City of Reedsburg
134 South Locust Street, P.O. Box 490
Reedsburg, WI 53959
Ph. 608-524-6404 Fax. 608-524-8458
www.reedsburgwi.gov

COMMON COUNCIL AGENDA
MONDAY, MAY 22, 2017
REEDSBURG CITY HALL COUNCIL CHAMBERS
7:00 P.M.

CALL TO ORDER:

ROLL CALL:

PLEDGE OF ALLEGIANCE:

THE COUNCIL WILL RECEIVE INFORMATION ON NON-AGENDA TOPICS BROUGHT BEFORE THE COUNCIL BY MEMBERS OF THE PUBLIC. THE COUNCIL WILL NOT DISCUSS THESE TOPICS, AND WILL NOT TAKE ACTION ON ANY OF THEM AT THIS MEETING.

I. CONSENT AGENDA: (one motion to approve all Consent items)

A. Approve minutes from the Council meeting held on May 8, 2017.
B. Approve Operator's License (New) – Heather James, Location – Viking Liquor
C. Approve Operator's License (New) – Tessa Ott, Location – Viking Liquor
D. Approve Operator's License (Renewal) – Ryan Rott, Location – Corner Pub
E. Approve Operator's Licenses (Renewal) - Peter Peterson – Corner Pub
F. Approve Operator's Licenses (New) - William Adams – Viking Village Foods

II. MAYOR PROCLAMATIONS OR PRESENTATIONS:

A. Proclamation: Nation Police Week ; May 14 to May 20, 2017
B. Presentation: Community Development / Zoning Administration/ Building
C. Presentation: Library – Update Summer Programs

III. RECOMMENDATIONS FROM BOARDS, COMMITTEES AND COMMISSIONS:

A. AIIP Committee: Presentation: Arts in Public Places – Presentation on draft policy.
B. Ordinance and Utility Commission: Introduction and setting public hearing on Ordinance 1842-17 for June 26, 2017. Amendment to Charter Ordinance Chapter 1.103 - Reedsburg Utility Commission.
C. Ordinance: Introduction and setting public hearing on Ordinance 1843-17 for June 26, 2017. Amendment to Chapter 14 adding Chapter 14.03 Application of Wisconsin Administrative Building and National Codes – Specifically Code SPS 327 to the list of statutes the City Administers.
D. Ordinance: Introduction and setting public hearing on Ordinance 1844-17 for June 12, 2017. Amendment to Chapter 12.01 (11) and (12) - Intoxicating Liquor and Fermented Beverages–Carry-Out Hours & Closing Hours.
E. Ordinance: Introduction and setting public hearing on Ordinance 1845-17 for June 12, 2017. Amendment to Chapter 12.01 (16) – Allowing underage functions provided they comply with regulations.
F. Community Dev. Authority: Approve/Deny Resolution 4285-17: Sale of Lot#3, Eagle Street
G. Community Dev. Authority: Approve/Deny: Real Estate Negotiator, Sale of Lot#1, Eagle Street

Connect With Reedsburg

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IV. GENERAL BUSINESS:

A. Approve/Deny: Resolution 4286-17 A Budget Amendment and approval to reimbursement collected property tax under "Chargeback" rules to Wisconsin Specialty Protein – $30,097.52. Account: 10-594000-03.

B. Approve/Deny: Transfer of $30,000 CD from the City custody to the Food Pantry. Impact – Remove Interest earning accounting, staff time - check writing and auditing costs in the City Clerk-Treasurers Office.

V. OFFICE OF THE MAYOR:

A. Coming Community Events

VI. COMMITTEE AND STAFF REPORTS:

Airport Commission
Finance Committee
Ordinance Committee
Parks and Recreation Committee
Plan Commission
Utility Commission
Community Development Authority
Historic Preservation Commission
Library Commission
Personnel Committee
Public Works Committee
Other Commission or Committees or Boards

VII. CITY ADMINISTRATOR REPORTS:

A. Correspondence: Design Reedsburg
B. Update of USDA Housing Program: Ground Breaking - Grove Street Verbal Report (Brian Duvalle)
C. General Code Update – Verbal Report (City Clerk-Treasurer)
D. Press Release: WHEDA Awards Housing Tax Credits to City's Walnut Street Flats
E. Handout: Municipal Government & Utility Day 2017
F. Bi-Monthly City Administrator Report

VIII. COMMENTS REGARDING UPCOMING CIVIC EVENTS:

XIII. ADJOURN

Posted: May 18, 2017

Last Resolution: 4286-17

Last Ordinance: 1845-17

The City of Reedsburg does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by calling (608) 524-6404. To be able to meet the needs of a request for a different format contact the City Clerk-Treasurer at 134 S. Locust Street, Reedsburg, WI at least 48 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

City of Reedsburg Meeting of the Common Council
May 8, 2017

Present: Mayor Dave Estes; Aldermen Craig Braunschweig, Dave Moon, Mike Gargano, Jason Schulte, Calvin Craker, Phil Peterson, Jim Heuer, Dave Knudsen, and Brandt Werner.

Absent: None

Others Present: Stephen Compton, Jacob Crosetto, Brian Duvalle, Timothy Becker, Steve Zibell, Matt Scott, Sue Ann Kucher, Derek Horkan, Citizens, Press.

Mayor Estes called the regular session of the Common Council to order at 7:02 pm. in the Common Council Chambers.

Approve Consent Agenda: Consisting of minutes from the Council meetings held on April 18 and 24, 2017; Bills for April 2017; Operators License for Krueger; Temporary Class "B"/Class "B" License Reedsburg Home Talent Baseball Games. Date: Multiple. Locations: Nishan Park; and Original Alcohol Beverage Retail Licenses Application: The Vault Wine Bar and Lounge. Location: 170 East Main Street.

Motion: Heuer, Second: Craker. Motion carried 9-0.

CALLING TO ORDER – JOINT MEETING WITH REEDSBURG UTILITY COMMISION

Present: Mayor Dave Estes; Aldermen Craig Braunschweig, Dave Moon, Mike Gargano, Jason Schulte, Calvin Craker, Phil Peterson, Jim Heuer, Dave Knudsen, Brandt Werner, Members Glick and Reine.

Absent: None

A. Approve/Deny Agreement - $2,640,000 General Obligation Refunding Bond. Series 2017A - Financial Advisor Services.
    a. **Motion: Gargano, Second: Schulte. Motion carried 11-0.**

Motion to adjourn: Glick, seconded: Heuer. Motion carried 11-0.

Meeting adjourned at 7:52 pm

Mayor Estes reconvened the regular session of the Common Council to order at 7:53 pm. in the Common Council Chambers.

RECOMMENDATIONS FROM BOARDS, COMMITTEES, AND COMMISSIONS:

A. Plan Commission: 2nd reading, Public Hearing for Ordinance 1842-17 (Ordinance regulating use of the public right-of-way).
    a. **Motion by Heuer to amend the Ordinance number to 1841-17 and approve, Second:**

Werner. Motion carried 9-0.

B. Personnel Committee: Authorize Part Time Civilian Evidence Technician
   a. **Motion: Peterson, Second: Craker to approve Part Time Civilian Evidence Technician. Motion carried 9-0.**

OFFICE OF THE MAYOR

A. Appointment – Shannon Knull to Historic Preservation Commission
   a. **Motion: Knudsen, Second: Craker. Motion carried 9-0.**

Motion to adjourn: Gargano, seconded: Moon. Motion carried 9-0.

Meeting adjourned at 8:08 pm

Respectfully submitted,

Jacob Crosetto
City Clerk-Treasurer

Operator License Application

(Pursuant to Reedsburg Ordinance, Section 12.01)

☒ New ☐ Renewal ☐ Provisional - $15.00 ☐ Operator Fee - $50.00 ☒ Operator Fee - $25.00 *[eff. July of even-numbered years]*

Office Use Only License # 3584 Provisional # **Fee Is Non-Refundable**

Filling out your application

- An Operator License is a privilege, not a right. **Any false answers or omissions may result in the denial of your application.**
- This application must be filled out accurately and completely.
- If you have any doubt as to whether to include the facts of a specific incident it is recommended that you disclose the information.
- If you are unsure about how to respond to any questions on this form, check with the City Clerk for clarification.
- Your application will not be processed until you deal with outstanding warrants.
- You can obtain information regarding your arrest and conviction record from the police department, the court with which you interacted, or the Wisconsin Circuit Court Access website at www.wcca.wicourts.gov/index.xsl (CCAP *may not provide a comprehensive list of ALL arrests and convictions*).

Review of your application

- The Reedsburg Police Department will perform a background check to verify that the information you have provided is complete and accurate.
- If there are concerns about your arrest and/or conviction record as it relates to your application, or if it appears that you falsified or omitted information from your application, you may be called to appear before the Ordinance Committee.
- If you are asked to appear but choose not to do so, your application may be denied.
- *Meetings of the Ordinance Committee are open to the public.*

Last Name	First Name	M.I.	E-Mail Address
James	Heather	A	Heatherann35@yahoo.com

Residence: Street Address	City	State	Zip
218. South Willard ST	Reedsburg	WI	53959

Phone	Date of Birth	Birth Place (City, State)	Race	Sex	Height	Weight	Hair	Eyes
608-415-9774	[redacted]	Oakland / CA	H	F	5'5	200	Mult	BRN

Driver's License Number (State & Number)	Place of Employment	Contact Person & phone number
	Viking Liquor	Amber More 608 524-3588

Other names, aliases or birth dates ever used

Heather Cavanaugh

Cities and States lived in since age 18, including where you now reside:	From:	To:
Chula Vista CA	1989	1993
Bosser City LA	1993	1994
Madison WI	1994	2004
Reedsburg WI	2004	2017

Indicate whether you are a U.S. Citizen, U.S. Alien, or Temporary Resident

☒ U.S. Citizen ☐ Alien ☐ Temporary Resident (employment number)

Arrest and Conviction Record

Since your 17th birthday, have you ever been convicted of a felony or misdemeanor? (Including criminal traffic offenses)	☐ Yes	☒ No
As a juvenile, were you ever waived into adult court and convicted of a felony or misdemeanor?	☐ Yes	☒ No
Have you ever been convicted by a military court-martial?	☐ Yes	☒ No
Have you ever been convicted of disorderly conduct that involved violence against another person?	☐ Yes	☒ No

Continue on Reverse Side

List Any Pending Criminal Charges, Citations or Tickets

Year	Location	Charge	At the time of incident were you under the influence of alcohol and/or other drugs?	Did the incident occur in or around an establishment that serves alcohol?
	NONE	NONE		

List All Criminal Convictions, Municipal/Ordinance Violations, Citations and Tickets (Excluding Parking Tickets)

Year	Location	Charge	At the time of incident were you under the influence of alcohol and/or other drugs?	Did the incident occur in or around an establishment that serves alcohol?
	NONE	NONE		

Application must be notarized.

The undersigned affirms that he/she made complete and true answers to each question and understands that his/her past record will become part of this application and that the applicant applying for an Operator License is a Wisconsin resident.

Subscribed and sworn before me
This 9th day of May, 2017

Stacy Nachreiner
Notary Public

Heather James
Applicants Signature

My Commission expires 8/17/18

Approved by the Common Council on _____ Initials _____

To be filled out by the Reedsburg Police Department

☑ Subject has no Criminal Arrest Record with either the Wisconsin State Crime Bureau of with the Reedsburg Police Department
☐ Files indicate that subject has the attached Criminal Arrest Record

CMB
Reedsburg Police Department Authorized Signature

5/15/17
Date

SERVER

Wisconsin Responsible Beverage Seller Training

Heather James

has met all training requirements and successfully completed the above course and/or exam.

Date of Completion: 05/06/2017

Kelly Bailey

Authorized Signature

ServerLicense.com is approved by the Wisconsin Department of Revenue and fully complies with statutes 125.04 and 125.17. Present this certificate to your local municipal clerk's office to receive your Operator's or Retail license.

Diversys Learning, Inc.
1101 Arrow Point Drive, Suite 302
Cedar Park, TX 78613

Operator License Application

(Pursuant to Reedsburg Ordinance, Section 12.01)

☒ New ☐ Renewal ☐ Provisional - $15.00 ☐ Operator Fee - $50.00 ☒ Operator Fee - $25.00 *[eff. July of even-numbered years]*

Office Use Only License # 3583 Provisional # **Fee Is Non-Refundable**

Filling out your application

- An Operator License is a privilege, not a right. **Any false answers or omissions may result in the denial of your application.**
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- If you have any doubt as to whether to include the facts of a specific incident it is recommended that you disclose the information.
- If you are unsure about how to respond to any questions on this form, check with the City Clerk for clarification.
- Your application will not be processed until you deal with outstanding warrants.
- You can obtain information regarding your arrest and conviction record from the police department, the court with which you interacted, or the Wisconsin Circuit Court Access website at www.wcca.wicourts.gov/index.xsl (CCAP *may not provide a comprehensive list of ALL arrests and convictions*).

Review of your application

- The Reedsburg Police Department will perform a background check to verify that the information you have provided is complete and accurate.
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- If you are asked to appear but choose not to do so, your application may be denied.
- *Meetings of the Ordinance Committee are open to the public.*

Last Name	First Name	M.I.	E-Mail Address
Ott	Tessa	M	tessa.ott.96@gmail.com

Residence: Street Address	City	State	Zip
1036 9th St.	Reedsburg	WI	53959

Phone	Date of Birth	Birth Place (City, State)	Race	Sex	Height	Weight	Hair	Eyes
608-415-7114	[redacted]	Reedsburg WI	White	F	5'7	154	Blk	Blue

Driver's License Number (State & Number)	Place of Employment	Contact Person & phone number
WI [redacted]	Viking Liquor	Tina Ott 608-415-2699

Other names, aliases or birth dates ever used

Cities and States lived in since age 18, including where you now reside:	From:	To:
Reedsburg WI	1996	2016

Indicate whether you are a U.S. Citizen, U.S. Alien, or Temporary Resident
☒ U.S. Citizen ☐ Alien ☐ Temporary Resident (employment number)

Arrest and Conviction Record

Since your 17th birthday, have you ever been convicted of a felony or misdemeanor? (Including criminal traffic offenses)	☐ Yes	☒ No
As a juvenile, were you ever waived into adult court and convicted of a felony or misdemeanor?	☐ Yes	☒ No
Have you ever been convicted by a military court-martial?	☐ Yes	☒ No
Have you ever been convicted of disorderly conduct that involved violence against another person?	☐ Yes	☒ No

Continue on Reverse Side

List Any Pending Criminal Charges, Citations or Tickets

Year	Location	Charge	At the time of incident were you under the influence of alcohol and/or other drugs?	Did the incident occur in or around an establishment that serves alcohol?
	None			

List All Criminal Convictions, Municipal/Ordinance Violations, Citations and Tickets (Excluding Parking Tickets)

Year	Location	Charge	At the time of incident were you under the influence of alcohol and/or other drugs?	Did the incident occur in or around an establishment that serves alcohol?
	None			
14		Speed		
14		↓		
17		↓		

Application must be notarized.

The undersigned affirms that he/she made complete and true answers to each question and understands that his/her past record will become part of this application and that the applicant applying for an Operator License is a Wisconsin resident.

Subscribed and sworn before me
This 9th day of May, 2017

Stacy Nachreiner
Notary Public

Tessa OA
Applicants Signature

My Commission expires 8/17/18

Approved by the Common Council on _____ Initials _____

To be filled out by the Reedsburg Police Department

- ☐ Subject has no Criminal Arrest Record with either the Wisconsin State Crime Bureau of with the Reedsburg Police Department
- ☐ Files indicate that subject has the attached Criminal Arrest Record

MB
Reedsburg Police Department Authorized Signature

5/15/17
Date

SERVERlicense.com

Wisconsin Responsible Beverage Seller Training

Tessa Ott

has met all training requirements and successfully completed the above course and/or exam.

Date of Completion: 05/03/2017

Kelly Bailey

Authorized Signature

ServerLicense.com is approved by the Wisconsin Department of Revenue and fully complies with statutes 125.04 and 125.17. Present this certificate to your local municipal clerk's office to receive your Operator's or Retail license.

Diversys Learning, Inc.
1101 Arrow Point Drive, Suite 302
Cedar Park, TX 78613

Operator License Application

(Pursuant to Reedsburg Ordinance, Section 12.01)

□ New ☒ Renewal □ Provisional - $15.00 ☒ Operator Fee - $50.00 □ Operator Fee - $25.00
[eff. July of even-numbered years]

Office Use Only	License #	Provisional #	Fee Is Non-Refundable

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- If you are asked to appear but choose not to do so, your application may be denied.
- *Meetings of the Ordinance Committee are open to the public.*

Last Name	First Name	M.I.	E-Mail Address
Roth	Ryan	R	Rhino1494@hotmail.com

Residence: Street Address	City	State	Zip
204 E. Main St Apt 204	Reedsburg	WI	53959

Phone	Date of Birth	Birth Place (City, State)	Race	Sex	Height	Weight	Hair	Eyes
608 415 8463	1/..	Mauston, WI	W	M	6'2"	270	B	B

Driver's License Number (State & Number)	Place of Employment	Contact Person & phone number
WI	Corner Pub	Pete Peterson (608) 524-8989

Other names, aliases or birth dates ever used

Cities and States lived in since age 18, including where you now reside:	From:	To:
Baraboo	1/12	6/12
LaValle	6/12	2/13
Reedsburg	2/13	Current

Indicate whether you are a U.S. Citizen, U.S. Alien, or Temporary Resident
☒ U.S. Citizen □ Alien □ Temporary Resident (employment number)

Arrest and Conviction Record

Since your 17th birthday, have you ever been convicted of a felony or misdemeanor? (Including criminal traffic offenses)	☒ Yes	□ No
As a juvenile, were you ever waived into adult court and convicted of a felony or misdemeanor?	□ Yes	☒ No
Have you ever been convicted by a military court-martial?	□ Yes	☒ No
Have you ever been convicted of disorderly conduct that involved violence against another person?	□ Yes	☒ No

Continue on Reverse Side

List Any Pending Criminal Charges, Citations or Tickets

Year	Location	Charge	At the time of incident were you under the influence of alcohol and/or other drugs?	Did the incident occur in or around an establishment that serves alcohol?
7 [redacted]	Hwy H	Overdue registration	no	no
7 [redacted]	BP in Reedsburg	Overdue registration	no	no

List All Criminal Convictions, Municipal/Ordinance Violations, Citations and Tickets (Excluding Parking Tickets)

Year	Location	Charge (6/12/15)	At the time of incident were you under the influence of alcohol and/or other drugs?	Did the incident occur in or around an establishment that serves alcohol?
5/13/15	62- Sys	15-5834		
15 [redacted]	Reedsburg	Possession (Misdemeanor)	no	no

Application must be notarized.

The undersigned affirms that he/she made complete and true answers to each question and understands that his/her past record will become part of this application and that the applicant applying for an Operator License is a Wisconsin resident.

Subscribed and sworn before me
This 6th day of April, 2017

Kathleen M Wolleis
Notary Public

Ryan Root
Applicants Signature

My Commission expires 1-14-18

Approved by the Common Council on _____ Initials _____

To be filled out by the Reedsburg Police Department

☐ Subject has no Criminal Arrest Record with either the Wisconsin State Crime Bureau of with the Reedsburg Police Department
☐ Files indicate that subject has the attached Criminal Arrest Record

MB
Reedsburg Police Department Authorized Signature

4-13-17
Date

CITY OF
REEDSBURG
POLICE DEPARTMENT
200 SOUTH PARK STREET • REEDSBURG, WI 53959
PH: (608) 524-2376 • FAX: (608) 524-2925
www.reedsburgwi.gov

TIMOTHY M. BECKER
CHIEF OF POLICE

April 24, 2017

To: David Moon, Chair
City of Reedsburg Ordinance Committee

From: Timothy M. Becker
Chief of Police

Re: Operator's License Application – Ryan Rott

I received an application for an operator's permit from Ryan Rott. Prior to submission to the Ordinance Committee, I perform a background investigation to determine if the applicant qualifies within the City's accepted guidelines.

Mr. Rott has the following convictions:

Charged	Offense	Convicted
5/13/2015	Possession of Marijuana	6/12/2015

Guideline 2: The City of Reedsburg Policy Guidelines prohibits the issuance of an Operator's License to anyone who has been "*convicted of any federal or state law or local ordinance…for any offense within the last five (5) years in the following subcategories…: (c) Drug-related offenses including, but not necessarily limited to, any offense involving the sale or possession of narcotics or other controlled substances,*". *(emphasis added)*

Mr. Rott was smoking marijuana in his vehicle during his lunch break at Seats, Inc. Rott initially lied to the responding officers and then consented to a search of his property. Officers located marijuana in his backpack. Rott admitted to then re-entering the Seats building and being subjected to a drug test by Human Resources, which he failed. Rott was "walked out" of Seats at that point.

Based on the City Guidelines, Mr. Rott would be prohibited from being issued a license until June 13, 2020, barring any other violations that could affect his ability to be licensed.

Operator License Application

(Pursuant to Reedsburg Ordinance, Section 12.01)

☐ New ☒ Renewal ☐ Provisional - $15.00 ☐ Operator Fee - $50.00 ☐ Operator Fee - $25.00
[eff. July of even-numbered years]

Office Use Only License # 20160034[illegible] Provisional # **Fee Is Non-Refundable**

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- If you are unsure about how to respond to any questions on this form, check with the City Clerk for clarification.
- Your application will not be processed until you deal with outstanding warrants.
- You can obtain information regarding your arrest and conviction record from the police department, the court with which you interacted, or the Wisconsin Circuit Court Access website at www.wcca.wicourts.gov/index.xsl (CCAP *may not provide a comprehensive list of ALL arrests and convictions*).

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- The Reedsburg Police Department will perform a background check to verify that the information you have provided is complete and accurate.
- If there are concerns about your arrest and/or conviction record as it relates to your application, or if it appears that you falsified or omitted information from your application, you may be called to appear before the Ordinance Committee.
- If you are asked to appear but choose not to do so, your application may be denied.
- *Meetings of the Ordinance Committee are open to the public.*

Last Name	First Name	M.I.	E-Mail Address
Peterson	Peter	A	Reedsburg70@gmail.com

Residence: Street Address	City	State	Zip
~~100 Main~~ 2215 Willow St.	Reedsburg	WI	53959

Phone	Date of Birth	Birth Place (City, State)	Race	Sex	Height	Weight	Hair	Eyes
495-1724		Reedsburg, WI	W	M	6'	230	B	B

Driver's License Number (State & Number)	Place of Employment	Contact Person & phone number
I	Corner Pub	415-2611 Pete

Other names, aliases or birth dates ever used

Cities and States lived in since age 18, including where you now reside:	From:	To:
Reedsburg WI	Birth	

Indicate whether you are a U.S. Citizen, U.S. Alien, or Temporary Resident
☒ U.S. Citizen ☐ Alien ☐ Temporary Resident (employment number)

Arrest and Conviction Record

Since your 17th birthday, have you ever been convicted of a felony or misdemeanor? (Including criminal traffic offenses)	☒ Yes	☐ No
As a juvenile, were you ever waived into adult court and convicted of a felony or misdemeanor?	☐ Yes	☒ No
Have you ever been convicted by a military court-martial?	☐ Yes	☒ No
Have you ever been convicted of disorderly conduct that involved violence against another person?	☐ Yes	☒ No

Continue on Reverse Side

List Any Pending Criminal Charges, Citations or Tickets

Year	Location	Charge	At the time of incident were you under the influence of alcohol and/or other drugs?	Did the incident occur in or around an establishment that serves alcohol?

List All Criminal Convictions, Municipal/Ordinance Violations, Citations and Tickets (Excluding Parking Tickets)

Year	Location	Charge	At the time of incident were you under the influence of alcohol and/or other drugs?	Did the incident occur in or around an establishment that serves alcohol?
2016	Reedsbury	Speeding	no	no
2015	Reedsbury	Improperly Clean Winds.	no	no
2016	Reedsbury	Improper Exhaust	no	no
2015	Reedsbury	Possession of Marijuana	yes	no
2014	Reedsbury	Possession of Marijuana + Paraphernalia	yes	no

Application must be notarized.

The undersigned affirms that he/she made complete and true answers to each question and understands that his/her past record will become part of this application and that the applicant applying for an Operator License is a Wisconsin resident.

Subscribed and sworn before me
This 10th day of April, 2017

Anita M Young
Notary Public

My Commission expires 11-03-17

Applicants Signature

Approved by the Common Council on _____ Initials _____

To be filled out by the Reedsburg Police Department

☐ Subject has no Criminal Arrest Record with either the Wisconsin State Crime Bureau of with the Reedsburg Police Department
☐ Files indicate that subject has the attached Criminal Arrest Record

Reedsburg Police Department Authorized Signature

4-13-17
Date

CITY OF
REEDSBURG
POLICE DEPARTMENT
200 SOUTH PARK STREET • REEDSBURG, WI 53959
PH: (608) 524-2376 • FAX: (608) 524-2925
www.reedsburgwi.gov

TIMOTHY M. BECKER
CHIEF OF POLICE

April 24, 2017

To: David Moon, Chair
City of Reedsburg Ordinance Committee

From: Timothy M. Becker
Chief of Police

Re: Operator's License Application – Peter Peterson III

I received an application for an operator's permit from Peter Peterson III. Prior to submission to the Ordinance Committee, I perform a background investigation to determine if the applicant qualifies within the City's accepted guidelines.

Mr. Peterson III has the following convictions:

Charged	Offense	Convicted
4/11/15	Possession of Marijuana	7/10/15
11/28/14	Possession of Marijuana	7/10/15*

Guideline 2: The City of Reedsburg Policy Guidelines prohibits the issuance of an Operator's License to anyone who has been "*convicted of any federal or state law or local ordinance…for any offense within the last five (5) years in the following subcategories…: (c) Drug-related offenses including, but not necessarily limited to, any offense involving the sale or possession of narcotics or other controlled substances,". (emphasis added)*

Mr. Peterson III was cited for marijuana possession in November of 2014. Based on that charge he entered a plea of no-contest under a deferred prosecution agreement. Mr. Peterson III, under that agreement, was not to commit another offense for the extent of that agreement which was one-year. In April 2015, Mr. Peterson III was again cited for Possession of Marijuana (also possession of alcohol and drug paraphernalia, which were dropped in a plea agreement), in violation of his deferred prosecution agreement. Mr. Peterson III was found guilty of both offenses, per his initial agreement, on July 10, 2015.

Based on the City Guidelines, Mr. Peterson III would be prohibited from being issued a license until July 11, 2020, barring any other violations that could affect his ability to be licensed.

Operator License Application

(Pursuant to Reedsburg Ordinance, Section 12.01)

☒ New ☐ Renewal ☐ Provisional - $15.00 ☐ Operator Fee - $50.00 ☒ Operator Fee - $25.00 *[eff. July of even-numbered years]*

Office Use Only License # 20170035801 Provisional # **Fee Is Non-Refundable**

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- If you have any doubt as to whether to include the facts of a specific incident it is recommended that you disclose the information.
- If you are unsure about how to respond to any questions on this form, check with the City Clerk for clarification.
- Your application will not be processed until you deal with outstanding warrants.
- You can obtain information regarding your arrest and conviction record from the police department, the court with which you interacted, or the Wisconsin Circuit Court Access website at www.wcca.wicourts.gov/index.xsl (CCAP *may not provide a comprehensive list of ALL arrests and convictions*).

Review of your application

- The Reedsburg Police Department will perform a background check to verify that the information you have provided is complete and accurate.
- If there are concerns about your arrest and/or conviction record as it relates to your application, or if it appears that you falsified or omitted information from your application, you may be called to appear before the Ordinance Committee.
- If you are asked to appear but choose not to do so, your application may be denied.
- *Meetings of the Ordinance Committee are open to the public.*

Last Name	First Name	M.I.	E-Mail Address
Adams	William	H	heath.adams65@gmail.com

Residence: Street Address	City	State	Zip
1220 Hill Crest Lane	Reedsburg	WI	53959

Phone	Date of Birth	Birth Place (City, State)	Race	Sex	Height	Weight	Hair	Eyes
608-415-2014	5/12/1997	Reedsburg WI	white	M	6'0	180	brown	hazel

Driver's License Number (State & Number)	Place of Employment	Contact Person & phone number
A352-9289-7172-02	Viking Village Foods	Linda Behn 524-8716

Other names, aliases or birth dates ever used: Heath

Cities and States lived in since age 18, including where you now reside:	From:	To:
Reedsburg, WI	5/12/15	Present

Indicate whether you are a U.S. Citizen, U.S. Alien, or Temporary Resident
☑ U.S. Citizen ☐ Alien ☐ Temporary Resident (employment number)

Arrest and Conviction Record

Since your 17th birthday, have you ever been convicted of a felony or misdemeanor? (Including criminal traffic offenses)	☑ Yes	☐ No
As a juvenile, were you ever waived into adult court and convicted of a felony or misdemeanor?	☑ Yes	☐ No
Have you ever been convicted by a military court-martial?	☐ Yes	☑ No
Have you ever been convicted of disorderly conduct that involved violence against another person?	☐ Yes	☑ No

Continue on Reverse Side

List Any Pending Criminal Charges, Citations or Tickets

Year	Location	Charge	At the time of incident were you under the influence of alcohol and/or other drugs?	Did the incident occur in or around an establishment that serves alcohol?
	N/A			

List All Criminal Convictions, Municipal/Ordinance Violations, Citations and Tickets (Excluding Parking Tickets)

Year	Location	Charge	At the time of incident were you under the influence of alcohol and/or other drugs?	Did the incident occur in or around an establishment that serves alcohol?
2015	Jefferson County	DBorderly Conduct	yes	no
~~2015~~				

Application must be notarized.

The undersigned affirms that he/she made complete and true answers to each question and understands that his/her past record will become part of this application and that the applicant applying for an Operator License is a Wisconsin resident.

Subscribed and sworn before me
This ~~6th~~ 22nd day of April, 2017.

Stacy Nachreiner
Notary Public

William Adams
Applicants Signature

My Commission expires 8/17/18

Approved by the Common Council on _____ Initials _____

To be filled out by the Reedsburg Police Department

- ☐ Subject has no Criminal Arrest Record with either the Wisconsin State Crime Bureau of with the Reedsburg Police Department
- ☐ Files indicate that subject has the attached Criminal Arrest Record

_____ _____
Reedsburg Police Department Authorized Signature Date

CITY OF
REEDSBURG
POLICE DEPARTMENT
200 SOUTH PARK STREET • REEDSBURG, WI 53959
PH: (608) 524-2376 • FAX: (608) 524-2925
www.reedsburgwi.gov

TIMOTHY M. BECKER
CHIEF OF POLICE

May 22, 2017

To: David Moon, Chair
City of Reedsburg Ordinance Committee

From: Timothy M. Becker
Chief of Police

Re: Operator's License Application – William Heath Adams

I received an application for a new and renewal operator's permit from William Heath Adams. Prior to submission to the Ordinance Committee, I perform a background investigation to determine if the applicant qualifies within the City's accepted guidelines.

Mr. Adams has the following convictions:

6/10/2015	Resisting/Obstructing an Officer	No Contest/Def. Pros.
7/24/2015	Underage Transport of Alcohol	No Contest/Guilty
2/23/2016	Disorderly Conduct	No Contest/Guilty

Guideline 3: The City of Reedsburg Policy Guidelines prohibits the issuance of an Operator's License to anyone who has been convicted of any offense within the last three years to include:

A. Alcoholic beverage offenses...furnishing alcohol to intoxicated persons, furnishing to underage, or *any other violation of Chapter 125* of the Wisconsin Statutes, or a local ordinance enacted in conformity therewith.
B. Perjury, False Swearing, *disorderly conduct* or criminal damage to property.

Mr. Adams has a conviction for underage transport of alcohol (ss125.07) on July 24, 2015, a violation of Wisconsin statutes Chapter 125 adopted by City of Reedsburg Ordinance. An accompanying charge of Underage Drinking was dismissed.

Mr. Adams was charged with possession of drug paraphernalia in Jefferson County on February 23, 2016 which was amended to Disorderly Conduct. This conviction was within his "deferred prosecution" time period where there existed a stipulation that he not commit further violations but this charge was inexplicably overlooked. Mr. Adams freely admits on his application that he was "under the influence of alcohol and/or other drugs."

Mr. Adams was also convicted of Resisting/Obstructing an Officer on 6/10/2015 which was ultimately dismissed in a deferred prosecution agreement. Companion charges of possession of marijuana and possession of drug paraphernalia were dismissed.

According to the guidelines, and based on no further violations, Mr. Adams would not be eligible for an Operator's License until February 24, 2019.

On a side-note, Mr. Adams submitted two original requests for an Operator's License; one as a renewal, one as a new submission. Mr. Adams failed to fully disclose his history on both forms. Guideline 6: Any applicant who materially falsifies an application ...will not be eligible to re-apply... for a period of six (6) months from the date of such application.

City of Reedsburg
134 South Locust Street, P.O. Box 490
Reedsburg, WI 53959
Ph. 608-524-6404 Fax 608-524-8458
www.reedsburgwi.gov

STAFF REPORT

AGENDA ITEM: III-A

To: City Council
By: Stephen P. Compton, City Administrator
Date of Meeting: May 22, 2017

Subject: Presentation – Arts in Public Places (AIIP) – Blue Ribbon Committee

BACKGROUND AND REQUEST

Mayor Estes requested the formation of the Arts in Public Places Blue Ribbon Committee on January 9, 2017. The Committee could not start true deliberation until a "Quorum" was appointed. This first formation meeting was held on March 10, 2017 meeting. The Committee has been working for several weeks on the Arts in Public Places – policy.

AIIP Committee Members: The Art in Public Places - Blue Ribbon Committee purpose was formulation of a "Public Policy for Arts in Public Places. Members:

Jenifer Stanek, Chair	Lee Gnatzig	JoAnn Mundth Douglas
Jay Salinas	Jessica Bauer	Katie Scholfield
Jeff Herschleb	Vacant	Vacant
Vacant	Vacant	------- -------

ANALYSIS

On the evening of May 22, 2016 the AIIP Committee will deliver a presentation on the draft - Arts in Public Places policy to the City Council. The City Council will be requested to provide feedback to the AIIP Committee and other Council Members.

FINANCIAL IMPACT

NA

STAFF RECOMMENDATION

City Council is being requested to provide a direction (Next Step) to the Administrator and AIIP Committee as listed below:

- A.) Provide the Arts in Public Places - Blue Ribbon Committee an additional month to complete the task with input from this evenings meeting.
- B.) <u>If a New Commission or Committee will be formed</u> – Direct the draft policy to the Ordinance Committee to review the policy, hear additional information from Citizens, AIIP Committee about the structure of a Commission or Committee. The Ordinance Committee would return with a final recommendation for approval by the City Council.
- C.) <u>If Council desires to assign the policy to an existing Commission or Committee</u> the City Council may take the Approve/Deny Action this evening.
- D.) Take no action.

ATTACHMENTS:

Arts in Public Places Blue Ribbon Committee - Draft "Policy"

Reedsburg
Art in Public Places
Policy

Table of Contents

1. Introduction
    - 1.1. What is Public Art?
    - 1.2. Why Public Art?
    - 1.3. Types of Public Art
2. The Reedsburg Arts Commission (RAC)
    - 2.1. Vision
    - 2.2. Mission
    - 2.3. Goals
3. Public Art Guidelines
    - 3.1. Public Art Guidelines
    - 3.2. Temporary Art Exhibits
    - 3.3. Procedures for Approved
    - 3.4. Deaccession & Relocation of Artwork

Appendix: Types of Public Art

1. Introduction

Guidelines have been created to oversee the public display of art and to serve as a road-map for future decisions related to public art in Reedsburg. The guidelines also provide an understanding of what constitutes public art and the aesthetic, economic and cultural benefits of it.

1.1 What is Public Art?

Public Art is any work of art or element of design that is sited in or on public city places (parks, buildings, right of ways, etc.) for people to experience.

1.2 Why Public Art?

Public art has the power to energize public spaces, promote community engagement and transform everyday places into attractive and meaningful environments. Public art can help a community to create a "sense of place," by developing its unique identity.

Public art is part of our history, part of our evolving culture and our collective memory; it reflects and reveals our society and adds meaning to our cities. Public art is intended to attract attention and in doing so it provides aesthetic beauty, cultural interpretation, education, inspiration, and general improvement to the civic environment. Public art provokes thought, stimulates conversation, and/or inspires movement.

Public art can also be a highly effective way of driving economic revitalization and can increase the overall personal satisfaction and attachment to a place. Therefore, public art will enhance the livability and vibrancy of Reedsburg which will result in a stronger, healthier community. It will also work to attract and retain a dynamic, diverse and entrepreneurial demographic for improved economic development.

1.3 Types of Public Art (See Appendix):

Public art can include a wide variety of media, ranging from static sculptures to live performance.

2. The Reedsburg Arts Commission (RAC)

The Reedsburg Arts Commission (RAC) is responsible for implementing the Art in Public Places Policy in Reedsburg. RAC is a volunteer advisory board that works to help the arts, culture and humanities grow and thrive in the City of Reedsburg. Along with supporting art and cultural initiatives, the RAC promotes strategic arts planning and develops guidelines for City funding of public art.

2.1 Vision

Reedsburg integrates culture and creativity into the public sphere. This invigorates the community by inviting interaction and participation, inspiring a sense of discovery, stimulating cultural

awareness, and encouraging development to further Reedsburg's reputation as a unique place to visit and a desireable place to live.

2.2 Mission

In order to enrich the lives of both citizens and visitors, the Reedsburg Arts Commission integrates public art considerations into city planning, services, design and infrastructure. RAC offers a comprehensive approach on public art and reviews and recommends projects under the City's Capital Improvement "Funding for the Arts" program. RAC will also be a resource to other committees and organizations to help integrate art and arts funding into new projects.

2.3 Goals:

- Increase public awareness, appreciation, and contribution of public art
- Promote an understanding of the economic value of the arts to the community
- Increase cultural tourism and grow Reedsburg's reputation as an arts destination
- Build capacity and cooperation between public and private sectors, artists, local and regional arts organizations, members of the creative economy and community members
- Foster artistic creativity in the community and broaden public participation in the planning and creation of public artworks
- Ensure artistic integrity by recognizing the creative rights of artists and involving artists directly in concept, design and creation of artworks.
- Broaden the role of the artist in the community

3. Public Art Guidelines

Objectives

To provide guidelines by which proposed public art will be evaluated.

3.1 Guidelines

Note: These guidelines are a dynamic, working document that will be reviewed periodically by the RAC and amended as needed.

Proposed public art shall be reviewed by the RAC. Recommendations will be requested from affected boards, commissions, organizations, and associations when appropriate. Updates to City Council will be given as needed. Temporary art may be approved directly by affected committees if they comply with RAC Guidelines. Appeals will be heard by the City Council as needed.

<u>Proposed public art will be evaluated on the following:</u>

- Artistic Quality. The strength of the artist's concept, vision and execution of the artwork.
- Artistic Merit. The extent to which the project deepens and extends the arts' value, including the ability to foster new connections and to exemplify creativity and innovation.
- Context. The architectural, historical, geographical, geological, and socio-cultural context of the site where the artwork will be installed or displayed.
- Structural Soundness. The resistance to theft, vandalism, weathering, and/or excessive maintenance or repair costs.
- Public Safety. Artwork shall not present a hazard to public safety.
- Diversity. A range of style, scale, and exploratory as well as established art forms.
- Feasibility. Evidence of the artist's ability to successfully complete the work as proposed including: project budget, timeline, artist's experience, soundness of materials, and zoning, construction, and design guidelines.
- Donor conditions. If applicable.

Other Considerations:

- Unrestricted monetary donations to help fund public art will be accepted at any time. Donations with conditions or restrictions such as use for acquisition of a specific artwork or theme will be reviewed and accepted in accordance with this policy, and declined if the conditions or restrictions are not approved.
- If applicable, loaned artwork can be purchased if there is sufficient public support to acquire it via public fundraising, City Funding for the Arts Program, or City Council action.

3.2 Temporary Art Exhibits

Objectives

To provide guidelines for the temporary exhibit of artwork.

Guidelines

- Temporary art is artwork exhibited for 6 months or fewer.
- Temporary public art installations do not require the approval of RAC. Proposals for temporary public art may be brought before and reviewed directly by the affected committee responsible for the proposed site. Committees will follow the guidelines established by the RAC to guide their decision-making process. At their discretion, committees may request RAC review of any proposal.
- A written agreement between the artist and responsible committee will be required.

3.3 Guidelines for Accepted Artwork

Objectives: To provide guidelines for accepted art proposals.

- After the decision is made, the artist is informed and a contractual agreement is drafted setting forth the length of the loan and other terms such as location, maintenance requirements, insurance, value of artwork, installation and removal responsibility, payment schedule and other conditions pertinent to the agreement.
- Artwork may be declined at the discretion of the City Council consistent with the criteria in the public art policy guidelines.

3.4 Deaccession & Relocation of Artwork

Objectives

To provide guidelines for the relocation or withdrawal of City owned artwork.

Guidelines

Deaccessioning and Relocating should be applied by RAC only after careful evaluation including input from interested parties. Appeals may be directed to City Council.

Deaccessioning and Relocating of artwork may be considered for one or more of the following reasons:

- The condition or security of the artwork cannot be reasonably guaranteed in its present location.
- The art work presents a public safety risk.
- The artwork is damaged and repair is not feasible.
- Significant changes in the use, character or actual design of the site require a re-evaluation of the artwork's relationship to the site.
- The artwork requires excessive maintenance or has failures of design or workmanship.
- The artwork no longer meets the mission and goals of the Public Art Policy.
- A more suitable location for the artwork has been proposed.
- Note: All accepted donated works become part of the City art collection and, as such, may be relocated.

Procedures for possible deaccessioning or relocation of artwork shall be initiated by a majority vote of the RAC, affected committee, or direction from the City Council.

Procedures for deaccessioning or relocating of artwork:

- Review of any restriction which may apply to the specific work.
- Assessment of options for storage or disposition of artwork, which may include sale, trade, return to the artist, or gift.

- Analysis of reasons for deaccessioning/relocating. The RAC may seek additional information regarding the artwork from the public, the artist, local arts agencies, art galleries, curators, appraisers, or other professionals prior to making a decision.

Appendix: Types of Public Art

The table below is a general representation of various types of public art. These categories are not mutually exclusive and not necessarily controlled by the Reedsburg Arts Commission.

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Category	Description	Examples
Functional	The primary purpose is functional or utilitarian, and serves a purpose in the public realm. It could be an embellishment of an object or a piece created entirely by the artist.	Benches, bicycle racks, bus shelters, fences, and gates.
Object (or sculpture)	Freestanding, physically independent of other site elements. Can consist of a variety of materials, including metals, wood, concrete, fiberglass, landscape, glass, etc.	**Reedsburg Examples:** Ruminant
Integrated	Fully incorporated into the design of a larger project or existing element in the community. The process is often collaborative; artists work with design professionals to create and install a work of art.	Bridges, retaining walls, walkways and buildings. **Reedsburg Examples:** Community First relief (private)
Interpretive	Primary purpose is educating the public. The artwork might be self-explanatory or require a panel explaining the project.	**Reedsburg Examples:** Millie Zantow Memorial in Harvest Park
Monument	A statue, building, or other structure created to commemorate a famous or notable person or event.	Monuments are typically cast in or sculpted from granite, bronze, or marble. **Reedsburg Examples:** Veteran's Memorial, Bicentennial Spire, Main St. meridian

Murals	A painting or other work of art created or mounted on a wall, often with messages unique to the area.	**Reedsburg Examples:** Corner Pub's Hops Mural (private), Blue Wing Mural, Post office mural
Sensory Art	Appeals to the senses - visual, auditory, touch, or a combination of these. Often a crowd pleaser, drawing people to the area.	Water fountains have auditory and visual features that enliven a space. Llighting has been popular as an art form in public spaces.
Digital	A technologically based public art form where technology becomes an essential part of the creative and/or presentation process.	Videos projected on the exterior walls of buildings.
Temporary, Performances, Events, or Festivals	Art projects shown for a specified period of time. Events/performances that occur in public places. Temporary art creates possibilities for experimentation without long-term obligation, and for topics or forms that might not hold up well over time. Temporary projects allow for revolving pieces of artwork, creating a dynamic place and encouraging return visits.	Temporary art projects can be in virtually any form. **Reedsburg Examples:** City Park Sculptures, Fermentation Fest, Reedsburg Players, Reedikulus Art Crawl, CAL Center Performances, Concerts in the Park
Serial art	A collection of artworks that reflect meaning through their relationship to one another.	Can be installed in succession, delineating paths and borders, or can be presented as an installation of multiple objects.

Connect With Reedsburg

City of Reedsburg
134 South Locust Street, P.O. Box 490
Reedsburg, WI 53959
Ph. 608-524-6404 Fax. 608-524-8458
www.reedsburgwi.gov

STAFF REPORT **AGENDA ITEM:** III-B

To: Ordinance Committee and City Council
By: Stephen P. Compton, City Administrator
Date of Meeting: May 22, 2017
Subject: Utility Commission – Charter Ordinance Revision Ord: 1842-17

BACKGROUND AND REQUEST

The Reedsburg Utility Commission is requesting changes to the Ordinance creating the Utility Commission. Information from the Utility General Manager was discussed with the City Administrator about 2007 adjustments to City Charter Ordinance creating the Utility Commission. These changes were not brought forward.

Commission Members: The members of the Reedsburg Utility Commission are listed below:

Commission Member	Term *
Jim Heuer, Alderman	Term of Office
Mike Gargano, Alderman	Term of Office
Mike Glick	Oct. 2021 *
Amy Reine	Oct. 2017 *
Vacant *	Vacant *

The Term of Office is established in the Wisconsin State Statutes as follows:

66.0805 Management of municipal public utility by commission. (1) Except as provided in sub. (6), the governing body of a city shall, and the governing body of a village or town may, provide for the nonpartisan management of a municipal public utility by creating a commission under this section. The board of commissioners, under the general control and supervision of the governing body, shall be responsible for the entire management of and shall supervise the operation of the utility. The governing body shall exercise general control and supervision of the commission by enacting ordinances governing the commission's operation. **The board shall consist of 3, 5 or 7 commissioners. (2) * The commissioners shall be elected by the governing body for a term, beginning on the first day of October, of as many years as there are commissioners, except that the terms of the commissioners first elected shall expire successively one each year on each succeeding first day of October. (3) The commission shall choose a president and a secretary from its membership. The commission may appoint and establish the compensation of a manager.**

An additional allowance must be made to meet the section below related to the City Clerk-Treasurer::

(4) (a) The governing body of the city, village or town may provide that departmental expenditures be audited by the commission, and if approved by the president and secretary of the commission, **be paid by the city, village or town clerk and treasurer as provided by s. 66.0607; that the utility receipts**

be paid to a bonded cashier appointed by the commission, to be turned over to the city, village or town treasurer at least once a month; and that the commission have designated general powers in the construction, extension, improvement and operation of the utility. Actual construction work shall be under the immediate supervision of the board of public works or corresponding authority.

ANALYSIS

Changes being presented in the City Council under Charter Ordinance Chapter 1.103 are presented for discussion, feedback and comment by the City Council, Utility Commission, City Administrative Staff and Utility Commission Staff.

FINANCIAL IMPACT

NA

STAFF RECOMMENDATION

Review the draft Charter Ordinance, hear input from members, and provide director to the City Administrator for additional analysis as needed.

Action: Introduction, 1st Reading and set public hearing for June 26, 2017

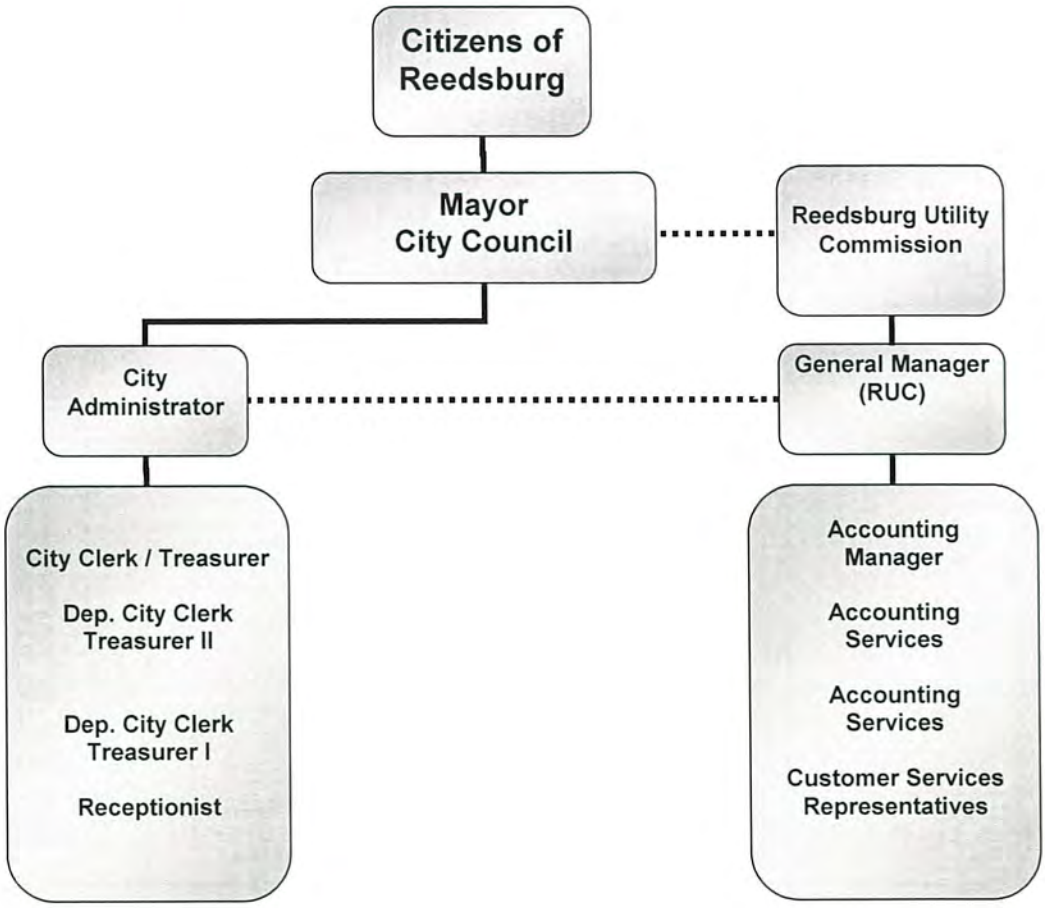
ATTACHMENTS:

Calendar of Actions:

May 22, 2017: Staff Report: Introduction to Ordinance Committee
May 22, 2017: Introduction 1st Reading, Setting Public Hearing June 26, 2017 – City Council
June 26, 2017: 2nd Reading, Public Hearing – City Council
Sixty Day Waiting: Aug. 25, 2017 if no protest enrolled as Active Charter Ordinance Aug. 25, 2017

Organization Chart – Reporting Relationships
Ordinance 1842-17 - Revised Chapter 1.103 – Reedsburg Utility Commission Charter Ordinance

City of Reedsburg
134 South Locust Street, P.O. Box 490
Reedsburg, WI 53959
Ph. 608-524-6404 Fax. 608-524-8458
www.reedsburgwi.gov



ORDINANCE NO. 1841-17

(CITY OF REEDSBURG CHARTER ORDINANCE
REPEALING AND RECREATING UTILITY COMMISSION ORDINANCE)

The Common Council for the City of Reedsburg, Sauk County, Wisconsin, do hereby ordain as follows:

SECTION 1: FINDINGS AND PURPOSE.

Pursuant to Wis. Stat. §. 66.0101. the City of Reedsburg hereby exercises its Constitutional home rule authority of Article XI, Section 3. of the Wisconsin Constitution and makes the following finding of facts and amends its charter as indicated herein.

A. The City has determined to create a municipal Communications Utility within the City, which shall be responsible to plan, acquire, construct, extend, improve, maintain, operate, lease, dispose of, regulate and manage a communications system to be constructed within the City in order to provide, among other things, telephone, communications, data, Internet, news, cable television, video and information services. The Communications Utility of the City shall be under the jurisdiction of the Utility Commission and may exercise all powers necessary or desirable to effect its purposes.

B. The City hereby finds that the creation and operation of a Communications Utility, with the responsibilities and powers as specified above, are matters of local affairs and government within the meaning of Article XI, Section 3 of the Wisconsin Constitution and Wis. Stat. § 66.0101. It is hereby found that a communications system will provide public benefits by providing for the continued growth and economic development of the City of Reedsburg and is, thereby, in the best interests of the City of Reedsburg and within our local affairs and government. The City hereby further finds that a City-owned communications system is in the public interest as a means of facilitating the provision of telephone, communications, data, Internet, news, cable television, video and information services to the City and its departments, the school district and the public generally within the City of Reedsburg and surrounding areas.

C. To the extent that any provisions of Chapter 62 or 66 of the Wisconsin Statutes could be interpreted as limiting the ability of the City of Reedsburg to create such a Communications Utility, the City of Reedsburg hereby declares that those provisions shall not apply to the City of Reedsburg.

DRAFTER'S NOTE: This is a Charter Ordinance pursuant to Wis. Stat. § 66.0101. It requires a two-thirds vote of the Common Council. The ordinance is not effective until 60 days after its passage and publication. If within the 60 days a petition signed by electors of the city or village equal to not less than 7% of the votes cast for governor at the last general election is filed in the clerk's office, the charter ordinance must be submitted to a referendum and approved by a majority of the electors who voted before it becomes effective.

SECTION II: CODE SECTION REPEALED AND RE-CREATED.

A. City of Reedsburg Code § 1.103 is repealed.

B. City of Reedsburg Code § 1.103 is re-created.

SECTION III: CODE SECTION AS RE-CREATED.

City of Reedsburg Code § 1.103 is re-created as follows:

1.103 Utility Commission.

(1) Municipal Utilities. The City of Reedsburg municipal utilities shall consist of the electric, water, sanitary sewer, storm sewer, and communications utilities. All municipal utilities shall be under the jurisdiction of the Utility Commission, except as elsewhere provided in the City of Reedsburg Code.

(2) Membership. The Utility Commission shall consist of 2 officers of the City and 3 citizens, appointed by the Mayor subject to confirmation of the Council, for terms of 5 years, commencing on October 1, in the year of the appointment, provided the Mayor shall stagger the initial appointments so that the terms of the Commissioners first elected shall expire successively one each year on each succeeding first day of October. A vacancy shall be created in the office occupied by a member of the common council when the person ceases to be a member of the Council. Vacancies shall be filled by appointment by the Mayor, which appointments shall be subject to confirmation of the Council.

(3) Organization. The Commission shall organize by choosing from among its members a President and Secretary and shall appoint a Utility Clerk who shall perform the duties of a bonded cashier, shall keep accurate books and accounts of utility revenues and expenses, and shall perform such other duties as the Commission shall from time to time direct. The Utility Clerk, before taking office, shall give a bond for the faithful performance of the duties of the office in such amount as the Utility Commission shall direct.

(4) Compensation. Commission members shall receive such compensation as shall be agreed upon by the Commission and the Council, and the Commission shall fix the compensation to be paid to the Secretary.

(5) Powers and Duties.

(a) Method and Duties. The Commission shall have the entire charge, management and direction of all municipal utilities not placed under the jurisdiction of the Public Works Committee subject only to the general control and supervision of the Council, with such general control and supervision being exercised through the enactment and amendment of this Ordinance, and to the jurisdiction of the State Public Service Commission.

(b) Employees and Consultants. The Commission may employ a manager or superintendent of utilities and may fix his compensation. The City Engineer may be employed as a superintendent or manager and his salary as such shall be fixed from time to time by agreement of the Commission and Council. The Commission may employ other necessary employees and fix their compensation. The Commission also may employ the services and fix the compensation of such other agents or consultants as the Commission deems necessary or convenient for the operation and management of the utilities under its jurisdiction.

(c) Rules. The Commission may make all necessary rules governing its own proceedings and the government of the electric, water and communications utilities and all other municipal utilities under its jurisdiction.

(d) Construction Work and Construction Contracts. Utility construction work shall be under the immediate supervision of the Commission and all other Public Works construction under the supervision of the Public Works Committee. The Commission shall have full authority to let bids and enter into construction contracts in the name of the City, provided that such contracts are necessary or convenient to the management and operation of the municipal utilities under the Commission's jurisdiction.

(e) Other Contracts. The Commission shall have full authority to enter into other contracts in the name of the City, including but not limited to contracts to purchase and sell electrical power and fuel, sell potable water and purchase and sell communications services provided that such contracts are necessary or convenient to the management and operation of the municipal utilities under the Commission's jurisdiction.

(f) Purchase and Sale of Real Estate. The Commission shall have full authority to acquire and sell interests in real estate in the name of the City as may be necessary or convenient to the management and operation of the municipal utilities under the Commission's jurisdiction.

(g) Other Powers. The Commission shall have such other powers as are necessary or convenient to the management and operation of all municipal utilities not placed under the supervision of the Public Works Committee, and the City intends that the Commission shall have full authority respecting such utilities unless the authority is specifically withheld by statute.

(6) Utility Funds and Accounts. Utility funds shall be handled by the Utility Clerk in a separate account. The funds of the electric, water and communications utilities and all other municipal utilities under the Commission's jurisdiction shall be maintained in separate accounts. No funds shall be transferred to the General Fund except in accordance with Wis. Stat. § 66.0811(1) and (2).

(7) Recordings and Proceedings.

(a) The Commission shall keep books of account as prescribed by the Public Service Commission of Wisconsin, which shall be public records.

(b) The Secretary shall keep the minutes of the previous proceedings of the Commission and shall report semiannually to the Council giving a brief summary of the condition of the utilities and the manner in which funds are allocated. The Secretary shall provide members of the Council with copies of the minutes of the Utility Commission on a monthly basis.

(8) Utility Expenses. Utility departmental expenditures shall be audited monthly and when approved, a voucher schedule shall be prepared and certified to the City Clerk by the Commission President and Secretary that the claims listed therein have been authorized for payment. There shall be further certifications on the schedule whether or not funds are available for payment of the claims as listed. Order checks shall then be prepared by the Utility and entered upon the books of the Utility, after which they shall be signed by the Commission President and the City Clerk, as provided by Wis. Stat. § 66.0607(4).

(9) Utility Receipts. Utility funds shall be separately accounted for by the municipal utilities under the Commission's jurisdiction.

(10) Facsimile Signatures. Checks issued on the Utility accounts may be signed by facsimile signature.

SECTION IV: VALIDITY.

Should any section, clause or provision of the ordinance be declared by the courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

SECTION VI: CONFLICTING PROVISIONS REPEALED.

All ordinances in conflict with any provisions of this ordinance are hereby repealed.

SECTION VII: EFFECTIVE DATE.

This ordinance shall be in force from and after its introduction and publication as provided by statute.

This ordinance becomes a part of the City of Reedsburg Code, Chapter 1.

Dated this Day of , 2017.

David G. Estes, Mayor

Jacob Crosetto Clerk/Treasurer

May 22, 2017: Staff Report: Introduction to Ordinance Committee
May 22, 2017: Introduction 1st Reading, Setting Public Hearing June 26, 2017 – City Council
June 26, 2017: 2nd Reading, Public Hearing – City Council
Sixty Day Waiting: Aug. 25, 2017 if no protest enrolled as Active Charter Ordinance Aug. 25, 2017

STATE OF WISCONSIN)
COUNTY OF SAUK)

I hereby certify that the foregoing ordinance is a true, correct and complete copy of an ordinance duly and regularly passed by the Common Council of the City of Reedsburg on the _____ day of _____, 2017 and that said resolution has not been repealed or amended, and is now in full force and effect.

Dated this _____ day of _____, 2017.

_____
Jacob Crosetto, City Clerk

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City of Reedsburg
134 South Locust Street, P.O. Box 490
Reedsburg, WI 53959
Ph: 608-524-6404 Fax: 608-524-8458
www.reedsburgwi.gov

STAFF REPORT

AGENDA ITEM: III-C

To: Ordinance Committee and City Council
Prepared By: Brian Duvalle, Planning and Building
Thru: Stephan P. Compton, City Administrator
Date of Meeting: May 22, 2017

Subject: Adopt Administrative Code Chapter SPS 327 – Camping Units – Ord. 1843-17

BACKGROUND AND REQUEST

The State adopted a new code that requires municipalities to adopt Wisconsin Administrative Code Chapter SPS 327 for the regulation of camping units.

ANALYSIS

The code was part of 2015 Wisconsin Act 49. Any new camping unit built from here on out is required to meet this code. Currently Reedsburg does not have any existing or proposed camping units.

FINANCIAL IMPACT

None

STAFF RECOMMENDATION

Staff recommends approving Ordinance 1843-17 amending Section 14.03 by adding 'SPS 327' to the list of state and federal codes we administer.

Action: Introduction, 1st Reading and set public hearing for June 12, 2017

Calendar of Actions:

June 12, 2017: Staff Report: Introduction to Ordinance Committee
June 12, 2017: Introduction 1st Reading, Setting Public Hearing June 26, 2017 – City Council
June 26, 2017: 2nd Reading, Public Hearing – City Council
Published, Enactment Date: July 6, 2017

Attachment
Department of Safety and Professional Services – April 18, 2017 – Update New Code Ordinance 1843-17

Having trouble viewing this email? View it as a Web page.

WISCONSIN
DEPARTMENT OF SAFETY AND PROFESSIONAL SERVICES

April 18, 2017

Important Update - New Code SPS 327 Camping Units

2015 Wisconsin Act 49 directed the Division of Industry Services (DIS) at the Wisconsin Department of Safety and Professional Services (DSPS) to adopt rules outside of the Uniform Dwelling Code (UDC) for one- and two-family dwellings, which establish standards for the construction and inspection of camping units set in a fixed location in a campground licensed by the Department of Health Services (DHS) under Wis. Stat. §. 254.47 [s. 97.67], that contain a sleeping place, and are used for seasonal overnight camping.

This memo intends to clarify questions relating to the administration and enforcement of Wisconsin Administrative Code SPS 327 as it pertains to camping units.

SPS 327.08(9) defines a Camping Unit as a framed structure or a tent, teepee, yurt, or other structure with fabric roof or walls that is 400 square feet or less in area, which is used for seasonal overnight camping in a campground. **SPS 327** applies only to the construction of new Camping Units built on or after the effective date of this chapter. The code does not apply to repairs, alterations, or additions. Like the UDC, **SPS 327** is a uniform statewide code, thus a local municipality may not adopt an ordinance on any subject falling within the scope of the code.

SPS 327 requires that all municipalities exercising jurisdiction over the UDC for one- and two- family dwellings shall, by ordinance, adopt SPS 327 in its entirety. Per **SPS 327.06(1)(a)** and **320.06**, inspections of camping units will be performed by the certified UDC inspector employed or contracted with the municipality in which the camping unit is located. **SPS 327.06(1)(b) provides an exception to this requirement for municipalities that notify the department, in writing, within 90 days of the effective date of this code that they are choosing to "opt out" from enforcing SPS 327. In municipalities that exercise this exception under sub. (1), the department will oversee (contract) enforcement and inspection services for new camping units.**

Note: Notification of intent to not exercise jurisdiction and certified copies of rescission of ordinances should be sent to Department of Safety and Professional Services, Industry Services Division, PO Box 7302, Madison, WI 53707-7302.This notification must be made by Sunday, May 7, 2017.

Wisconsin camping unit building permits are obtained from and submitted to the municipality administering and enforcing this code or from a registered UDC inspection agency administering and enforcing this code in a municipality where the department has jurisdiction pursuant to s. 101.651 (3) (b), Stats., before any construction of a camping unit may begin. Permits will expire 24 months after issuance if construction of the camping unit has not been completed.

If you have any questions regarding the implementation of SPS 327 for Camping Units,

ORDINANCE NO. 1843-17

AN ORDINANCE AMENDMENT TO ADD SPS 327 FOR THE REGULATION OF CAMPING UNITS

The Common Council of the City of Reedsburg, Sauk County, do hereby ordain as follows:

SECTION 1: PURPOSE:

The purpose of this Amendment to City of Reedsburg Code § Chapter 14.03 will add the Administrative Code Chapter SPS 327 to the list of state and federal codes the City Administers.

SECTION II: PROVISIONS AMENDED:

City of Reedsburg Code Chapter 14 is hereby amended by this Ordinance.

SECTION III: PROVISIONS AS AMENDED:

14.03 APPLICATION OF WISCONSIN ADMINISTRATIVE BUILDING CODE AND NATIONAL CODES

The following State and national Codes, as amended from time to time, are hereby adopted by the municipality and become a part of this ordinance used to govern the construction of one- and two- family, commercial, industrial and institutional buildings within the boundaries of the City of Reedsburg; Wisconsin Administrative Code, SPS Chapters, 305, 316, 320-325, **327,** 360-366, and 381- 387; Wis. Stats. Ch. 101; International Building Code (IBC); ANSI A117.1; Americans Disability Act (ADA) barrier free chapters 1-10; National Electric Code (NEC); National Fire Protection Act (NFPA) chapters 13, 13d, 13r, 20, 24, 25 and 70.

SECTION IV: VALIDITY

Should any section, clause or provision of the Ordinance be declared by the courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

SECTION IV: CONFLICTING PROVISIONS REPEALED:

All ordinances in conflict with any provision of this Ordinance are hereby repealed.

SECTION V: EFFECTIVE DATE:

This ordinance shall be in force from and after its introduction and publication as provided by statute.

SECTION VI: PART OF CODE:

This Ordinance becomes part of the City of Reedsburg Code, Chapter 14.

Dated this ___ day of June, 2017.

David G. Estes, Mayor

Jacob Crosetto Clerk/Treasurer

1st Reading and Set Public Hearing (3/13/2017) at Council: June 12, 2017
Public Hearing Noticed: June 22, 2017
2nd Reading at Council/Public Hearing: June 26, 2017
Published, Enactment Date: July 6, 2017

CITY OF WISCONSIN)
COUNTY OF SAUK)

I hereby certify that the foregoing ordinance is a true, correct and complete copy of an ordinance duly and regularly passed by the Common Council of the City of Reedsburg on the ____ day of May , 2017 and that said resolution has not been repealed or amended, and is now in full force and effect.

Dated this _____ day of _____, 2017.

City Clerk - Treasurer

City of Reedsburg
134 South Locust Street, P.O. Box 490
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608-524-6404 608-524-8458
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STAFF REPORT

AGENDA ITEM: III-D

To: Mayor
Common Council
Ordinance Committee

Prepared By: Timothy M. Becker, Chief of Police
Through: Stephen P. Compton, City Administrator
Date of Meeting: May 22, 2017
Subject: Ordinance 1844-17: Amend 12.01 (11) Intoxicating Liquor & Fermented Beverages-Carry Out Hours and Amending 12.01 (12) Intoxicating Liquor & Fermented Beverages-Closing Hours

BACKGROUND AND REQUEST

The Ordinance Committee and Common Council is being requested to amend ordinance 12.01 (11) and (12) - Carry Out Hours and Closing Hours, specifically relating to Class A License holders. These requests do not pertain to Class B license holders.

ANALYSIS

Currently the City ordinance regulating carry out hours and closing times are not consistent with State law and are antiquated. Currently it is a violation to sell carry out fermented beverages between midnight and 8am (Monday – Saturday), and carry out liquor from 9pm – 8am (Monday – Saturday). Also, it is illegal to sell any carry out on Saturday night at 9:00pm – 12:00pm on Sunday. With the recent addition of many retail organizations obtaining Class A it appears unreasonable to legislate this activity this closely and with this level of confusion. Amending our ordinance to be consistent with State Law would be in the best interest of the City.

STAFF RECOMMENDATION

Staff recommends approval to amending 12.01(11) and (12) of the City Code as detailed in the attached document to add consistency with State Law.

Action: Introduction, 1st Reading and set public hearing for June 12, 2017

ATTACHED:

Draft Language
Ordinance 1844-17

City of Reedsburg
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Reedsburg, WI 53959
Ph 608-524-6404 Fx 608-524-8458
www.reedsburgwi.gov

12.01 Intoxicating Liquor and Fermented Malt Beverages

(11) Carry Out Hours.

(A) It shall be unlawful for anyone holding either a "Class B" fermented malt beverage or intoxicating liquor license or a duly authorized operator's permit to sell or permit to be sold any intoxicating liquor or fermented malt beverage in an original, unopened package, container. or bottle or any intoxicating liquor or fermented malt beverage for consumption away from the premises between the hours of ~~12:00 p.m.~~ Midnight and 6:00 a.m. It shall also be a violation of this ordinance to remove any packaged goods as set forth above from the licensed premises after ~~12:00 p.m.~~ Midnight.

(B) It shall be unlawful for anyone holding either a "Class A" fermented malt beverage or intoxicating liquor license or a duly authorized operator's permit to sell or permit to be sold any intoxicating liquor or fermented malt beverage in an original, unopened package, container or bottle or any intoxicating liquor or fermented malt beverage for consumption away from the premises between the hours of 9:00 p.m. and ~~8~~ 6:00 a.m.. ~~Monday through Saturday and between 9:00 p.m. Saturday evening and 12:00 p.m. Sunday morning.~~

(12) Opening and Closing Hours.

(A) Hours for all licensed establishments shall be determined by State Law as follows:

	Off-Premises (Carryouts)	**On-Premises Consumption**
Class "A" beer	~~Midnight~~9 p.m. - ~~8~~ 6 a.m.	not permitted
Class "B" beer	Midnight - 6 a.m.	Mon. - Fri. 2 a.m. - 6 a.m. Sat. - Sun. 2:30 a.m. - 6 a.m.
"Class A" liquor	9 p.m. - ~~8~~ 6 a.m.	not permitted
"Class B" liquor	Midnight - 6 a.m.	Mon.- Fri. 2 a.m. - 6 a.m. Sat.- Sun. 2:30 a.m.- 6 a.m.
"Class C" wine	not permitted	Mon.- Fri. 2 a.m. - 6 a.m.

Connect With Reedsburg

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125.32(3) Closing hours.

(a) No premises for which a Class "B" license or permit is issued may remain open between the hours of 2 a.m. and 6 a.m., except as provided in this paragraph and par. (c). On Saturday and Sunday, the closing hours shall be between 2:30 a.m. and 6 a.m. except that, on the Sunday that daylight saving time begins as specified in s. 175.095 (2), the closing hours shall be between 3:30 a.m. and 6 a.m. On January 1 premises operating under a Class "B" license or permit are not required to close.

(am) Between 12 midnight and 6 a.m. no person may sell fermented malt beverages on Class "B" licensed premises in an original unopened package, container or bottle or for consumption away from the premises.

(b) Class "A" premises may remain open for the conduct of their regular business but may not sell fermented malt beverages between 12 midnight and 6 a.m. Subsection (2) does not apply to Class "A" premises between 12 midnight and 6 a.m. or at any other time during which the sale of fermented malt beverages is prohibited by a municipal ordinance adopted under par. (d).

(c) Hotels and restaurants the principal business of which is the furnishing of food and lodging to patrons, bowling centers, movie theaters, painting studios, indoor golf and baseball facilities, indoor horseshoe-pitching facilities, curling clubs, golf courses and golf clubhouses may remain open for the conduct of their regular business but may not sell fermented malt beverages during the hours specified in par. (a).

(d) A municipality may, by ordinance, impose more restrictive hours than those provided in par. (am) or (b), but may not impose different hours than those provided in par. (a) or (c).

125.68(4) Closing hours.

(a) Wholesalers. No premises for which a wholesale intoxicating liquor permit has been issued may remain open for the sale of intoxicating liquor between the hours of 5 p.m. and 8 a.m., except on Saturday the premises may remain open until 9 p.m.

(b) "Class A" retailers. No premises for which a "Class A" license or permit has been issued may remain open for the sale of intoxicating liquor between the hours of 9 p.m. and 6 a.m. A municipality may, by ordinance, impose more restrictive hours than those provided in this paragraph.

(c) "Class B" and "Class C" retailers.

1. Subject to subds. 3. and 6. and s. 125.51 (3r) (a) 3., no premises for which a "Class B" license or permit or a "Class C" license has been issued may remain open between the hours of 2 a.m. and 6 a.m., except as otherwise provided in this subdivision and subd. 4. On January 1 premises operating under a "Class B" license or permit are not required to close. On Saturday and Sunday, no premises may remain open between 2:30 a.m. and 6 a.m. except that, on the Sunday that daylight saving time begins as specified in s. 175.095 (2), no premises may remain open between 3:30 a.m. and 6 a.m. This subdivision does not apply to a "Class B" license issued to a winery under s. 125.51 (3) (am).

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3. Between 12 midnight and 6 a.m. no person may sell intoxicating liquor on "Class B" licensed premises in an original unopened package, container or bottle or for consumption away from the premises or on "Class C" licensed premises as authorized under s. 125.51 (3r) (a). A municipal governing body may, by ordinance, impose more restrictive hours than are provided in this subdivision except with respect to the sale of intoxicating liquor authorized under s. 125.51 (3r) (a). This subdivision does not apply to a "Class B" license issued to a winery under s. 125.51 (3) (am).

3m. No premises for which a "Class B" license has been issued under s. 125.51 (3) (am) may remain open for the sale of intoxicating liquor between the hours of 9 p.m. and 8 a.m.

4. Hotels and restaurants the principal business of which is the furnishing of food, drinks or lodging to patrons, bowling centers, movie theaters, painting studios, indoor horseshoe-pitching facilities, curling clubs, golf courses and golf clubhouses may remain open for the conduct of their regular business but may not sell intoxicating liquor during the closing hours under subd. 1. or, with respect to the sale of intoxicating liquor authorized under s. 125.51 (3r) (a), under subd. 3.

5. A municipality may not, by ordinance, impose different hours than those provided under subd. 1.

6. No person may serve wine after 9 p.m. on premises covered by a temporary "Class B" license issued as provided in s. 125.51 (10) (b).

ORDINANCE NO. 1844-17

The City of Reedsburg, Sauk County, Wisconsin, does hereby ordain as follows:

SECTION I: PURPOSE

The purpose of this ordinance is to bring the current ordinance in conformity with other city ordinance(s) and state statute regarding carry out hours and closing time relating to Class A license holders. These changes do not pertain to Class B license holders.

SECTION II: PROVISIONS REPEALED AND CREATED.

City of Reedsburg Code Section 12.01(11)(B) & (12)(A) are amended.

SECTION III: PROVISION AS CREATED.

12.01 Intoxicating Liquor and Fermented Malt Beverages.

12.01 (11) Carry Out Hours.

(B) It shall be unlawful for anyone holding either a "Class A" fermented malt beverage or intoxicating liquor license or a duly authorized operator's permit to sell or permit to be sold any intoxicating liquor or fermented malt beverage in an original, unopened package, container or bottle or any intoxicating liquor or fermented malt beverage for consumption away from the premises between the hours of 9:00 p.m. and ~~8~~ 6:00 a.m. ~~Monday through Saturday and between 9:00 p.m. Saturday evening and 12:00 p.m. Sunday morning.~~

(12) Opening and Closing Hours.

(A) Hours for all licensed establishments shall be determined by State Law as set forth in Wis. Stat. Secs. 125.32 and 125.68 as follows:

	Off-Premises (Carryouts)	On-Premises Consumption
"Class A" beer	~~Midnight~~ 9 p.m. – ~~8~~ 6 a.m.	not permitted
"Class B" beer	Midnight - 6 a.m.	Mon. - Fri. 2 a.m. - 6 a.m. Sat. - Sun. 2:30 a.m. - 6 a.m.
"Class A" liquor	9 p.m. – ~~8~~ 6 a.m.	not permitted
"Class B" liquor	Midnight - 6 a.m.	Mon.- Fri. 2 a.m. - 6 a.m. Sat.- Sun. 2:30 a.m.- 6 a.m.
"Class C" wine	not permitted	Mon.- Fri. 2 a.m. - 6 a.m. Sat.- Sun. 2:30 a.m.- 6 a.m.

SECTION IV: VALIDITY:

Should any section, clause or provision of the ordinance be declared by the courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

SECTION V: CONFLICTING PROVISIONS REPEALED:

All ordinances in conflict with any provision of this Ordinance are hereby repealed.

SECTION VI: EFFECTIVE DATE:

This Ordinance shall be in force from and after its introduction and publication as provided by statute.

SECTION VII.

This ordinance becomes part of City of Reedsburg Code Chapter 12.

Dated this 22nd Day of May, 2017.

David G. Estes, Mayor

Jacob Crosetto Clerk/Treasurer

1st Reading at Council:	May 22, 2017
Public Hearing Noticed:	May 29, 2017
2nd Reading at Council/Public Hearing:	June 12, 2017
Published, Enactment Date:	June 30, 2017

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Reedsburg, WI 53959
Ph. 608-524-6404 Fax 608-524-8458
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STAFF REPORT

AGENDA ITEM: III-E

To: Mayor
Common Council
Ordinance Committee

Prepared By: Timothy M. Becker, Chief of Police
Through: Stephen P. Compton, City Administrator
Date of Meeting: May 22, 2017
Subject: Ordinance 1845-17 - Develop 12.01(16) Underage on Premises – No Alcohol Available

BACKGROUND AND REQUEST

The Ordinance Committee and Common Council is being requested to develop ordinance 12.01 (16) which would enable a premises holding a Class B license to hold underage functions provided they comply with recommended guidelines.

ANALYSIS

Wisconsin law (ss125.07(3)(a)8 permits underage persons on licensed premises provided the alcohol has been removed and an inspection has occurred by the local police department. We have had a request to permit an underage dance in a licensed premise. The law requires the municipality to adopt a local ordinance permitting this use of a class B establishment. The ordinance would allow this use if the Police Department can inspect and determine that there exists no danger to the health, welfare or safety of the underage attendees. All alcohol, and alcohol related items, will be removed and secured prior to any admission to the premises. Additionally, this inspection and consent from the PD will be in writing.

STAFF RECOMMENDATION

Staff recommends approval to developing 12.01(16) permitting underage presence on Class B premises under certain circumstances.

Action: Introduction, 1st Reading and set public hearing for June 12, 2017

ATTACHED:

Proposed Language
Ordinance 1845-17

City of Reedsburg
134 South Locust Street, P.O. Box 490
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Ph. 608-524-6404 Fax. 608-524-8458
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Proposed 12.01(16) & ss125.07(3)(a)8

125.07(3)(a) 8. An underage person who enters or remains in a room on Class "B" or "Class B" licensed premises separate from any room where alcohol beverages are sold or served, if no alcohol beverages are furnished or consumed by any person in the room where the underage person is present and the presence of underage persons is authorized under this subdivision. An underage person may enter and remain on Class "B" or "Class B" premises under this subdivision only if the municipality which issued the Class "B" or "Class B" license adopts an ordinance permitting underage persons to enter and remain on the premises as provided in this subdivision and the law enforcement agency responsible for enforcing the ordinance issues to the Class "B" or "Class B" licensee a written authorization permitting underage persons to be present under this subdivision on the date specified in the authorization. Before issuing the authorization, the law enforcement agency shall make a determination that the presence of underage persons on the licensed premises will not endanger their health, welfare or safety or that of other members of the community. The licensee shall obtain a separate authorization for each date on which underage persons will be present on the premises.

ORDINANCE NO. 1845-17

The City of Reedsburg, Sauk County, Wisconsin, does hereby ordain as follows:

SECTION I: PURPOSE

This ordinance permits an underage person to enter Class "B" or "Class B" premises as an additional exception contained in Chapter 125, Wis. Stats. The Chief of Police must issue written authorization to the licensee permitting underage persons to be present on the premises on specifically authorized date.

SECTION II: PROVISIONS REPEALED AND CREATED.

City of Reedsburg Code Section 12.01(16) is created.

SECTION III: PROVISION AS CREATED.

12.01(16) Underage persons permitted on Class "B" and "Class B" premises during certain times.

(1) For purposes of this section, "underage person" is defined to mean a person who is at least ten (10) years of age but less than twenty one (21) years of age.

(2) In addition to the exceptions contained in Ch. 125, Wis. Stats., underage persons may:

(a) Enter or remain on Class "B" or "Class B" licensed premises separate from any room where alcohol beverages are sold or served if no alcohol beverages are furnished or consumed by any person in the room where the underage person is present;

(b) Enter or remain on Class "B" or "Class B" licensed premises on a date specified by the licensee or permittee during times when no alcohol beverages are consumed, sold or given away. During those times the licensee, the agent named in the license if the licensee is a corporation or a person who has an operator's license shall be on the premises unless all alcohol beverages are stored in a locked portion of the premises.

(3) An underage person may enter and remain on the premises, pursuant to subsection (2)(a) of this section, only if the city police department has issued a written authorization permitting underage persons to be present under the above subparagraphs on the date specified in the authorization.

(4) Before issuing the authorization, the chief of police or an officer designated by the chief of police shall make a determination that the presence of underage persons on the premises will not endanger their health, welfare or safety or that of other members of the community. Among the factors to be considered by the police when issuing an authorization under subsection (2)(a) of this section are:

(a) Location of the room to areas where alcohol beverages are served on the premises;

(b) Security personnel or security measures to be taken by the owner to segregate underage persons from places where alcohol beverages are served on the premises;

(c) Location of rest room facilities to be used by the underaged individuals;

(d) Location and storage of all alcohol beverages;

(e) Number of employees and personnel on duty on behalf of licensee;

(f) Any other factor deemed relevant by the chief of police.

(5) Among the factors to consider when issuing an authorization under subsection (2)(b) of this section are:

(a) Location and storage of all alcohol beverages. All alcohol beverages shall be locked in a cabinet for which a combination or key is needed for entry or otherwise locked securely in an area separated by a fence structure or partition for which a key or combination is needed for entry;

(b) Security measures taken by licensee to ensure alcohol beverages are not accessible by underage individuals;

(c) Any other factors deemed relevant by the chief of police.

(6) The licensee or permittee shall obtain a separate authorization for each date on which underage persons will be present on the premises as provided in this chapter, regardless of under which subsection the licensee is applying for authorization. The request for written authorization shall be made at least five days prior to that date. The chief of police or his or her designated officer shall specify on each authorization terms and conditions necessary to fulfill the requirements of this chapter. It shall be required of each licensed establishment which obtains permission for underage persons to enter upon its premises under this ordinance that all sales of and consumption of alcohol beverages shall be stopped at least thirty (30) minutes prior to the commencement of the time period when underage persons are first allowed on the premises under this section, nor shall sales of or consumption of alcohol beverages recommence for at least thirty (30) minutes after the permitted allowance for underage persons to enter the licensed premises has expired.

(7) Any decision of the chief of police or his or her designated officer denying a request for authorization under this chapter may be appealed to the city council upon the filing of a written appeal by the applicant with the city clerk. The appeal shall be heard by the ordinance committee.

(8) A licensee or permittee who directly or indirectly permits an underage person to enter or be on licensed premises in violation of this section is subject to a forfeiture of not less than one hundred dollars ($100.00) plus cost.

SECTION IV: VALIDITY:

Should any section, clause or provision of the ordinance be declared by the courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

SECTION V: CONFLICTING PROVISIONS REPEALED:

All ordinances in conflict with any provision of this Ordinance are hereby repealed.

SECTION VI: EFFECTIVE DATE:

This Ordinance shall be in force from and after its introduction and publication as provided by statute.

SECTION VII.

This ordinance becomes part of City of Reedsburg Code Chapter 12.

Dated this 22nd Day of May, 2017.

David G. Estes, Mayor

Jacob Crosetto Clerk/Treasurer

1st Reading at Council:	May 22, 2017
Public Hearing Noticed:	May 29, 2017
2nd Reading at Council/Public Hearing:	June 12, 2017
Published, Enactment Date:	June 30, 2017

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STAFF REPORT

AGENDA ITEM: III - F

To: Mayor and Common Council
Prepared By: Brian Duvalle, Planning and Building
Thru: Stephan P. Compton, City Administrator
Date of Meeting: May 22, 2017

Subject: 140 Eagle St, Sale of Lot 3 – Resolution 4285-17

BACKGROUND AND REQUEST
The former Baraboo Concrete property was divided into three new lots through a CSM that was approved in February.

ANALYSIS
The intent of this property, as approved by the CDA and Council, was to sell Lot 3 to the adjacent owner. Currently the owners only have access to their garage by easement as the east side lot line runs along the wall of the garage. Sale of Lot 3 would give them ownership of the triangle lot and direct access to Main St.

FINANCIAL IMPACT
The CDA recommends a sale price of $3000.

STAFF RECOMMENDATION
Along with the sale price, the CDA also recommends that the lots be combined into one.

CC: Resolution 4285-17, Certified Survey Map

RESOLUTION

(Sale of Lot 3 – Parcel #1639 – 140 Eagle St)

File No.4285-17

This Resolution authorizes the Reedsburg Common Council to sell Lot 3 of the Re-Plat of Sauk County CSM 5-180 & CSM 862.

WHEREAS, the City of Reedsburg surveyed the property as a CSM that was approved by the Reedsburg Plan Commission on 11/18/16 and the Common Council on 2/28/17 as Resolution 4272-17, and

WHEREAS, the Community Development Authority approved on 4/18/17 the sale of the lot to the adjacent property owner at 122 W. Main St to provide an access to their property with the condition that the two lots be joined into one lot; and

WHEREAS, the area of Lot 3 is 3474 square feet.

NOW, THEREFORE, be it resolved by the Common Council of the City of Reedsburg approves the sale of Lot 3 to the adjacent property owner for $3000 and the condition of combining the two lots into one lot as parcel #0724.

STATE OF WISCONSIN)
COUNTY OF SAUK)

I hereby certify y that the foregoing resolution is a true, correct and complete copy of a resolution duly and regularly passed by the Common Council of the City of Reedsburg on the 22nd day of May, 2017 and that said resolution has not been repealed or amended, and is now in full force and effect.

Dated this 23rd day of May, 2017.

CITY OF REEDSBURG

_____
David Estes, Mayor

_____
Jacob Crosetto, Clerk-Treasurer

RE-PLAT OF SAUK COUNTY CSM 5-180 & CSM 862, LOCATED IN
PART OF THE SE 1/4 - NE 1/4 SECTION 9, AND THE SW 1/4 - NW 1/4 OF SECTION 10, ALL IN TOWNSHIP 12 NORTH, RANGE 4 EAST,
CITY OF REEDSBURG, SAUK COUNTY, WISCONSIN.

CERTIFIED SURVEY MAP No. _____

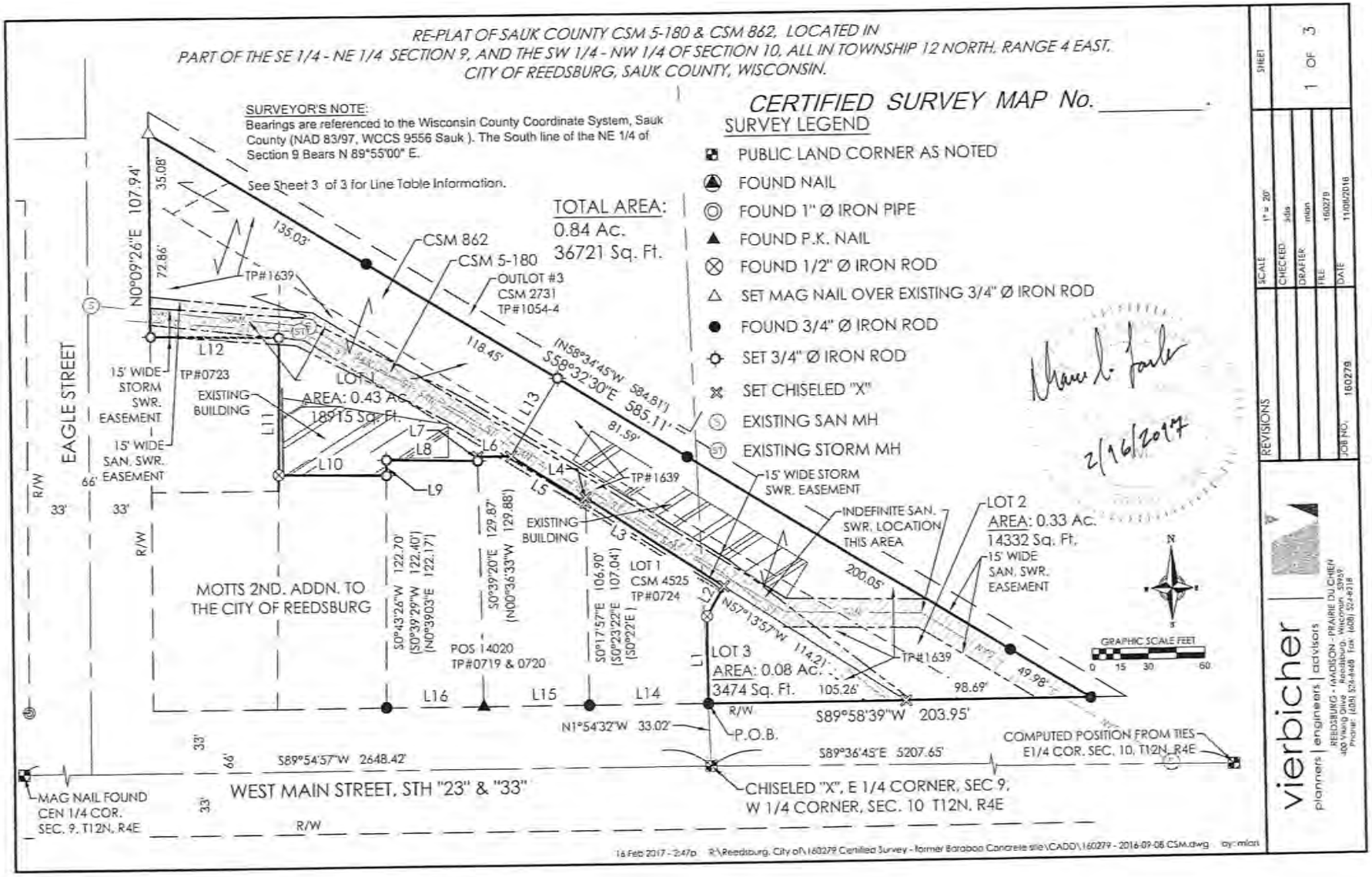
SURVEYOR'S NOTE:
Bearings are referenced to the Wisconsin County Coordinate System, Sauk County (NAD 83/97, WCCS 9556 Sauk). The South line of the NE 1/4 of Section 9 Bears N 89°55'00" E.

See Sheet 3 of 3 for Line Table Information.

TOTAL AREA:
0.84 Ac.
36721 Sq. Ft.

SURVEY LEGEND

- PUBLIC LAND CORNER AS NOTED
- FOUND NAIL
- FOUND 1" Ø IRON PIPE
- FOUND P.K. NAIL
- FOUND 1/2" Ø IRON ROD
- SET MAG NAIL OVER EXISTING 3/4" Ø IRON ROD
- FOUND 3/4" Ø IRON ROD
- SET 3/4" Ø IRON ROD
- SET CHISELED "X"
- EXISTING SAN MH
- EXISTING STORM MH



2/16/2017

SHEET	1 OF 3
SCALE	1" = 20'
CHECKED	sds
DRAFTER	mlan
FILE	160279
DATE	11/08/2016
JOB NO.	160279

REVISIONS

vierbicher
planners | engineers | advisors
REEDSBURG - MADISON - PRAIRIE DU CHIEN
400 Viking Drive Reedsburg, Wisconsin 53959
Phone: (608) 524-4848 Fax: (608) 524-4918

16 Feb 2017 - 2:47p R:\Reedsburg, City of\160279 Certified Survey - former Baraboo Concrete site\CADD\160279 - 2016-09-06 CSM.dwg by: mlan

City of Reedsburg
134 South Locust Street, P.O. Box 490
Reedsburg, WI 53959
Ph. 608-524-6404 Fax 608-524-8458
www.reedsburgwi.gov

STAFF REPORT

AGENDA ITEM: III-G

To: Mayor and Common Council
Prepared By: Brian Duvalle, Planning and Building
Thru: Stephan P. Compton, City Administrator
Date of Meeting: May 22, 2017

Subject: 140 Eagle St, Sale of Lot 1 – Recommendation from CDA

BACKGROUND AND REQUEST

The former Baraboo Concrete property was divided into three new lots through a CSM that was approved in February. Lot 1, the portion with the existing concrete block garage, was recommended by the CDA.

ANALYSIS

A development request was advertised to accept proposal for the sale and re-use of Lot 1. Two proposals were received:

1. Dan Debaets – would rehab the garage for vehicle storage and workshop as well as add a separate building for bike repair and snowmobile storage to serve the 400 Trail. He estimates a cost of $60,000 to rehab the garage and another $70,000 to construct the new building. He is offering a purchase price of $1.

2. Steve Reinhardt – would rehab the garage for storage of his wreckers. He is offering a purchase price of $1000.

FINANCIAL IMPACT

Steve Reinhardt is offering a higher purchase price, but Dan Debaets development would presumably assess higher property value.

STAFF RECOMMENDATION

CDA recommends the Dan Debaets option based on both the ability to offer services to the 400 Trail and the higher assessment value. The City Administrator requests the ability to negotiate the final sale of Lot #1. Upon completion of terms a City Resolution will be prepared for City Council's approval.

CC: Certified Survey Map

RE-PLAT OF SAUK COUNTY CSM 5-180 & CSM 862, LOCATED IN
PART OF THE SE 1/4 - NE 1/4 SECTION 9, AND THE SW 1/4 - NW 1/4 OF SECTION 10, ALL IN TOWNSHIP 12 NORTH, RANGE 4 EAST.
CITY OF REEDSBURG, SAUK COUNTY, WISCONSIN.

CERTIFIED SURVEY MAP No. _____.

SURVEYOR'S NOTE:
Bearings are referenced to the Wisconsin County Coordinate System, Sauk County (NAD 83/97, WCCS 9556 Sauk). The South line of the NE 1/4 of Section 9 Bears N 89°55'00" E.

See Sheet 3 of 3 for Line Table Information.

TOTAL AREA:
0.84 Ac.
36721 Sq. Ft.

SURVEY LEGEND
- PUBLIC LAND CORNER AS NOTED
- FOUND NAIL
- FOUND 1" Ø IRON PIPE
- FOUND P.K. NAIL
- FOUND 1/2" Ø IRON ROD
- SET MAG NAIL OVER EXISTING 3/4" Ø IRON ROD
- FOUND 3/4" Ø IRON ROD
- SET 3/4" Ø IRON ROD
- SET CHISELED "X"
- EXISTING SAN MH
- EXISTING STORM MH

EAGLE STREET
MOTTS 2ND. ADDN. TO THE CITY OF REEDSBURG
CSM 862
CSM 5-180
OUTLOT #3 CSM 2731 TP#1054-4
LOT 1 AREA: 0.43 AC. 18915 Sq. Ft.
LOT 1 CSM 4525 TP#0724
LOT 2 AREA: 0.33 Ac. 14332 Sq. Ft.
LOT 3 AREA: 0.08 AC. 3474 Sq. Ft.
POS 14020 TP#0719 & 0720
TP#1639
TP#0723
EXISTING BUILDING
15' WIDE STORM SWR. EASEMENT
15' WIDE SAN. SWR. EASEMENT
INDEFINITE SAN. SWR. LOCATION THIS AREA
N0°09'26"E 107.94'
35.08'
72.86'
135.03'
118.45'
N58°34'45"W 584.81'
S58°32'30"E 585.11'
81.59'
200.05'
N57°13'57"W 114.21'
105.26'
98.69'
49.98'
S89°58'39"W 203.95'
N1°54'32"W 33.02'
P.O.B.
S89°54'57"W 2648.42'
S89°36'45"E 5207.65'
COMPUTED POSITION FROM TIES E1/4 COR. SEC. 10, T12N, R4E
MAG NAIL FOUND CEN 1/4 COR. SEC. 9, T12N, R4E
CHISELED "X", E 1/4 CORNER, SEC 9, W 1/4 CORNER, SEC. 10 T12N, R4E
WEST MAIN STREET, STH "23" & "33"
R/W
66'
33'
GRAPHIC SCALE FEET 0 15 30 60

REVISIONS	SCALE	1" = 20'	SHEET
	CHECKED	sdls	1 OF 3
	DRAFTER	mlan	
	FILE	160279	
JOB NO. 160279	DATE	11/08/2016	

vierbicher planners | engineers | advisors
REEDSBURG - MADISON - PRAIRIE DU CHIEN
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16 Feb 2017 - 2:47p R:\Reedsburg, City of\160279 Certified Survey - former Baraboo Concrete site\CADD\160279 - 2016-09-06 CSM.dwg by: mlan

Connect With Reedsburg

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STAFF REPORT **AGENDA ITEM:** IV-A

To: Mayor and Common Council
Prepared By: Jacob Crosetto, City Clerk-Treasurer
Through: Stephen Compton, City Administrator
Date of Meeting: 5/22/2017
Subject: Budget Amendment, Approve reimbursement to Wisconsin Specialty Protein – Reso. 4286-17

BACKGROUND AND REQUEST

The Wisconsin State Board of Assessors rendered a decision dated January 10, 2017 that reduced the 2016 assessed valuation of the parcel 2243-23000, Wisconsin Specialty Protein LLC, located at 522 Greenway Court. The Clerk-Treasurer received a written claim pursuant to §70.511 Wis. Stat. for real estate tax refund plus interest for 2016 real estate taxes.

ANALYSIS

Wisconsin State Statutes requires the municipality file the Request for Chargeback of Rescinded or Refunded Taxes (PC-201) by October 1 of each year if a manufacturing assessment has changed. The appeal on this property was submitted on August 3, 2016 and the assessed value of the improvements decreased by $1,276,400 per the State's decision (76-031-REO-16) on January 10, 2017. However, since the appeal was filed in 2016, the change in valuation was also effective in 2016.

The original Tax Bill for the property shows a total due of $120,676.41 and this amount was paid in full on January 9, 2017. With the assessed value changing decreasing, the corrected tax amount is $90,829.23, a difference of $29,908.51. This is the amount that is due back to Wisconsin Specialty Protein, plus interest per §70.511 Wis. Stat.

Interest was calculated from the average daily interest rate of 6 month US Treasury note sales. The interest is assessed from the date payment was due (Jan. 31) until present. The total amount of interest accrued is $189.01. Therefore, the total refund amount due to Wisconsin Specialty Protein is $30,097.52 (as of 5/3/2017). The amount will be updated on the day the check is cut.

FINANCIAL IMPACT

Given that interest is accrued daily, the amount will change slightly than what is above. Details are below:
Increase the budgeted expense amount from $6,000 to $37,000 in account 10-594000-03 (Miscellaneous). This account is the account used in past years for chargebacks and tax write-offs. The financial impact for the City will be a decrease in net taxes received by $19,639.27 because we will receive funds from the State, County, MATC, and School District (approx. $10,500). The $19,639.27 is a write-off of approx. $13,100, plus interest and school levy tax credit.

STAFF RECOMMENDATION

Staff is recommending that the Council approve the budget adjustment, resolution 4286-17, and reimbursement.

Attachment:
Resolution 4286-17 – Budget Amendment
Form PC-201 Chargeback
Calculation Sheet
Tax Bill for Parcel 276 2243-23000

Request for Charge Back of Rescinded or Refunded Taxes

(Sec. 74.41, Wis. Stats.)

DOR USE ONLY

Case no. 201700147

1 Assessment year	Co-muni code	Municipality	County
2016	56 – 276	CITY OF REEDSBURG	SAUK

2 ☒ Real estate parcel no. ☐ Personal property account no.

276 2243-23000

Is this parcel in a TID? ☒ No ☐ Yes TID no.

3 Property owner name: WISCONSIN SPECIALTY PROTEIN

Personal property category *(see instructions)*:

4 Real Estate

Assessment BEFORE Adjustment				Assessment AFTER Adjustment				(g)
Class	(a) Land	(b) Improvement	(c) Total (a + b)	Class	(d) Land	(e) Improvement	(f) Total (d + e)	Total Assessment Difference (c - f)
3 Man.	202,100	4,950,200	5,152,300	3 Man.	202,100	3,673,800	3,875,900	1,276,400
								0
								0
								0
								0
Total	202,100	4,950,200	5,152,300		202,100	3,673,800	3,875,900	1,276,400

5 Personal Property ☐ Non-manufacturing ☐ Manufacturing

BEFORE Adjustment	AFTER Adjustment	Difference
		0

6 Total manufacturing interest refund/rescinded	(a)	(b) = (a) x .80	(c) = (a) x .20
	189.01	151.21	37.8

7 Net taxes rescinded or refunded to be charged back to taxing jurisdictions – EXCLUDING INTEREST

	Code	Name of Taxing Jurisdictions	Net Tax
a.		State of Wisconsin	
b.		County SAUK	
c.1	–	Special district	
c.2	–	Special district	
d.		Local CITY OF REEDSBURG	
e.	56 – 4753	School district REEDSBURG	
f.	–	Union high school district	
g.	0400	Technical college district MADISON AREA TECHNICAL COLLEGE MADN	
h.		Total net tax rescinded or refunded – EXCLUDING INTEREST *(This amount is after School Levy Tax Credit.)*	29,908.51

8 Select the appropriate statute and explanation why these taxes were rescinded or refunded.

Statute no(s). 70.511 - BOA. TAC. or court order Explanation: Property value reduced

Additional explanation: *(If you need more space, include as an attachment)*

Appeal No. 76-031-REO-16. State ID No. 76-56-276-R-000046531. Per decision made on January 10, 2017, the Wisconsin Specialty Protein tax bill was reduced and refunded by $29,908.51. Interest figured from the Daily Treasury Bill Rates as determined from the last auction of 6-month US Treasury bills.

9 Preparer name	Email
JACOB CROSETTO	JCROSETTO@CI.REEDSBURG.WI.US
	Daytime phone (608) 524-6404

Signature Statement

Under penalties of law, I declare that this request and all attachments are true, correct, and complete to the best of my knowledge and belief. I attest that the taxes reported were rescinded or refunded before this filing.

Do you agree with the statement above?

☒Yes ☐No

You must attach a complete copy of your tax bill. To attach a document, review "Attachments" in the instructions on page 2.

Submit Form

Confirmation

Recording Time 2017-05-03T11:52:24Z

Case Number 201700147

Print Save

Omega Protein 276 2243-23000

Assessed Value	$ 5,152,300.00	Net Property Tax	$ 120,676.41	New Assessed Value	$ 3,876,000.00

	Mill Rate			Mill Rate			
$ 875.10	0.000169846	State	$ 875.10	0.000169846	State	$ 658.32	$ 216.78
$ 23,457.28	0.004552778	County	$ 23,457.28	0.004552778	County	$ 17,646.57	$ 5,810.71
$ 52,720.24	0.010232370	City	$ 52,720.24	0.010232370	City	$ 39,660.67	$ 13,059.57
$ 4,979.88	0.000966535	MATC	$ 4,979.88	0.000966535	MATC	$ 3,746.29	$ 1,233.59
$ 47,200.26	0.009161008	School	$ 38,705.24	0.009161008	School	$ 35,508.07	$ 3,197.17
$ 129,232.76			$ 120,737.74				
$ 8,495.03	0.001648783	Levy Tax Credit		0.001648783	Levy Tax Credit	$ 6,390.68	$ 2,104.34
$ 38,705.24		School - Credit					
$ 120,737.73		Tax Bill	$ 120,737.74				

Tax Bill	$ 90,829.23	Initial Amount	$ 29,908.51
Refund	$ 29,908.51	Interest Rate	0.63%
Interest Rate	0.63%	Days	91
Interest	$ 189.01	Balance	$ 30,097.52
Total Refund	$ 30,097.52	Interest	$ 189.01

CITY OF REEDSBURG
TREASURER
PO BOX 490
REEDSBURG WI 53959

SAUK COUNTY - STATE OF WISCONSIN
PROPERTY TAX BILL FOR 2016
REAL ESTATE

WISCONSIN SPECIALTY PROTEIN LLC

Parcel Number: 276 2243-23000
Bill Number: 265383

Important: Be sure this description covers your property. Note that this description is for tax bill only and may not be a full legal description. See reverse side for important information.

265383/276 2243-23000
WISCONSIN SPECIALTY PROTEIN LLC
522 GREENWAY CT
REEDSBURG WI 53959

Location of Property/Legal Description
522 GREENWAY CT
Sec. 12, T12N, R4E
CITY REEDSBURG S 12-12-4 PRT SW SW = CSM #6370 LOT 2 6.77A (FMLY PRT CSM #5718 & PRT CSM #406) (S/RESTR PER D-729786)
6.770 ACRES

Please inform treasurer of address changes.

ASSESSED VALUE LAND	ASSESSED VALUE IMPROVEMENTS	TOTAL ASSESSED VALUE	AVERAGE ASSMT. RATIO	NET ASSESSED VALUE RATE
202,100	4,950,200	5,152,300	0.999166119	0.02343375 (Does NOT reflect credits)

ESTIMATED FAIR MARKET VALUE LAND	ESTIMATED FAIR MARKET VALUE IMPROVEMENTS	TOTAL ESTIMATED FAIR MARKET VALUE	☐ A star in this box means unpaid prior year taxes.	School taxes also reduced by school levy tax credit
202,300	4,954,300	5,156,600		8,495.02

NET PROPERTY TAX 120676.41

TAXING JURISDICTION	2015 EST. STATE AIDS ALLOCATED TAX DIST.	2016 EST. STATE AIDS ALLOCATED TAX DIST.	2015 NET TAX	2016 NET TAX	% TAX CHANGE
State of Wisconsin	0	0		875.10	
Sauk County	164,758	163,982		23,457.28	
City of Reedsburg	1,385,527	1,386,954		52,720.24	
MATC	532,051	489,749		4,979.88	
Reedsburg Schools	6,684,962	7,006,298		38,705.24	
TOTAL	**8,767,298**	**9,046,983**	**0.00**	**120,737.74**	**0.0%**
FIRST DOLLAR CREDIT			**0.00**	**-61.33**	**0.0%**
LOTTERY AND GAMING CREDIT			**0.00**	**0.00**	**0.0%**
NET PROPERTY TAX			**0.00**	**120,676.41**	**0.0%**

TOTAL DUE: $120,676.41
FOR FULL PAYMENT, PAY TO LOCAL TREASURER BY:
JANUARY 31, 2017

Warning: If not paid by due dates, installment option is lost and total tax is delinquent subject to interest and, if applicable, penalty.
Failure to pay on time. See reverse.

FOR INFORMATION PURPOSES ONLY • Voter Approved Temporary Tax Increases

Taxing Jurisdiction	Total Additional Taxes	Total Additional Taxes Applied to Property	Year Increase Ends

Taxing Jurisdiction	Total Additional Taxes	Total Additional Taxes Applied to Property	Year Increase Ends

PAY 1ST INSTALLMENT OF: $60,338.41

BY JANUARY 31, 2017

AMOUNT ENCLOSED _____

MAKE CHECK PAYABLE AND MAIL TO:

CITY OF REEDSBURG
TREASURER
PO BOX 490
REEDSBURG WI 53959

PIN# 276 2243-23000
WISCONSIN SPECIALTY PROTEIN LLC
BILL NUMBER: 265383

INCLUDE THIS STUB WITH YOUR PAYMENT

PAY 2ND INSTALLMENT OF: $60,338.00

BY JULY 31, 2017

AMOUNT ENCLOSED _____

MAKE CHECK PAYABLE AND MAIL TO:

SAUK COUNTY TREASURER
505 BROADWAY STREET
BARABOO, WI 53913

PIN# 276 2243-23000
WISCONSIN SPECIALTY PROTEIN LLC
BILL NUMBER: 265383

INCLUDE THIS STUB WITH YOUR PAYMENT

PAY FULL AMOUNT OF: $120,676.41

BY JANUARY 31, 2017

AMOUNT ENCLOSED _____

MAKE CHECK PAYABLE AND MAIL TO:

CITY OF REEDSBURG
TREASURER
PO BOX 490
REEDSBURG WI 53959

PIN# 276 2243-23000
WISCONSIN SPECIALTY PROTEIN LLC
BILL NUMBER: 265383

INCLUDE THIS STUB WITH YOUR PAYMENT

RESOLUTION NO. 4286-17
RESOLUTION TO AUTHORIZE AMENDMENT TO THE 2017 BUDGET

WHEREAS, Resolved, by the Common Council of the City of Reedsburg, Sauk County, Wisconsin:

That the following budget amendments are authorized for the budget year 2017:

Expenditure		**Amendment**	**Budgeted**	**Balance**
10-594000-03	*Miscellaneous*	*$31,000*	*$6,000*	*$37,000*

Amended Miscellaneous Expenditures: **$37,000.00**

ADOPTED on this 22nd day of May, 2017.

_____
David G. Estes, Mayor

_____
Jacob Crosetto, City Clerk-Treasurer

Respectfully Submitted:

The above resolution has been authorized by the governing body of the City of Reedsburg by Resolution No. 4286-17, dated May 22, 2017.

Date Passed: May 22, 2017

Vote: _____

City of Reedsburg
134 South Locust Street, P.O. Box 490
Reedsburg, WI 53959
Ph. 608-524-6404 Fax. 608-524-8458
www.reedsburgwi.gov

STAFF REPORT **AGENDA ITEM:** IV-B

To: Mayor and Common Council
Prepared By: Jacob Crosetto, City Clerk-Treasurer
Through: Stephen Compton, City Administrator
Date of Meeting: 5/22/2017

Subject: Transferring Certificate of Deposit - Ending #3216 to the Food Pantry

BACKGROUND AND REQUEST

The City holds a CD #3216 (As Trustee of Funds) in the 93 fund for the Food Pantry. The CD generates approximately $60 per year in revenue, which is given to the Food Pantry twice per year (approx. $30 per distribution).

ANALYSIS

The CD is held through Community First Bank and has a maturation date of 02/04/2018. In the formation of the Bank account there is no clear public investment reason for the City to continue to manage this financial instrument.

The current practice of the City is to book the interest income on the City's books and then cut a check for that amount to the Food Pantry. This also results in another fund being audited since it is a stand-alone fund. The City Administrator has reached out to the Treasurer of the Food Pantry and they have agreed to take on the management of the CD. By transferring ownership of this CD, the City will save time and resources.

FINANCIAL IMPACT

No direct financial impact on the City. In-direct staff time will be saved in accounting and audit purposes.

STAFF RECOMMENDATION

Staff is recommending that the Council authorize the City Clerk-Treasurer and Mayor to transfer ownership and to approve any bank procedures to move the management of the CD to the Food Pantry.

ATTACHMENT:

None

DESIGN REEDSBURG

· Community Collaboration ·

May 8, 2017

City of Reedsburg
Common Council
134 S. Locust Street
Reedsburg, WI 53959

Re: Design Reedsburg Contribution

Dear Members of the City of Reedsburg Common Council:

On behalf of the Design Reedsburg Committee and all of its volunteers, we'd like to extend a large thank you for the City's generous contribution of $1,000 and support toward this effort. The Design Reedsburg initiative, in cooperation with UW Extension, has allowed the City of Reedsburg to create a community-based vision for its future as well as develop a strong network of support moving forward. On May 5th and 6th, Reedsburg hosted 21 professional volunteers from around the State of Wisconsin as well as Minnesota who helped us craft that vision, and the dedicated commitment and support from the City was critical to making this event a success.

Now that the event is complete, our hard work begins. We're excited to work with the City moving forward to implement the ideas created by the Wisconsin Design Team and have generated a lot of excitement and momentum to work together to bring their recommendations to fruition.

We would encourage you to follow these efforts and progress on our website at www.designreedsburg.com or on Facebook at @designreedsburg.

Sincerely,

Design Reedsburg Co-Chairs
Sarah Pittz, *Ganem Consulting (sarahmpitt@gmail.com)*
Kristine Koenecke, *Reedsburg Area Chamber of Commerce (ed@rucls.net)*
Brian Duvalle, *City of Reedsburg (bduvalle@ci.reedsburg.wi.us)*

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CITY OF REEDSBURG

MEDIA RELEASE

FOR IMMEDIATE RELEASE

Stephen P. Compton
City Administrator
May 16, 2017

WHEDA Awards Housing Tax Credits to City's Walnut Street Flats

Madison – City of Reedsburg - The Wisconsin Housing and Economic Development Authority (WHEDA) today announced that it has awarded housing tax credits to 26 projects throughout the state, including the proposed Walnut Street Flats development, a 33-unit, multi-family complex which will be built at 201 Walnut Street in downtown Reedsburg.

This is awesome news for Reedsburg! Thanks to everyone for all of their hard work to make this happen. I am looking forward to a ground breaking and start of this important project for the City of Reedsburg. Mayor Dave

The Developer, Cohen-Esrey Development Group, based in Overland Park, KS, has proposed construction of the 3-story complex, made up of 1, 2, and 3 BR units. Construction could begin as early as late Fall. "We are very excited to partner with the City of Reedsburg to build this quality and attractive urban product in downtown Reedsburg", said Brian Sweeney of Cohen Esrey, a Madison native who is heading up the project for the developer. "Given the enormous competition for housing tax credits, this project couldn't be moving forward without the strong support of the City of Reedsburg and we are grateful for their partnership".

The WHEDA tax credit program is a competitive process, based on a number of factors, including how much a city is willing to back the project. This year there were 43 tax credit applications statewide and 26 awards. The City of Reedsburg supported the project with a $315,000 Tax Increment Finance (TIF) loan, which according to Sweeney "made the difference in securing the award and making this project a reality for downtown Reedsburg."

Tax credits are awarded over a ten-year period through the federal housing tax credit program. In exchange for receiving the tax credits, developers agree to reserve a portion of the housing units for lower-and moderate-income households for up to 30 years. Walnut Street Flats will include several market rate units as well.

MUNICIPAL GOVERNMENT & UTILITY DAY 2017

May 10, 2017

Infrastructure Investments by Municipalities and Municipal Utilities Drive Wisconsin's Economy Forward

High quality municipal transportation, water, sewer, and electric infrastructure attracts and retains employers and their workers to Wisconsin.

Cities and villages are the state's economic engines, containing:

⇒ 70% of the state's population

⇒ 89% of the state's commercial property value

⇒ 86% of the state's manufacturing value

⇒ 136 of 141 hospitals

⇒ 342 libraries

⇒ All 13 UW System four-year campuses

⇒ All 24 of the state's independent private colleges and universities

But cities and villages and their utilities cannot continue to carry the state forward without adequate financing tools and funding. For that reason our organizations call on the state to:

1) **Re-invest in municipal transportation, water, sewer, electric, and broadband infrastructure; and**
2) **Retain and enhance economic development tools like tax incremental financing.**

League of Wisconsin Municipalities
Municipal Electric Utilities of Wisconsin
Municipal Environmental Group – Water Division
Municipal Environmental Group—Wastewater Division
Wisconsin Rural Water Association
Wisconsin Water Association

Municipal Environmental Group
Wastewater Division

(www.MEGwastewater.org)

State Budget – DNR –Clean Water Fund Program (CWFP)

Infrastructure funding continues to be a significant issue for municipalities. Wisconsin's Clean Water Fund (CWF) provides vital state funding to help municipal governments offset the cost of wastewater construction projects. This year's budget bill contains two provisions that will assist municipalities with CWF projects.

Interest Rate Subsidy. On May 1, 2017, the Legislature's Joint Committee on Finance unanimously adopted an increase in the state share of the interest rate subsidy on loans made through CWF. The move came as part of the Committee's deliberations on the 2017-19 biennial state budget.

As a result of this action, municipal interest payments on most loans made through the CWF will receive a 45 percent interest rate subsidy from the state for the first time since 2009. Under current law, the state interest rate subsidy is just 30 percent. In addition, small municipalities with below average median household incomes could be eligible for even larger subsides. The change would apply to loans made through the CWF after July 1, 2017 or upon adoption of the budget, whichever is later.

The adoption of this language marks an eight-year effort to return the interest rate subsidy to its pre-2009 levels. Under the 45 percent interest rate subsidy, municipalities will save between $60,602 and $93,787 for every $1,000,000 borrowed. As interest rates increase, the savings realized will be even greater.

Loan Repayment Period. In addition to approving the interest rate subsidy increase, the Joint Committee on Finance adopted language extending the length of the repayment period for loans made through the CWF from 20 years to 30 years provided certain conditions are met and various administrative approvals are received. This will provide additional financial flexibility to those municipalities that seek to extend their loan repayment periods.

Although the Joint Committee on Finance has approved these measures, the full Legislature must still approve both of these changes. Please encourage your legislator to support these changes.

For more information contact Municipal Environmental Group – Wastewater Division: Liz Stephens at lstephens@staffordlaw.com or Paul Kent at pkent@staffordlaw.com

Paul G. Kent, Vanessa D. Wishart and Elizabeth C. Stephens
Stafford Rosenbaum LLP
Legal Counsel for Municipal Environmental Group – Wastewater Division
222 West Washington Avenue. Suite 900, Madison, WI 53703
(608)256-0226 •• Fax (608)259-2600
pkent@staffordlaw.com vwishart@Staffordlaw.com lstephens@staffordlaw.com

Municipal Government and Utility Day, May 10, 2017

LEAGUE OF WISCONSIN MUNICIPALITIES

131 W. Wilson St., Suite 505
Madison, Wisconsin 53703
phone (608) 267-2380; (800) 991-5502
fax: (608) 267-0645
league@lwm-info.org; www.lwm-info.org

To: Wisconsin State Legislature
From: League of Wisconsin Municipalities' Lobbying Team
Date: May 10, 2017
Re: Stop the Tax Shift -- Support LRB-0373, Closing the Dark Store Loophole; and LRB-0372, Reversing the *Walgreens* Decision

The League of Wisconsin Municipalities urges you to support the following two bills that are circulating in the Capitol, both of which are designed to stop even more of the property tax burden from shifting to homeowners.

1. **LRB-0373, the Dark Store Bill.** This bill, which is being circulated by Rep. Rob Brooks and Sen. Roger Roth, will ensure that the dark store tax strategy being used by big box retail chains to cut their property tax bills in half in Michigan and other states does not take hold in Wisconsin. If this bill is not enacted and the dark store strategy wins in Wisconsin courts, the result will be a significant tax shift from commercial to residential and other property tax payers. Homeowners already bear a disproportionate share of the property tax burden (68%).

   The bill is modeled after similar legislation that the state of Indiana passed in 2016. It clarifies that when assessors use sales of comparable properties for determining the value of a property they must use properties that are within the same market segment and similar to the property being assessed with regard to age, condition, use, type of construction, location, design, and economic characteristics. The bill explicitly provides that assessors may not use a dark store as a comparable for property that is not vacant.

2. **LRB-0372, Reversing the 2008 Walgreens v. City of Madison decision**. Rep. Rob Brooks and Sen. Duey Stroebel are currently circulating this bill for co-sponsors. The 2008 *Walgreens* decision continues to control how assessors must value Walgreens, CVS, and other single-tenant retail stores, despite changes made to the *Wisconsin Property Assessment Manual* to counteract the effects of that decision. Walgreens and CVS are successfully using the decision to convince the courts that their assessed values should be less than half of the actual sale prices of the properties on the open market. As a result, more of the property tax burden is shifted to homeowners and other taxpayers.

   For example, the Wisconsin Court of Appeals recently relied on *Walgreens v. City of Madison* to affirm that a CVS property in Appleton should be valued at $1.8 million, much less than the city's $4.4 million assessment, which was based on an actual sale of the property. Appleton must now make a $350,000 tax refund.

   It is critical to the fairness of our tax system that all properties be assessed at their fair market value. These bills will not provide one dollar more of tax revenue for municipalities, but they will prevent even more of the tax burden from being shifted to homeowners. Please sign on to both of these bills. Thanks for your consideration.

LEAGUE OF WISCONSIN MUNICIPALITIES

131 W. Wilson St., Suite 505
Madison, Wisconsin 53703
phone (608) 267-2380; (800) 991-5502
fax: (608) 267-0645
league@lwm-info.org; www.lwm-info.org

To: Wisconsin State Legislature
From: League of Wisconsin Municipalities' Lobbying Team
Date: May 10, 2017
Re: Support SB 48/AB 78, Creating Innovative Ways to Help Homeowners Finance Replacement of their Lead Water Service Pipes

The League of Wisconsin Municipalities urges you to support SB 48/AB 78, enabling municipalities and their water utilities to create financial assistance programs to assist property owners needing to replace their lead service lines.

Lead is found on both the public and private sides of water service lines in portions of at least 120 municipalities statewide. Any community that has pre 1951 housing, has lead service lines. The Environmental Protection Agency (EPA) estimates that in Wisconsin at least 176,000 lead service lines connect homes to the municipal water mains.

Replacing only the public side of lead service lines actually causes lead levels to increase in the homes being served. That is why both the EPA and DNR strongly advise that private service lines containing lead be replaced at the same time water utilities replace the public side of a lead service pipe. Total replacement is also the most efficient and cost effective way for municipal water utilities, private property owners, and contractors to completely remove lead from the service lines. Accomplishing full replacement is challenging, however, because it requires homeowners' cooperation.

According to one city, the average cost of lead service line replacement is $3,600 with a range of $2,000 to $7,200. Many homeowners with lead water services have limited income and find it difficult to afford the cost of replacing their side. Even if they can afford it, homeowners often balk at being forced to make such an investment.

The Wisconsin Public Service Commission (PSC) has ruled that municipal water utilities are prohibited from using utility revenue to assist private property owners with the cost of lead service line replacement.

SB 48/AB 78 make it clear that a municipal water utility, if authorized by the city council or village board, may establish a financial assistance program to help homeowners cover the cost of replacing their lead service lines. Such a program could offer loans, grants or rebates to property owners. Under an amendment to the bill, a utility's financial assistance program must be reviewed and approved by the PSC before it can be implemented.

The PSC supports the bill as amended. We urge you to support passage of SB 48/AB 78. Thanks for considering our comments.

Just FIX IT

Like other states, Wisconsin has been grappling for more than a decade with transportation revenue insufficient to meet state and local needs.

It is time for a long-term, sustainable transportation plan. One that:

1. **Provides a reasonable schedule for the reconstruction** of 50-year-old-plus interstates in Southeast Wisconsin and around the state. Whether it is a Wisconsin business looking to expand or an out-of-state company looking to relocate, businesses need certainty to plan and prioritize interstate access.
2. **Improves the conditions of Wisconsin roads statewide.** Under the current plan, the number of highway miles in poor condition will double over the next decade, and local roads will not be replaced until decades beyond their expected useful lives. Wisconsin needs to reverse these trends.
3. **Recognizes our transportation system is just that – a system.** From the first mile on local roads to the many miles in between on state highways and interstates to the last mile on local roads, Wisconsin needs to keep the entire system in good repair to efficiently connect people to jobs and goods to market.

Just Fix It supports efforts by members of the legislature to tackle this important issue.

Let's work together to
JUST FIX IT.

Just FIX IT

Transportation by the Numbers

9 years without any increase in Wisconsin transportation user fees.

49th
National ranking of Wisconsin's roads according to *US News & World Report*.

50+
Average age of Southeast Wisconsin interstates.

$200 Million+
"Throw-away costs" over the next ten years for Southeast Wisconsin freeways that will need to be to be absorbed by the State Highway Rehabilitation Program, draining resources from the rest of the state.

33%
Traffic fatalities in which road features are a contributing factor.

200
Average number of years in the replacement cycle for Wisconsin county highways. And municipalities face a similar challenge.

74 Million
Public transit rides each year.

1,232
Wisconsin bridges classified as **structurally deficient**.

#2 Wisconsin is the second most **transportation-dependent** state in the nation, behind Indiana.

4 states - Indiana, California, Montana and Tennessee – have passed **gas tax increases** this year.

25 states have passed transportation packages with **sustainable revenue** since 2013.

80%
Margin by which the constitutional amendment to protect Wisconsin's transportation fund passed.
User fees – like the gas tax and vehicle registration fee – can now only be used for transportation.

557 cities, counties, towns and villages have passed **resolutions** in support of a sustainable transportation plan.

$6 Million
Annual cost of bad roads to businesses and motorists.