City of Reedsburg
134 South Locust Street, P.O. Box 490
Reedsburg, WI 53959
Ph. 608-524-6404 Fax: 608-524-8458
www.reedsburgwi.gov

SPECIAL MEETING
COMMON COUNCIL AGENDA
MONDAY, JUNE 1, 2017
REEDSBURG CITY HALL COUNCIL CHAMBERS
6:00 P.M.

CALL TO ORDER: Joint meeting of the Common Council and the Reedsburg Utility Commission

ROLL CALL:

PLEDGE OF ALLEGIANCE:

THE COUNCIL WILL RECEIVE INFORMATION ON NON-AGENDA TOPICS BROUGHT BEFORE THE COUNCIL BY MEMBERS OF THE PUBLIC. THE COUNCIL WILL NOT DISCUSS THESE TOPICS, AND WILL NOT TAKE ACTION ON ANY OF THEM AT THIS MEETING.

I. JOINT MEETING WITH REEDSBURG UTILITY COMMISION

A. Presentation: Carol Wirth - Wisconsin Public Financial Professionals
- Report on Refinancing - Utility Debt
- Approve/Deny Resolution for associated 2017 Bond Refunding - 4287-17

II. GENERAL BUSINESS:

A. Memorandum: City Attorney Opinion related to Commissioner Appointment

B. Memorandum: City Clerk Treasurer / RUC Account Manager - Review of specific bills

C. Mayoral Appointments to Boards, Committees and Commissions. Mayors appointment of James Krueger to Reedsburg Utility Commission

D. Ordinance 1841-17: Information sharing and comments (Public Hearing set for June 26, 2017)

III. OFFICE OF THE MAYOR:

A. Coming Community Events

IV. COMMENTS REGARDING UPCOMING CIVIC EVENTS:

XIII. ADJOURN

Posted: May 24, 2017

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Connect With Reedsburg

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STAFF REPORT **AGENDA ITEM:** I-A

To: Mayor and Common Council, Utility Commission
Prepared By: Stephen P. Compton, City Administrator
Date of Meeting: June 1, 2017 [Introduction Joint Meeting of City Council and Utility - May 8, 2017]

Subject: 2017 Bond Refinance Program (Utility Debt) - Resolution 4287-17

BACKGROUND AND REQUEST

The City of Reedsburg has an economic opportunity to refinance the Utility Bonds callable in 2017. At the May 8, 2017 Joint Common Council and Reedsburg Utility Commission meeting. Carol Wirth, Wisconsin Public Financial Professionals presented the refinancing scenarios, refunding opportunity and the timing related to the 2017 Bond Refunding Program. (copy of the presentation included) Also approval was given for the Mayor and City Administrator to enter into the Financial Advisor agreement for the financing team required for the refunding activities.

ANALYSIS

Carol Wirth will present any changes to the refinancing materials originally presented at the May 8, 2017 meeting. Savings will directly benefit the Reedsburg community by helping to offset the impact of potential future service rate increases of the Utility and is consistent with City Council's goal of long term fiscal responsibility, stability and debt reduction.

At the June 1, 2017 Special Joint Council and Reedsburg Utility meeting the results of the pricing and continued review of the Reedsburg Utility Debt will be presented for discussion. Resolution 4287–17 will be presented for approval.

STAFF RECOMMENDATION

Staff recommends adoption of Resolution 4287-17 providing approval for the Mayor, City Clerk-Treasurer and City Administrator to sign refinancing documents related to the 2017 Bond Program.

FINANCIAL IMPACT

Final details of the current market condition are not complete at this time. Information concerning the final refinancing future value savings in the 2017 Bond Program will be presented at the meeting.

Enclosures:
- Carol Wirth, Presentation materials by Wisconsin Public Finance Professionals
- Letter from Rebecca A. Speckhard, Quarles & Brady
- Resolution 4287-17 (Draft)

Report on Refinancing Communications Utility Debt

Presented to:
Reedsburg Utility Commission
Reedsburg Finance Committee
Reedsburg Common Council

Dated: May 8, 2017

Presented by: Carol Wirth, President

1025 South Moorland Road, Suite 504
Brookfield, WI 53005

Phone 414/434-9644

Communication Utility Debt Service Schedule Before Refinancing

Year Due	Refinancing #1 $2,676,307 Revenue STF Loan - 9/29/15 Principal	Interest	Refinancing #2 $6,000,000 G.O. Ref. Bonds - 11/1/2009 Principal	Interest	$7,480,000 G.O. Bonds, Series A - 08/22/2016 Principal	Interest	Total Comm. Utility Debt Service
2017	35,902	185,637		228,000	210,000	191,048	850,587
2018	96,120	125,419		228,000	145,000	182,787	777,326
2019	100,685	120,854	6,000,000	228,000	145,000	179,888	6,774,427
2020	105,150	116,389			150,000	176,937	548,476
2021	110,462	111,077			150,000	173,938	545,477
2022	115,710	105,829			155,000	170,887	547,426
2023	121,206	100,333			160,000	167,738	549,277
2024	126,704	94,835			165,000	164,487	551,026
2025	132,981	88,558			170,000	161,138	552,677
2026	139,298	82,241			170,000	157,737	549,276
2027	145,915	75,624			175,000	154,288	550,827
2028	152,657	68,881			175,000	150,787	547,325
2029	160,097	61,442			180,000	147,013	548,552
2030	167,701	53,837			830,000	135,650	1,187,188
2031	175,667	45,872			850,000	115,688	1,187,227
2032	183,909	37,630			875,000	93,031	1,189,570
2033	192,747	28,792			900,000	68,625	1,190,164
2034	201,903	19,636			925,000	42,375	1,188,914
2035	211,493	10,046			950,000	14,250	1,185,789
	2,676,307	1,532,932	6,000,000	684,000	7,480,000	2,648,292	21,021,531
Interest Rates		4.75%		3.80%		2.58%	
Callable	Daily 1/01/ to 8/31		12/01/17		3/1/2026		

Refinancing #1 - 2015 Revenue State Trust Fund Loan

Goal - Refinancing for Savings

Sources & Uses

Dated 06/29/2017 | Delivered 06/29/2017

Sources Of Funds	
G.O. Refunding Bonds Series 2017A	$2,640,000.00
Reoffering Premium Est.	64,138.30
Communications Utility Funds on Hand	38,484.81
Total Sources	**$2,742,623.11**

Uses Of Funds	
Issuance Expenses Including Fnancial Advisor, Bond Counsel, Rating and Underwriter	59,960.00
Pay Off State Trust Fund Loan on 7-5-17	2,678,890.21
Deposit to Debt Service Est.	3,772.90
Total Uses	**$2,742,623.11**

$2,640,000 G.O. Refunding Bonds Series 2017A Est. Debt Service

Calendar Year	Principal	Coupon	Interest	Yearly Total
2017	-	-	-	-
2018	100,000.00	3.000%	96,266.26	196,266.26
2019	115,000.00	3.000%	78,677.50	193,677.50
2020	120,000.00	3.000%	75,152.50	195,152.50
2021	125,000.00	3.000%	71,477.50	196,477.50
2022	125,000.00	3.000%	67,727.50	192,727.50
2023	130,000.00	3.000%	63,902.50	193,902.50
2024	135,000.00	3.000%	59,927.50	194,927.50
2025	140,000.00	3.000%	55,802.50	195,802.50
2026	145,000.00	3.000%	51,527.50	196,527.50
2027	150,000.00	3.000%	47,102.50	197,102.50
2028	150,000.00	3.000%	42,602.50	192,602.50
2029	155,000.00	3.000%	38,027.50	193,027.50
2030	160,000.00	3.250%	33,102.50	193,102.50
2031	165,000.00	3.250%	27,821.25	192,821.25
2032	170,000.00	3.250%	22,377.50	192,377.50
2033	180,000.00	3.500%	16,465.00	196,465.00
2034	185,000.00	3.500%	10,077.50	195,077.50
2035	190,000.00	3.600%	3,420.00	193,420.00
-	**$2,640,000.00**	**TIC 3.22%**	**$861,457.51**	**$3,501,457.51**

Est. Debt Service Savings Comparison - Series 2017A Bonds Vs. 2015 STF Loan

Calendar Year	Series 2017A Ref Bonds Est. D/S	2015 STF Loan D/S	Est. Net Savings
2017	-	-	-
2018	196,266.26	221,538.94	25,272.68
2019	193,677.50	221,538.94	27,861.44
2020	195,152.50	221,538.94	26,386.44
2021	196,477.50	221,538.94	25,061.44
2022	192,727.50	221,538.94	28,811.44
2023	193,902.50	221,538.94	27,636.44
2024	194,927.50	221,538.94	26,611.44
2025	195,802.50	221,538.94	25,736.44
2026	196,527.50	221,538.94	25,011.44
2027	197,102.50	221,538.94	24,436.44
2028	192,602.50	221,538.94	28,936.44
2029	193,027.50	221,538.94	28,511.44
2030	193,102.50	221,538.94	28,436.44
2031	192,821.25	221,538.94	28,717.69
2032	192,377.50	221,538.94	29,161.44
2033	196,465.00	221,538.94	25,073.94
2034	195,077.50	221,538.94	26,461.44
2035	193,420.00	221,538.94	28,118.94
-	**$3,501,457.51**	**$3,987,700.92**	**$486,243.41**
			Less Utility Funds - 38,484.81
			Net Savings - 447,758.60
Net Present Value Benefit			$341,849.56
Net PV Benefit / $2,640,405 Refunded Principal			12.947%

Estimated Pricing Summary

Maturity	Type of Bond	Coupon	Yield	Maturity Value	Price		Dollar Price
03/01/2018	Serial Coupon	3.000%	1.100%	100,000.00	101.268%		101,268.00
03/01/2019	Serial Coupon	3.000%	1.300%	115,000.00	102.802%		118,222.30
03/01/2020	Serial Coupon	3.000%	1.500%	120,000.00	103.913%		124,695.60
03/01/2021	Serial Coupon	3.000%	1.700%	125,000.00	104.607%		130,758.75
03/01/2022	Serial Coupon	3.000%	1.850%	125,000.00	105.123%		131,403.75
03/01/2023	Serial Coupon	3.000%	2.000%	130,000.00	105.335%		136,935.50
03/01/2024	Serial Coupon	3.000%	2.150%	135,000.00	105.255%		142,094.25
03/01/2025	Serial Coupon	3.000%	2.300%	140,000.00	104.895%		146,853.00
03/01/2026	Serial Coupon	3.000%	2.450%	145,000.00	104.271%		151,192.95
03/01/2027	Serial Coupon	3.000%	2.600%	150,000.00	103.399%		155,098.50
03/01/2028	Serial Coupon	3.000%	2.750%	150,000.00	102.108%	c	153,162.00
03/01/2029	Serial Coupon	3.000%	2.900%	155,000.00	100.835%	c	156,294.25
03/01/2030	Serial Coupon	3.250%	3.000%	160,000.00	102.082%	c	163,331.20
03/01/2031	Serial Coupon	3.250%	3.150%	165,000.00	100.825%	c	166,361.25
03/01/2032	Serial Coupon	3.250%	3.250%	170,000.00	100.000%		170,000.00
03/01/2033	Serial Coupon	3.500%	3.400%	180,000.00	100.815%	c	181,467.00
03/01/2034	Serial Coupon	3.500%	3.500%	185,000.00	100.000%		185,000.00
03/01/2035	Serial Coupon	3.600%	3.600%	190,000.00	100.000%		190,000.00
Total	-	-	-	**$2,640,000.00**	-	-	**$2,704,138.30**

Par Amount of Bonds	$2,640,000.00
Reoffering Premium or (Discount)	64,138.30
Gross Production	$2,704,138.30
Less Issuance Expense	$(59,960.00)
Total Purchase Price	$2,644,178.30
True Interest Cost (TIC)	3.2187562%

Refinancing #2 - 2009 General Obligation Refunding Bonds

Goal - Refinancing for Restructuring Balloon Payment

Sources & Uses

Dated 09/18/2017 | Delivered 09/18/2017

Sources Of Funds	
G.O. Refunding Bonds Series 2017B	$6,000,000.00
Reoffering Premium Est.	99,624.90
Total Sources	**$6,099,624.90**

Uses Of Funds	
Issuance Expenses Including Financial Advisor, Bond Counsel, Rating and Underwriter (Est.)	99,000.00
Pay Off 2009 Bonds on 12-01-17	6,000,000.00
Deposit to Debt ServiceEst.	624.90
Total Uses	**$6,099,624.90**

$6,000,000 G.O. Refunding Bonds Series 2017B Est. Debt Service

Calendar Year	Principal	Coupon	Interest	Total P+I
2017	-	-	-	-
2018	435,000.00	3.000%	150,259.35	585,259.35
2019	440,000.00	3.000%	144,905.00	584,905.00
2020	450,000.00	3.000%	131,555.00	581,555.00
2021	465,000.00	3.000%	117,830.00	582,830.00
2022	480,000.00	3.000%	103,655.00	583,655.00
2023	495,000.00	2.500%	90,267.50	585,267.50
2024	505,000.00	2.500%	77,767.50	582,767.50
2025	520,000.00	2.300%	65,475.00	585,475.00
2026	530,000.00	2.500%	52,870.00	582,870.00
2027	545,000.00	2.600%	39,160.00	584,160.00
2028	560,000.00	2.750%	24,375.00	584,375.00
2029	575,000.00	2.900%	8,337.50	583,337.50
-	**$6,000,000.00**	**TIC - 2.68%**	**$1,006,456.85**	**$7,006,456.85**

Est. Debt Service Savings Comparison - Series 2017B Bonds Vs. 2009 Ref Bonds

Calendar Year	Series 2017B Ref Bonds Est. D/S	2009 Ref Bonds D/S	Est. Net Savings (Cost)
2017	-	-	-
2018	585,259.35	228,000.00	(357,259.35)
2019	584,905.00	6,228,000.00	5,643,095.00
2020	581,555.00	-	(581,555.00)
2021	582,830.00	-	(582,830.00)
2022	583,655.00	-	(583,655.00)
2023	585,267.50	-	(585,267.50)
2024	582,767.50	-	(582,767.50)
2025	585,475.00	-	(585,475.00)
2026	582,870.00	-	(582,870.00)
2027	584,160.00	-	(584,160.00)
2028	584,375.00	-	(584,375.00)
2029	583,337.50	-	(583,337.50)
-	**$7,006,456.85**	**$6,456,000.00**	**(550,456.85)**

Net Present Value Benefit	$36,279.39
Net PV Benefit / $6,000,000 Refunded Principal	0.605%

Estimated Pricing Summary

Maturity	Type of Bond	Coupon	Yield	Maturity Value	Price	Dollar Price
03/01/2018	Serial Coupon	3.000%	1.100%	435,000.00	100.855%	438,719.25
03/01/2019	Serial Coupon	3.000%	1.300%	440,000.00	102.438%	450,727.20
03/01/2020	Serial Coupon	3.000%	1.500%	450,000.00	103.598%	466,191.00
03/01/2021	Serial Coupon	3.000%	1.700%	465,000.00	104.340%	485,181.00
03/01/2022	Serial Coupon	3.000%	1.850%	480,000.00	104.893%	503,486.40
03/01/2023	Serial Coupon	2.500%	2.000%	495,000.00	102.570%	507,721.50
03/01/2024	Serial Coupon	2.500%	2.150%	505,000.00	102.097%	515,589.85
03/01/2025	Serial Coupon	2.300%	2.300%	520,000.00	100.000%	520,000.00
03/01/2026	Serial Coupon	2.500%	2.450%	530,000.00	100.379%	532,008.70
03/01/2027	Serial Coupon	2.600%	2.600%	545,000.00	100.000%	545,000.00
03/01/2028	Serial Coupon	2.750%	2.750%	560,000.00	100.000%	560,000.00
03/01/2029	Serial Coupon	2.900%	2.900%	575,000.00	100.000%	575,000.00
Total	-	-	-	**$6,000,000.00**	-	**$6,099,624.90**

Par Amount of Bonds	$6,000,000.00
Reoffering Premium or (Discount)	99,624.90
Gross Production	$6,099,624.90
Est. Issuance Expenses	$(99,000.00)
Total Purchase Price	$6,000,624.90
True Interest Cost (TIC)	2.6763266%

Combined Communications Utility Debt Service After Refinancing (Est)

Calendar Year	2017A Ref Bonds Est. D/S	2017B Ref Bonds Est. D/S	2016A G.O. Bonds Actual D/S	Combined Est. Debt Service
2017			401,048.00	850,587.00
2018	196,266.26	585,259.35	327,787.50	1,109,313.11
2019	193,677.50	584,905.00	324,887.50	1,103,470.00
2020	195,152.50	581,555.00	326,937.50	1,103,645.00
2021	196,477.50	582,830.00	323,937.50	1,103,245.00
2022	192,727.50	583,655.00	325,887.50	1,102,270.00
2023	193,902.50	585,267.50	327,737.50	1,106,907.50
2024	194,927.50	582,767.50	329,487.50	1,107,182.50
2025	195,802.50	585,475.00	331,137.50	1,112,415.00
2026	196,527.50	582,870.00	327,737.50	1,107,135.00
2027	197,102.50	584,160.00	329,287.50	1,110,550.00
2028	192,602.50	584,375.00	325,787.50	1,102,765.00
2029	193,027.50	583,337.50	327,012.50	1,103,377.50
2030	193,102.50	-	965,650.00	1,158,752.50
2031	192,821.25	-	965,687.50	1,158,508.75
2032	192,377.50	-	968,031.25	1,160,408.75
2033	196,465.00	-	968,625.00	1,165,090.00
2034	195,077.50	-	967,375.00	1,162,452.50
2035	193,420.00	-	964,250.00	1,157,670.00
-	**$3,501,457.51**	**$7,006,456.85**	**$10,128,291.75**	**$21,085,745.11**

CITY'S LEGAL BORROWING LIMIT - General Obligation Debt Only

2016 Equalized Valuation of Taxable Property in City		$562,632,200
Legal Borrowing Limit (5% of Equalized Value)		$ 28,131,610
Existing General Obligation Debt Outstanding:		
City Purposes	$ 3,785,000	
TIF 3 Purposes	$ 115,000	
TIF 4 Purposes	$ 210,000	
TIF 5 Purposes	$ 20,000	
TIF 7 Purposes	$ 50,000	
Communication Utility Purposes	$13,270,000	**Before 2017 Refinancings**
Total General Obligation Debt Outstanding		$17,550,000
Borrowing Limit Remaining		$10,581,610 or 37.6%
Communication Utility Purposes	$15,910,000	**After 2017 Refinancings**
Total General Obligation Debt Outstanding		$20,190,000
Borrowing Limit Remaining		$ 7,941,610 or 28.2%

Note: Borrowing limit increases each year as principal payments are repaid and as City's equalized valuation increases.

TIMELINES FOR REFINANCING

2017 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2017A AND SERIES 2017B

SERIES A Refinance **2015 STF Loan**		**SERIES B Refinance** **2009 Bonds**
May 8	Finance Committee, Utility Commission/Common Council Presentation	May 8
	Coordinate Financing Team / Legal Documents	
May 15	Official Statement Completed	August 8
May 18-19	Moody's Rating Call	August 14-15
May 30	Moody's Rating and Report Released	August 22
May 31	Pricing	August 24
June 1	Council Adopts Final Award Resolution (Sale) - Locks in Interest Rates	August 28
June 2	Notice of Call - STF Loan	
June 29	Closing – Delivery of Funds	September
18		
	Notice of Call -2009 Bonds	October 5
July 5	2015 STF Loan Paid Off	
	2009 Refunding Bonds Paid Off	December 1

Quarles & Brady LLP

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May 4, 2017

VIA EMAIL

Mr. Jacob Crosetto
City Clerk/Treasurer
City of Reedsburg
134 South Locust Street
P.O. Box 490
Reedsburg, WI 53959

Re: $2,640,000 City of Reedsburg
General Obligation Refunding Bonds, Series 2017A

Dear Mr. Crosetto:

Attached is a draft of the **Authorizing Resolution** to be adopted in connection with the above-referenced financing. We have prepared the Resolution with the information provided to us by Wisconsin Public Finance Professionals, LLC ("WPFP"). Please review the Resolution carefully.

It is our understanding that the Resolution will be considered by the Finance Committee on May 8, 2017 and by the Common Council at its meeting on June 1, 2017.

If you have not already done so, please include the title of the Resolution on the agenda for the meeting. Please then post the agenda in at least three public places and provide it to the official newspaper of the City (or if the City has no official newspaper, to a news medium likely to give notice in the area) and to any other requesting media at least twenty-four hours prior to the meeting (see Section 19.84(1)(b), Wisconsin Statutes). The attached **Certificate of Compliance with Open Meeting Law** must be completed in connection with the Common Council meeting at which the Resolution is adopted.

Unless the Common Council has adopted special rules regarding the adoption of borrowing resolutions, a vote of at least a majority of the members of the Common Council is necessary to adopt the Resolution.

You will note in reviewing the Resolution that some of the exhibits will be provided to the City on the day of sale. It is our understanding that WPFP will provide us with this information prior to the meeting on June 1, 2017. We will email a final copy of the Resolution,

including all exhibits, on the day of sale (June 1, 2017) prior to the meeting for the Common Council to review and approve. We will also provide hard copies of the complete finalized Resolution at the time we send the closing documents.

Following the adoption of the Resolution, we request that you return two executed copies of the Resolution, as well as two executed copies of the Certificate of Compliance with Open Meeting Law to us for our review. All of these originally signed documents will be included in the closing transcripts. A copy of the Resolution should be incorporated into the minutes of the June 1, 2017 meeting.

We are also attaching a **Municipal Information Questionnaire** and a **Private Activity and Other Tax Matters Questionnaire**. Please review, correct, if necessary, complete and return these questionnaires to us before the June 1, 2017 meeting. They contain information which will help us draft the closing documents which will be required in connection with this financing.

Please feel free to contact me at (414) 277-5761 or any member of the Quarles & Brady LLP public finance team if you have any questions or comments.

Very truly yours,

QUARLES & BRADY LLP

Rebecca A. Speckhard

RAS:SMW:bes
Enclosures
#790026.00045
cc: Mr. Stephen Compton (w/enc. via email)
James P. Gerlach, Esq. (w/enc. via email)
Ms. Carol Ann Wirth (w/enc. via email)
Mr. Brandon Wirth (w/enc. via email)

RESOLUTION

File Number 4287-17

RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF $2,640,000 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2017A

WHEREAS, the Common Council hereby finds and determines that it is necessary, desirable and in the best interest of the City of Reedsburg, Sauk County, Wisconsin (the "City") to raise funds to pay the cost of refinancing certain outstanding obligations of the City, to wit: the outstanding balance of the $2,676,307.58 State Trust Fund Loan, dated September 29, 2015 (the "Refunded Obligations") (hereinafter the refinancing of the Refunded Obligations shall be referred to as the "Refunding");

WHEREAS, the Common Council deems it to be necessary, desirable and in the best interest of the City to refund the Refunded Obligations for the purpose of achieving debt service savings;

WHEREAS, the City is authorized by the provisions of Section 67.04(2)(a), Wisconsin Statutes, to borrow money and issue general obligation refunding bonds to refinance its outstanding obligations; and

WHEREAS, it is the finding of the Common Council that it is necessary, desirable and in the best interest of the City to sell such general obligation refunding bonds to Bankers' Bank (the "Purchaser"), pursuant to the terms and conditions of its bond purchase proposal attached hereto as Exhibit A and incorporated herein by this reference (the "Proposal").

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City that:

Section 1. Authorization and Sale of the Bonds. For the purpose of paying the cost of the Refunding, there shall be borrowed pursuant to Section 67.04(2)(a), Wisconsin Statutes, the principal sum of TWO MILLION SIX HUNDRED FORTY THOUSAND DOLLARS ($2,640,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal is hereby accepted and the Mayor and City Clerk/Treasurer or other appropriate officers of the City are authorized and directed to execute an acceptance of the Proposal on behalf of the City. To evidence the obligation of the City, the Mayor and City Clerk/Treasurer are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the City, general obligation refunding bonds aggregating the principal amount of TWO MILLION SIX HUNDRED FORTY THOUSAND DOLLARS ($2,640,000) (the "Bonds") for the sum set forth on the Proposal, plus accrued interest to the date of delivery.

Section 2. Terms of the Bonds. The Bonds shall be designated "General Obligation Refunding Bonds, Series 2017A"; shall be issued in the aggregate principal amount of $2,640,000; shall be dated June 29, 2017; shall be in the denomination of $5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on March 1 of each year, in the years and principal amounts as set forth on the Proposal. Interest shall be payable semi-annually on March 1 and September 1 of each year

commencing on March 1, 2018. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Bonds is set forth on the Debt Service Schedule attached hereto as Exhibit B and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Bonds maturing on March 1, 2028 and thereafter shall be subject to redemption prior to maturity, at the option of the City, on March 1, 2027 or on any date thereafter. Said Bonds shall be redeemable as a whole or in part, and if in part, from maturities selected by the City and within each maturity, by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

[If the Proposal specifies that any of the Bonds are subject to mandatory redemption, the terms of such mandatory redemption shall be set forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference. Upon the optional redemption of any of the Bonds subject to mandatory redemption, the principal amount of such Bonds so redeemed shall be credited against the mandatory redemption payments established in Exhibit MRP for such Bonds in such manner as the City shall direct.]

Section 4. Form of the Bonds. The Bonds shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit C and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Bonds as the same becomes due, the full faith, credit and resources of the City are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the City a direct annual irrepealable tax in the years 2017 through 2034 for payments due in the years 2018 through 2035 in the amounts set forth on the Schedule.

(B) Tax Collection. So long as any part of the principal of or interest on the Bonds remains unpaid, the City shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Bonds, said tax shall be, from year to year, carried onto the tax roll of the City and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the City for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Bonds when due, the requisite amounts shall be paid from other funds of the City then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the City, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the City may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Refunding Bonds, Series 2017A, dated June 29, 2017" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Bonds is fully paid or otherwise extinguished. The City Clerk/Treasurer shall deposit in the Debt Service Fund Account (i) all accrued interest received by the City at the time of delivery of and payment for the Bonds; (ii) any premium not used for the Refunding which may be received by the City above the par value of the Bonds and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Bonds when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Bonds when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Bonds until all such principal and interest has been paid in full and the Bonds canceled; provided (i) the funds to provide for each payment of principal of and interest on the Bonds prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Bonds may be used to reduce the next succeeding tax levy, or may, at the option of the City, be invested by purchasing the Bonds as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Bonds have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the City, unless the Common Council directs otherwise.

Section 7. Proceeds of the Bonds: Segregated Borrowed Money Fund. The proceeds of the Bonds (the "Bond Proceeds") (other than any premium not used for the Refunding and accrued interest which must be paid at the time of the delivery of the Bonds into the Debt Service

Fund Account created above) shall be deposited into a special fund separate and distinct from all other funds of the City and disbursed solely for the purpose or purposes for which borrowed or for the payment of the principal of and the interest on the Bonds. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Bonds have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the City, charged with the responsibility for issuing the Bonds, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Bonds to the Purchaser which will permit the conclusion that the Bonds are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The City represents and covenants that the projects financed by the Bonds and by the Refunded Obligations and the ownership, management and use of the projects will not cause the Bonds or the Refunded Obligations to be "private activity bonds" within the meaning of Section 141 of the Code. The City further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Bonds including, if applicable, the rebate requirements of Section 148(f) of the Code. The City further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The City Clerk/Treasurer or other officer of the City charged with the responsibility of issuing the Bonds shall provide an appropriate certificate of the City certifying that the City can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The City also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Bonds provided that in meeting such requirements the City will do so only to the extent consistent with the proceedings authorizing the Bonds and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Bonds are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Bonds; Closing; Professional Services. The Bonds shall be issued in printed form, executed on behalf of the City by the manual or facsimile signatures of

the Mayor and City Clerk/Treasurer, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the City of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Bonds may be imprinted on the Bonds in lieu of the manual signature of the officer but, unless the City has contracted with a fiscal agent to authenticate the Bonds, at least one of the signatures appearing on each Bond shall be a manual signature. In the event that either of the officers whose signatures appear on the Bonds shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Bonds and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The City hereby authorizes the officers and agents of the City to enter into, on its behalf, agreements and contracts in conjunction with the Bonds, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Bonds is hereby ratified and approved in all respects.

Section 12. Payment of the Bonds; Fiscal Agent. The principal of and interest on the Bonds shall be paid by the City Clerk or City Treasurer (the "Fiscal Agent").

Section 13. Persons Treated as Owners; Transfer of Bonds. The City shall cause books for the registration and for the transfer of the Bonds to be kept by the Fiscal Agent. The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Bond shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

Any Bond may be transferred by the registered owner thereof by surrender of the Bond at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Mayor and City Clerk/Treasurer shall execute and deliver in the name of the transferee or transferees a new Bond or Bonds of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Bond surrendered for transfer.

The City shall cooperate in any such transfer, and the Mayor and City Clerk/Treasurer are authorized to execute any new Bond or Bonds necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Bonds (the "Record Date"). Payment of interest on the Bonds on any interest payment date shall be made to the registered owners of the Bonds as they appear on the registration book of the City at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Bonds eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the City agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the City Clerk/Treasurer or other authorized representative of the City is authorized and directed to execute and deliver to DTC on behalf of the City to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the City Clerk/Treasurer's office.

Section 16. Official Statement. The Common Council hereby approves the Preliminary Official Statement with respect to the Bonds and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the City in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate City official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The City Clerk/Treasurer shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The City hereby covenants and agrees, for the benefit of the owners of the Bonds, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Bonds or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the City to comply with the provisions of the Undertaking shall not be an event of default with respect to the Bonds).

To the extent required under the Rule, the Mayor and City Clerk/Treasurer, or other officer of the City charged with the responsibility for issuing the Bonds, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the City's Undertaking.

Section 18. Redemption of the Refunded Obligations. The Refunded Obligations are hereby called for prior payment and redemption on July 5, 2017 at a price of par plus accrued interest to the date of redemption.

The City hereby directs the City Clerk/Treasurer to take all actions necessary for the redemption of the Refunded Obligations on their redemption date. Any and all actions heretofore taken by the officers and agents of the City to effectuate such redemption are hereby ratified and approved.

Section 19. Record Book. The City Clerk/Treasurer shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct

statement of every step or proceeding had or taken in the course of authorizing and issuing the Bonds in the Record Book.

Section 20. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Bonds, the officers of the City are authorized to take all actions necessary to obtain such municipal bond insurance. The Mayor and City Clerk/Treasurer are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Mayor and City Clerk/Treasurer including provisions regarding restrictions on investment of Bond proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Bonds by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Bond provided herein.

Section 21. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Common Council or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded June 1, 2017.

_____
David G. Estes
Mayor

ATTEST:

_____
Jacob Crosetto
City Clerk/Treasurer

(SEAL)

EXHIBIT A

Bond Purchase Proposal

To be provided by the Purchaser and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT B

Debt Service Schedule and Irrepealable Tax Levies

To be provided by the Purchaser and incorporated into the Resolution.

(See Attached)

DRAFT

[EXHIBIT MRP

Mandatory Redemption Provision

The Bonds due on March 1, ____, ____ and ____ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on March 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on March 1, ____

Redemption Date	Amount
____	$_____
____	_____
____	_____ (maturity)

For the Term Bonds Maturing on March 1, ____

Redemption Date	Amount
____	$_____
____	_____
____	_____ (maturity)

For the Term Bonds Maturing on March 1, ____

Redemption Date	Amount
____	$_____
____	_____
____	_____ (maturity)

For the Term Bonds Maturing on March 1, ____

Redemption Date	Amount
____	$_____
____	_____
____	_____ (maturity)]

DRAFT

EXHIBIT C

(Form of Bond)

UNITED STATES OF AMERICA
STATE OF WISCONSIN
SAUK COUNTY
CITY OF REEDSBURG
GENERAL OBLIGATION REFUNDING BOND, SERIES 2017A

REGISTERED DOLLARS

NO. R-___ $_____

MATURITY DATE:	ORIGINAL DATE OF ISSUE:	INTEREST RATE:	CUSIP:
March 1, _____	June 29, 2017	____%	_____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS
($_____)

FOR VALUE RECEIVED, the City of Reedsburg, Sauk County, Wisconsin (the "City"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on March 1, 2018 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Bond are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Bond is registered on the Bond Register maintained by the City Clerk or City Treasurer (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Bond is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Bond together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the City are hereby irrevocably pledged.

This Bond is one of an issue of Bonds aggregating the principal amount of $2,640,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the City pursuant to the provisions of Section 67.04, Wisconsin Statutes, for the public purpose of refunding certain obligations of the City, as authorized by a resolution adopted on June 1, 2017. Said resolution is recorded in the official minutes of the Common Council for said date.

The Bonds maturing on March 1, 2028 and thereafter are subject to redemption prior to maturity, at the option of the City, on March 1, 2027 or on any date thereafter. Said Bonds are redeemable as a whole or in part, and if in part, from maturities selected by the City and within each maturity, by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

[The Bonds maturing in the years _____ are subject to mandatory redemption by lot as provided in the resolution authorizing the Bonds at the redemption price of par plus accrued interest to the date of redemption and without premium.]

In the event the Bonds are redeemed prior to maturity, as long as the Bonds are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Bonds of a maturity are to be called for redemption, the Bonds of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Bonds called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Bonds shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Bonds shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Bond have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the City, including this Bond and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Bond, together with the interest thereon, when and as payable.

This Bond has been designated by the Common Council as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Bond is transferable only upon the books of the City kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Bonds, and the City appoints another depository, upon surrender of the Bonds to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Bond in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the

City for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Bonds (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Bonds, or (iii) with respect to any particular Bond, after such Bond has been called for redemption. The Fiscal Agent and City may treat and consider the Depository in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Bonds are issuable solely as negotiable, fully-registered Bonds without coupons in the denomination of $5,000 or any integral multiple thereof.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the City of Reedsburg, Sauk County, Wisconsin, by its governing body, has caused this Bond to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Mayor and City Clerk/Treasurer; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

CITY OF REEDSBURG,
SAUK COUNTY, WISCONSIN

By: _____
David G. Estes
Mayor

(SEAL)

By: _____
Jacob Crosetto
City Clerk/Treasurer

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

_____

(Name and Address of Assignee)

_____

(Social Security or other Identifying Number of Assignee)

the within Bond and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

_____
(e.g. Bank, Trust Company or Securities Firm)

_____
(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

_____
(Authorized Officer)

DRAFT

MEMO

To: Stephen Compton, Mayor David G. Estes, City Council
From: James Gerlach and Maximilian Buckner
RE: Utility Commission Opinion
Date: April 28, 2017

BACKGROUND

This memo is in response to our conversation about an issue that came up at a City Council Meeting regarding Jim Krueger's potential conflict of interest relating to his position as a board member of the Reedsburg Utility Commission and owner of Krueger Printing & Office Supplies, Inc.

Over the past three years, the Reedsburg Utility Commission has done the following business with Krueger Printing:

2014 $ 7,402.27
2015 $ 13,527.54
2016 $ 12.766.25

Krueger Printing provides printing and office supplies to the Reedsburg Utility Commission.

The Reedsburg Utility Commission provides electric, water, sewer, television, internet, phone, and security services to the residents and businesses located in the City of Reedsburg. The printing and office supplies purchased from Krueger Printing were incidental to the services provided by the Reedsburg Utility Commission.

CITY ORDINANCES

The potential conflict of interest between Jim Krueger's affiliation with Krueger Printing and his membership as a board member on the Reedsburg Utility Commission is potentially governed by several ordinance provisions and adopted state statute provisions.

Section 1.103 is titled "Utility Commission." It establishes existence, powers, and duties of the Reedsburg Utility Commission. Section 1.103(3) precludes eligibility of membership of the Utility Commission and states:

> **Eligibility. No person shall be eligible for membership on the Commission who sells supplies and materials directly to the Commission or for use by the municipal utilities.**

Section 1.20 is titled "City of Reedsburg Code of Ethics." The purpose of Section 1.20 is to establish a code of ethics for all City of Reedsburg officials and employees. Section 1.20(7)(F) provides:

> **Contracts with the City. No City official or employee who, in his or her capacity as such officer or employee, participates in the making of a contract in which he has a private pecuniary interest, direct or indirect, or performs in regard to that contract with some function requiring the exercise of discretion on his or her part shall enter into any contract with the City unless, within the confines of Wis. Stat. sec. 946.13:**
> **1. The contract is awarded through a process of public notice and competitive bidding or the Common Council waives the requirement of this Section after determining that it is in the best interest of the City to do so.**
> **2. The provisions of this Subsection shall not apply to the designation of a public depository of public funds.**

Subject to the general rule that City of Reedsburg officials are prohibited from contracting with the City, the ordinance specifically provides an exception for transactions that are within the confines of Wis. Stat. § 946.13. Wis. Stat. § 946.13 provides exceptions that allow public officials to contract with the City. Specifically, Wis. Stat. § 946.13(2)(a) provides that a public official can contract with the City if the following applies:

> **Contracts in which any single public officer or employee is privately interested that do not involve receipts and disbursements by the state or its political subdivision aggregating more than $15,000 in any year.**

Thus, under the City of Reedsburg Code of Ethics, an official can contract with the City if the contract is for less than $15,000.00 in a year and the contract is either awarded by competitive bidding through public notice or is waived by Common Council.

However, an official is restricted from participating in his or her official capacity in any decision that he or she has a personal financial interest as provided in Section 1.20(7)(A)(2) which states:

> **Any member of the Common Council who has a financial interest or personal interest in any proposed legislation before the Common Council shall disclose on the records of the Common Council the nature and extent of such interest; such official shall not participate in debate or vote for adoption or defeat of such legislation. If the matter before the Council involves a member's personal interest with persons involved, the member may participate in debate or discussion and vote on the matter following disclosure, unless an ordinance or contract is**

involved; if an ordinance or contract is involved, such official shall not participate in debate or discussion and vote on the matter.

The Code of Ethics also references Wis. Stat. §19.41 et.al., including Wis. Stat. § 19.59(1)(a) which also provides that a public official may not use his or her position for substantial financial gain and states:

> **No local public official may use his or her public position or office to obtain financial gain or anything of substantial value for the private benefit of himself or herself or his or her immediate family, or for an organization with which he or she is associated. A violation of this paragraph includes the acceptance of free or discounted admissions to a professional baseball or football game by a member of the district board of a local professional baseball park district created under subch. III of ch. 229 or a local professional football stadium district created under subch. IV of ch. 229. This paragraph does not prohibit a local public official from using the title or prestige of his or her office to obtain campaign contributions that are permitted and reported as required by ch. 11.**

In addition to the text of the ordinances, any interpretation that falls under Section 1.103(3) is within the jurisdiction of the City Council, but any interpretation that falls under Section 1.20 (City of Reedsburg Code of Ethics) must be decided by the Ethics Board under Section 1.20(8).

ORDINANCE INTERPRETATION STANDARD

I. General Rules of Construction

"The rules for the construction of statutes and municipal ordinances are the same." *County of Columbia v. Bylewski*, 94, Wis. 2d 153, 169 N.7 (1980); *Bruno v. Milwaukee County*, 260 Wis. 2d 633, 638 (2003). "If the plain meaning of the [ordinance] is clear, a court need not look to the rules of statutory construction or other extrinsic aids. Instead, a court should simply apply the clear meaning of the [ordinance] to the facts before it." *UFE Inc. v. LIRC*, 201 Wis. 2d 274, 281-282 (1996); *Bruno v. Milwaukee County*, 260 Wis. 2d 633, 638 (2003).

II. Interpretation of Ordinance Language

"A[n ordinance] or portion thereof is ambiguous when it is capable of being understood by reasonably well-informed persons in either a two or more senses." *State ex rel. Neelen v. Lucas*, 24 Wis. 2d 262, 267 (1964), citing *State ex rel. West Allis v. Dieringer*, 275 Wis. 208, 218 (1957). "[A]scertaining the plain meaning of a[n ordinance] requires more than focusing on a single sentence or portion thereof." *State v. Ziegler*, 342 Wis. 2d 256 (2012). "The [ordinance] language is not interpreted in isolation but rather in context, that is, in relation to the language surrounding or closely-related [ordinances]." *State ex rel. Kalal v. Circuit Court for Dane Cnty.*, 2004 WI 58,

¶46. The Court cannot interpret an ordinance provision in a manner than renders an entire phrase of the ordinance needless. *Id.* "A court may also enlarge or restrict in meaning some of the words of a[n ordinance] in order to harmonize them with the manifest legislative intent of the entire [ordinance]." *State ex rel. Neelen v. Lucas*, 24 Wis. 2d 262, 268 (1964).

For example, in *State v. Dowdy*, 2012 WI 12, the Wisconsin Supreme Court interpreted the phrase "modify the terms of the probation." In concluding that "modify the terms of the probation" did not mean shorten or lengthen the term of the probation, the Court interpreted the meaning of the word "terms" and the phrase in context with the statute as a whole to give each provision in the statute reasonable effect. If the Court would have interpreted the phrase "modify the terms of the probation" to allow the shortening or lengthening of the probation, it would have made a specific statute giving authority to lengthen the probation term superfluous. *Id.* at ¶36. Thus, in order to give all provisions in the statute meaning, the phrase "modify the terms of the probation" could not allow for the increasing or decreasing of the time period of the probation.

III. Applicability of General Law as Affecting Validity of Special Law

In general, when a general ordinance is passed covering the same subject matter as a specific ordinance repeals of the specific ordinance are disfavored. *Chippewa & Flambeau Improv. Co. v. Railroad Com.*, 164 Wis. 105 (1916). However, "when an earlier statute is special only in the sense that it applies to a single case, of which there are many in the state, and the later statute is general in its operation and applies to all such cases, then the earlier one is deemed to be superseded by the latter and, so far as inconsistent, to be repealed." *Gymnastic Ass'n of Milwaukee v. Milwaukee*, 129 Wis. 429 (1906). In *Gymnastic*, a special act passed in 1869 provided for a tax exemption to certain associations, including the plaintiff. In 1898, a general law was passed which exempted a large class of organizations, which in part included the same associations subject to the special act, only if the property was used exclusively for educational purposes, a new requirement. The Court determined that the general law superseded the special act. The court reasoned that "there was every reason why the legislature should treat all such societies alike, and none for any difference. There is, therefore, the highest probability that when a general law was passed in terms applicable to all Turner societies, as was done in 1883, it was intended to express the legislative purpose as to the exemption for taxation which any such society should enjoy." *Id.* at 433. Thus, when a general ordinance is passes and covers the same subject matter of a specific ordinance, and the general ordinance covers more entities than the specific ordinance, the general ordinance supersedes the specific ordinance, as long as the entities should be treated alike.

ANALYSIS

I. The Passing of the City of Reedsburg Code of Ethics Supersedes Section 1.103(3).

At the time 1.103(3) was passed, no specific code of ethics existed in the City of Reedsburg ordinances. Thus, the purpose of Section 1.103(3) was to prevent conflicts of interest within the Utility Commission, because there was no other ordinance protecting a potential conflict of interest. To this day, the Utility Commission is the only commission or board that has the specific requirement of eligibility based on a conflict of interest.

The Reedsburg Code of Ethics was passed long after Section 1.103(3) was effective. Section 1.20(7)(F) and the adopted state statutes extensively cover conflicts of interest or the possibility of personal gain from a public official. The Code of Ethics applies to all public officials and employees in all departments.

The passing of the Reedsburg Code of Ethics supersedes Section 1.103(3). As stated in *Gymnastic*, when a general ordinance covers the same subject matter as the specific ordinance, the general ordinance supersedes the specific ordinance, unless the entities the ordinance governs should be treated differently. The Code of Ethics is an expansive ordinance, that has specific provisions restricting the official's ability to gain from his or her position, and incorporates several state statutes doing the same. It is more detailed and more expansive than the restriction in Section 1.103(3). The Code of Ethics treats officers of each governmental body equally regarding the officers' ethical duties. There is no reason that the Utility Commission members should be treated any differently than the other government officials when it comes to contracting with the City. The Utility Commission does not pose any additional risk of ethical violations compared to the other governmental units which would warrant a more restrictive standard regarding contracting with the City. If the City determined the Code of Ethics was sufficient for the other departments, there is no reason to believe that the City believed the Code of Ethics was not sufficient for the Utility Commission. Thus, the clear intent of the City when passing the Reedsburg Code of Ethics was to supersede Section 1.103(3). Therefore, Section 1.103(3) was effectively repealed when the Reedsburg Code of Ethics was passed and is no longer in effect.

II. Even if Section 1.103(3) was still effective, Section 1.103(3) does not prohibit Mr. Krueger from selling printing and office supplies.

The analysis of whether Jim Krueger's interest in Krueger Printing either precludes him from membership on the Reedsburg Utility Commission's board or is an ethical violation requires the interpretation of Section 1.103(3) and Section 1.20(7)(F) of the Reedsburg Ordinances.

Section 1.103(3)

The first question is whether Section 1.103(3), in its plain meaning, precludes eligibility of membership of Jim Krueger. Section 1.103(3) precludes eligibility to any person who sells "supplies and materials" directly to the Commission or for use by the municipal utilities. If the printing and office supplies provided by Krueger Printing fall under the definition of "supplies and materials", then Jim Krueger is precluded from membership on the Utility Commission board. Supplies and materials are not defined in the ordinance.

When reading the ordinances as a whole, the plain meaning of the term "supplies and materials" has more than one reasonable interpretation.

The first interpretation uses a general application of the definitions of supplies and materials in the context of a utility commission. Supplies is generally defined as general purpose consumable items which have a short life span in use than equipment and machines, and which are stocked for recurring use. Materials is generally defined as the matter from which something can be made, including raw and processed material, components, parts, assemblies, sub-

assemblies, fuels, lubricants, coolants, cleaning agents, and small tools and accessories. Taking the general definition of supplies, printing and office supplies are supplies. However, printing and office supplies are not materials for the Reedsburg Utility Commission. The Reedsburg Utility Commission provides utility services. Materials for the Reedsburg Utility Commission would include pipes, fiber, telephone poles, wiring, etc. Printing and office supplies are not matter which make something for the Reedsburg Utility Commission's business. Therefore, Krueger Printing provides supplies but not materials to the Reedsburg Utility Commission.

The second interpretation limits the term "supplies and materials" to supplies and materials used for the primary purpose of the Reedsburg Utility Commission.

The interpretation of 1.103(3) must be interpreted by reading the provision in context with the ordinance as a whole. Chapter 1 of the ordinances establishes specific powers and duties for 6 commissions and several other governmental bodies. Each of these governmental units' officials are governed for conflicts of interest under Section 1.20, the Code of Ethics. The Reedsburg Utility Commission is the only governmental body that has a specific restriction of eligibility provision, which also relates to conflicts of interest. Under the first interpretation, Mr. Krueger could be a member of each other governmental body and provide printing and office supplies to each of these commissions, boards, etc., however would not be eligible to the Reedsburg Utility Commission. Other departments need printing and office supplies that are incidental to the services it provides as well. Such an interpretation creates and absurd result. There is no rational basis that an official on the Utility Commission should be treated any differently relating to printing and office supplies than any official for any other commission or board in the City. Therefore, Mr. Krueger is not in violation of Section 1.103(3) because Section 1.103(3), if effective, only applies to supplies and materials relating to the services provided by the Utility Commission, and not supplies and materials incidental to the services provided.

III. Mr. Krueger's business with the Utility Commission is permitted under the City of Reedsburg Code of Ethics.

Section 1.20(7)(F)

Mr. Krueger, as a board member of the Utility Commission, is prohibited from entering into a contract with the Utility Commission unless the contract is for less than $15,000.00 in any year and either (1) the contract is awarded through public notice and competitive bidding or (2) the City Council waives this requirement.

Mr. Krueger, through Krueger Printing, has contracted for work less than $15,000.00 dollars in 2014, 2015, and 2016. Thus, he falls within the first requirement of Section 1.20(7)(F).

IV. Section 1.20(7)(A)(2) and Wis. Stat. § 19.59(1)(a) Prevent Mr. Krueger from Participating in his Official Capacity in any Decision to Give Krueger Printing Business with the City.

Both Section 1.20(7)(A)(2) and Wis. Stat. § 19.59(1)(a) prevent Mr. Krueger from participating in any decision in his official capacity as a member of the Utility Commission in

which the Utility Commission will do business that will benefit Mr. Krueger personally. This would include any contract negotiations or decisions to contract with Krueger Printing. If Mr. Krueger participated in the debate or voted regarding any such decision, he may have committed an ethical violation that is prohibited under the Reedsburg Ordinances. We assume that there is no overt decision to approve this business in that staff ordered the printing and office supplies and it shows up on invoices. Mr. Krueger should abstain from voting to approve invoice payments if the commission approves the payment.

Wis. Stat. § 19.59(1)(a) has an additional restriction. It prohibits officials to use their public position to "gain anything of substantial value." We have done substantial research and checked with the Wisconsin League of Municipalities Attorney and "substantial value" has not been defined by case law. Whether an officer has uses his or her public position to gain a "substantial value" needs to be interpreted on a case-by-case basis and would be appropriate for interpretation by the Ethics Board if the issue is raised by a complaint filed with the Board.

CONCLUSION

We have determined that Section 1.103(3) has been effectively repealed by the Ethics Code and the Ethics Code exclusively governs all officials and employees of the City of Reedsburg and its Boards, Commissions, and Committees. For the sake of argument, even if Section 1.103(3) was effective it does not prohibit Mr. Krueger from selling printing and offices supplies to the Utility Commission, because printing and office supplies are incidental to the Utility Commission and do not fall within the definition of "supplies and materials" under Section 1.103(3). For the reasons stated above, Mr. Krueger is not in violation of Section 1.103(3) and he is eligible for membership in the Utility Commission despite the Utility Commission buying printing and office supplies from Krueger Printing.

If any person wishes to file a complaint against Mr. Krueger, the appropriate place to file the complaint would be with the Ethics Board. There, the Ethics Board would determine whether Mr. Krueger has committed an ethical violation. The City Council, which is subject to the same ethics constraints, should not rule itself whether or not someone has violated the City's Ethics Code.

City of Reedsburg
134 South Locust Street, P.O. Box 490
Reedsburg, WI 53959
Ph: 608-524-6404 Fax: 608-524-8458
www.reedsburgwi.gov

MEMORANDUM

DATE: **May 23, 2017**
TO: **Common Council**
FROM: **Jacob Crosetto, City Clerk-Treasurer**
CC: **Terri Gher, Accounting Manager (RUC); Brett Schuppner, General Manager (RUC)**
RE: **2016 Payments to Krueger Printing**

At the request of the City Administrator, I was directed to perform an analysis on bills paid by the Reedsburg Utility Commission to Krueger Printing for 2016. This request was made in response to concerns raised at the Special Reorganization meeting of the Common Council on 4/24/2017. My findings are below:

RUC Payments to Krueger Printing 2016		
Month	Actual Paid	Register Amount
January	$2,218.50	$2,218.50
February	$518.07	$2,736.57
March	$1,702.49	$4,439.06
April	$1,636.91	$1,636.91
May	$14.91	$14.91
June	$1,984.00	$1,984.00
July	$114.59	$114.59
August	$805.38	$805.38
September	$297.58	$297.58
October	$1,281.28	$1,281.28
November	$1,497.56	$1,497.56
December	$694.98	$694.98
TOTAL	**$12,766.25**	**$17,721.32**

The above numbers were taken from RUC agenda packets. The left column shows actual amount paid for the month listed. The right column is the register amount. The reason for the discrepancy is that for the first three months of the year, the reports were being ran year to date, this resulting in the months of January, February, and March compounding. As a result of this, the total for the year appeared to cross over the Wisconsin Statutory limit of $15,000. The RUC Accounting Manager has confirmed these figures as well.

Citizen Participation Packet/Application

Dear Mayor and Members of the City Council, Date: 5/17/17
I am a City of Reedsburg resident and interested in serving on the following boards, commissions or committees.

Please place a "X" in the box for the committees for which you are interested:

Committees	X
Airport Commission – manages the Reedsburg Airport	
Block Grant Committee – provides housing and small business loans	
Board of Review – considers appeals of property assessments	
Board of Zoning Appeals – considers hardship variances to the Zoning and Building Codes	
City Plan Commission – plans and manages the growth and development of the City and extraterritorial areas	
Community Development Authority – economic development body of the City, works on redevelopment of properties for economic development	
Ethics Committee – advise employees and elected officials about application of the ethics code	
Finance Committee – review bills, set financial policies	
Historic Preservation Committee – advise the Mayor and City Council regarding historic properties	
Industrial Development Commission – direct development of Reedsburg's Industrial areas	
Library Board – manage the library	
Ordinance Committee – advise the Mayor and City Council about new laws and review applications for various licenses	
Parks and Recreation Committee – advise on the operation of park, recreation and forestry programs	
Personnel Committee – set personnel policies, participate in labor negotiations	
Police and Fire Commission – civil service body for the Police and Fire Departments	
Public Safety Committee – advises the Mayor and Common Council on matters regarding the Police, Fire, Ambulance and Emergency Management Departments	
Public Works – advise the Mayor and City Council about streets, sidewalks, wastewater treatment plant and other facilities	
Room Tax Commission – manage the room tax funds for tourism promotion and development	
Utility Commission – manages the water, electrical & telecommunications utility	xxx

Name: Jim Krueger **Telephone:** 608-524-4772 (work)

Address: 1011 Tenth Court, **Reedsburg, WI 53959** **Email:** supplies@kruegerprinting.com

Qualifications/Special Interest: familiar with electric/water & fiber issues

Return this application to:

Mayor's Office
City of Reedsburg
134 S. Locust St., PO BOX 490
Reedsburg, WI 53959-0490

For more information call City Hall 608-524-6404 or email us at cityhall@ci.reedsburg.wi.us

jjc/citizen app

ORDINANCE NO: 1841-17

(CITY OF REEDSBURG CHARTER ORDINANCE ~~CREATING A COMMUNICATIONS UTILITY WITHIN THE CITY~~ REPEALING AND RECREATING UTILITY COMMISSION ORDINANCE)

The Common Council for the City of Reedsburg, Sauk County, Wisconsin, ~~does~~do hereby ordain as follows:

SECTION 1: FINDINGS AND PURPOSE.

Pursuant to Wis. Stat. ~~See~~§. ~~66.01,~~66.0101, the City of Reedsburg hereby exercises its Constitutional home rule authority of Article XI, Section 3. of the Wisconsin Constitution and makes the following finding of facts and amends its charter as indicated herein.

A. The City has determined to create a municipal Communications Utility within the City, which shall be responsible to plan, acquire, construct, extend, improve, maintain, operate, lease, dispose of, regulate and manage a communications system to be constructed within the City in order to provide, among other things, telephone, communications, data, Internet, news, cable television, video and information services. The Communications Utility of the City shall be under the jurisdiction of the ~~Communications~~ Utility Commission and may exercise all powers necessary or desirable to effect its purposes.

B. The City hereby finds that the creation and operation of a Communications Utility, with the responsibilities and powers as specified above, are matters of local affairs and government within the meaning of Article XI, Section 3 of the Wisconsin Constitution and Wis. Stat. ~~See. 66.01.~~§ 66.0101. It is hereby found that a communications system will provide public benefits by providing for the continued growth and economic development of the City of Reedsburg and is, thereby, in the best interests of the City of Reedsburg and within our local affairs and government. The City hereby further finds that a City-owned communications system is in the public interest as a means of facilitating the provision of telephone, communications, data, Internet, news, cable television, video and information services to the City and its departments, the school district and the public generally within the City of Reedsburg and surrounding areas.

C. To the extent that any provisions of Chapter 62 or 66 of the Wisconsin Statutes could be interpreted as limiting the ability of the City of Reedsburg to create such a Communications Utility, the City of Reedsburg hereby declares that those provisions shall not apply to the City of Reedsburg.

DRAFTER'S NOTE: This is a Charter Ordinance pursuant to Wis. Stat. ~~sec. 66.01,~~ § 66.0101. It requires a two-thirds vote of the Common Council. The ordinance is not effective until 60 days after its passage and publication. If within the 60 days a petition signed by electors of the city or village equal to not less than 7% of the votes cast for governor at the last general election is filed in the clerk's office, the charter ordinance must be submitted to a referendum and approved by a majority of the electors who voted before it becomes effective.

SECTION II: CODE SECTION REPEALED AND RE-CREATED.

A. City of Reedsburg Code ~~Sec.~~§ 1.103 is repealed.

B. City of Reedsburg Code ~~Sec. 1 .103~~§ 1.103 is re-created.

SECTION III: CODE SECTION AS RE-CREATED.

City of Reedsburg Code ~~Sec.~~§ 1.103 is re-created as follows:

1.103 Utility Commission.

(1) Municipal Utilities. The City of Reedsburg municipal utilities shall consist of the electric, water, sanitary sewer, storm sewer, and communications utilities. All municipal utilities shall be under the jurisdiction of the Utility Commission, except as elsewhere provided in the City of Reedsburg Code.

(2) Membership. The Utility Commission shall consist of 2 officers of the City and ~~three~~3 citizens, appointed by the Mayor subject to confirmation of the Council, for terms of 5 years, commencing on October 1, in the year of the appointment, provided the Mayor shall stagger the initial appointments so that ~~upon expiration of such appointments 1 member shall be appointed annually for a term of 2 years~~the terms of the Commissioners first elected shall expire successively one each year on each succeeding first day of October. A vacancy shall be created in the office occupied by a member of the common council when the person ceases to be a member of the Council. Vacancies shall be filled by appointment by the Mayor, which appointments shall be subject to confirmation of the Council.

(3) ~~Eligibility. No person shall be eligible for membership on the Commission who sells supplies and materials directly to the Commission or for use by the municipal utilities.(4)~~ Organization. The Commission shall organize by choosing from among its members a President and Secretary~~(5~~ and shall appoint a Utility Clerk who shall perform the duties of a bonded cashier, shall keep accurate books and accounts of utility revenues and expenses, and shall perform such other duties as the Commission shall from time to time direct. The Utility Clerk, before taking office, shall give a bond for the faithful performance of the duties of the office in such amount as the Utility Commission shall direct.

(4) Compensation. Commission members shall receive such compensation as shall be agreed upon by the Commission and the Council, and the Commission shall fix the compensation to be paid to the Secretary.

(~~6~~5) Powers and Duties.

(a) Method and Duties. The Commission shall have the entire charge, management and direction of all municipal utilities not placed under the jurisdiction of the ~~Board of~~ Public Works Committee subject only to the general control and supervision of the Council, with such general

control and supervision being exercised through the enactment and amendment of this Ordinance, and to the jurisdiction of the State Public Service Commission.

(b) Employees and Consultants. The Commission may employ a manager or superintendent of utilities and may fix his compensation. The City Engineer may be employed as a superintendent or manager and his salary as such shall be fixed from time to time by agreement of the Commission and Council. The Commission may employ other necessary employees and fix their compensation. The Commission also may employ the services and fix the compensation of such other agents or consultants as the Commission deems necessary or convenient for the operation and management of the utilities under its jurisdiction.

(c) Rules. The Commission may make all necessary rules governing its own proceedings and the government of the electric, water and communications utilities and all other municipal utilities under its jurisdiction.

(d) Construction Work and Construction Contracts. Utility construction work shall be under the immediate supervision of the Commission and all other Public Works construction under the supervision of the Public Works Committee. The Commission shall have full authority to let bids and enter into construction contracts in the name of the City, provided that such contracts are necessary or convenient to the management and operation of the municipal utilities under the Commission's jurisdiction.

(e) Other Contracts. The Commission shall have full authority to enter into other contracts in the name of the City, including but not limited to contracts to purchase and sell electrical power and fuel, sell potable water and purchase and sell communications services provided that such contracts are necessary or convenient to the management and operation of the municipal utilities under the Commission's jurisdiction.

(f) Purchase and Sale of Real Estate. The Commission shall have full authority to acquire and sell interests in real estate in the name of the City as may be necessary or convenient to the management and operation of the municipal utilities under the Commission's jurisdiction.

(g) Other Powers. The Commission shall have such other powers as are necessary or convenient to the management and operation of all municipal utilities not placed under the supervision of the Public Works Committee, and the City intends that the Commission shall have full authority respecting such utilities unless the authority is specifically withheld by statute.

(~~7~~6) Utility Funds and Accounts. Utility funds shall be handled by the ~~Treasurer~~Utility Clerk in a separate account. The funds of the electric, water and communications utilities and all other municipal utilities under the Commission's jurisdiction shall be maintained in separate accounts. No funds shall be transferred to the ~~City Treasurer~~General Fund except in accordance with Wis. Stat. ~~sec. 66.069(1)(c~~§ 66.0811(1) and (~~d~~2).

(~~8~~7) Recordings and Proceedings.

(a) The Commission shall keep books of account as prescribed by the Public Service Commission of Wisconsin, which shall be public records.

(b) The Secretary shall keep the minutes of the previous proceedings of the Commission and shall report semiannually to the Council giving a brief summary of the condition of the utilities and the manner in which funds are allocated. The Secretary shall provide members of the Council with copies of the minutes of the Utility Commission on a monthly basis.

~~(9) Expenditures and Receipts. Expenditures of all municipal utilities under the jurisdiction of the Utility Commission shall be audited by the Commission and if approved shall be paid by the Treasurer upon warrants signed by the President and Secretary of the Commission. Receipts of any municipal utility placed under the jurisdiction of the Public Works Committee shall be paid to the City Treasurer.~~8) Utility Expenses. Utility departmental expenditures shall be audited monthly and when approved, a voucher schedule shall be prepared and certified to the City Clerk by the Commission President and Secretary that the claims listed therein have been authorized for payment. There shall be further certifications on the schedule whether or not funds are available for payment of the claims as listed. Order checks shall then be prepared by the Utility and entered upon the books of the Utility, after which they shall be signed by the Commission President and the City Clerk, as provided by Wis. Stat. § 66.0607(4).

(9) Utility Receipts. Utility funds shall be separately accounted for by the municipal utilities under the Commission's jurisdiction.

(10) Facsimile Signatures. Checks issued on the ~~utility account~~Utility accounts may be signed by ~~the~~ facsimile ~~signatures of the Mayor and President of the Utility Commission~~signature.

SECTION IV: VALIDITY.

Should any section, clause or provision of the ordinance be declared by the courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

SECTION VI: CONFLICTING PROVISIONS REPEALED.

All ordinances in conflict with any provisions of this ordinance are hereby repealed.

SECTION VII: EFFECTIVE DATE.

This ordinance shall be in force from and after its introduction and publication as provided by statute.

This ordinance becomes a part of the City of Reedsburg Code, Chapter 1.

~~Carl H. Stolte~~David Estes, Mayor
Compton, City Administrator

~~David R. Waffle~~Stephen

INTRODUCED: ~~January 11, 1999~~
PUBLISHED: ~~March 11, 1999~~
PASSED: ~~February 22, 1999~~

STATE OF WISCONSIN)
COUNTY OF SAUK)

I hereby certify that the foregoing ordinance is a true, correct and complete copy of an ordinance duly and regularly passed by the Common Council of the City of Reedsburg on the ~~22nd~~ _____ day of ~~February, 1999~~ _____, 2017 and that said resolution has not been repealed or amended, and is now in full force and effect.

Dated this ~~23rd~~ _____ day of ~~February, 1999.~~ _____, 2017.

Jacob Crosetto, City Clerk

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