOD VENDORS INCLUDE:
Chef K. Clark Pickles and Preserves
Small batches, lovingly crafted, featuring Beer Jelly
Echo Valley Farm
Apple cider, apple butter, pie, tea, lip balm, salve & more
Fizzology Foods
Delicious, nutritious fermented local organic veggies
Hidden Valley Mushroom Farm
Local mushroom grower since 1992, many varieties
Lodge Coffee Roasters
Hand crafted and locally roasted, purely artisanal
Roots Chocolates
International award-winning chocolates
Slow Food UW
Student-run not for profit, fermented fare and treats
Whimsy Dish Catering
Friendly folks serving hearty meals; fresh, local ingredients
Wisconsin River Meats
The finest artisan sausages and specialty smoked meat

NEW THIS YEAR! BEER TENT!

Corner Pub & Brewery
100 Main Street, Reedsburg
“The oldest operating tavern in Sauk County”

Home-Brewed Beer and Pub Fare
“Family-Priced”

Come for the Beer, and stay for the Food
Operating our 2BBL brewhouse since 1996
Open Monday - Sat 10:30 AM, Sunday 11:00

FERMENTATION SUPPLIES
Beer | Wine
Cider | Mead
Kombucha
FREE ADVICE
FAST SHIPPING
1919 Monroe St.
Madison, WI

WINE AND HOP SHOP
wineandhop.com
Fermentation Fest 2017

Food Chain in City Park / Draft

- Music in Bandshell
- Temporary Art Installation—TBD
- Lodée Coffee
- Hidden Valley Mushrooms
- Echo Valley Farm
- UW Slow Food
- Whimsy Dish Catering
- WI Rivermeats
- Fizzology
- Roots Chocolates
- Chef K Pickles and Preserves

Food Vendors: Including
- 3 – 4 local craft beer vendors
- Beer Tent 20x40 with fence 40x60

October 7, 8, 14, 15, open 11-5

A marketplace of food, beer, art and ideas
Mosaic mosaic 6 ft 5th Floor - Sear Planer
Mosaic mosaic Floor 6 ft 5th
Four Parts Fermentation Fermentation
Wall Face
Electric Electric
Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE $10.00

☐ Town ☐ Village ☑ City of REEDSBURG

County of SAUK

Application Date: 8/5/2017

The named organization applies for: (check appropriate box(es),)

☑ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

At the premises described below during a special event beginning 12 noon and ending 5 PM and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) → ☑ Bona fide Club NO. ☑ Church ☐ Lodge/Society

☐ Chamber of Commerce or similar Civic or Trade Organization

☐ Veteran's Organization ☐ Fair Association

(a) Name Wormfarm Institute

(b) Address 28 E. Main St. Reedsburg WI 53951

(c) Date organized MAY 2000

(d) If corporation, give date of incorporation May 2000

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☑

(f) Names and addresses of all officers:

President Blake Passion

Vice-President ED DONNA NEWBURY 17904 BRIAN BLUFF RD, REEDSBURG, WI

Secretary Jake Morrison 1833 KEYS AVE, MADISON, WI

Treasurer Sarah Lloyd 13615 Nelson Rd, WI Deeds

(g) Name and address of manager or person in charge of affair: JAY SALINAS 17904 BRIAN BLUFF RD, REEDSBURG

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will Be Stored:

(a) Street number CITY PARK beer tent REEDSBURG

(b) Lot Block

(c) Do premises occupy all or part of building? ☑

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. Name of Event

(a) List name of the event Fermentation Fest

(b) Dates of event October 14, 14

DEclaration

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Wormfarm Institute

(Name of Organization)

Signature/Date

Officer

Signature/Date

Officer

Signature/Date

Date Filed with Clerk 8-11-17

Date Reported to Council or Board

License No. 23818

Wisconsin Department of Revenue
Additional Information

May be Granted and Issued only to:
(1) Bona fide clubs.
(2) State, county, or local fair associations, or agricultural societies.
(3) Churches, lodges, or societies that have been in existence for at least 6 months prior to the date of application.
(4) Posts of veterans organizations.
(5) Chambers of commerce or similar civic or trade organizations organized under ch. 181, Wis. Stats.

Application:
(1) Filing: In writing, for each event, on Form AT-315.
(2) The local licensing authority may act on application or authorize an official or body of the municipality to issue the license. (ss. 125.26(1) and 125.51(1)(a), Wis. Stats.)
(3) The written application shall be filed with the clerk of the municipality in which premises are located:
   Class "B" (Beer):
   a. The governing body shall establish any waiting period before granting of a license for events lasting less than 4 days (s. 125.04(3)(f), Wis. Stats.)
   b. At least 15 days prior to the granting of the license for events lasting 4 or more days.
   "Class B" (Wine): The application shall be filed with the clerk of the local municipality in which the event will be held at least 15 days prior to the granting of the license.
(4) Seller's Permit: Sec. 77.54 (7m), Wis. Stats., provides an exemption from Wisconsin sales and use taxes relating to certain sales by a nonprofit organization. Check the box if your organization qualifies for the exemption and therefore is not required to hold a seller's permit.
(5) Publication: Not required.

Fee: Determined by the municipality, but may not exceed $10. (Exception: No additional fee may be charged if organization is applying for both a Temporary Class "B" and a Temporary "Class B" license for the same event.)

Duration: The day, or consecutive days, that the specified event is in progress. A municipality may issue up to 20 licenses to the same licensee for a single event, if each license is issued for the same date and time.

Restrictions:
(1) License may not be issued to individuals.
(2) Licenses to organizations, other than ex-servicemen's organizations, can be issued only for a picnic or similar gathering. They may not be issued for business or social meetings of the organization.
(3) Licenses for club or organization meetings may be issued only to ex-servicemen's posts.
(4) License may cover either a specified area or the entire picnic grounds.
(5) License issued to a county or district fair must cover the entire fairground (ss. 125.26(6) and 125.51(10), Wis. Stats.)
(6) No license to clubs having any indebtedness to any wholesaler for more than 15 days for beer (s. 125.33(7), Wis. Stats.) and 30 days for wine (s. 125.69(4)(b), Wis. Stats.)
(7) Licensed operator(s) must be present at all times (ss. 125.26(6), 125.32(2) - Beer; 125.51(10), 125.68(2) - Wine; 125.17)
(8) The licensed club, club members, or any other persons are not permitted to possess intoxicating liquor on licensed premises on the Temporary Class "B"/"Class B" licensed picnic area. (s. 125.32(6), Wis. Stats.)
(9) Not more than 2 wine licenses may be issued to any club, county, or local fair association, agricultural association, church, lodge, society, chamber of commerce or similar civic or trade organization or veterans' post in any 12 month period. A municipality may issue up to 20 wine licenses to the same licensee if: 1) each license is issued for the same date and times, 2) the licensee is the sponsor of an event held at multiple locations within the municipality on this date and at these times, 3) an admission fee is charged for participation in the event and no additional fee is charged for service of alcohol beverages at the event, and 4) within the immediately preceding 12-month period, the municipality has issued these multiple licenses for fewer than 2 events. In addition, each event for which multiple licenses are issued shall count as one license toward the 2-license limit.
(10) Licensed organizations must purchase their product from a licensed wholesaler.

NOTE: Most coolers presently on the market have a fermented malt beverage base allowing sale under a beer license, e.g. Bartles and James, Seagrams, etc.
Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE $ 10.00

□ Town  □ Village  □ City of  REEDSBURG  County of  SAUK

Application Date: 8-17-17

The named organization applies for: (check appropriate box(es).

X A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.28(6), Wis. Stats.
□ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

At the premises described below during a special event beginning Sat 9/23/17 and ending Sept 23, 2017 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) → □ Bona fide Club  □ Church  □ Lodge/Society
   □ Chamber of Commerce or similar Civic or Trade Organization  □ Veteran's Organization  □ Fair Association

   (a) Name  Reedsburg Youth Wrestling Club
   (b) Address  PO Box 52, Reedsburg WI

   (c) Date organized
   (d) If corporation, give date of incorporation
   (e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: □

   (f) Names and addresses of all officers:
      President  Matt Fry  85511 City Rd S, Reedsburg WI 53959
      Vice President  SHEAN SEVERSON  E5092 Narrows Creek Rd, Reedsburg WI 53949
      Secretary  Janelle Curtin  S4592 Dense Rd, Reedsburg WI 53959
      Treasurer  Melanie Schinker  64045 Rock Elm Rd, Rock Spring WI 53961

   (g) Name and address of manager or person in charge of affairs: Matt Fry, see above

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will Be Stored:
   (a) Street number 1403 Viking Dr, Reedsburg WI 53959
   (b) Lot
   (c) Do premises occupy all or part of building?  PART
   (d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: North End Jaycee Building

3. Name of Event
   (a) List name of the event  Sportsmen's Night
   (b) Dates of event  Sat, Sept 23, 2017

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Reedsburg Youth Wrestling

Officer  8-16-17

Officer

Date Filed with Clerk  8-17-2017

Date Granted by Council

License No.

Wisconsin Department of Revenue
To: Mayor and Common Council and Utility Commission  
Prepared By: Stephen P. Compton, City Administrator  
Date of Meeting: August 28, 2017

Subject: RESOLUTION NO. 4302-17  A RESOLUTION AUTHORIZING THE  
ISSUANCE AND SALE OF $6,000,000 GENERAL OBLIGATION  
REFUNDING BONDS, SERIES 2017B

BACKGROUND AND REQUEST

On May 8, 2017, a Report on Refinancing Communications Utility Debt was presented to and approved by the Commission and Common Council. The Report contained the detail for the refinancing of two pieces of existing Communications Utility Debt.

Refinancing #1 was the refinancing of the 2015 State Trust Fund Loan for interest savings. This refinancing was completed June 1, 2017 at a true interest rate of 2.99% and produced a final net interest savings of $516,728 over the 18-year life of the issue.

Refinancing #2 is the refinancing of the 2009 G.O. Refunding Bonds to restructure the $6 million term bond scheduled for payment on December 1, 2019. The 2009 Bonds are outstanding at 3.8% and have a prepayment option beginning December 1, 2017. The goal of refinancing #2 is to take advantage of the prepayment option, which will stop the 3.8% interest as of December 1, 2017, and to restructure this debt at a lower interest rate and produce a level repayment structure for all combined Communications Utility debt.

An Official Statement (SEC required disclosure document) was prepared for the marketing of the new Refunding Bonds and a comprehensive rating conference call was held with Moody’s Investor Services. The full report will be provided at the City Council meeting.

ANALYSIS

Proceeds from the Series 2017B Bonds will be used to refund the 2019 maturity of the 2009 Bonds, outstanding in the principal amount of $6,000,000, on the redemption date of December 1, 2017. The 2009 Bonds refunded Communications Utility System Bond Anticipation Notes Dated November 15, 2004, Communications Utility System Bond Anticipation Notes Dated April 20, 2006, and Communications Utility System Mortgage Refunding Revenue Bonds Dated July 1, 2008. In 2003, the Communications Utility began deploying a fiber optic infrastructure to reach homes and businesses in the community.
The Communications Utility provides Reedsburg citizens broadband and other communications services including TV/Cable, internet and phone.

**FINANCIAL IMPACT**

The City Financial Advisor will assist the Utility Commission and City to enter the Municipal Bond Market by coordinating the financing team and legal documents, preparing the Official Statement, and applying for a Moody’s bond rating. This was completed by August 22. The Series 2017B Bonds will be priced on or about August 24 and final interest rates will be known and provided to Quarles & Brady for completion of the final resolution to be acted upon by the Council at the August 28th regular meeting. No other Council action is required prior to that date. The closing will occur on September 18 with all funds wired to the City for deposit into a debt service account and used to pay off the 2009 Bonds on December 1, 2017.

The tax levy for the annual debt service payments are expected to continue to be abated with revenues received each year from the operations of the Communications Utility which are generated through the Utility’s rate structure. We believe that fiscal responsibility and the prudent stewardship of public funds is essential for citizen confidence in government to manage City and Utility Commission Debt.

**STAFF RECOMMENDATION**

Staff recommends adoption of Resolution 4302-17 to Authorize the Issuance and Sale of $6,000,000 General Obligation Refunding Bonds, Series 2017B.

**ATTACHMENTS**

Resolution 4302-17 (Quarles & Brady – Draft final resolution). A Final Resolution will be provided for action at the City Council meeting on August 28th.


*This is an approximate date when the report will be issued.
RESOLUTION NO. 4302-17

RESOLUTION AUTHORIZING THE ISSUANCE AND SALE
OF $6,000,000 GENERAL OBLIGATION REFUNDING
BONDS, SERIES 2017B

WHEREAS, the Common Council hereby finds and determines that it is necessary, desirable and in the best interest of the City of Reedsburg, Sauk County, Wisconsin (the "City") to raise funds to pay the cost of refinancing certain outstanding obligations of the City, to wit: General Obligation Refunding Bonds, Series 2009, dated November 1, 2009 (the "Refunded Obligations") (hereinafter the refinancing of the Refunded Obligations shall be referred to as the "Refunding");

WHEREAS, the Common Council deems it to be necessary, desirable and in the best interest of the City to refund the Refunded Obligations for the purpose of restructuring the outstanding obligations of the City;

WHEREAS, the City is authorized by the provisions of Section 67.04, Wisconsin Statutes, to borrow money and issue general obligation refunding bonds to refinance its outstanding obligations; and

WHEREAS, it is the finding of the Common Council that it is necessary, desirable and in the best interest of the City to sell such general obligation refunding bonds to Bankers' Bank (the "Purchaser"), pursuant to the terms and conditions of its bond purchase proposal attached hereto as Exhibit A and incorporated herein by this reference (the "Proposal").

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City that:

Section 1. Authorization and Sale of the Bonds. For the purpose of paying the cost of the Refunding, there shall be borrowed pursuant to Section 67.04, Wisconsin Statutes, the principal sum of SIX MILLION DOLLARS ($6,000,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal is hereby accepted and the Mayor and City Clerk/Treasurer or other appropriate officers of the City are authorized and directed to execute an acceptance of the Proposal on behalf of the City. To evidence the obligation of the City, the Mayor and City Clerk/Treasurer are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the City, general obligation refunding bonds aggregating the principal amount of SIX MILLION DOLLARS ($6,000,000) (the "Bonds") for the sum set forth on the Proposal, plus accrued interest to the date of delivery.

Section 2. Terms of the Bonds. The Bonds shall be designated "General Obligation Refunding Bonds, Series 2017B", shall be issued in the aggregate principal amount of $6,000,000; shall be dated September 18, 2017; shall be in the denomination of $5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on March 1 of each year, in the years and principal amounts as set forth on the Proposal. Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on March 1, 2018. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal
Securities Rulemaking Board. The schedule of principal and interest payments due on the Bonds is set forth on the Debt Service Schedule attached hereto as Exhibit B and incorporated herein by this reference (the "Schedule").

**Section 3. Redemption Provisions.** The Bonds maturing on March 1, 2028 and thereafter shall be subject to redemption prior to maturity, at the option of the City, on March 1, 2027 or on any date thereafter. Said Bonds shall be redeemable as a whole or in part, and if in part, from maturities selected by the City and within each maturity, by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

**Section 4. Form of the Bonds.** The Bonds shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit C and incorporated herein by this reference.

**Section 5. Tax Provisions.**

**(A) Direct Annual Irrepealable Tax Levy.** For the purpose of paying the principal of and interest on the Bonds as the same becomes due, the full faith, credit and resources of the City are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the City a direct annual irrepealable tax in the years 2017 through 2028 for payments due in the years 2018 through 2029 in the amounts set forth on the Schedule.

**(B) Tax Collection.** So long as any part of the principal of or interest on the Bonds remains unpaid, the City shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Bonds, said tax shall be, from year to year, carried onto the tax roll of the City and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the City for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

**(C) Additional Funds.** If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Bonds when due, the requisite amounts shall be paid from other funds of the City then available, which sums shall be replaced upon the collection of the taxes herein levied.

**Section 6. Segregated Debt Service Fund Account.**

**(A) Creation and Deposits.** There be and there hereby is established in the treasury of the City, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the City may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for $6,000,000 General Obligation Refunding Bonds, Series 2017B, dated September 18, 2017" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Bonds is fully paid or
otherwise extinguished. The City Clerk/Treasurer shall deposit in the Debt Service Fund Account (i) all accrued interest received by the City at the time of delivery of and payment for the Bonds; (ii) any premium not used for the Refunding which may be received by the City above the par value of the Bonds and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Bonds when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Bonds when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) **Use and Investment.** No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Bonds until all such principal and interest has been paid in full and the Bonds canceled; provided (i) the funds to provide for each payment of principal of and interest on the Bonds prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Bonds may be used to reduce the next succeeding tax levy, or may, at the option of the City, be invested by purchasing the Bonds as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) **Remaining Monies.** When all of the Bonds have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the City, unless the Common Council directs otherwise.

**Section 7. Proceeds of the Bonds; Segregated Borrowed Money Fund.** The proceeds of the Bonds (the "Bond Proceeds") (other than any premium not used for the Refunding and accrued interest which must be paid at the time of the delivery of the Bonds into the Debt Service Fund Account created above) shall be deposited into a special fund separate and distinct from all other funds of the City and disbursed solely for the purpose or purposes for which borrowed or for the payment of the principal of and the interest on the Bonds. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Bonds have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

**Section 8. No Arbitrage.** All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the City, charged with the responsibility for issuing the Bonds, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the
date of delivery of the Bonds to the Purchaser which will permit the conclusion that the Bonds are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The City represents and covenants that the projects financed by the Bonds and by the Refunded Obligations and the ownership, management and use of the projects will not cause the Bonds or the Refunded Obligations to be "private activity bonds" within the meaning of Section 141 of the Code. The City further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Bonds including, if applicable, the rebate requirements of Section 148(f) of the Code. The City further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The City Clerk/Treasurer or other officer of the City charged with the responsibility of issuing the Bonds shall provide an appropriate certificate of the City certifying that the City can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The City also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Bonds provided that in meeting such requirements the City will do so only to the extent consistent with the proceedings authorizing the Bonds and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Bonds are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Bonds; Closing; Professional Services. The Bonds shall be issued in printed form, executed on behalf of the City by the manual or facsimile signatures of the Mayor and City Clerk/Treasurer, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the City of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Bonds may be imprinted on the Bonds in lieu of the manual signature of the officer but, unless the City has contracted with a fiscal agent to authenticate the Bonds, at least one of the signatures appearing on each Bond shall be a manual signature. In the event that either of the officers whose signatures appear on the Bonds shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Bonds and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The City hereby authorizes the officers and agents of the City to enter into, on its behalf, agreements and contracts in conjunction with the Bonds, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation
services. Any such contract heretofore entered into in conjunction with the issuance of the Bonds is hereby ratified and approved in all respects.

Section 12. Payment of the Bonds; Fiscal Agent. The principal of and interest on the Bonds shall be paid by the City Clerk or City Treasurer (the "Fiscal Agent").

Section 13. Persons Treated as Owners; Transfer of Bonds. The City shall cause books for the registration and for the transfer of the Bonds to be kept by the Fiscal Agent. The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Bond shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

Any Bond may be transferred by the registered owner thereof by surrender of the Bond at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Mayor and City Clerk/Treasurer shall execute and deliver in the name of the transferee or transferees a new Bond or Bonds of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Bond surrendered for transfer.

The City shall cooperate in any such transfer, and the Mayor and City Clerk/Treasurer are authorized to execute any new Bond or Bonds necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Bonds (the "Record Date"). Payment of interest on the Bonds on any interest payment date shall be made to the registered owners of the Bonds as they appear on the registration book of the City at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Bonds eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the City agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the City Clerk/Treasurer or other authorized representative of the City is authorized and directed to execute and deliver to DTC on behalf of the City to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the City Clerk/Treasurer's office.

Section 16. Official Statement. The Common Council hereby approves the Preliminary Official Statement with respect to the Bonds and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the City in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate City official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The City Clerk/Treasurer shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.
Section 17. Undertaking to Provide Continuing Disclosure. The City hereby covenants and agrees, for the benefit of the owners of the Bonds, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Bonds or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the City to comply with the provisions of the Undertaking shall not be an event of default with respect to the Bonds).

To the extent required under the Rule, the Mayor and City Clerk/Treasurer, or other officer of the City charged with the responsibility for issuing the Bonds, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the City's Undertaking.

Section 18. Redemption of the Refunded Obligations. The Refunded Obligations are hereby called for prior payment and redemption on December 1, 2017 at a price of par plus accrued interest to the date of redemption.

The City hereby directs the City Clerk/Treasurer to work with Wisconsin Public Finance Professionals, LLC ("WPFP") to cause timely notice of redemption, in substantially the form attached hereto as Exhibit D and incorporated herein by this reference (the "Notice"), to be provided at the times, to the parties and in the manner set forth on the Notice. Any and all actions heretofore taken by the officers and agents of the City to effectuate the redemption of the Refunded Obligations are hereby ratified and approved.

Section 19. Record Book. The City Clerk/Treasurer shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Bonds in the Record Book.

Section 20. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Bonds, the officers of the City are authorized to take all actions necessary to obtain such municipal bond insurance. The Mayor and City Clerk/Treasurer are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Mayor and City Clerk/Treasurer including provisions regarding restrictions on investment of Bond proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Bonds by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Bond provided herein.
Section 21. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Common Council or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded August 28, 2017.

______________________________
David G. Estes
Mayor

ATTEST:

______________________________
Jacob Crosetto
City Clerk/Treasurer

(SEAL)
EXHIBIT A

Bond Purchase Proposal

To be provided by Wisconsin Public Finance Professionals, LLC and incorporated into the Resolution.

(See Attached)
EXHIBIT B

Debt Service Schedule and Irrepealable Tax Levies

To be provided by Wisconsin Public Finance Professionals, LLC and incorporated into the Resolution.

(See Attached)
EXHIBIT C
(Form of Bond)

REGISTERED
NO. R-

UNITED STATES OF AMERICA
STATE OF WISCONSIN
SAUK COUNTY
CITY OF REEDSBURG
GENERAL OBLIGATION REFUNDING BOND, SERIES 2017B

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:
March 1, 2028 September 18, 2017 ___% ___

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: ___________________ THOUSAND DOLLARS ($_______)

FOR VALUE RECEIVED, the City of Reedsburg, Sauk County, Wisconsin (the "City"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on March 1, 2018 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Bond are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Bond is registered on the Bond Register maintained by the City Clerk or City Treasurer (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Bond is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Bond together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the City are hereby irrevocably pledged.

This Bond is one of an issue of Bonds aggregating the principal amount of $6,000,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the City pursuant to the provisions of Section 67.04, Wisconsin Statutes, for the public purpose of refunding certain obligations of the City, as authorized by a resolution adopted on August 28, 2017. Said resolution is recorded in the official minutes of the Common Council for said date.

The Bonds maturing on March 1, 2028 and thereafter are subject to redemption prior to maturity, at the option of the City, on March 1, 2027 or on any date thereafter. Said Bonds are redeemable as a whole or in part, and if in part, from maturities selected by the City, and within each maturity by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.
In the event the Bonds are redeemed prior to maturity, as long as the Bonds are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Bonds of a maturity are to be called for redemption, the Bonds of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Bonds called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Bonds shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Bonds shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Bond have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the City, including this Bond and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Bond, together with the interest thereon, when and as payable.

This Bond has been designated by the Common Council as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Bond is transferable only upon the books of the City kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Bonds, and the City appoints another depository, upon surrender of the Bonds to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Bond in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the City for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Bonds after the Record Date. The Fiscal Agent and City may treat and consider the Depository in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Bonds are issuable solely as negotiable, fully-registered Bonds without coupons in the denomination of $5,000 or any integral multiple thereof.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.
IN WITNESS WHEREOF, the City of Reedsburg, Sauk County, Wisconsin, by its governing body, has caused this Bond to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Mayor and City Clerk/Treasurer; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

CITY OF REEDSBURG,
SAUK COUNTY, WISCONSIN

By: _________________________
    David G. Estes
    Mayor

(SEAL)

By: _________________________
    Jacob Crosetto
    City Clerk/Treasurer

-14-
ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

__________________________________________
(Name and Address of Assignee)

__________________________________________
(Social Security or other Identifying Number of Assignee)

the within Bond and all rights thereunder and hereby irrevocably constitutes and appoints
__________________________________________, Legal Representative, to transfer said Bond on the books
kept for registration thereof, with full power of substitution in the premises.

Dated: ______________________________

Signature Guaranteed:

__________________________________________
(e.g. Bank, Trust Company
or Securities Firm)

__________________________________________
( Depository or Nominee Name)

NOTICE: This signature must correspond with the name of
the Depository or Nominee Name as it appears upon the face
of the within Bond in every particular, without alteration or
enlargement or any change whatever.

__________________________________________
(Authorized Officer)
EXHIBIT D

NOTICE OF FULL CALL*

Regarding

CITY OF REEDSBURG
SAUK COUNTY, WISCONSIN
GENERAL OBLIGATION REFUNDING BONDS, SERIES 2009,
DATED NOVEMBER 1, 2009

NOTICE IS HEREBY GIVEN that the Bonds of the above-referenced issue which mature on the
date and in the amount; bear interest at the rate; and have a CUSIP Nos. as set forth below have been called
by the City for prior payment on December 1, 2017 at a redemption price equal to 100% of the principal
amount thereof plus accrued interest to the date of prepayment:

<table>
<thead>
<tr>
<th>Maturity Date</th>
<th>Principal Amount</th>
<th>Interest Rate</th>
<th>CUSIP No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>12/01/2019</td>
<td>$6,000,000</td>
<td>3.80%</td>
<td>758369HA3</td>
</tr>
</tbody>
</table>

The City shall deposit federal or other immediately available funds sufficient for such redemption at the
office of The Depository Trust Company on or before December 1, 2017.

Said Bonds will cease to bear interest on December 1, 2017.

By Order of the
Common Council
City of Reedsburg
City Clerk/Treasurer

Dated ________________________

__________________________

* To be provided by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any
other manner required by The Depository Trust Company, to The Depository Trust Company, Attn: Supervisor, Call Notification Department,
570 Washington Blvd., Jersey City, NJ 07310, not less than thirty (30) days nor more than sixty (60) days prior to December 1, 2017 and to
To: City Council  
By: Brian Duvalle, Planning/Building  
Through: Stephen P. Compton, City Administrator  
Date of Meeting: August 28, 2017

Subject: Rezoning 233 S. Walnut Street - Future Walnut Street Flats Project – ORD 1850-17

BACKGROUND AND REQUEST
This project originally was to be built across two existing parcels, and they were rezoned in this manner. Later the project expanded in size and added a third lot. This rezoning covers the third lot.

ANALYSIS
This lot is proposed as R-3 Residential for the future Walnut St Flats Apartments.

FINANCIAL IMPACT
NA

STAFF RECOMMENDATION
The Plan Commission recommends approval

Attachments
Application
Ordinance 1850-17

Calendar of Actions:

<table>
<thead>
<tr>
<th>Action</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Plan Commission:</td>
<td>July 11, 2017</td>
</tr>
<tr>
<td>1st Reading:</td>
<td>July 24, 2017</td>
</tr>
<tr>
<td>Noticed/Publications</td>
<td>August 10 &amp; 17, 2017</td>
</tr>
<tr>
<td>Council Public Hearing:</td>
<td>August 28, 2017</td>
</tr>
</tbody>
</table>
ORDINANCE NO. 1850-17
(Zoning Change – 233 S. Walnut St)

The City of Reedsburg, Sauk County, Wisconsin, does hereby ordain as follows:

SECTION I: PURPOSE.

The purpose of this ordinance is to rezone the property from B-2 Business to R-3 Residential to allow for a proposed apartment building.

SECTION II: PROVISION AMENDED.

The zoning map for the City of Reedsburg as set forth in the official map provided for in the Ordinances for the City of Reedsburg is hereby permanently amended so as to zone the territory listed below in the manner set forth below.

SECTION III: PROPERTY

Parcel # 276-1017-0000 – 233 South Walnut St, Reedsburg, Wisconsin.

A property map may be obtained or accessed from the City Clerk at Reedsburg City Hall, 134 S. Locust St, Reedsburg, WI; (608) 524-6404; www.reedsburgwi.gov.

SECTION IV: PERMANENT ZONING.

The property described above is hereby zoned R-3 Residential.

SECTION V: VALIDITY.

Should any section, clause or provision of the ordinance be declared by the courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

SECTION VI: CONFLICTING PROVISIONS REPEALED.

All ordinances in conflict with any provisions of this ordinance are hereby repealed.

SECTION VII: EFFECTIVE DATE.

This ordinance shall be in force from and after its introduction and publication as provided by statute.

SECTION VIII: PART OF CODE:

This Ordinance becomes part of the City of Reedsburg Code, Chapter 17.

Dated this 28th day of August, 2017

David G. Estes, Mayor

Jacob Crosetto, Clerk/Treasurer

1st Reading at Council: July 24, 2017
Public Hearing Noticed: August 10, 2017 & August 17, 2017
2nd Reading at Council/Public Hearing: August 28, 2017
Published, Enactment Date: September 7, 2017
Plan Commission
Staff Report

DATE(S) OF MEETING: Plan Commission, Tuesday -- 7/11/17
City Council, Monday, 8/28/17, 7:00PM

APPLICANT: Cohen Esrey / Walnut Street Flats LLC

LOCATION: 233 S Walnut St; Parcel #1017

ZONING: B-3 Business Local

PROPOSED LAND USE CHANGE: Rezoning

DESCRIPTION OF PROPERTY/IMPROVEMENTS: Consider rezoning the above parcel from the current B-3 Business to R-3 Residential (multi-family).

General Findings

SURROUNDING LAND USES:
- North -- Commercial
- West -- Commercial
- South -- Residential
- East -- Parking lot; P.D.

ZONING:
- North - B-1 Business
- West - B-1 Business
- South - B-3 Business
- East - B-1 Business

TOPOGRAPHY: Flat slopes

STREET R.O.W./TRAFFIC/ACCESS: S. Walnut and Vine St, 66' ROW

ENVIRONMENTAL HAZARDS/CONDITIONS: None

COMPREHENSIVE PLAN DESIGNATION: Commercial

COMMENTS
POLICE:
FIRE:
PUBLIC WORKS:
UTILITIES:
AMBULANCE:
ADMINISTRATOR:
OTHER:
STAFF COMMENTS: This action would rezone the third and final lot of the proposed development. The other two lots are already zoned R-3. The alley abandonment is pending.

Exhibit List

A. City of Reedsburg Comprehensive Plan
B. Zoning Ordinance, City of Reedsburg, Wisconsin
C. Tuesday, July 11, 2017, Plan Commission Agenda
D. Staff Report
E. Request for Review and Comment
F. Notice of Public Meeting
CITY OF HOUSTON
LAND USE APPLICATION

APPLICANT: Cohen - Ferris/August 1st - 10 1/2
ADDRESS: 1400 W. 10 1/2 St.  ZIP: 77009
PHONE: 713.526.1234  FAX:
EMAIL: cohen-ferris.august@10 1/2

PROPERTY OWNER: (if different from Applicant)  
1400 W. 10 1/2 St.  Owner: 10 1/2 St.  Owner:

LOCATION: 1400 W. 10 1/2 St.  Parcel: 10 1/2 St.  Owner:

LAND USE REQUEST  
Please state here (no more than three sentences) any additional comments or requests.

1. Certified Survey Map (CSM):  
2. Conditional Use Permit:  
   For CONVENTIONAL USE PERMIT requests, also write "CSM" on this page.
3. Preliminary Plan:  
   Final Plan:  
   Name of Plan:  
4. Rezoning - From:  
   To:  
   N. 10 1/2 St. (Late 34th Street, Walnut only)
5. Site Plan Review:  
   See "z" on back page.
   South Walnut already N. 10 1/2 St.
6. Zoning Appeal / Interpretation:  
7. Zoning Variances:  
   For ZONING requests, also write "Z" on back page.
8. Other: 

AFFIDAVIT:  
I certify that the information and plans submitted are true and correct to the best of my knowledge. I have given full consideration to all matters herein, and to all my rights for the proposed plan.

Applicant Signature / Date  
Owner Signature / Date  

[Signatures and Date]

[Handwritten Notes]

[Handwritten Notes]
To: City Council
By: Steve Zibell, Director of Public Works, Brian Duvalle, and Zoning Administrator/Building
Through: Stephen P. Compton, City Administrator
Date of Meeting: August 28, 2017 [Introduction June 12, 2017]

Subject: Discontinuance of Ridgeview Drive – Resolution 4288-17 (Property Owner Initiated) (Hospital and 19th Street Construction Project)

BACKGROUND AND REQUEST
The Reedsburg Area Medical Center (RAMC) in agreement with the City of Reedsburg is undertaking a construction project to relocate Ridgeview Drive to support RAMC growth.

- A public hearing on the passage of the resolution must be set not less than 40 days after the introduction of the resolution; and
- The notice of the public hearing must state when and where the resolution will be acted upon and what platted street or road, or part thereof, is proposed to be altered or discontinued; and
- This notice must be published as a "Class 3 Notice" as per Ch. 985, Wis. Stats.; and
- The owners must be served with a notice in the manner required for the service of a summons in the circuit court at least 30 days prior to the public hearing.

ANALYSIS
A platted street or road may be altered or discontinued (except in a first class city) by common council, village board, town board or county board resolution when: A written petition is received from owners of all the frontage of the lots and lands abutting upon the public way sought to be discontinued of public way sought to be discontinued and owners of more than 1/3 of the land fronting the remainder of the street or road within 2,650 ft. from either end of the portion to be discontinued within the corporate limits of the city, village, town. This item was introduced to the City Council at the regular meeting of June 12, 2017. All publication and notices have been completed.

FINANCIAL IMPACT
Under the Development Agreement RAMC and the City will mutually exchange property as recommended by the Public Works Committee and approved by the City Council on February 13, 2017. Public Works Director Zibell indicated at that times there would be several adjustments to CSM's platted street work to be completed.

STAFF RECOMMENDATION
Staff is recommending approval and the Planning Commission has also approved the project.
Action: City Council hold the public hearing at the August 28, 2017 meeting. After the protest hearing the Mayor will entertain a motion to Deny/Approve Resolution 4288-17 to discontinue at the “Property Owners” request.

Attachments:
Resolution 4288-17
Legal documents to be recorded
Hospital Site Maps
City of Reedsburg

RESOLUTION

RESOLUTION OF THE CITY OF REEDSBURG APPROVING THE DISCONTINUANCE OF PORTIONS OF A CITY STREET (RIDGEVIEW DRIVE) FOR THE CONSTRUCTION OF THE HOSPITAL PARKING AND RECONSTRUCTION OF 19th STREET.
(Property Owner Initiated)

RESOLUTION NO. 4288-17

WHEREAS, City of Reedsburg, Sauk County and the Reedsburg Area Municipal Hospital (RAMC) seek to have the City of Reedsburg, on its own motion, to discontinue Ridgeview Drive based on the below legal description:

Section 1: Ridgeview Drive Vacation Description

A parcel of land located in the Southwest Quarter of the Northwest Quarter, Section 02, Town 12 North, Range 04 East, City of Reedsburg, Sauk County, Wisconsin, described as follows:

Commencing at the Northeast Corner of Section 02, Town 12 North, Range 04 East; thence N89°38’41”E along the North line of the Northwest Quarter of said Section 02, 757.16 feet; thence S00°21’19”E, 1752.41 feet to the northwest corner of Sauk County Certified Survey Map Number 828, the easterly right-of-way of Ridgeview Drive and the Point of Beginning; thence along said easterly right-of-way of Ridgeview Drive, S00°02’46”W, 283.50 feet; thence continuing along said easterly right-of-way of Ridgeview Drive, S29°55’06”W, 331.54 feet to the northerly right-of-way of 19th Street; thence along said northerly right-of-way of 19th Street, S59°58’30”E, 115.93 feet to the beginning of a non-tangent curve to the left having a radius of 233.00 feet and an internal angle of 51°28’07”; thence 209.30 feet along the arc of said curve whose chord bears N85°45’46”W, 202.34 feet to the westerly right-of-way of Ridgeview Drive; thence along said westerly right-of-way of Ridgeview Drive, N29°58’20”E, 401.92 feet; thence continuing along said westerly right-of-way of Ridgeview Drive, N00°02’46”E, 248.61 feet; thence N75°26’06”E, 68.21 feet to the Point of Beginning.

Containing 43,791 sq. ft. or 1.01 Acres more or less.

WHEREAS, the discontinuance of the above described portion of Ridgeview Drive will make the realignment of the parking area and rehabilitation of 19th street more feasible. And

WHEREAS, the City of Reedsburg permits a temporary easement to allow RAMC to work in the described area until the street is officially vacated and ownership passes to RAMC.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Reedsburg, by this resolution, adopted by a majority vote of the Common Council on a roll call vote, with a quorum present and voting, and proper notice having been given, resolves and declares as following:

The public way described in Section 1 is vacated and discontinued pursuant to Wis. Stat. 66.1003(4) with the City retaining the necessary utility easements in the discontinued streets. It is in the public interest that the public way described in Section 1 and on the attached Exhibit A-1 is vacated and discontinued because the adjoining property owners have consented to this process to facilitate the plans of the Reedsburg Area Medical Center to renovate and expand its healthcare campus to meet the changing needs of the community.

The public way will not result in landlocked property and no owner or property abutting the discontinued way will be damaged by the discontinuance. This discontinued public way will be vacated and the land awarded to owners of the real estate abutting the discontinued way.

The City Clerk-Treasurer will properly post or publish this resolution as required by state statute.

Presented for filing this 12th day of June, 2017 and for a hearing thereon August 28, 2017 by the following City Council action.
ADOPTED on this 28th day of August, 2017.

______________________________
David G. Estes, Mayor

______________________________
Jacob Crosetto, City Clerk-Treasurer

Respectfully Submitted:

The above resolution has been authorized by the governing body of the City of Reedsburg by Resolution No. 4288-17, dated August 28, 2017.

Date Passed: August 28, 2017
Vote: __________________________
The Common Council, City of Reedsburg, Sauk County, Wisconsin, by this resolution, adopted June 12, 2017 by a majority of the Common Council on a roll call vote and a quorum present and voting and proper notice having been given, resolves and orders as follows:

1. A Petition for the Discontinuance of a portion of Ridgeview Drive has been filed and further proceedings will be conducted as follows:

   A. The Petition will be considered by the City Plan Commission on July 11, 2017.

   B. A public hearing and action on the Petition will take place July 24, 2017.

   C. The City Clerk shall publish the following Notice of Hearing as a Class 3 Notice under Wis. Stat. Chap. 985:

2. Pending final Council action, RAMC, the petitioner, is granted permission to work in the proposed area to be discontinued.

NOTICE OF HEARING - DISCONTINUANCE OF PUBLIC WAY

A public hearing will be held by the Common Council of the City of Reedsburg on July 24, 2017 to consider a proposed action to discontinue a portion of Ridgeview Drive. All persons wishing to be heard on the proposed discontinuance are invited to attend. The meeting will begin at 7:00 p.m. at Reedsburg City Hall, 134 South Locust Street, Reedsburg, Wisconsin.

The legal description and drawing of the proposed discontinuance is attached as Exhibit A.
Dated this 12th day of June, 2017

David G. Estes, Mayor

Jacob Crosetto, Clerk-Treasurer

ACKNOWLEDGMENT

STATE OF WISCONSIN   )
COUNTY OF SAUK      )

This instrument was acknowledged before me on June 12, 2017,
by David G. Estes, Mayor, and Jacob Crosetto, Clerk-Treasurer, City of Reedsburg.

Anita M. Young
Notary Public, State of Wisconsin
My commission expires: 11-03-17

This document was drafted by
Joseph J. Hasler
LaROWE GERLACH TAGGART LLP
Post Office Box 231
Reedsburg, Wisconsin 53959
608-524-8231

- 2 -
Petition for Discontinuance of Public Way  
(Portion of Ridgeview Drive)

Pursuant to Wis. Stat. sec. 66.1003(2) the undersigned entities hereby petition the Common Council of the City of Reedsburg to discontinue that portion of Ridgeview Drive described and depicted in Exhibit A attached. The undersigned are the owners of all of the property abutting the area to be vacated and all of the owners of property on the same street within 2,650 feet of the area to be vacated.

<table>
<thead>
<tr>
<th>Name of Owner</th>
<th>Authorized Signature</th>
<th>Tax Parcel #</th>
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<tr>
<td>City of Reedsburg</td>
<td>[Signature]</td>
<td>1950-00000</td>
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<tr>
<td>By: [Name]</td>
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<tr>
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<td></td>
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<tr>
<td>Reedsburg Area Medical Center, Inc.</td>
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<tr>
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<td>1932-00000</td>
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<td>Ridgeview Heights Independent Living Corporation</td>
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<tr>
<td>Reedsburg Area Senior Life Center, Inc.</td>
<td>[Signature]</td>
<td>1927-00000</td>
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<td></td>
<td></td>
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Containing 43,791 sq. ft. or 1.01 Acres more or less.
STAFF REPORT

To: Mayor and Common Council
    Public Works Committee
    Public Safety Committee

Prepared By: Joshua Kowalke, Emergency Management Director
              Timothy M. Becker, Chief of Police
              Steve Zibell, Director of Public Works

Through: Stephen P. Compton, City Administrator

Date of Meeting: August 28, 2017 (Public Safety in July and Public Works in August)

Subject: River Gauge Installation Request

BACKGROUND AND REQUEST
Emergency Management, Police Department and the Department of Public Works are requesting the installation of a river gauge on the Baraboo River in LaValle to help with the proactive notification of upcoming flood concerns. Reedsburg would have approximately 24 hours of notification of high water from the point in LaValle. Currently DPW manually checks the existing river gauge in Reedsburg daily.

ANALYSIS
In the flood of 2008, the Baraboo River rose quickly without warning after communities to the north opened their dams. This flooding caused the destruction of several homes and businesses and damaged many others, to include the shut down of the Sewage Treatment Plant. If we could have had some notice as to the river’s height in LaValle we could have better prepared for the impending flood with sandbags, diversion and notification. LaValle has no interest in purchasing or participating in this venture but they will cooperate with the installation in their jurisdiction. The installation of this gauge will provide near-real time evaluation (once per minute) of the river’s condition through the US Geological Survey website. This technology, like all technology, comes at a cost. The installation is $9,700 with an annual $4,000 operation fee. This would be taken out of a combination of Wastewater and Stormwater Funds. An Inter-Governmental agreement will be negotiated with LaValle.

STAFF RECOMMENDATION
This item is coming forward with a “Yes” from Police Fire and Safety Committee as a “Early Warning” system for emergency management planning and response units and a “No” from the Public Works Committee from the concern being the annual operating costs.

The City Administrator is recommending the initial purchase of only one piece of equipment to be made from the Waste Water Fund (70-554420-03) and Storm Water Funds (70-554423-03) and the annual continued monitoring costs to be budgeted under Emergency Government in the General Fund (10-525100-03). Approval will allow for the City Administrator to negotiate the intergovernmental agreement and installation of a river gauge in the Village of LaValle. The Grant funding will be sought to assist in offsetting any capital costs.

ATTACHMENT:
Quote from the United States Department of the Interior – USGS,
Police Fire and Safety and Public Works Minutes
United States Department of the Interior

U.S. GEOLOGICAL SURVEY
Water Resources Discipline
8505 Research Way
Middleton, WI 53562-3586
Phone: (608) 828-9901
Fax: (608) 821-3817
http://wi.water.usgs.gov

Mr. Joshua Kowalke
City of Reedsburg
Emergency Management Director

Dear Mr. Kowalke,

Based on our previous discussions about stage-only river gages with web-cams on the Baraboo River in LaValle and Reedsburg I have put together some cost estimates. These gages will collect stage and web cam images which will be displayed in near-real-time on the USGS web page: (http://waterdata.usgs.gov/wi/nwis/current?type=flow)

Here are the cost estimates I’ve put together:

- **Reedsburg – at Main Street**
  - Purchase & install equipment - $8250;
    - This price assumes USGS donates datalogger and shelter
  - Annual operation - $4000, for data on the web for 120 days but not ‘published’

- **LaValle - near the location of the existing Wire Weight Gage**
  - Purchase & install equipment - $8350;
    - This price assumes USGS donates a datalogger
  - Annual operation - $4000, for data on the web for 120 days but not ‘published’

- The total cost to install gages at both Reedsburg and LaValle is $16,600 and the annual operation would be $8000.

There is some efficiency in installing both gages at the same time so the cost to install just LaValle would be $9700 if that were the only site installed.

Thanks,

Rob Waschbusch

US Geological Survey - Hydrologist
rjwaschb@usgs.gov
(608) 821-3868
MEETING MINUTES FOR THE:

City of Reedsburg - Public Safety Committee
Wednesday, July 26, 2017

The Public Safety Committee for the City of Reedsburg convened in regular session on Wednesday, July 26, 2017 at 5:00pm at the Reedsburg City Hall with the following members present:

David Moon, Alder (Chair)
Craig Braunschweig, Alder
Cathy Yanke
Matt Smuksta

Also Present:


Absent:

Larry Novak

Minutes from July 26, 2017: Moved by Yanke, seconded by Moon. Motion carried.

Item 1: Chief Becker reviewed the Police Department activity reports for April – May, 2017. Chief Becker detailed the two openings for Police Officer and updated the Committee on the hiring process.

Items 2: Chief Becker provided the budget reports for the Police Department to date.

Item 3: Chief Douglas detailed one current opening on the FD and three retirements coming at the end of the year. The FD donated their former Jaws of Life through the Lion’s Club to a FD in Nicaragua. Chief Douglas presented the monthly activity reports for the Fire Department for May - June 2017.

Item 4: Director Kowalke presented the Ambulance Service activity reports for April – June 2017. Director Kowalke also provided information that the Ambulance Service was awarded the Mission Lifeline Award, 1 of 22 awardees, for cardiac responses. The Service is still waiting for a recall to be completed prior to taking possession of their new rig.

Item 5: Chief Becker explained the request from Police, DPW and Emergency Management for the purchase of a river gauge placed in the Township of LaValle and the need for an intergovernmental agreement for that placement as an early warning device reference flooding.

Motion by Yanke: Recommend to Council the purchase of a single river gauge for $9700 to be located in the Town of LaValle on the Baraboo River to facilitate the early warning of potential flooding in the City of Reedsburg, to include the annual operating cost of $4000. Second by Braunschweig. 4-0 Motion passed.

Adjourn: Moved by Braunschweig, seconded by Smuksta at 5:45pm. Motion carried.

Next meeting at Reedsburg Fire Department.

Timothy M. Becker
Chief of Police
Reedsburg Police Department
The Public Works Committee for the City of Reedsburg convened for their regular meeting, on August 16, 2017 at 6:00 p.m. in the Reedsburg Center Conference Room with the following members present:

Members Present: Tom Seamonson, Charlie Backeberg and Calvin Craker

Also Present: Steven Zibell

Motion by Seamonson seconded by Backeberg to approve the minutes from July 20, 2017 meetings.

Motion Carried

Zibell discussed the 5 year street work plan. Members discussed the plan and suggested to work on South Dewey, Clark Street, South Locust and Warren Avenue in 2018. Zibell stated South Dewey will be a State DOT project and the other projects would be City. Clark Street has a bad sewer line in need of repair so more funding may be able to come from the sewer utility. Motion by Backeberg seconded by Seamonson to approve the 5 year work plan.

Motion Carried

Zibell discussed looking into the storm sewer system along North Dewey between Fourth Street and 19th Street along with Eighth Street from Dewey to Viking. Zibell stated this area has a lot of street flooding and there is a possibility of splitting some runoff to the east drainage ditch by Nishan Park. Zibell suggested to get some proposals and then proceed. Actual implementation of the plan would be done with street projects starting in 2019. Motion by Seamonson seconded by Backeberg to have Zibell request stormwater study proposals for the area around North Dewey and Eighth Street.

Motion Carried

Zibell discussed a proposal for an automated river gauge to be placed in Reedsburg and LaValle. Zibell stated the Public Safety Committee recommended going only with the LaValle gauge along with maintenance. Members were ok with the idea of having a gauge up stream but didn’t think the Public Works should pay for the cost. Motion by Seamonson seconded by Backeberg to not proceed with a river gauge.

Motion Carried

Motion by Backeberg seconded by Seamonson to adjourn.

Motion Carried

Adjourned at 7:00 p.m.
Respectively Submitted,

Steven T. Zibell, Public Works Director/City Engineer
City of Reedsburg
To: Mayor and Common Council  
Prepared By: Matt Scott, Parks and Recreation Director  
Through: Stephen P. Compton, City Administrator  
Date of Meeting: August 28, 2017

Subject: Approval of 2017-2021 Comprehensive Outdoor Recreational Plan (CORP) Resolution 4301-17

BACKGROUND AND REQUEST

This is an updated five year plan developed by the Parks and Recreation Director and the Parks and Recreation Committee which identifies the goals and objectives, needs of the cities, priorities and a five year action plan to achieve all needs identified in the plan. None of these projects are set in stone and all depend on the available funding for them to go forward.

ANALYSIS

This five year plan, which is done in house, serves as a necessary planning tool for the city and is necessary to receive for State Stewardship grants and other state funding opportunities for outdoor recreational projects. Just as recently as 2015, we received a $32,000 Stewardship grant from the state for the Granite Avenue property and have gotten several more throughout the years because we had a plan in place that identified the need for the projects. Without the plan, we wouldn’t have received any funds. This past month the Common Council approved the “Park Impact Study”. The Five-Year Comprehensive Outdoor Recreation Plan provides the identified needs for capital equipment purchases which are then programmed for each park.

STAFF RECOMMENDATION

Staff recommends adoption of Resolution 4301-17 to approve the Five-Year Comprehensive Outdoor Recreational Plan as presented.

FINANCIAL IMPACT

No General Fund financial impacts with approval. The Five-Year Comprehensive Outdoor Recreation Plan does anticipate the Capital Equipment funding in ongoing years for equipment.

ATTACHMENT:

A copy of Five-Year Comprehensive Outdoor Recreational Plan is included with the agenda.
City of Reedsburg
Comprehensive Outdoor Recreation Plan

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Appendix A (County Outdoor Recreation Goals and Objectives
Appendix B (State Comprehensive Outdoor Recreation goals and Actions
RESOLUTION 4301-17

WHEREAS, The City of Reedsburg has need for a continuing outdoor recreation planning program based on sound planning principles and long-range goals and objectives for the City’s recreation development; and

WHEREAS, a draft of the outdoor recreation plan was prepared and thoroughly reviewed by the Reedsburg Park and Recreation Committee, and the necessary revision were included in the final report; and

WHEREAS, the plan will serve as a guide for making future decision related to the expansion and development of needed recreation areas in Reedsburg

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Reedsburg that it goes on record to adopt the Reedsburg Outdoor Recreation Plan 2017-2021; and

BE IT FURTHER RESOVED, that the Common Council does hereby request the Department of Natural Resources to provide continued eligibility to Reedsburg for participation in the various recreation cost sharing programs administered by the Department; and

BE IT FURTHER RESOLVED, that this Resolution shall be effective immediately upon its passage.

________________________________________
Jacob Crosetto, Clerk/Treasurer

STATE OF WISCONSIN)
COUNTY OF SAUK)

I hereby certify that the foregoing resolution is true, correct and complete copy of a resolution duly and regularly passed by the Common Council of the City of Reedsburg on the 21st day of August 2017. And that said resolution has not been repealed or amended, and is now in full force and effect.

Dated this 28th day of August, 2017

_____________________________________
City Clerk
CITY OF REEDSBURG

COMMITTEES AND PERSONNEL

PARKS & RECREATION COMMITTEE

Jim Heuer
Phil Peterson
Aaron Bauer

Calvin Craker
Marianne Baumgarten

MAYOR
Dave G. Estes

COMMON COUNCIL

Craig Braunschweig
Phil Peterson
Mike Gargano

Jason Schulte
David Moon
Calvin Craker

Jim Heuer
David Knudsen
Brandt Werner

Stephen P. Compton
City Administrator

Matt Scott
Park and Recreation Director

City Hall
134 South Locust Street
Reedsburg, Wisconsin 53959
INTRODUCTION

The parks, open space areas, and facilities within the City of Reedsburg provide a unique blend of outdoor as well as indoor environments that few small communities can match. Resources such as the Baraboo River, 400 Bike Trail and Nishan Park provide a strong base for the City’s park and open space system. This along with the Reedsburg’s neighborhood parks, community parks, and recreational facilities, provide the residents of Reedsburg with a wide variety of recreational opportunities.

The park system in Reedsburg serves two valuable functions, the first of which being the preservation of the community’s scenic and natural areas along the river. Secondly, the park system reflects upon how a community is received by the residents of Reedsburg and the people who visit the city. Well-planned and maintained parks have a strong impact on community pride and form a positive image for the City of Reedsburg.

For the City of Reedsburg Parks and Recreation Department to continue to meet the demands established by the residents of the city, as well as to preserve the valuable natural areas, proper park planning is essential. This involves an awareness of the outdoor and indoor recreational needs of the community as well as knowledge of the population trends of the community as whole and separate neighborhoods.

This document is to serve as a short-range element to the City of Reedsburg’s Outdoor Recreation Plan. It begins by identifying the assumptions used when developing the plan. It then goes on to describe the Classification system used to categorize the City’s parks and the standards used to assess needs and deficiencies. Finally, the plan presents the goals, objectives, policies, and recommendations that the Parks & Recreation Committee feel should be completed to meet the short-term needs of Reedsburg’s Outdoor Recreational facilities and open spaces.

Lastly, it is important to mention that the availability of funds over the next five years is the controlling factor in determining the number of projects that can be completed in this time. Therefore, many of the projects that have been identified may not be able to completed in the next five years. Those projects having highest priority will be completed first. The priorities of these projects should be evaluated annually and changes made accordingly. The City’s Five-year Capital Improvement Plan and annual operating budget will be used as tools to implement this plan.
ASSUMPTIONS

When developing the five year Outdoor Recreation Plan, the City based its plan on a number of broad general assumptions which relate to existing conditions and trends that the City is expected to go through during this time frame.

The following is a list of general conditions and trends that will be used as a basis for determining project demands and the availability of resources for us to complete the projects listed in the pages ahead in the next five years.

1. Over the next five-year period, the City’s population will continue to grow at a rate slower to the past rate. (The City gained 1,500 citizens since the 2000 census.)

2. Over the next five year period, the City’s construction will continue to occur primarily in the northeastern part of the City.

3. School population projections are flat, yet total population is growing.

4. We can expect the operating budget to increase or stay the same during this time period.

5. We can expect some additional funding from grants and private contributions.

6. The City will see increased input and demand from citizen groups to upgrade local neighborhood parks and develop parks in areas that are lacking them.

7. The City will experience an increased utilization of its recreational facilities particularly Nishan Park, Webb Park and Webb Pool.
POLICY PLAN

The policy plan is a statement, which contains the community’s goals, objectives, and policies with respect to the City’s parks and open area facilities. A goal is a community value or aspiration set forth in a statement of a desired outcome. An objective is a further refinement of a goal into more specific steps towards achieving a goal, and policy is a statement of role or action that should be taken which is necessary to achieve an objective.

Goal

Develop the City of Reedsburg’s parks and open space resources to their fullest recreational potential while meeting the diverse recreational needs of the community.

Objective

1-1    Provide adequate park, recreation, and open space facilities to meet the diverse needs of the community.

Policies

1-1.1   Recreational facilities shall be made available to each household in the City of Reedsburg
1-1.2   Facilities provided at neighborhood parks will reflect the needs of the neighborhood or user group.
1-1.3   Parks and facilities shall serve all ages and will fulfill the needs of people with disabilities (comply with ADA).
1-1.4   Parks shall be the adequate size to accommodate the demand put on the park.
1-1.5   Access to all parks will be improved so more people can enjoy our service.
1-1.6   Continue to improve maintenance and equipment at all parks and facilities.
1-1.7   To update short range and long range plans regularly.

Objective

1-2    Minimize cost for park and open space development by using resources within the community.
Policies

1-2.1 Promote the development of parks where the benefited party donates time or money to the facility.

1-2.2 Use schools as a resource in the maintained local parks and work closely with them to develop and implement projects.

1-2.3 Investigate all methods that can be used to finance park and facility acquisitions and development and utilize these resources to meet Reedsburg’s needs.

1-2.4 Utilize state and federal grants that are available to acquire and develop park facilities.

Objective

1-3 To ensure that all parks and facilities are safe to all users and are free of hazards that protects the city in liability situations.

Policies

1-3.1 To replace all playground equipment that may be considered a safety hazard and to comply with the CPSC and the ASTM regulations.

1-3.2 To assure that there is fall zones around all equipment of at least 6 feet.

1-3.3 To replace or dispose of any equipment that has sharp objects protruding from it.

1-3.4 To replace or install all signage that informs users of important information or any hazards that may need to be addressed.

Objective

1-4 Keep our parks beautiful and well maintained.

Policies

1-4.1 Keep all foliage well groomed, this would include trimming of trees and shrubs, disposal of unwanted plants, and mowing the grass.

1-4.2 Construct picnic pavilions at all parks that don’t have one now or are in need of a new a one.

1-4.3 Repair all equipment or items immediately after they have been vandalized.

1-4.4 To maintain and improve restroom facilities at area parks.
PARK CLASSIFICATIONS

Park facility categories and standards have been developed based on such factors as site, function size, use, service area, and degree of facility development in order to analyze and evaluate the adequacy of a community's parks. They also can serve as a guide to if you are close in achieving your goals and objectives. There are seven categories in which are written by the National Park and Recreation Association which are used to classify a community's park and recreational facilities. The seven categories of park and open space facilities are described below and a table is provided following these descriptions outlining standards and criteria for each category. Some categories may not apply to any Reedsburg's current park and open space facilities.

Play Lot

The play lot is the smallest unit of the park system in terms of size and area that it would serve and is generally considered a substitute for a backyard. The primary function of a play lot is intended to serve preschool children and usually in areas of high-density housing as well as areas with a high concentration of multiple family housing.

Neighborhood Playground/Park

A neighborhood playground/park is a “walk to” park serving the people of a residential area with a service radius of one-half mile. The playground often coincides with an elementary school and may often adjoin and complement the school facility if it is intended to serve the same age group. The age of the user group ranges from 6-11 years old. These parks should be placed away from busy streets and should have easy access.

Neighborhood Park

A neighborhood park is a “walk to” park serving the people of a residential area with a service radius of approximately one-half mile. The park is to provide recreational activities for all age groups. Some things you may see at a neighborhood park are picnic tables, benches, walkways, play equipment, plaques, statues and special plantings. The most important function of the neighborhood park is to meet the distinctive recreation needs of the neighborhood it serves. Since recreation needs vary from one neighborhood to another, depending upon age, income, and preferences of its residents, the facilities and programs of a neighborhood should not be rigidly standardized, but should be designed to meet the particular requirements of each individual neighborhood. Neighborhood parks should not be located on arterial streets in order that people using the facility can walk or ride bikes to the park more safely.

Community Park

A community park is a facility designed to provide a combination of passive and active recreational activities for the entire community. A community park is larger and contains more facilities than a neighborhood park and may provide community playfield facilities for organized leagues and teams in which are not provided at neighborhood parks.
Community parks should be dispersed throughout the community; however, their location is highly dependent on securing a site of large enough size, which provides a variety of natural amenities and physical features. Community parks, including both land-based and water-based activities is preferable.

Community parks should be located on collector or arterial streets to provide easy access by residents of the community. In addition, since these parks attract a large number of people, they should be well buffered from adjacent residential areas.

**Special Area Facilities**

Special area facilities play an important role in fulfilling the community's needs for special outdoor recreation activities. These activities are provided for the benefit of the entire community, but for various reasons have not been incorporated into the community park setting. Rather, these facilities have been designed to provide one major activity on site with secondary activities provided only if the area is of sufficient size. Although these facilities may operate separately from the other parks in the city, they are a valuable component of the entire park system.

**Waterfront Corridors**

A waterfront corridor is a land owned by the city which abuts either a lake or a river but which is not part of any specific park. The width of these corridors ranges from 10 feet to over 100 feet and provide the opportunity for public access to portions of a city's waterways.

**Street Islands**

Street Islands are generally located in proximity to a street intersection and separate lanes of traffic. These areas can be as large as 6500 sq. feet and some features may include benches and plantings.
REEDSBURG PARK INVENTORY

NEIGHBORHOOD PARKS

Anna Stone Park
This small neighborhood park is located in the southwest part of the city. This park contains a playground, half basketball court, a small open shelter, restrooms, and a playing field which is also used as an ice rink during the winter time months.

East Ridge Estates
This small neighborhood park located on the cities northeast side, consist of playground equipment and a half basketball court.

City Park
City Park is centrally located and is close to Reedsburg's downtown. This popular park host several community functions such as art fairs and the annual Easter egg hunt. Contents of this park included a gazebo, which is occasionally used for weddings, a picnic shelter, barbecue grills, benches, decorative lighting, restrooms, and playground equipment.

North Park
This spacious park is located on the cities northeast side. Contents of the park include a shelter, a small playground apparatus, a half basketball court, and restrooms. With so much green space available, this park is used for numerous outdoor activities. The Reedsburg Memorial Hospital Foundation dedicated this park which part serves as a water retention area.

Huntington Park
This small neighborhood park located on the cities northeast side, consist of playground equipment, a small picnic shelter, and a half basketball court.

Oak Park
Oak Park serves the north central part of the city. This highly used park has many facilities that are available for the recreation enthusiast. The park has a regulation Little League field, a newly resurfaced tennis court with lights, a newly resurfaced basketball court, restrooms, and numerous pieces of playground equipment. The Park was home to Wisconsin's first Little League games.

Ramsey Park
This small neighborhood park, located on southwest side of Reedsburg, has a full size basketball court, a small picnic shelter, restrooms, an AAA baseball field, and several pieces of playground equipment.
**Rolloff Park**

This small neighborhood park, located on the northeast side of Reedsburg consists of playground equipment in a small park area.

**Willow Park**

Located on the city's southeast side, this neighborhood park serves an area with a large multi-family unit with several young children. The park consists of playground equipment, a small picnic shelter, and restrooms. Formally known as Three Willow Park.

**COMMUNITY PARKS**

**Webb Park**

Webb Park is also centrally located in the city and provides a variety of recreational activities for all within the community. The park, which lies adjacent to Webb Middle School, is home to Webb Swimming Pool and Webb tennis courts. The rocket ship that made Webb Park famous has been replaced with a newer playground structure. Webb Park also has two picnic shelters, which makes it a popular place for family and company picnics. Other features include the veteran’s memorial, lots of green space, grills, a pond, and restrooms.

**Nishan Park**

Nishan Park, which is located on the city's Northeast side, is the city's most visited park. Nishan has 2 softball fields, 3 little league fields, one regulation baseball field. The Park is also used as a soccer facility when needed. Nishan has hosted several large events such as the Midwest Championship of girls fast pitch softball, the state little league tournament, the ASA women's state tournament, and Reedsburg's own 80-team baseball tournament. The park also contains RACA (Reedsburg Area Community Arena), which is a multi-use facility for hockey and special events, and the Lions/Jaycees building, which is used for special events and is available to the public to rent. Nishan Park has three picnic shelters, sand volleyball court, barbecue pit, tractor pull area, 2 sets of restrooms, and 2 sets of small playground structures. Nishan Park hosts the annual Reedsburg Butter Festival.

**SPECIAL AREA FACILITIES**

**South Park**

South Park, located on Reedsburg's south side, provides the community access to the Baraboo River for activities such as fishing and canoeing. The park also has a small pond and a popular fresh water spring, which many utilize for fresh water. Restrooms and a small shelter surrounded by some of the oldest trees in town provide an excellent picnicking area.
The Popple Nature Area
60 acres
The Popple Nature Area, located west of Webb Park and Pool, is the city’s premiere nature area and walking trail. The area consists of the Baraboo River, Half Moon Pond, and Hay Creek. The landscape of the land is primarily woods with patches of wet grassy areas. This all serves as prime habitat for the abundant amount of wildlife this area supports. The City of Reedsburg and the school District of Reedsburg are sharing the responsibility of improving the trail system. This effort is still in the infancy stage and will continue with time.

The Smith Conservancy
27 acres
The Smith Conservancy is a small wooded wetland area that lies along the Baraboo River in the city’s south west side. This area has some benches and walking trails. Many forms of wildlife can be seen while exploring this area.

Hay Creek
43 acres
Located in the 8th addition of Ernstmeyer Acres, this park/nature area is a 43-acre parcel, which, is mostly wetlands with some high ground. We plan to incorporate this property as the northern leg of the Baraboo River trail system, which will connect to the Popple, Monument and Smith Conservancy trails. Also, two neighborhood parks will be created within this area west of Hay Creek and will contain play structures as well as offering other recreational activities.

TOT LOTS

Ernstmeyer Park
0.5 acres
Located on the city’s northeast side, this is the city’s only designated tot lot. This will have a small play structure, tot swings and other activities that will appeal to all the youngsters that are preschool age. The area that it serves is very high in housing density and will be utilized very heavily.
### Standards and Criteria for Municipal Park and Open Space Areas

<table>
<thead>
<tr>
<th>Group Served</th>
<th>Play Lot</th>
<th>Neighborhood Playground/Park</th>
<th>Neighborhood Park</th>
<th>Community Park</th>
<th>Special Area Facilities</th>
<th>Street Island</th>
<th>Waterfront Corridor</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Areas per 1,000 persons</strong></td>
<td><strong>1 to 4 blocks on single project</strong></td>
<td><strong>1/2 mile radius from playgrounds</strong></td>
<td><strong>1/2 mile radius</strong></td>
<td><strong>Area within 20 min. travel time</strong></td>
<td><strong>No specific service area</strong></td>
<td><strong>Immediately adjacent site</strong></td>
<td><strong>No specific service area</strong></td>
</tr>
<tr>
<td><strong>Desirable Size</strong></td>
<td><strong>No standard</strong></td>
<td><strong>5-10 acres min.</strong></td>
<td><strong>2 acre min.</strong></td>
<td><strong>25 acres min.;100+ acres desirable</strong></td>
<td><strong>Depends on type of facility</strong></td>
<td><strong>6,500 sq. ft.</strong></td>
<td><strong>Min. width 25 ft., no min. length</strong></td>
</tr>
<tr>
<td><strong>Location</strong></td>
<td><strong>High density neighborhood which lacks private yards. Interior of residential block or housing development or in corner of neighborhood park.</strong></td>
<td><strong>Near center of neighborhood. Preferably at or adjoining elementary school. Should be accessible by pedestrians.</strong></td>
<td><strong>Near intensely developed areas &amp; areas of high density</strong></td>
<td><strong>Where appropriate sites can be obtained incorporating scenic or other natural features. Should be along collector or arterial streets.</strong></td>
<td><strong>Depends on type of facility</strong></td>
<td><strong>Depends on purpose and design</strong></td>
<td><strong>Along lake or river shoreline</strong></td>
</tr>
<tr>
<td><strong>Facilities &amp; Features</strong></td>
<td><strong>Sandbox, swings, slides, climbing structures, spray pool, benches, open shelter, fences, paved &amp; grass areas. Not considered essential in large-lot residential areas.</strong></td>
<td><strong>Play apparatus area, multi-purpose athletic field, shelter building, skating rinks, organized summer playground program offered. Quiet or passive areas and activities should also be provided.</strong></td>
<td><strong>Shaded areas for quiet activities, plantings, benches, picnic tables</strong></td>
<td><strong>Active athletic areas similar to playfield but at least 1/2 should be rustic &amp; provide picnic-nicking, hiking, fishing, boating, etc. Off-street parking required. Shelters, swimming pools &amp; quiet passive areas desirable.</strong></td>
<td><strong>Hockey rinks, swimming facilities, archery, skiing, sledding, pedestrian/bicycle trails, scenic overlooks or sites</strong></td>
<td><strong>Benches, plantings</strong></td>
<td><strong>Bicycle/pedestrian trails, benches, lookouts, small picnic areas</strong></td>
</tr>
</tbody>
</table>
CITY OF REEDSBURG PARKS

LEGEND

- ANNA STONE MEMORIAL PARK
- CITY PARK
- ERNSTMEYER PARK
- HARVEST PARK
- HAYCREEK NATURE AREA
- HUNTINGTON PARK
- MONUMENT PARK
- NISHAN PARK
- NORTH PARK
- OAK PARK
- POPPLE TRAILS AND NATURE AREA
- RAMSEY PARK
- SKATE PARK
- SMITH CONSERVANCY
- SOUTH PARK
- WEBB PARK
- SOROM PARK
- ROLLOFF PARK
- EASTRIDGE PARK
- DOG PARK
- ARCHERY RANGE
- BOAT LANDING/CAMPING
# Recreation Facility Standards

When determining community facility needs, the following standards set by the National Parks and Recreation Association are used.

<table>
<thead>
<tr>
<th>Activity / Facility</th>
<th>Recommended Space Requirements</th>
<th>Recommended Size and Dimensions</th>
<th>Recommended Orientation</th>
<th>No. of Units Per Population</th>
<th>Service Radius</th>
<th>Location Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Badminton</td>
<td>1620 sq. ft.</td>
<td>Singles - 17' x 44' Doubles - 20' x 44' with 5' unobstructed area on all sides</td>
<td>Long axis north-south</td>
<td>1 per 5,000</td>
<td>1/4 - ½ mile</td>
<td>Usually in school recreation center, or church facility. Safe walking or bike access.</td>
</tr>
<tr>
<td>Basketball</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Same as badminton. Outdoor courts in neighborhood and community parks, plus active recreation areas in other park settings.</td>
</tr>
<tr>
<td>1. Youth</td>
<td>2400-3026 sq. ft.</td>
<td>46' - 50' x 84' 50' x 84' 50' x 94' with 5' unobstructed space on all sides</td>
<td>Long axis north-south</td>
<td>1 per 5,000</td>
<td>1/4 - ½ mile</td>
<td></td>
</tr>
<tr>
<td>2. High School</td>
<td>5040-7280 sq. ft.</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>3. Collegiate</td>
<td>5600-7980 sq. ft.</td>
<td></td>
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</tr>
<tr>
<td>Handball</td>
<td>800 sq. ft. For 4-wall</td>
<td>20' x 40' - Minimum of 10' to rear of 3-wall court. Minimum 20' overhead clearance</td>
<td>Long axis north-south Front wall at north end</td>
<td>1 per 20,000</td>
<td>15 - 30 minute travel time</td>
<td>4 - wall usually indoor as part of multi-purpose facility 3 - wall usually outdoor in park or school setting</td>
</tr>
<tr>
<td>(3 - 4 wall)</td>
<td>1000 for 3-wall</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Ice Hockey</td>
<td>22,000 sq. ft. Including support area</td>
<td>Rink 85' x 200' (minimum 85' x 185') Additional 5,000 sq. ft. support area</td>
<td>Long axis north-south if outdoor</td>
<td>Indoor - 1 per 100,000 Outdoor - depends upon climate</td>
<td>½ - 1 hour travel time</td>
<td>Climate important consideration affecting number of units. Best as part of multi-purpose facility</td>
</tr>
<tr>
<td>Tennis</td>
<td>Minimum of 7,200 sq. ft. single court (2 acres for complex)</td>
<td>36' x 78'. 12' clearance on both sides; 21' clearance on both ends</td>
<td>Long axis north-south</td>
<td>1 court per 2,000</td>
<td>1/4 - ½ mile</td>
<td>Best in batteries of 2 Located in neighborhood / community park or adjacent to school site</td>
</tr>
<tr>
<td>Volleyball</td>
<td>Minimum of 4,000 sq. ft.</td>
<td>30' x 60' Minimum 6' clearance on all sides</td>
<td>Long axis north-south</td>
<td>1 court per 5,000</td>
<td>1/4 - ½ mile</td>
<td>Same as other court activities (e.g. badminton, basketball, etc.)</td>
</tr>
<tr>
<td>Baseball</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Official</td>
<td>3.0 - 3.85 A minimum</td>
<td>* Baselines - 90' Pitching distance - 60½' Foul lines - ml. 320' Center field - 400' * Baselines - 60' Pitching distance - 46' Foul lines - 200' Center field - 200' - 250'</td>
<td>Locate home plate so pitcher throwing across sun and batter not facing it. Line from home plate through pitcher's mound run east - north - east</td>
<td>1 per 5,000</td>
<td>1/4 - ½ mile</td>
<td>Part of neighborhood complex. Lighted fields part of community complex.</td>
</tr>
<tr>
<td>2. Little League</td>
<td>1.2 A minimum</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Activity</td>
<td>Minimum A</td>
<td>180' x 300' with a minimum of 10' clearance on all sides</td>
<td>Fall Season - long axis northwest to southeast. For longer periods, north to south</td>
<td>1 per 20,000</td>
<td>15 - 30 minutes travel time</td>
<td>Usually part of baseball, football, soccer complex in community park or adjacent to high school</td>
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<td>--------------------------</td>
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</tr>
<tr>
<td>Field Hockey</td>
<td>1.5</td>
<td>160' x 260' with a minimum of 8' clearance on all sides</td>
<td>Same as field hockey</td>
<td>1 per 20,000</td>
<td>15 - 30 minutes travel time</td>
<td>Same as field hockey</td>
</tr>
<tr>
<td>Football</td>
<td>1.5</td>
<td>195' to 225' x 330' to 280' with a 10' minimum on all sides</td>
<td>Same as field hockey</td>
<td>1 per 10,000</td>
<td>15 - 30 minutes travel time</td>
<td>Number of units depends on popularity. Youth soccer on fields adjacent to schools or neighborhood parks</td>
</tr>
<tr>
<td>Soccer</td>
<td>1.7 to 2.1</td>
<td>900' x 690' wide Add 12' width for each additional tee</td>
<td>Long axis southwest - northeast with golfer driving toward northeast</td>
<td>1 per 50,000</td>
<td>30 minutes travel time</td>
<td>Part of golf course complex. As a separate unit, may be privately operated</td>
</tr>
<tr>
<td>Golf - Driving Range</td>
<td>13.5</td>
<td>Overall width - 276' length - 600.02' Track width for 8 to 4 lanes is 32'</td>
<td>Long axis in sector from north to south to northwest-southeast with finish line at northerly end</td>
<td>1 per 20,000</td>
<td>15 - 30 minutes travel time</td>
<td>Usually part of high school, or in community park complex in combination with football, soccer, etc.</td>
</tr>
<tr>
<td>1/4 mile Running Track</td>
<td>4.3</td>
<td>Baselines - 60' Pitching distance - 46' min, 40' - women Fast pitch field radius from plate - 225' between foul lines Slow pitch - 275' (men) 250' (women)</td>
<td>Same as baseball 1 per 5,000 (if also used for youth baseball)</td>
<td>1/4 - 1/2 mile</td>
<td>Slight difference in dimensions for 18' slow pitch. May also be used for youth baseball</td>
<td></td>
</tr>
<tr>
<td>Softball</td>
<td>1.5 to 2.0</td>
<td>9,840 sq. ft. 120' x 80'</td>
<td>Long axis of courts with primary use in north - south</td>
<td>1 per 10,000</td>
<td>1 - 2 miles</td>
<td></td>
</tr>
<tr>
<td>Multiple Recreation Court (basketball, volleyball, tennis)</td>
<td>Need to define</td>
<td>N/A</td>
<td>N/A</td>
<td>1 system per region</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>Trails</td>
<td>N/A</td>
<td>Well defined head maximum 10' width, maximum average grade 5% not to exceed 15% Capacity rural trails - 40 hikers/day/mile Urban trails - 90 hikers/day/mile</td>
<td>N/A</td>
<td>1 system per region</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>Location</td>
<td>Minimum Size</td>
<td>Description</td>
<td>Archer Wall</td>
<td>Area</td>
<td>Travel Time</td>
<td>Complex Type</td>
</tr>
<tr>
<td>--------------------</td>
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<td>------------------------------------------------------------------------------</td>
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</tr>
<tr>
<td>Archery Range</td>
<td>Minimum 0.65 A</td>
<td>300' length x minimum 10' wide between targets. Roped clear space on sides of range minimum of 30' clear space behind targets minimum 80' x 45' with bunker</td>
<td>Archer facing north + or - 45 degrees</td>
<td>1 per 50,000</td>
<td>30 minutes travel time</td>
<td>Part of regional / metro park complex</td>
</tr>
<tr>
<td>Combination Skeet and Trap Field (8 station)</td>
<td>Minimum 30 A</td>
<td>All walks and structures occur within an area approximately 130' wide by 115' deep Minimum cleared area is contained within two superimposed segments with 100 yard radii (4 acres) Short fall danger zone is contained within two superimposed segments with 300 yard radii (35 acres)</td>
<td>Center line of length runs northeast - southwest with shooter facing northeast</td>
<td>1 per 50,000</td>
<td>30 minutes travel time</td>
<td>Part of regional / metro park complex</td>
</tr>
<tr>
<td>Golf</td>
<td>50 - 60 A</td>
<td>Average length vary 600 - 2700 yards Average length - 2250 yards Average length - 6500 yards</td>
<td>Majority of holes on north - south axis</td>
<td>1 per 25,000</td>
<td>15 to 30 minutes travel time</td>
<td>9 hole course can accommodate 350 people/day. 18 hole course can accommodate 500-550 people/day. Course may be located in community or district park, but should not be over 20 miles from population center</td>
</tr>
<tr>
<td></td>
<td>Minimum 50 A</td>
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<tr>
<td></td>
<td>Minimum 110 A</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Swimming Pools</td>
<td>Varies on size of pool and amenities, Usually ½ to 2 A site</td>
<td>Teaching - minimum of 75' x 45' even depth of 3 to 4 feet. Competitive - minimum of 25m x 16m Minimum of 27 sq. ft. of water surface per swimmer. Rates of 2:1 deck vs. water</td>
<td>None - although care must be taken in sitting of lifeguard stations in relation to afternoon sun</td>
<td>1 per 20,000</td>
<td>15 to 30 minutes travel time</td>
<td>Pools for general community use should be planned for teaching, competitive, and recreational purposes with enough depth (3.4 m) to accommodate 1m and 3m diving boards. Located in community park or school site</td>
</tr>
<tr>
<td>Beach Areas</td>
<td>N/A</td>
<td>Beach areas should have 60 sq. ft. of land and 50 sq. ft. of water per user. Turn-over rate is 3. There should be 3-4 A supporting land per A of beach.</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>Should have sand bottom with slope a maximum of 5% (flat preferable). Boating areas completely segregated from swimming area</td>
</tr>
</tbody>
</table>
Population

<table>
<thead>
<tr>
<th>Year</th>
<th>Reedsburg</th>
<th>Sauk County</th>
</tr>
</thead>
<tbody>
<tr>
<td>1970</td>
<td>4,585</td>
<td>39,057</td>
</tr>
<tr>
<td>1980</td>
<td>5,038</td>
<td>43,469</td>
</tr>
<tr>
<td>1990</td>
<td>5,834</td>
<td>46,846</td>
</tr>
<tr>
<td>2000</td>
<td>7,827</td>
<td>55,225</td>
</tr>
<tr>
<td>2010</td>
<td>9,200</td>
<td>61,976</td>
</tr>
<tr>
<td>(estimate) 2015</td>
<td>9,548</td>
<td>63,642</td>
</tr>
</tbody>
</table>

Source: U.S. Census Bureau
Age Groups

<table>
<thead>
<tr>
<th>Ages</th>
<th>Total # 2000</th>
<th>Total # 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-14</td>
<td>1,788</td>
<td>2,091</td>
</tr>
<tr>
<td>15-24</td>
<td>971</td>
<td>1,092</td>
</tr>
<tr>
<td>25-34</td>
<td>1,171</td>
<td>1,316</td>
</tr>
<tr>
<td>35-44</td>
<td>1,203</td>
<td>1,269</td>
</tr>
<tr>
<td>45-54</td>
<td>827</td>
<td>1,201</td>
</tr>
<tr>
<td>55-64</td>
<td>601</td>
<td>855</td>
</tr>
<tr>
<td>65+</td>
<td>1,266</td>
<td>1,317</td>
</tr>
</tbody>
</table>

Source: U.S. Census Bureau
Major Service Employers

<table>
<thead>
<tr>
<th>Name</th>
<th># of Employees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reedsburg Area Medical Center</td>
<td>475</td>
</tr>
<tr>
<td>Reedsburg School System</td>
<td>384</td>
</tr>
<tr>
<td>City of Reedsburg</td>
<td>122</td>
</tr>
<tr>
<td>Vierbicher Associates</td>
<td>21</td>
</tr>
</tbody>
</table>

Source: Reedsburg Area Medical Center
Vierbicher Associates
Reedsburg School System
City of Reedsburg
# Major Manufacturing Employers

<table>
<thead>
<tr>
<th>Employer</th>
<th># of Employees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cellox Corporation</td>
<td>68</td>
</tr>
<tr>
<td>DRM Electrocoat Corp.</td>
<td>38</td>
</tr>
<tr>
<td>Foremost Farms USA</td>
<td>48</td>
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<tr>
<td>Gerber Products - Div. of Nestle Nutrition</td>
<td>275</td>
</tr>
<tr>
<td>Grede Foundries, Inc.</td>
<td>600</td>
</tr>
<tr>
<td>Hankscraft Motors, Inc.</td>
<td>40</td>
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<tr>
<td>Lakeside Foods</td>
<td>32</td>
</tr>
<tr>
<td>Lands' End</td>
<td>725</td>
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<tr>
<td>Meister Log &amp; Lumber</td>
<td>50</td>
</tr>
<tr>
<td>Primex Plastics</td>
<td>140</td>
</tr>
<tr>
<td>Plateco of Necedah, Inc.</td>
<td>74</td>
</tr>
<tr>
<td>Reedsburg Hardwoods</td>
<td>143</td>
</tr>
<tr>
<td>Saputo Cheese Co., Inc.</td>
<td>75</td>
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<tr>
<td>Seats, Inc.</td>
<td>537</td>
</tr>
<tr>
<td>Skinner Leasing &amp; Trucking</td>
<td>125</td>
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<tr>
<td>Sound Devices, LLC.</td>
<td>80</td>
</tr>
<tr>
<td>Vacuum Technologies, Inc.</td>
<td>25</td>
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<tr>
<td>Zinga Industries</td>
<td>55</td>
</tr>
</tbody>
</table>

![Major Manufacturing Employers](chart.png)
PLAYGROUND EQUIPMENT INVENTORY

Willow Park

1. Animal Swings (CPSC Guidelines; Page 15 – 9.2.5 “Swings not recommended for Public Playgrounds”) - REMOVED
   These swings are not recommended because of the rigid metal framework, which results in a high mass presenting a risk of possible impact injury. CPSC has recommended that all animal swings be replaced as soon as possible.

2. Swings (CPSC Guidelines; Page 22 – 11.1.3 “Swing Axis Swings”) - REMOVED
   The safety zones for swings are twice the height of the swing beam for in front and in back of the swing. (20’ in front and 20’ in back for a 10’ height swing beam). The safety or fall zone on each side of the swing unit should extend a minimum of 6’.

3. Merry-Go-Round (CPSC Guidelines; Page 17 – 9.4 “Merry-Go-Rounds”) - REMOVED
   Merry-go-rounds are not recommended unless certain factors are followed. All the old merry-go-rounds do not comply. (Children should be provided with a secure means of holding on. There should not be any accessible shearing or crushing mechanisms in the undercarriage of the equipment. The rotating platform should not have any sharp edges. A means should be provided to limit the peripheral speed of rotation to a maximum of 13 ft/sec.)

4. Slides (CPSC Guidelines; Page 12 – 9.1.3 “Slide Platform”) - REMOVED
   Guardrails or protective barriers should surround a slide platform. The entrance to slide should encourage the person into a sitting position. This may be a guardrail, a hood, or other device. Whatever it is shouldn’t encourage climbing.

5. BCI Burke Series 2000 Play Structure
   Installed April of 2003

Oak Park

1. Metal Angle Slide (CPSC Guidelines; Page 12 – 9.1.4 “Sliding section of straight slides”) -- REMOVED
   Metal slides can become very hot in the summer with burns to young children. Be sure to check for sharp edges and protrusions.

2. Jungle Gym (CPSC Guidelines; Pages 15 & 16 – 9.3 “Climbing Equipment”) – REMOVED
   Protrusions are present. Exposed footings. Overall condition of climber is poor. Consider removing.
3. Merry-go-round (CPSC Guidelines; Page 17 – 9.4 “Merry-go-rounds”) – REMOVED
   Merry-go-rounds are not recommended unless certain factors are followed. All the old merry-go-rounds do not comply. This unit has possible finger entrapment areas present.

4. Animal Swings (CPSC Guidelines; Page 15 – 9.2.5 “Swings not recommended for Public Playgrounds”) – REMOVED
   These swings are not recommended because of the rigid metal framework, which results in a high mass presenting a risk of possible impact injury. CPSC has recommended that all animal swings be replaced as soon as possible.

5. Slides (CPSC Guidelines; Page 12 – 9.1.3 “Slide Platform”) – REMOVED
   This slide has no slide hood or device to get the child into a sitting position. Also the platform has no enclosure. Poorly designed slide. Guardrails or protective barriers should surround a slide platform. The entrance to slide should encourage the person into a sitting position. This may be a guardrail, a hood, or other device.

6. BCI Burke Series 2000 Play Structure
   Installed April 2000

Webb Park

1. BCI Burke Series Play Structure
   Installed 1998

City Park

1. Slide (CPSC Guidelines; Page 12 – 9.1.3 “Slide Platform”) – REMOVED
   Exposed footings and no enclosure for the slide platform. Guardrails or protective barriers should surround a slide platform. The entrance to slide should encourage the person into a sitting position. This may be a guardrail, a hood, or other device. Whatever it is shouldn’t encourage climbing.

2. Swings (CPSC Guidelines; Pages 13 and 14 – 9.2 “Swings”)
   Exposed footings on both sets. Periodically monitor the wear of the hardware and seats – replace when needed. Extend fall zone area. The safety zones for swings are twice the height of the swing beam for in front and in back of the swing. The safety or fall zone on each side of the swing unit should extend a minimum of 6’.
3. Teeter Totter/Seesaws (CPSC Guidelines; Page 18 – 9.5 “Seesaws”) – REMOVED
   Seesaws are not recommended on public playgrounds for preschool age children. There is a trend to replace the fulcrum seesaws on public playgrounds with spring-loaded seesaws, which have the advantage of not requiring 2 children to coordinate their actions in order to play safely.

4. Merry-go-round (CPSC Guidelines; Page 17 – 9.4 “Merry-go-rounds”) – REMOVED
   Merry-go-rounds are not recommended unless certain factors are followed. All the old merry-go-rounds do not comply. Many park departments are removing these due the high number of accidents.

5. BCI Burke Series 2000 Play Structure
   Installed July 2000

6. Digger

South Park

1. Slide (CPSC Guidelines; Page 12 – 9.1.3 “Slide Platform”) – REMOVED
   Slide hood and enclosure on the slide is questionable.

2. Merry-go-round (CPSC Guidelines; Page 17 – 9.4 “Merry-go-rounds”) – REMOVED
   Merry-go-rounds are not recommended unless certain factors are followed. All the old merry-go-rounds do not comply. Not recommended for public use.

3. Teeter Totter/Seesaws (CPSC Guidelines; Page 18 – 9.5 “Seesaws”) – REMOVED
   Seesaws are not recommended on public playgrounds for preschool age children. There is a trend to replace the fulcrum seesaws on public playgrounds with spring-loaded seesaws, which have the advantage of not requiring 2 children to coordinate their actions in order to play safely.

Nishan Park

1. Swings (CPSC Guidelines; Page 13 – 9.2.2 “Single Axis Swings”) - REMOVED
   Attaching single-axis swings to composite structures are not recommended.

2. Platforms (CPSC Guidelines; Page 10 – 8.5.3 “Minimum Elevation Requiring and Protective Barriers and 8.5.4 “Minimum Height of Guardrails”) - REMOVED
   The enclosures on the decks did not meet the CPSC guidelines for elevation of decks requiring a protective barrier and also the barriers that were present were not meeting the minimum height that would prevent a child from inadvertently falling over the guardrail.
3. **Slide (CPSC Guidelines; Page 12 – 9.1 “Slides”) - REMOVED**
   The metal slide is facing south – very hot in the summer. Metal slides should either be in shaded areas or face north to prevent burns and glare problems. The slide also goes straight into the ground – the exit region should be essentially horizontal and parallel to the ground and have a minimum length of 11”. See 9.1.5 Exit Region.

4. **Protrusions (CPSC Guidelines; Page 5 – 7.2 “Protrusions and Projections”) - REMOVED**
   Check all bolts and screws on the play structure. Protrusions or projections on playground equipment should not be capable of entangling children’s clothing.

5. **Entrapments (CPSC Guidelines; Page 6 – 7.5 “Entrapment”) - REMOVED**
   Areas are present on this play structure that are greater than 3.5” and less than 9”. This is a potentially serious situation. When one dimension of an opening is within this potentially hazardous range.

6. **BCI Burke Series 2000 Play Structure**
   Installed May 2007

   **Nishan Park - Play Area II**

   1. **Timber Form Structure - REMOVED**
      A couple of areas are present for possible entrapment. The height of the enclosure at the platform is not proper height to prevent children from fall over it. This structure is in pretty good shape.

   **Huntington Park**

   1. **Wood structure – Rough Shape (Replacing Spring 2017 – BCI Burke Intensity, Nucleus, Play System.) – REMOVED**

   2. **Replaced in June 2017 with BCI Burke Intensity, Nucleus Play System**

   **North Park**

   1. **Wood Structures (CPSC Guidelines; Page 6 – 7.5 “Entrapment”) – Removed 2016**
      Many possible entrapment areas on play structure.

   2. **Loose Hardware on Play Structure**
      Nuts and bolts should be tightened and checked periodically.

   3. **Chain Net Climber**
      Potential accident problems due to the climber’s design and installation.

   4. **Clatter Bridge**
      Check periodically for gap areas in the wood. Possible entrapment areas.
   Installed 2015

   **Anna Stone Park**

1. Entrapment (CPSC Guidelines; Page - 7.5 “Entrapment”) - Removing Spring
   2017.
   Many possible entrapment areas.

2. Loose Hardware
   Nuts and bolts should be tightened and checked periodically.

3. Spring Riders
   In good shape.

4. Tot Swings
   Looked good, continue to check on surfacing and area covered.

5. Slide (CPSC Guidelines; Page 12 – 9.1.3 “Slide Platform”) Removing spring
   2017.

6. Installed BCI Burke Intensity, Nucleus, Play system - 2017

   **Ramsey Park**

1. Entrapment Areas (CPSC Guidelines; Page 6 – 7.5.1 “Entrapment) - REMOVED
   Many possible entrapment areas
   Exposed footings.

2. Surfacing (CPSC Guidelines; Page 20 & 21 – 10 “Surfacing”) - REMOVED
   Maintain proper depth of resilient surfacing under and out 6’ from the structure. The
   number one cause of injury on a playground is from falls. The more shock absorbing
   a surface can be made, the more is the likelihood that the severity of the injury will be
   reduced. However, all injuries due to falls cannot be prevented no matter what
   playground surfacing material is used.

3. Teeter Totter/Seesaw (CPSC Guidelines; Page 18, 9.5 “Seesaws”) - REMOVED
   Seesaws are not recommended on public playgrounds for preschool age children.
   There is a trend to replace the fulcrum seesaws on public playgrounds with spring-
   loaded seesaws, which have the advantage of not requiring 2 children to coordinate
   their actions in order to play safely.

4. Swings (CPSC Guidelines; Page 22 – 11.1.3 “Single Axis Swings”) - REMOVED
The safety zones for swings are twice the height of the swing beam for in front and in back of the swing. The safety or fall zone on each side of the swing unit should extend a minimum of 6'.

5. Merry-go-rounds (CPSC Guidelines; Page 17 – 9.4 “Merry-go-rounds”) - REMOVED
Merry-go-rounds are not recommended unless certain factors are followed. All the old merry-go-rounds do not comply.

6. BCI Burke Series 2000 Play Structure
Installed April of 2004

**Ernstmeyer Park**

1. BCI Burke Series 1000 Play Structure
   Installed 1999
2. Digger
3. Swings

**Roloff Park**

1. BCI Burke Series 2000 Play Structure
   Installed May 2009

**East Ridge Park**

1. BCI Burke Series 2000 Play Structure
   Installed May 2009
PRIORITIZATION OF NEEDS

High Priority Needs
- Improve and replace support facilities and add shelters
- Clear log jams and create more accessibility to Baraboo River.
- Provide support facilities for 400 trail users. (Bike Park)
- Improve accessibility to parks, equipment, and facilities to comply with ADA standards
- Build more baseball/softball fields or add lights
- Continue to make improvements to Nishan Park

Medium Priority Needs
- Improve South Park Pond and Half Moon Pond for better fishing and canoeing opportunities
- Develop new parks on northeast and southwest sides of city
- Plant more trees in all parks
- Create walking Trails on East Side Of City
- Walking trail development throughout city
- Repair and develop more basketball courts
- Create more ice skating opportunities
- Update play equipment

Low Priority Needs
- Biking opportunities
- Sand volleyball
- Snowmobiling
- Golfing
- More public skating time at RACA
COORDINATION WITH OTHER PLANS

The Downtown Action Plan adopted by the City Council on June 12, 2000, contains the following goal for the Baraboo River Development:

Strategy: Use the Baraboo River as an asset. Become a steward of the riparian and natural elements; promote the historical aspects of the river and future recreational uses; integrate the river into downtown through appropriate commercial uses and public land.

Specifically in the downtown area of TIF #6 the activities that may be undertaken include:

- Cleanup of the river and clearing, grading and bank stabilization using best management practices.
- Land acquisition for park and open space purposes as well as flood plain mitigation.
- Construction of a canoe launch
- Construction of a river walk along either bank that connects the Smith Conservancy (south of the Webb Avenue bridge) with the Bicentennial Monument and the Popple Recreation Area that is adjacent to Webb Park (north of Main Street). The river walk will become part of the integrated trail system through these natural areas as well as connect to the 400 Trail.
- Creation of business opportunities in the area for canoe rental, restaurants and other water recreation oriented enterprises.
- Promotion of the heritage of the Baraboo River by recognizing its historical use by Native Americans and early settlers, the role of the woolen mill and pond and Claire Brigg’s “Skinny” cartoon strip and other character at the ol’ swimming hole!

This goal and strategy was also incorporated into the redevelopment plan for Tax Incremental Finance District No. 6.
**FIVE YEAR ACTION PLAN**

The following action plan is a five-year guide for capital improvements for parks and recreational facilities of the City of Reedsburg. Implementation depends largely on the availability of funds through the budget and other sources such as the Webb Fund and park dedication fees.

<table>
<thead>
<tr>
<th>PARK / FACILITY</th>
<th>COST</th>
<th>YEAR</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Huntington Park</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Replace Playground Equipment</td>
<td>$35,000</td>
<td>2017</td>
</tr>
<tr>
<td><strong>Nishan Park</strong></td>
<td></td>
<td></td>
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<tr>
<td>- Concession Stand Improvements</td>
<td>$75,000</td>
<td>2017</td>
</tr>
<tr>
<td>- Basketball Court (Full)</td>
<td>$10,000</td>
<td>2018</td>
</tr>
<tr>
<td>- Maintenance Shed</td>
<td>$10,000</td>
<td>2018</td>
</tr>
<tr>
<td><strong>Webb Park</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Pond Improvements &amp; Fishing Pier</td>
<td>$35,000</td>
<td>2020</td>
</tr>
<tr>
<td><strong>North Park</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Full Basketball Court</td>
<td>$0</td>
<td>2017</td>
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<tr>
<td><strong>Popple Trail</strong></td>
<td></td>
<td></td>
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<tr>
<td>- Trail Widening</td>
<td>$5,000</td>
<td>2018</td>
</tr>
<tr>
<td><strong>Anna Stone Park</strong></td>
<td></td>
<td></td>
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<tr>
<td>- Replace Playground</td>
<td>$35,000</td>
<td>2018</td>
</tr>
<tr>
<td>- Replace or Improve Bathrooms</td>
<td></td>
<td></td>
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<tr>
<td><strong>South Park</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Pond Improvements</td>
<td></td>
<td></td>
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<tr>
<td><strong>Willow Park</strong></td>
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<td></td>
</tr>
<tr>
<td>- Replace or Improve Restrooms</td>
<td>$10,000</td>
<td>2021</td>
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<tr>
<td><strong>Bindl Park</strong></td>
<td></td>
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<tr>
<td>- Purchase Land in Bindl Subdivision</td>
<td>$35,000</td>
<td>2017-21</td>
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<tr>
<td><strong>Oak Park</strong></td>
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<tr>
<td>- Replace or Improve Restrooms</td>
<td>$100,000</td>
<td>2019</td>
</tr>
<tr>
<td>- Resurface and Paint Tennis Courts</td>
<td>$50,000</td>
<td>2020</td>
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<tr>
<td><strong>Swimming Pool</strong></td>
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<tr>
<td>- Replace Drop Slide</td>
<td>$12,000</td>
<td>2019</td>
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Reedsburg District Schools
Enrollment June 2016

<table>
<thead>
<tr>
<th>Grade</th>
<th># of Students</th>
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<td>K</td>
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<tr>
<td>1st</td>
<td>179</td>
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<tr>
<td>2nd</td>
<td>208</td>
</tr>
<tr>
<td>3rd</td>
<td>202</td>
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<tr>
<td>4th</td>
<td>189</td>
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<td>5th</td>
<td>177</td>
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<td>6th</td>
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<td>220</td>
</tr>
<tr>
<td>11th</td>
<td>209</td>
</tr>
<tr>
<td>12th</td>
<td>214</td>
</tr>
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</table>

Source: School District of Reedsburg
# SCHOOL DISTRICT OF REEDSBURG
## GROUNDS INVENTORY

<table>
<thead>
<tr>
<th>School</th>
<th>Acres</th>
<th>Facilities</th>
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</thead>
<tbody>
<tr>
<td>South</td>
<td>.3</td>
<td>Tether ball, small diamond, basketball hoops, playground equipment, blacktop play area</td>
</tr>
<tr>
<td>Westside</td>
<td>9.0</td>
<td>Playground equipment, blacktop play area, basketball hoops, softball diamond</td>
</tr>
<tr>
<td>Pineview</td>
<td>24.5</td>
<td>Asphalt area, soccer fields, track, age appropriate play structures, basketball hoops</td>
</tr>
<tr>
<td>Webb Middle</td>
<td>15.4</td>
<td>Football field, soccer field, volleyball courts, basketball hoops</td>
</tr>
<tr>
<td>RAHS</td>
<td>54.0</td>
<td>Soccer fields, football field, baseball &amp; tennis courts</td>
</tr>
</tbody>
</table>

* Included only schools that lie within the City of Reedsburg

Source: School District of Reedsburg
Weather and Climate 2015

Average Temperatures

Precipitation

Humidity

Wind Speed (mph)

Snowfall

Sunshine
Cloudy Days

# Youth Summer Activities 2016

<table>
<thead>
<tr>
<th>Activity</th>
<th># of Participants</th>
</tr>
</thead>
<tbody>
<tr>
<td>4-5 Tee-ball</td>
<td>98</td>
</tr>
<tr>
<td>6-8 Tee-ball</td>
<td>85</td>
</tr>
<tr>
<td>Gymnastics</td>
<td>144</td>
</tr>
<tr>
<td>Youth Tennis</td>
<td>76</td>
</tr>
<tr>
<td>Tot-lot</td>
<td>36</td>
</tr>
<tr>
<td>Soccer Clinic</td>
<td>54</td>
</tr>
<tr>
<td>Swimming Lessons</td>
<td>509</td>
</tr>
<tr>
<td>Theatre Workshop</td>
<td>40</td>
</tr>
<tr>
<td>Girls Softball</td>
<td>180</td>
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### Adult Programs 2016

<table>
<thead>
<tr>
<th>Activity</th>
<th># of Participants</th>
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</thead>
<tbody>
<tr>
<td>Co-ed Softball</td>
<td>40</td>
</tr>
<tr>
<td>Adult Tennis</td>
<td>9</td>
</tr>
<tr>
<td>Power Volleyball</td>
<td>64</td>
</tr>
<tr>
<td>Women’s Rec Volleyball</td>
<td>96</td>
</tr>
<tr>
<td>Co-ed Volleyball</td>
<td>64</td>
</tr>
<tr>
<td>Men’s Basketball</td>
<td>48</td>
</tr>
<tr>
<td>Open Gyms</td>
<td>787</td>
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### Facility Reservations 2016

<table>
<thead>
<tr>
<th>Facility</th>
<th>Days Reserved</th>
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<tbody>
<tr>
<td>RACA</td>
<td>12</td>
</tr>
<tr>
<td>Shelters</td>
<td>109</td>
</tr>
<tr>
<td>Recreation Center</td>
<td>72</td>
</tr>
</tbody>
</table>

### Facility Reservations

![Bar Chart](chart.png)

Days Reserved:
- **Webb Shelter**: 109
- **Raca**: 12
- **Recreation Center**: 72
To: Mayor and Common Council  
Prepared By: Brian Duvalle, Planning and Building  
Thru: Stephan P. Compton, City Administrator  
Date of Meeting: August 28, 2017

Subject: Sale of 101 Vine St – Recommendation from CDA; Res 4303-17

BACKGROUND AND REQUEST

This property was donated by the previous owner (Jeff Shanahan) to the City as part of the RAHS house remodel class. When it was sold, it included a Right of First Refusal. Jeff has now expressed interest in buying it back.

ANALYSIS

While the house was essentially donated to the City, it did come with an almost $10,000 medical lien on it.

FINANCIAL IMPACT

$78,628.74 purchase price. This is the break-even cost based of the money invest by the City and School District.

STAFF RECOMMENDATION

CDA recommends approval of the sale. The City Administrator is requesting approval of City Resolution 4303-17 giving the authority for the City Attorney and the City Clerk-Treasurer to handle and sign documents at the property closing.

CC: Resolution 4303-17
RESOLUTION

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REEDSBURG
AUTHORIZING AND APPROVING THE SALE OF PROPERTY AT
101 VINE STREET TO DONNA KAHL AND JEFF SHANAHAN

FILE NO. 4303-17

WHEREAS, the City of Reedsburg entered into an intergovernmental agreement, dated March 2015, with the Reedsburg School District for the property sale and renovation of the house at 101 Vine Street - Parcel #276-0995-00000, and

WHEREAS, the property sale to the City of Reedsburg stipulated Right of First Refusal to Donna Kahl & Jeff Shanahan, dated August 2015, and

WHEREAS, the costs invested in the project by the City of Reedsburg and Reedsburg School District total $78,628.74, and

WHEREAS, the Community Development Authority approved the sale of the property at 101 Vine Street at the regular called meeting on August 15, 2017, and

WHEREAS, the Community Development Authority has approved the sale and recommends to the Common Council the sale of 101 Vine Street.

NOW, THEREFORE, be it resolved by the Common Council of the City of Reedsburg upon recommendation of the Community Development Authority approves the sale of 101 Vine St to Donna Kahl and Jeff Shanahan for $78,628.74.

STATE OF WISCONSIN)
COUNTY OF SAUK)

I hereby certify that the foregoing resolution is a true, correct and complete copy of a resolution duly and regularly passed by the Common Council of the City of Reedsburg on the 24th day of August, 2017 and that said resolution has not been repealed or amended, and is now in full force and effect.

Dated this 28th day of August, 2017.

CITY OF REEDSBURG

________________________________________
David Estes, Mayor

________________________________________
Jacob Crosetto, Clerk-Treasurer
To: Finance Committee, Mayor and Common Council
Prepared By: Stephen P. Compton, City Administrator
Date of Meeting: August 28, 2017
Subject: Walnut Street Flats - Housing Development – Application for Board of Commissioners of Public Lands – Resolution 4304-17

BACKGROUND

On January 11, 2016, the City Council approved the Cohen-Esrey Affordable Partners, LLC (Walnut Street Flats) Development Agreement. The project is a 33-apartment workforce infill housing development. These types of developments have a higher development cost and financial assistance needed due to blighted areas and rehabilitation expenses. The original Development Agreement was amended to provide redevelopment of the old Glory Days site on Walnut Street. The project was originally approved by the City Council on June 13, 2016. An amended Development Agreement was approved February 13, 2017.

The Developer applied for and received Low-Income Housing Tax Credits awarded in June 2017 to help fund the redevelopment. These taxpayer-subsidized credits help raise equity cash, and Cohen-Esrey Affordable Partners, LLC has obtained private construction loans to finance the apartments.

The project is estimated to cost approximately $6,275,207 in hard and soft costs. As part of the financial commitment to the project the following “Sources and Uses” of funding were approved.

- City owned property = $149,000
- Federal Home Loan Bank = $420,000
- TIF Bridge Loan (repaid with future TIF payments) = $315,619
- City Pass Through Loan (Bureau of Public Lands) = $500,000

Total = $1,384,619

ANALYSIS AND FISCAL IMPACT

Before the City Council this evening is the approval to apply to the Board of Commissioner of Public Lands (“BCPL Loan”) for a State Trust Fund Loan for $500,000 at an interest rate of 4% for 20 years. The estimated annual payments are $36,497.

This BCPL Loan (Conduit loan) will be re-lent to the project entity (controlled by Cohen-Esrey Affordable Partners, LLC) at a rate of 2.50% for 20 years with estimated annual payments of $31,817. The annual differential $4,689 will be recovered in permits and fees (estimated at $60,500) and in new property tax over the life of the project.
TAX INCREMENT DISTRICT #6 – Draft Loan Payment schedule.

<table>
<thead>
<tr>
<th>City</th>
<th>Developer</th>
<th>4.00%</th>
<th>2.50%</th>
<th>1.50%</th>
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<tbody>
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<td></td>
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<td>Scheduled Payment City</td>
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<td>18</td>
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<td>20</td>
<td>20</td>
<td>3/15/2037</td>
<td>$35,092.83</td>
<td>$31,040.95</td>
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</tbody>
</table>

STAFF RECOMMENDATION

Staff recommends City Council approve Resolution 4304-17 authorizing staff to complete the Board of Commissioner of Public Lands application for $500,000 confirming the commitment to the Walnut Street Flats project. The action will authorize the Mayor and City Clerk – Treasurer to sign loan documents. Upon receipt of the loan proceeds they will be placed into the Tax Increment District #6 Fund (96). At the sale of the closing on the City property and transfers of ownership the funding and signed notes will be completed. Additionally, the proceeds of the BCPL loan will be placed into an “Escrow Account” for management by a third-party using customary construction draw documents during construction. Draws from the escrow account will require the approval of the City Clerk-Treasurer and Public Works Director. An updated project time line has been included in the attachments.

ATTACHMENT:

A – City Resolution 4304-17 - Board of Commissioner of Public Lands (“BCPL”) Application.
B - Promissory Note – Pages 1 - 4
C – Walnut Street Flats – Project Time Line
D – Cohen – Esrey Property Proposed Architectural and Site Plans
STATE OF WISCONSIN
BOARD OF COMMISSIONERS OF PUBLIC LANDS
101 EAST WILSON STREET, and FLOOR
POST OFFICE BOX 8943
MADISON, WISCONSIN 53708-8943

APPLICATION FOR STATE TRUST FUND LOAN
CITY - 20 YEAR MAXIMUM

Chapter 24 Wisconsin Statutes

CITY OF REEDSBURG

Date sent: June 22, 2017

Received and filed in Madison, Wisconsin:

ID# 05604724
TO: BOARD OF COMMISSIONERS OF PUBLIC LANDS

We, the undersigned Mayor and clerk of the City of Reedsburg, in the County(ies) of Sauk, Wisconsin, in accordance with the provisions of Chapter 24 of the Wisconsin Statutes, do hereby make application for a loan of Five Hundred Thousand And 00/100 Dollars ($500,000.00) from the Trust Funds of the State of Wisconsin for the purpose of financing a pass-through loan for affordable rental housing development.

The loan is to be continued for a term of 20 years from the 15th day of March preceding the date the loan is made. The loan is to be repaid in annual installments, as provided by law, with interest at the rate of 4.00 percent per annum.

We agree to the execution and signing of such certificates of indebtedness as the Board may prepare and submit, all in accordance with Chapter 24, Wisconsin Statutes.

The application is based upon compliance on the part of the City with the provisions and regulations of the statutes above referred to, as set forth by the following statements which we do hereby certify to be correct and true.

The meeting of the common council of the City of Reedsburg, in the County(ies) of Sauk, Wisconsin, which approved and authorized this application for a loan was a regularly called meeting held on the 28th day of August 2017.

At the aforesaid meeting a resolution was passed by a majority vote of the members of the common council approving and authorizing an application to the Board of Commissioners of Public Lands, State of Wisconsin, for a loan of Five Hundred Thousand And 00/100 Dollars ($500,000.00) from the Trust Funds of the State of Wisconsin to the City of Reedsburg in the County(ies) of Sauk, Wisconsin, for the purpose of financing a pass-through loan for affordable rental housing development. That at the same time and place, the common council of the City of Reedsburg by a majority vote of the members, adopted a resolution levying upon all the taxable property in the city, a direct annual tax sufficient in amount to pay the annual installments of principal and interest, as they fall due, all in accordance with Article XI, Sec. 3 of the Constitution and Sec. 24.66(5), Wisconsin Statutes.

A copy of the aforesaid resolutions, certified to by the city clerk, as adopted at the meeting, and as recorded in the minutes of the meeting, accompanies this application.

A statement of the equalized valuation of all the taxable property within the City of Reedsburg, certified to by the Mayor and clerk, accompanies this application.

Given under our hands in the City of Reedsburg in the County(ies) of Sauk, Wisconsin, this 28th day of August, 2017.

Mayor, City of Reedsburg

Clerk, City of Reedsburg

RETURN THIS ORIGINAL – DO NOT RETURN PHOTOCOPY
FORM OF RECORD

The following preamble and resolutions were presented by Alderman and were read to the meeting.

By the provisions of Sec. 24.66 of the Wisconsin Statutes, all municipalities may borrow money for such purposes in the manner prescribed, and,

By the provisions of Chapter 24 of the Wisconsin Statutes, the Board of Commissioners of Public Lands of Wisconsin is authorized to make loans from the State Trust Funds to municipalities for such purposes. (Municipality as defined by Sec. 24.60(2) of the Wisconsin Statutes means a town, village, city, county, public inland lake protection and rehabilitation district, town sanitary district created under Sec. 60.71 or 60.72, metropolitan sewerage district created under Sec. 200.05 or 200.23, joint sewerage system created under Sec. 281.43(4), school district or technical college district.)

THEREFORE, BE IT RESOLVED, that the City of Reedsburg, in the County(ies) of Sauk, Wisconsin, borrow from the Trust Funds of the State of Wisconsin the sum of Five Hundred Thousand And 00/00 Dollars ($500,000.00) for the purpose of financing a pass-through loan for affordable rental housing development and for no other purpose.

The loan is to be payable within 20 years from the 15th day of March preceding the date the loan is made. The loan will be repaid in annual installments with interest at the rate of 4.00 percent per annum from the date of making the loan to the 15th day of March next and thereafter annually as provided by law.

RESOLVED FURTHER, that there shall be raised and there is levied upon all taxable property, within the City of Reedsburg, in the County(ies) of Sauk, Wisconsin, a direct annual tax for the purpose of paying interest and principal on the loan as they become due.

RESOLVED FURTHER, that no money obtained by the City of Reedsburg by such loan from the state be applied or paid out for any purpose except financing a pass-through loan for affordable rental housing development without the consent of the Board of Commissioners of Public Lands.

RESOLVED FURTHER, that in case the Board of Commissioners of Public Lands of Wisconsin agrees to make the loan, that the Mayor and clerk of the City of Reedsburg, in the County(ies) of Sauk, Wisconsin, are authorized and empowered, in the name of the city to execute and deliver to the Commission, certificates of indebtedness, in such form as required by the Commission, for any sum of money that may be loaned to the city pursuant to this resolution. The Mayor and clerk of the city will perform all necessary actions to fully carry out the provisions of Chapter 24, Wisconsin Statutes, and these resolutions.

RESOLVED FURTHER, that this preamble and these resolutions and the aye and no vote by which they were adopted, be recorded, and that the clerk of this city forward this certified record, along with the application for the loan, to the Board of Commissioners of Public Lands of Wisconsin.
Alderman moved adoption of the foregoing preamble and resolutions.

The question being upon the adoption of the foregoing preamble and resolutions, a vote was taken by ayes and noes, which resulted as follows:

1. Alderman Craig Braunschweig voted
2. Alderman David Moon voted
3. Alderman Jason Schulte voted
4. Alderman Mike Gargano voted
5. Alderman Phil Peterson voted
6. Alderman Calvin Craker voted
7. Alderman Jim Heuer voted
8. Alderman Dave Knudsen voted
9. Alderman Brandt Werner voted
10. Alderman voted
11. Alderman voted
12. Alderman voted

A majority of the members of the common council of the City of Reedsburg, in the County(ies) of Sauk, State of Wisconsin, having voted in favor of the preamble and resolutions, they were declared adopted.
STATE OF WISCONSIN

County(ies) of Sauk

I, Jacob Crosetto, Clerk of the City of Reedsburg, in the County(ies) of Sauk, State of Wisconsin, do hereby certify that the foregoing is a true copy of the record of the proceedings of the common council of the City of Reedsburg at a meeting held on the 28th day of August 2017 to a loan from the State Trust Funds; that I have compared the same with the original record thereof in my custody as clerk and that the same is a true copy thereof, and the whole of such original record.

I further certify that the common council of the City of Reedsburg, County(ies) of Sauk, is constituted by law to have nine members, and that the original of said preamble and resolutions was adopted at the meeting of the common council by a vote of ayes to noes and that the vote was taken in the manner provided by law and that the proceedings are fully recorded in the records of the city.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of the City of Reedsburg this 28th day of August, 2017

_________________________
Clerk (Signature)

Jacob Crosetto

Clerk (Print or Type Name)

City of Reedsburg

County(ies) of Sauk

State of Wisconsin

_________________________
David G. Estes, Mayor  Date: August 28, 2017

Respectfully Submitted:

The above resolution has been authorized by the governing body of the City of Reedsburg by Resolution No. 4304 -17, dated August 28, 2017.

Date Passed: August 28, 2017

Vote: _______________________

RETURN THIS ORIGINAL - DO NOT RETURN PHOTOCOPY
STATE OF WISCONSIN  
COUNTY(IES) OF SAUK

TO:  THE BOARD OF COMMISSIONERS OF PUBLIC LANDS

I, Jacob Crosetto, Clerk of the City of Reedsburg, County(ies) of Sauk, State of Wisconsin, do hereby certify that it appears by the books, files and records in my office that the valuation of all taxable property in the City of Reedsburg is as follows:

EQUALIZED VALUATION FOR THE YEAR 2017  *568,846,000* Latest year available

I further certify that the whole existing indebtedness of the City of Reedsburg, County(ies) of Sauk, State of Wisconsin, is as follows (list each item of indebtedness):

<table>
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<th>Date of Issue</th>
<th>Type of Debt</th>
<th>Original Amount</th>
<th>Principal Outstanding</th>
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<td>5/20/2013</td>
<td>G.O Refunding Bonds</td>
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<td>670,000</td>
<td>240,000</td>
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<td>9/17/2016</td>
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<td>Total City Purposes</td>
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<td>210,000</td>
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<td>6,000,000</td>
<td>6,000,000</td>
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</tbody>
</table>

|                     | *2009 Bonds Being Refunded                        |                 | (6,000,000)           |
|                     | Total Communications Utility Purposes             |                 | $15,880,000           |

Net All General Obligation Debt Outstanding - After Refunding * 20,625,000

Clerk (Signature)
Jacob Crosetto
City Clerk - Treasurer
City of Reedsburg, County(ies) of Sauk,
State of Wisconsin
August 28, 2017

THE TOTAL INDEBTEDNESS, INCLUDING THE TRUST FUND LOAN APPLIED FOR, MAY NOT EXCEED 5% OF THE VALUATION OF THE TAXABLE PROPERTY AS EQUALIZED FOR STATE PURPOSES. (Sec. 24.63(1), Wis. Stats., 1989-90)

RETURN THIS ORIGINAL—DO NOT RETURN PHOTOCOPY
PROMISSORY NOTE

$500,000 August 28, 2017

FOR VALUE RECEIVED, the undersigned Walnut Street Flats, LLC, a Kansas limited liability company (the "Borrower"), promises to pay to the order of the City of Reedsburg (the “Lender”), the principal sum of Five Hundred Thousand Dollars ($500,000).

1. Interest. Interest will accrue on the unpaid principal balance at a rate equal to 2.5% per annum, compounded monthly.

2. Maturity. Borrower shall pay all principal and accrued interest on February 28, 2037 (the "Maturity Date").

3. Late Payment Fee. If payment is not made on or before the Maturity Date, the Lender may collect a delinquency charge of 5% of the unpaid amount. Collection of the late payment fee shall not be deemed to be a waiver of the Lender’s right to declare a default hereunder.

4. Calculation of Interest. Interest will be computed for the actual number of days principal is unpaid, using a daily factor obtained by dividing the stated interest rate by 365.

5. Default Interest Rate. Principal amounts remaining unpaid after the maturity thereof, whether at the Maturity Date or by reason of acceleration of maturity, shall bear interest from and after maturity until paid at a rate of 18% per annum.

6. Maximum Rate. In no event will the interest rate hereunder exceed that permitted by applicable law. If any interest or other charge is finally determined by a court of competent jurisdiction to exceed the maximum amount permitted by law, the interest or charge shall be reduced to the maximum permitted by law, and the Lender may credit any excess amount collected against the balance due or refund the amount to the Borrower.

7. Prepayment. This Note may be prepaid in full or in part at any time without premium.

8. Financial Information. The Borrower will maintain accounting records in accordance with generally recognized and accepted principles of accounting consistently applied throughout the accounting periods involved.

9. Payments. Borrower shall repay this Note as follows: (a) monthly payments of accrued and unpaid interest, commencing on March 15, 2018 and on the first day of each month(*) through and including February 28, 2019, then (b) commencing on March 15, 2019 and on the first day of each month(*) thereafter through and including February 28, 2037 an equal monthly(*) payment of principal and interest, plus (c) a final payment of all outstanding principal and accrued but unpaid interest on February 28, 2037. *The City Attorney, Mayor or City Administrator may adjust the
Attachment B – Promissory Note Page 2

Payment schedule to annual payments if requested by the Developer. Any payment adjustment shall be written and become a part of the promissory note.

10. **Defaults.** Notwithstanding any cure periods described below, the Borrower shall immediately notify the Lender in writing when the Borrower obtains knowledge of the occurrence of any default specified below. Regardless of whether the Borrower has given the required notice, the occurrence of one or more of the following shall constitute a default:

   (a) **Nonpayment.** The Borrower shall fail to make any payment on this Note when due.

   (b) **Nonperformance.** The Borrower or any guarantor of the Borrower’s obligations to the Lender ("Guarantor") shall fail to perform or observe any agreement, term, provision condition, or covenant (other than a default occurring under (a), (c), (d) or (f) of this paragraph 10) required to be performed or observed by the Borrower or any Guarantor hereunder.

   (c) **Misrepresentation.** Any financial information, statement, certificate, representation or warranty given to the Lender by the Borrower or any Guarantor (or any of their representatives) in connection with entering into this Note and/or any borrowing thereunder, or required to be furnished under the terms thereof, shall prove untrue or misleading in any material respect as of the time when given.

   (d) **Breach under other Agreement.** Any material breach by Borrower under the Mortgage (as defined below), the Development Agreement between Lender and Borrower dated as of the date hereof, and any other instrument, document or agreement between Lender and Borrower currently in place or hereafter existing.

   (e) **Judgments.** Any final, non-appealable judgment shall be obtained against the Borrower or any Guarantor which, together with all other outstanding unsatisfied, final, non-appealable judgments against the Borrower (or any Guarantor), shall exceed the sum of $100,000 and shall remain unvacated, unbonded or unstayed for a period of 30 days following the date of entry thereof.

   (f) **Inability to Perform; Bankruptcy/Insolvency.** (i) the Borrower shall die or cease to exist; (ii) any Bankruptcy, insolvency or receivership proceedings, or an assignment for the benefit of creditors, shall be commenced under any Federal or state law by or against the Borrower, which is not dismissed or vacated within 60 days; (iv) the Borrower shall become the subject of any out-of-court settlement with its creditors; or (v) the Borrower is unable or admits in writing its inability to pay its debts as they mature.

11. **Acceleration of Obligations.** Upon the occurrence of any of the events identified in paragraph 10(a) through 10(c), and the passage of any applicable cure periods, the Lender may at any time thereafter, by written notice to the Borrower, declare the unpaid principal balance of any obligations, together with the interest accrued thereon and other amounts accrued hereunder, to be immediately due and payable; and the unpaid balance shall thereupon be due and payable, all without presentation, demand, protest or further notice of any kind, all of which are hereby waived,
and notwithstanding anything to the contrary contained herein. Upon the occurrence of any event under paragraph 10(d), the unpaid principal balance of any obligations, together with all interest accrued thereon and other amounts accrued hereunder, shall thereupon be immediately due and payable, all without presentation, demand, protest or notice of any kind, all of which are hereby waived, and notwithstanding anything to the contrary contained herein.

12. **Additional Lender Rights.** Without affecting the liability of any Borrower, endorser, surety or guarantor, the Lender may, without notice, renew or extend the time for payment, accept partial payments, or agree not to sue any party liable on it.

13. **Warranties.** The Borrower makes the following warranties: (a) Borrower is a validly existing limited liability company, in good standing under the laws of the State of Kansas, and has all requisite power and authority, corporate or otherwise, and possesses all licenses necessary, to conduct its business and own its properties within the State of Wisconsin; (b) the execution, delivery and performance of this Note (i) are within the Borrower’s power; (ii) have been duly authorized by proper corporate action; (iii) do not require the approval of any governmental agency; and (iv) will not violate any law, agreement or restriction by which the Borrower is bound; and (c) this Note is the legal, valid and binding obligation of the Borrower, enforceable against the Borrower in accordance with its terms.

14. **Waivers; Relationship to Other Documents.** All Borrowers, endorsers, sureties and guarantors waive presentment, protest, demand, and notice of dishonor. The warranties, covenants and other obligations of the Borrower (and rights and remedies of the Lender) in this Note and all related documents are intended to be cumulative and to supplement each other.

15. **Expenses and Attorneys’ Fees.** The Borrower will reimburse the Lender for all reasonable attorneys’ fees and all other costs, fees and out-of-pocket disbursements incurred by the Lender in connection with the administration, defense and enforcement of this Note, including fees and costs related to any waivers or amendments with respect thereto. The Borrower will also reimburse the Lender for all costs of collection before and after judgment.

16. **Applicable Law and Jurisdiction; Interpretation.** This Note shall be governed by and interpreted in accordance with the internal laws of the State of Wisconsin, except to the extent superseded by Federal law. Invalidity of any provisions of this Note shall not affect any other provision. **THE BORROWER AND THE LENDER HEREBY CONSENT TO THE JURISDICTION OF THE STATE OF WISCONSIN OR FEDERAL COURT SITUATED IN THE COUNTY OR FEDERAL JURISDICTION IN WISCONSIN AND WAIVES ANY OBJECTION BASED ON FORUM NON CONVENIENS, WITH REGARD TO ANY ACTIONS, CLAIMS, DISPUTES OR PROCEEDINGS RELATING TO THIS NOTE, OR ANY TRANSACTIONS ARISING THEREFROM, OR ENFORCEMENT AND/OR INTERPRETATION OF ANY OF THE FOREGOING.** Nothing herein shall affect the Lender’s rights to serve process in any manner permitted by law.
17. **Waiver of Jury Trial.** THE BORROWER AND THE LENDER HEREBY JOINTLY AND SEVERALLY WAIVE ANY AND ALL RIGHT TO TRIAL BY JURY IN ANY ACTION OR PROCEEDING RELATING TO ANY OF THE LOAN DOCUMENTS, THE OBLIGATIONS THEREUNDER, ANY COLLATERAL SECURING THE OBLIGATIONS, OR ANY TRANSACTION ARISING THEREFROM OR CONNECTED THERETO. THE BORROWER AND THE LENDER EACH REPRESENTS TO THE OTHER THAT THIS WAIVER IS KNOWINGLY, WILLINGLY AND VOLUNTARILY GIVEN.

18. **Mortgage.** This Note is secured by that certain Mortgage, Security Agreement, Assignment of Rents and Leases, and Fixture Filing executed by Borrower in favor of Lender dated as of the date hereof (the “Mortgage”).

IN WITNESS WHEREOF, the undersigned has executed this Note as of the date and year first written above.

WALNUT STREET FLATS, LLC

By: __________________________

Name: _________________________

Title: __________________________

Address: 201 South Walnut Street
Reedsburg, WI 53959
## City of Reedsburg, Wisconsin
### Tax Increment District #6
#### Tax Increment Projection Worksheet

<table>
<thead>
<tr>
<th>Type of District</th>
<th>District Creation Date</th>
<th>Valuation Date</th>
<th>Max Life (Years)</th>
<th>Expenditure Period/Termination</th>
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| Total: | 3,719,000 | 0 | Future Value of Increment: 2,124,605 |

**Notes:**
- A municipality may vary depending on development, inflation or overall rates.
- NPV calculations represent the largest amount of funds that could be borrowed and the lowest amount of interest and payment.

Version 1
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<th>Land Contract</th>
<th>State Trust Fund Loan</th>
<th>Total Expenditures</th>
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Notes:
- Future capital outlay?

Version 1
8/17/2017
Attachment D – Timeline Development Agreement

*Development Schedule*

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BACKGROUND:

The purpose of this report is to provide the City Council with a status of the FY 2017 Operating Budget at the 67% point, including an overview of revenue and expenditures. This report also includes a brief discussion of the City’s current year General Fund Reserve, Enterprise and Other Funds. This report is intended to give a mid-year summary and overview as the Administrator and Clerk-Treasurer move forward with mid-year budget adjustments.

FY 2017 67% BUDGET STATUS:

The 2017 Budget Performance Report is a report covering an eight month period from January 1, 2017 to end of August 21, 2017. Revenues are tracking higher than budgeted and actual expenses typically occur lower than budgeted. Operating Revenue from economically sensitive sources such as property tax levy’s and intergovernmental funds indicate the economy continues in a positive direction. In addition, increased activity in the Planning/Building Department has led to higher revenues for Building Permits, Trade Fees (Electrical and Plumbing) than projected. Staff continues to monitor all of these revenue sources on a regular basis to ensure that projections are valid for the budgeted fiscal year.

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<tr>
<td>Public Improvement Revenues</td>
<td>$5,800.00</td>
<td>$3,866.67</td>
<td>$4,274.00</td>
<td>$407.33</td>
<td></td>
</tr>
<tr>
<td>Other General Revenues</td>
<td>$35,048.00</td>
<td>$23,365.33</td>
<td>$67,045.98</td>
<td>$43,680.65</td>
<td></td>
</tr>
<tr>
<td>Commercial Revenues</td>
<td>$36,195.40</td>
<td>$24,130.27</td>
<td>$50,335.78</td>
<td>$26,205.51</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL GENERAL FUND REVENUE</strong></td>
<td><strong>$6,032,503.81</strong></td>
<td><strong>$4,021,669.21</strong></td>
<td><strong>$5,118,514.01</strong></td>
<td><strong>$913,989.80</strong></td>
<td><strong>84.85%</strong></td>
</tr>
</tbody>
</table>

Actual revenue to budgeted revenue is 17.85% percent higher as property taxes are fully collected during the first two quarters and the final settlement was recorded in early August. The decrease in intergovernmental revenue is due to the State and the time in which we receive funds such as ERP, shared revenue, etc. We expect to be receiving the majority of the remaining funds in the next three months. It is important to note that the City did, indeed, qualify
for ERP payments for 2017 and that money is recorded in both the Capital Equipment and Capital Improvement budgets, which you will later see.

**General Fund Expense Table:**

<table>
<thead>
<tr>
<th>General Funds</th>
<th>2017 Budget Approved</th>
<th>2017 67% Budget</th>
<th>2017 67% Actual</th>
<th>2017 67% Budget Minus Actual</th>
<th>Variance YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund Expense</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Government            $1,180,418.36</td>
<td>$786,945.57</td>
<td>$777,751.57</td>
<td>$(9,194.00)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Public Safety                 $3,083,256.25</td>
<td>$2,055,504.17</td>
<td>$1,708,609.87</td>
<td>$(348,894.30)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Health and Social Services    $150.00</td>
<td>$100.00</td>
<td>$5,000.00</td>
<td>$(4,900.00)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Public Works                  $1,100,552.96</td>
<td>$733,701.97</td>
<td>$682,793.40</td>
<td>$(50,908.57)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Leisure Activities            $534,517.69</td>
<td>$356,345.13</td>
<td>$330,952.68</td>
<td>$(25,392.55)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Conservation and Development  $184,106.52</td>
<td>$122,737.98</td>
<td>$83,694.89</td>
<td>$(39,042.79)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Public Service Enterprises    $20,000.00</td>
<td>$13,333.33</td>
<td>-</td>
<td>$(13,333.33)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Debt Service (Misc./Tax Writeoffs) $37,000.00</td>
<td>$24,666.67</td>
<td>$30,372.90</td>
<td>$(5,706.23)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL GENERAL FUND EXPENSE</strong> $6,140,001.78</td>
<td>$4,093,334.52</td>
<td>$3,617,175.21</td>
<td>$2,522,826.57</td>
<td>58.91%</td>
<td></td>
</tr>
</tbody>
</table>

Actual expenses to budgeted expenses are running approximately 8.09% under by all general fund departments. During the last three quarters, even with salary adjustments and tax write-offs, the general fund is on track for strong savings in 2017. The City Clerk-Treasurer continues to work on the Cost Allocation Plan (CAP) to look for additional savings which you will see in 2018. You will also a savings within Public Safety salaries and most can be attributed to attrition and staff turnover.

**Enterprise Fund Revenue and Expense Table:**

<table>
<thead>
<tr>
<th>Enterprise Funds</th>
<th>2017 Budget Approved</th>
<th>2017 67% Budget</th>
<th>2017 67% Actual</th>
<th>2017 67% Budget Minus Actual</th>
<th>Variance YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Waste Water      $3,037,000.00</td>
<td>$2,024,666.67</td>
<td>$1,907,776.64</td>
<td>$(116,890.03)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Solid Waste      $402,500.00</td>
<td>$268,333.33</td>
<td>$403,326.24</td>
<td>$(134,992.91)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Storm Water      $525,000.00</td>
<td>$350,000.00</td>
<td>$306,093.20</td>
<td>$(43,906.80)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Taxi Cab         $204,000.00</td>
<td>$136,000.00</td>
<td>$50,492.01</td>
<td>$(85,507.99)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Airport          $134,605.72</td>
<td>$89,737.15</td>
<td>$110,403.54</td>
<td>$(20,866.39)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL ENTERPRISE FUND REVENUE</strong> $4,303,105.72</td>
<td>$2,868,737.16</td>
<td>$2,778,091.63</td>
<td>$(90,645.52)</td>
<td>64.56%</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Enterprise Fund Expense</th>
<th>2017 Budget Approved</th>
<th>2017 67% Budget</th>
<th>2017 67% Actual</th>
<th>2017 67% Budget Minus Actual</th>
<th>Variance YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Waste Water             $6,272,501.64</td>
<td>$4,181,667.76</td>
<td>$1,065,736.26</td>
<td>$(3,125,931.50)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Solid Waste             $402,500.00</td>
<td>$268,333.33</td>
<td>$268,057.47</td>
<td>$(275.86)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Storm Water             $665,000.00</td>
<td>$443,333.33</td>
<td>$229,172.47</td>
<td>$(214,160.86)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Taxi Cab                $204,350.00</td>
<td>$136,233.33</td>
<td>$177,641.50</td>
<td>$(41,081.77)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Airport                 $130,374.74</td>
<td>$86,916.49</td>
<td>$90,079.49</td>
<td>$(3,163.00)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL ENTERPRISE FUND EXPENSE</strong> $7,874,726.38</td>
<td>$6,116,484.25</td>
<td>$1,820,687.19</td>
<td>3,295,797.06</td>
<td>23.72%</td>
<td></td>
</tr>
</tbody>
</table>

Actual Sewer Revenue to budgeted revenue is 2.44% percent lower than budgeted. Actual expenses to budgeted expenses are running significantly lower than the budget period, by 43.28%. This is as a result of the WWTP project beginning later in the year. We anticipate that much of these costs will be incurred in February 2018 and offset be a State Trust Fund Loan. The Taxi Cab Fund is used to manage the Federal Grant for operation and capital expenses for the shared Taxi Service. Revenue lags at this time period, but we are expecting Federal 5311 dollars to arrive soon to offset the costs of two new taxi vehicles. The Taxi Cab will also be receiving additional payment for the final two quarters of 2017 later this year. 2017 is the first time that the Airport is within this fund as well. You will also see an increase in both Airport revenues and expenses. We have taken over the sale of airport fuel and the increase in revenue and expense is as a result of fuel in and fuel out.
TIF, Capital Equipment and Improvement Projects Fund Revenue and Expense Table:

<table>
<thead>
<tr>
<th>Capital Projects</th>
<th>2017 Budget Approved</th>
<th>2017 67% Budget</th>
<th>2017 87% Actual</th>
<th>2017 67% Budget Minus Actual</th>
<th>Variance YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Capital Projects Revenue</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>63 Tax Increment District 63</td>
<td>$109,211.15</td>
<td>$72,607.43</td>
<td>$77,601.76</td>
<td>$4,794.33</td>
<td></td>
</tr>
<tr>
<td>64 Tax Increment District 64</td>
<td>$390,429.63</td>
<td>$260,286.42</td>
<td>$368,870.57</td>
<td>$108,584.16</td>
<td></td>
</tr>
<tr>
<td>65 Tax Increment District 65</td>
<td>$76,998.72</td>
<td>$51,332.48</td>
<td>$76,801.93</td>
<td>$25,469.45</td>
<td></td>
</tr>
<tr>
<td>66 Tax Increment District 66</td>
<td>$140,654.20</td>
<td>$93,769.47</td>
<td>$16,939.69</td>
<td>(76,829.78)</td>
<td></td>
</tr>
<tr>
<td>67 Tax Increment District 67</td>
<td>$16,021.00</td>
<td>$11,214.00</td>
<td>$16,820.99</td>
<td>$5,608.99</td>
<td></td>
</tr>
<tr>
<td>68 Tax Increment District 68</td>
<td>$80,072.17</td>
<td>$53,381.45</td>
<td>$106,198.49</td>
<td>$52,817.04</td>
<td></td>
</tr>
<tr>
<td>69 Tax Increment District 69</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td></td>
</tr>
<tr>
<td>70 Capital Equipment</td>
<td>$482,000.00</td>
<td>$321,333.33</td>
<td>$430,331.77</td>
<td>$108,998.44</td>
<td></td>
</tr>
<tr>
<td>75 Capital Improvement Programs</td>
<td>$2,624,000.00</td>
<td>$1,682,666.67</td>
<td>$770,019.56</td>
<td>(912,647.11)</td>
<td></td>
</tr>
<tr>
<td>TOTAL CAPITAL PROJECTS REVENUE</td>
<td>$3,820,188.87</td>
<td>$2,546,791.25</td>
<td>$1,863,584.76</td>
<td>$1,956,602.11</td>
<td>48.78%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Capital Projects Expense</th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>63 Tax Increment District 63</td>
<td>$37,990.00</td>
<td>$25,326.67</td>
<td>$150.00</td>
<td>(25,176.67)</td>
<td></td>
</tr>
<tr>
<td>64 Tax Increment District 64</td>
<td>$231,584.19</td>
<td>$154,389.46</td>
<td>$20,150.00</td>
<td>(134,239.46)</td>
<td></td>
</tr>
<tr>
<td>65 Tax Increment District 65</td>
<td>$44,880.00</td>
<td>$29,920.00</td>
<td>$150.00</td>
<td>(29,770.00)</td>
<td></td>
</tr>
<tr>
<td>66 Tax Increment District 66</td>
<td>$230,104.19</td>
<td>$153,402.79</td>
<td>$110,708.29</td>
<td>(42,694.60)</td>
<td></td>
</tr>
<tr>
<td>67 Tax Increment District 67</td>
<td>$16,015.00</td>
<td>$11,276.67</td>
<td>$150.00</td>
<td>(11,126.67)</td>
<td></td>
</tr>
<tr>
<td>68 Tax Increment District 68</td>
<td>$88,580.00</td>
<td>$59,053.33</td>
<td>$26,605.99</td>
<td>(32,447.34)</td>
<td></td>
</tr>
<tr>
<td>69 Tax Increment District 69</td>
<td>$5,930.00</td>
<td>$3,953.33</td>
<td>$3,970.00</td>
<td>$16.67</td>
<td></td>
</tr>
<tr>
<td>70 Capital Equipment</td>
<td>$460,140.00</td>
<td>$306,760.00</td>
<td>$234,431.00</td>
<td>(72,329.00)</td>
<td></td>
</tr>
<tr>
<td>75 Capital Improvement Programs</td>
<td>$2,664,450.00</td>
<td>$1,776,300.00</td>
<td>$478,062.49</td>
<td>(1,298,237.51)</td>
<td></td>
</tr>
<tr>
<td>TOTAL CAPITAL PROJECTS EXPENSE</td>
<td>$3,760,573.38</td>
<td>$2,520,382.25</td>
<td>$874,377.77</td>
<td>$2,906,195.61</td>
<td>23.13%</td>
</tr>
</tbody>
</table>

The above table includes all of the Capital Improvement Funds in one location. For all funds in this section 48.80% of revenue has been collected and 53.11% expensed. It is important to note that while tax increments have been recorded, inter-fund transfers have not. You will see updated numbers in the mid-year adjustments including a correction to TIF 4 based on the Tax Increment Worksheet filed with WI DOR. Additionally, the Joint Board will be meeting in September, along with the City Treasurer and Ehlers to go over cash flow projections, future developments, and to fulfill the annual meeting requirement for TIF 9, created last year. The Public Works Director and the Clerk-Treasurer are working to develop a specific Capital Project reporting for future use by the Public Works Committee and City Council.
Special Funds Revenue and Expense Table:

<table>
<thead>
<tr>
<th>Special Funds</th>
<th>2017 Budget Approved</th>
<th>2017 67% Budget</th>
<th>2017 67% Actual</th>
<th>2017 67% Budget Minus Actual</th>
<th>Variance YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Development Authority</td>
<td>$ -</td>
<td>- $</td>
<td>$ 7,670.00</td>
<td>$ 7,670.00</td>
<td>*</td>
</tr>
<tr>
<td>Debt Service</td>
<td>$ 1,758,160.94</td>
<td>$ 1,172,107.29</td>
<td>$ 4,637,142.12</td>
<td>$ 3,465,034.83</td>
<td>*</td>
</tr>
<tr>
<td>Library Fund (Operations)</td>
<td>$ 677,337.66</td>
<td>$ 451,558.44</td>
<td>$ 686,969.55</td>
<td>$ 235,411.11</td>
<td></td>
</tr>
<tr>
<td>Room Tax Commission</td>
<td>$ 87,500.00</td>
<td>$ 58,333.33</td>
<td>$ 54,692.70</td>
<td>(3,640.63)</td>
<td></td>
</tr>
<tr>
<td>Nishan Park Ballfield &amp; Concession Impro.</td>
<td>$ 2,000.00</td>
<td>$ 1,333.33</td>
<td>$ 751.49</td>
<td>(581.84)</td>
<td></td>
</tr>
<tr>
<td>Rescue Funds (Fire)</td>
<td>$ 50,000.00</td>
<td>$ 33,333.33</td>
<td>$ -</td>
<td>(33,333.33)</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL SPECIAL FUND REVENUE</strong></td>
<td>$ 2,574,998.60</td>
<td>$ 1,716,665.73</td>
<td>$ 5,387,226.86</td>
<td>(3,670,560.13)</td>
<td>209.21%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Special Funds</th>
<th>2017 Budget Approved</th>
<th>2017 67% Budget</th>
<th>2017 67% Actual</th>
<th>2017 67% Budget Minus Actual</th>
<th>Variance YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Development Authority</td>
<td>$ -</td>
<td>- $</td>
<td>$ 7,621.81</td>
<td>$ 7,621.81</td>
<td>*</td>
</tr>
<tr>
<td>Debt Service</td>
<td>$ 1,758,160.94</td>
<td>$ 1,172,107.29</td>
<td>$ 528,217.45</td>
<td>(643,888.84)</td>
<td>*</td>
</tr>
<tr>
<td>Library Fund (Operations)</td>
<td>$ 680,390.52</td>
<td>$ 453,583.88</td>
<td>$ 427,540.62</td>
<td>(26,050.06)</td>
<td></td>
</tr>
<tr>
<td>Room Tax Commission</td>
<td>$ 87,500.00</td>
<td>$ 58,333.33</td>
<td>$ 51,235.88</td>
<td>(7,097.48)</td>
<td></td>
</tr>
<tr>
<td>Nishan Park Ballfield &amp; Concession Impro.</td>
<td>$ 749.97</td>
<td>$ 499.98</td>
<td>$ -</td>
<td>(499.98)</td>
<td></td>
</tr>
<tr>
<td>Rescue Funds (Fire)</td>
<td>$ 50,000.00</td>
<td>$ 33,333.33</td>
<td>$ -</td>
<td>(33,333.33)</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL SPECIAL FUND EXPENSE</strong></td>
<td>$ 2,576,801.43</td>
<td>$ 1,717,867.62</td>
<td>$ 1,014,815.76</td>
<td>703,051.86</td>
<td>39.38%</td>
</tr>
</tbody>
</table>

Within special funds, it is important to note the changes on debt service (Fund 30). These numbers reflect the bond refinancing (Series A and B), thus skewing the numbers substantially vs. what was budgeted in FY'17. In the mid-year adjustments, you will see better accounting for these funds, particularly after the Series B refinancing next month. You will also note that Room Tax is slightly under in both revenue and expense. The Room Tax Commission drafted new rules to ensure that the commission is solvent and able to help fund the most applications. The Fire Department is working on new reporting to City Treasurer's office and those amounts will be updated in the next quarter. The Community Aid (Fund 93) Fund has been removed from this report, per direction of the council to close the CD on May 22, 2017. These funds (approx. $30,000) were distributed to the Food Pantry.

Trust Funds Revenue and Expense Table:

<table>
<thead>
<tr>
<th>Trust Funds</th>
<th>2017 Budget Approved</th>
<th>2017 67% Budget</th>
<th>2017 67% Actual</th>
<th>2017 67% Budget Minus Actual</th>
<th>Variance YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Popple Trail Fiduciary Fund</td>
<td>$ 1,000.00</td>
<td>$ 666.67</td>
<td>- $</td>
<td>(666.67)</td>
<td></td>
</tr>
<tr>
<td>Webb Fund</td>
<td>$ 47,634.62</td>
<td>$ 31,756.41</td>
<td>$ 45,061.62</td>
<td>$ 14,205.21</td>
<td></td>
</tr>
<tr>
<td>Webb Trust Investment Fund</td>
<td>$ 150,000.00</td>
<td>$ 100,000.00</td>
<td>$ 199,785.00</td>
<td>$ 49,785.00</td>
<td></td>
</tr>
<tr>
<td>Mannigat Fund</td>
<td>$ -</td>
<td>- $</td>
<td>$ 75.00</td>
<td>$ 75.00</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL TRUST FUND REVENUE</strong></td>
<td>$ 198,634.62</td>
<td>$ 132,423.08</td>
<td>$ 245,821.62</td>
<td>(113,398.54)</td>
<td>123.76%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Trust Funds</th>
<th>2017 Budget Approved</th>
<th>2017 67% Budget</th>
<th>2017 67% Actual</th>
<th>2017 67% Budget Minus Actual</th>
<th>Variance YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Popple Trail Fiduciary Fund</td>
<td>$ 1,000.00</td>
<td>$ 666.67</td>
<td>- $</td>
<td>(666.67)</td>
<td></td>
</tr>
<tr>
<td>Webb Fund</td>
<td>$ 57,000.00</td>
<td>$ 38,000.00</td>
<td>$ 18,731.98</td>
<td>(19,268.02)</td>
<td></td>
</tr>
<tr>
<td>Webb Trust Investment Fund</td>
<td>$ 75,000.00</td>
<td>$ 50,000.00</td>
<td>$ 74,175.00</td>
<td>$ 24,175.00</td>
<td></td>
</tr>
<tr>
<td>Mannigat Fund</td>
<td>$ -</td>
<td>- $</td>
<td>- $</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL TRUST FUND EXPENSE</strong></td>
<td>$ 133,000.00</td>
<td>$ 88,866.67</td>
<td>$ 92,908.98</td>
<td>(4,240.31)</td>
<td>69.85%</td>
</tr>
</tbody>
</table>

The Webb Fund is performing well in 2017, despite the market, but still lags behind the revenue. We will not be receiving subsequent interest checks this year, so it should be expected that the numbers will be slightly lower than budgeted. Likewise, on the expense side, the Webb Fund is substantially under budgeted expenses. The Webb Investment Fund is based on 2016 numbers and will be updated in early 2018 with the disbursements at that time.
Non-Major Funds Revenue and Expense Table:

<table>
<thead>
<tr>
<th>Non-Major Funds</th>
<th>2017 Budget Approved</th>
<th>2017 67% Budget</th>
<th>2017 67% Actual</th>
<th>2017 67% Budget Minus Actual</th>
<th>Variance YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>25 Sidewalk Repair/ADA Barrier</td>
<td>$10,250.00</td>
<td>$6,833.33</td>
<td>$4,924.01</td>
<td>(1,909.32)</td>
<td></td>
</tr>
<tr>
<td>43 Subdividers Fund (Impact Fees)</td>
<td>$5,126.44</td>
<td>$3,417.63</td>
<td>$48,838.21</td>
<td>45,420.58</td>
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</tr>
<tr>
<td>40 Community Dev. Block Grant</td>
<td>$161,895.40</td>
<td>$107,930.27</td>
<td>$46,665.71</td>
<td>(61,264.56)</td>
<td></td>
</tr>
<tr>
<td>45 Drug Education</td>
<td>$2,000.00</td>
<td>$1,333.33</td>
<td>$5,301.44</td>
<td>3,968.11</td>
<td></td>
</tr>
<tr>
<td>48 Community Recreation Programs</td>
<td>$5,000.00</td>
<td>$3,333.33</td>
<td>$9,175.00</td>
<td>5,841.67</td>
<td></td>
</tr>
<tr>
<td>50 Historical Preservation</td>
<td>$16,300.00</td>
<td>$10,866.67</td>
<td>$9,650.00</td>
<td>(1,216.67)</td>
<td></td>
</tr>
<tr>
<td>52 Fireworks Fund</td>
<td>$10,966.79</td>
<td>$7,311.19</td>
<td>$21,975.53</td>
<td>14,664.34</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL NON-MAJOR FUND REVENUE</strong></td>
<td>$211,539.63</td>
<td>$141,025.75</td>
<td>$146,429.90</td>
<td>(5,404.15)</td>
<td>69.22%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Non-Major Funds Expense</th>
<th>2017 Budget Approved</th>
<th>2017 67% Budget</th>
<th>2017 67% Actual</th>
<th>2017 67% Budget Minus Actual</th>
<th>Variance YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>25 Sidewalk Repair/ADA Barrier</td>
<td>$10,000.00</td>
<td>$6,666.67</td>
<td>-</td>
<td>(6,666.87)</td>
<td></td>
</tr>
<tr>
<td>43 Subdividers Fund (Impact Fees)</td>
<td>$ -</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>40 Community Dev. Block Grant</td>
<td>$110,871.67</td>
<td>$73,914.58</td>
<td>$68,941.63</td>
<td>(4,972.95)</td>
<td></td>
</tr>
<tr>
<td>45 Drug Education</td>
<td>$2,000.00</td>
<td>$1,333.33</td>
<td>$2,288.89</td>
<td>1,155.56</td>
<td></td>
</tr>
<tr>
<td>48 Community Recreation Programs</td>
<td>$7,500.00</td>
<td>$5,000.00</td>
<td>$33,390.01</td>
<td>25,390.01</td>
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</tr>
<tr>
<td>50 Historical Preservation</td>
<td>$5,000.00</td>
<td>$3,333.33</td>
<td>$4,664.47</td>
<td>1,331.14</td>
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</tr>
<tr>
<td>52 Fireworks Fund</td>
<td>$14,972.48</td>
<td>$9,981.65</td>
<td>$16,303.88</td>
<td>6,322.23</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL NON-MAJOR FUND EXPENSE</strong></td>
<td>$150,344.35</td>
<td>$100,229.57</td>
<td>$125,788.88</td>
<td>(25,559.31)</td>
<td>83.67%</td>
</tr>
</tbody>
</table>

Within the Non-Major Funds, we show a trend of 51.47% above revenue and 32.6% above expenses. The City Administrator and Clerk-Treasurer will be bringing you adjustments to account for both the revenue and expenses. All in all, however, it is important to note that we are nearly $21,000 above in revenue vs expenses for ALL non-major funds.

**ANALYSYS:**

The City’s outlook at 67% of the year is encouraging due to planned expenditure reductions and increased revenues. We are especially proud of these figures given the number of developments and projects that the City has going on, as well as the market rate adjustments and merit pay system implementation. The Mid-Year Budget Report includes a number of recommended budget adjustments that were made since 2016 and the City Administrator and Clerk-Treasurer are committed to making the budget easier to understand and fiscally sustainable. Overall, the City is substantially above on revenue. Additionally, we are entering the final phase of the debt refinancing to ensure that the City is getting both the best rates on our debt, as well as being able to easily make the obligations. The City Treasurer is also in the consulting phase of a new investment policy guide with PFM with the hopes to maximize the City’s investable dollars and leave no money on the table. The Council is already seeing changes, as noted in the June 28th memo sent to the council regarding the purchase of the $1MM CD.

**STAFF RECOMMENDATION:**
Staff is recommending that the Council receive and file this report. Mid-year adjustments are forthcoming.

**ATTACHMENTS:** None.
City of Reedsburg  
2018 Budget Calendar

<table>
<thead>
<tr>
<th>DATE</th>
<th>TIME</th>
<th>ACTIVITY</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 15, 2017</td>
<td>N/A</td>
<td>Chapter 3.03 BUDGET (1) Departmental Estimates. On or before August 15, each officer, department and committee shall file an itemized budget request, detailing any changes from prior year revenues and expenditures. 67% Budge to Actual &quot;All Funds&quot; Report Released – Aug 28, 2017.</td>
</tr>
<tr>
<td>September 4 to 15, 2017</td>
<td>Daily*</td>
<td>City Administrator meeting with Department Heads on 2018 Budget requests.</td>
</tr>
<tr>
<td>Monday, September 11, 2017</td>
<td>7PM*</td>
<td>Mid-Year 2017 Budget Review and Adjustments</td>
</tr>
<tr>
<td>Friday, October 15, 2017</td>
<td>5PM</td>
<td>Proposed 2018 Budget to City Council</td>
</tr>
<tr>
<td>Monday, October 23, 2016</td>
<td>7PM</td>
<td>2018 Budget – General Input Discussion *</td>
</tr>
</tbody>
</table>
| Monday, October 30, 2017    | 1PM – 5PM* | Special City Council meeting  
                                                        City Department Presentation                                                                                                                                                                      |
| Monday, November 13, 2017   | 7PM*  | 2018 Budget Discussion  
                                                        Public Hearing– FY 2018 Proposed Budget  
                                                        Preliminary Tax Levy Estimate                                                                                                                                                                       |
| Monday, November 27, 2017   | 7PM*  | 2018 Budget & 2017 Tax Levy Adoption                                                                                                                                                               |
| Monday, December 11, 2017   | 7PM*  | 2018 Budget & 2017 Tax Levy Adoption (If Needed)                                                                                                                                                   |

*Meeting times are approximate  All meeting will be at the City Council Chamber

Yom Kippur is September 29 – 30
Columbus Day is October 9
* League of Municipalities – Annual Conference - October 18 to 20, 2017
* International City County Managers Conference - October 21 to 25, 2017
Thanksgiving is November 23
Christmas, December 25 - (No City Council Meeting)