



City of Reedsburg
134 South Locust Street, P.O. Box 490
Reedsburg, WI 53959
Ph. 608-524-6404 Fax. 608-524-8458
www.reedsburgwi.gov

COMMON COUNCIL AGENDA
JOINT – REEDSBURG UTILITY COMMISSION
MONDAY, MAY 8, 2017
REEDSBURG CITY HALL COUNCIL CHAMBERS
7:00 P.M.

CALL TO ORDER:

ROLL CALL:

PLEDGE OF ALLEGIANCE:

THE COUNCIL WILL RECEIVE INFORMATION ON NON-AGENDA TOPICS BROUGHT BEFORE THE COUNCIL BY MEMBERS OF THE PUBLIC. THE COUNCIL WILL NOT DISCUSS THESE TOPICS, AND WILL NOT TAKE ACTION ON ANY OF THEM AT THIS MEETING.

I. CONSENT AGENDA: (one motion to approve all Consent items)

- A. Approve minutes from the Council meetings: Special Meeting April 18, 2017 and April 24, 2017.
- B. Approve the Bills for April 2017.
- C. Approve Operator's License (New) – for Craig Krueger.
- D. Approve Temporary Class B – Retailers Licenses: Reedsburg Home Talent Baseball Games – Nishan Park
Date: Multiple, Location: Nishan Park – Baseball Facility Ground.
- E. Approve Original Alcohol Beverage Retail Licenses Application: The Vault Wine Bar and Lounge.
Location: 170 East Main Street.

II. MAYOR PROCLAMATIONS OR PRESENTATIONS:

- A. Proclamation: Presentation of plaque for retiring Lieutenant Darrin Frye.
- B. Proclamation: Reedsburg Historical Preservation Commission
- C. Presentation: City of Reedsburg – Street Department

III. CALLING TO ORDER – JOINT MEETING WITH REEDSBURG UTILITY COMMISSION

- A. Call To Order: Joint meeting of the Common Council and the Reedsburg Utility Commission
- B. Presentation: Carol Wirth - Wisconsin Public Financial Professionals
 - Report on Refinancing Utility Debt
 - Refinancing Data (Pages 1 to 12)
 - City's Legal Borrowing Limit (Page 11)
 - Refinancing Time Line (Page 12)
- C. Approve/Deny Agreement - \$2,640,000 General Obligation Refunding Bond, Series 2017A - Financial Advisor Services.

IV. RECOMMENDATIONS FROM BOARDS, COMMITTEES AND COMMISSIONS:

- A. Plan Commission: 2nd reading, Public Hearing for Ordinance 1842-17 (Ordinance regulating use of the public right-of-way).
- B. Personnel Committee: Authorize Part Time Civilian Evidence Technician

V. OFFICE OF THE MAYOR:

- A. Coming Community Events
- B. Appointment – Shannon Knoll to Historic Preservation Commission

VI. COMMITTEE AND STAFF REPORTS:

Airport Commission	Community Development Authority
Finance Committee	Historic Preservation Commission
Ordinance Committee	Library Commission
Parks and Recreation Committee	Personnel Committee
Plan Commission	Public Works Committee
Utility Commission	Other Commission or Committees or Boards

VII. CITY ADMINISTRATOR REPORTS:

- A. Monthly Building Permit Report
- B. Bi-Monthly City Administrator Report
- C. Code of Ethics Annual Review

VIII. COMMENTS REGARDING UPCOMING CIVIC EVENTS:

XIII. ADJOURN

Posted: May 4, 2017

Last Resolution: 4284-17

Last Ordinance: 1842-17



The City of Reedsburg does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by calling (608) 524-6404. To be able to meet the needs of a request for a different format contact the City Clerk-Treasurer at 134 S. Locust Street, Reedsburg, WI at least 48 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

City of Reedsburg Meeting of the Common Council
Special Reorganization Meeting
April 18, 2017

Present: Mayor Dave Estes; Aldermen Craig Braunschweig, Dave Moon, Mike Gargano, Jason Schulte, Calvin Craker, Phil Peterson, Jim Heuer, Dave Knudsen, and Brandt Werner.

Absent: None

Others Present: Stephen Compton, Jacob Crosetto, Derek Horkan, Press.

Mayor Estes called the special session of the Common Council to order at 7:00 pm. in the Common Council Chambers.

GENERAL BUSINESS

- A. Resolution 4280-17: Naming Public Depositories for City Funds.
 - a. **Motion: Heuer, Second: Moon to approve naming public depositories as presented. Motion carried 9-0.**
- B. Mayoral Appointments to Boards, Committees and Commissions.
 - a. **Objection was raised by Alderman Knudsen to the appointment of Jim Krueger to the Reedsburg Utility Commission. The objection was raised by Knudsen regarding the State regulations of sales from a vendor being less than \$15,000 per year. Alderman Knudsen presented the Council will a number he believed to over that amount. City Attorney Gerlach and Mayor Estes will be looking into this matter.**
 - b. **Motion: Knudsen, Second: Werner to approve the list of appointments, excluding the objected appointed as noted above. Motion carried 9-0.**
- C. Election of Council President for a one-year term
 - a. **Craker moved to nominate Alderman Dave Moon for Council President, Seconded by Heuer. Motion carried 8-0-1, with Moon abstaining from the vote.**
- D. Appointment of City Attorney for a one-year term
 - a. **Motion: Knudsen, Second: Werner to appoint Jim Gerlach of LaRowe, Gerlach, Taggart LLP to continue as the City Attorney at the rate noted in the presentation. Motion carried 9-0.**
- E. Election of official newspaper for the City
 - a. **Motion: Werner, Second: Gargano to designate the Reedsburg Independent as the official newspaper for the City for a one-year term. Motion carried 9-0.**

Motion to adjourn: Braunschweig, seconded: Heuer. Motion carried 9-0.

Meeting adjourned at 7:20 pm

Respectfully submitted,



Jacob Crosetto
City Clerk-Treasurer

City of Reedsburg Meeting of the Common Council April 24, 2017

Present: Mayor Dave Estes; Aldermen Craig Braunschweig, Dave Moon, Mike Gargano, Jason Schulte, Calvin Craker, Phil Peterson, Jim Heuer, Dave Knudsen, and Brandt Werner.

Absent: None

Others Present: Stephen Compton, Jacob Crosetto, Brian Duvalle, Timothy Becker, Steve Zibell, Matt Scott, Sue Ann Kucher, Derek Horkan, Citizens, Press.

Mayor Estes called the regular session of the Common Council to order at 7:01 pm. in the Common Council Chambers.

Approve Consent Agenda: Consisting of minutes from the Council meeting held on April 10, 2017; Operators License for Jokiel, Rab, Stumpf, Kirk, Herritz, and Layton; Special Events Permit for Butterfest Arts and Crafts Fair – June 17, 2017; Temporary Class “B”/Class “B” License Reedsburg Jaycees. Event: Butterfest. Date: June 14-18, 2017 Locations: Jaycee’s Building and Grandstand Demo Area; Temporary Class “B”/Class “B” License Reedsburg Jaycees. Event: Jaycee’s Hunter’s Night Out. Date: November 4, 2017 Location: Jaycee’s Building; Temporary Class “B”/Class “B” License Reedsburg Festivals LTD. Event: Butterfest. Date: June 14-18, 2017. Location: Nishan Park; Amusement License: Reedsburg Butterfest LTD. Dates: June 13-19, 2017. Location: Nishan Park; Mayoral Appointment of Citizens to Boards, Commissions, and Committees.

Motion: Heuer, Second: Gargano. Motion carried 9-0.

OFFICE OF THE MAYOR

- A. Approve/Deny Resolution 4281-17: Recognition of International Migratory Bird Day
 - a. **Motion: Craker, Second: Peterson to approve Resolution 4281-17. Motion carried 9-0.**

RECOMMENDATIONS FROM BOARDS, COMMITTEES, AND COMMISSIONS:

- A. 1st reading, setting Public Hearing for May 8, 2017 for Ordinance 1842-17 (Ordinance regulating use of the public right-of-way).
 - a. **Motion: Knudsen, Second: Schulte to set public hearing for Ordinance 1841-17 for May 8, 2017. Motion carried 9-0.**
- B. Charter Ordinance: 2nd Reading, Public Hearing for April 24, 2017 under Ordinance 1840-17. An Ordinance to change the number of Reedsburg Airport Commissioners from three to five.
 - a. **Motion: Heuer, Second: Gargano to approve Ordinance 1840-17. Motion carried 9-0.**
- C. Public Works Committee: Waste Water Treatment Plant – Aeration Upgrade Bids
 - a. **Motion: Craker, Second: Braunschweig to approve bids as proposed. Motion carried 9-0.**
- D. Public Works Committee: E3 Lighting Project: Library, Police Department, Fire Department and City Shops.
 - a. **Motion: Peterson, Second: Gargano to approve bids as proposed. Motion carried**

9-0.

- E. Plan Commission: Development Agreement - Viking Estates Apartments – Amendment
 - a. **Motion: Gargano, Second: Heuer to approve Development Agreement - Viking Estates Apartments – Amendment. Motion carried 9-0.**

GENERAL BUSINESS

- A. Approve/Deny Resolution 4282-17 – Authorizing the Sauk County Humane Society to Sell Dog Licenses on Behalf of the City of Reedsburg.
 - a. **Motion: Werner, Second: Moon to approve Resolution 4282-17. Motion carried 9-0.**

Motion to enter closed session: Gargano, seconded: Heuer. Motion carried 9-0. Time: 8:11 pm.

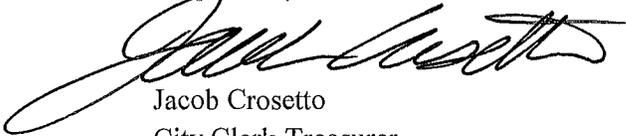
Motion to exit closed session: Moon, seconded: Heuer. Motion carried 9-0. Time: 8:34 pm.

- A. Consideration of Resolution #4283-17 - 19th Street Project
 - a. **Motion: Werner, Second: Peterson to approve Resolution #4283-17 - 19th Street Project. Motion carried 9-0.**
- B. Consideration of Resolution #4284-17 - Dessa Rain Project
 - a. **Motion: Moon, Second: Schulte to approve Resolution #4284-17 - Dessa Rain Project. Motion carried 9-0.**

Motion to adjourn: Knudsen, seconded: Heuer. Motion carried 9-0.

Meeting adjourned at 8:40 pm

Respectfully submitted,



Jacob Crosetto
City Clerk-Treasurer

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-131630 A/R UTILITY (VISION PREMIUMS)							
262196	AMERITAS LIFE INSURANCE C	010-40272-000	VISION PREMIUMS - APRIL	04/04/2017	187.92	187.92	04/13/2017
Total 10-131630 A/R UTILITY (VISION PREMIUMS):					187.92	187.92	
10-131650 A/R UTILITY (DENTAL PREMIUMS)							
262196	AMERITAS LIFE INSURANCE C	010-40272-000	DENTAL PREMIUMS - APRIL 2017	04/04/2017	1,736.52	1,736.52	04/13/2017
Total 10-131650 A/R UTILITY (DENTAL PREMIUMS):					1,736.52	1,736.52	
10-131660 A/R UTILITY (METLIFE PREMIUMS)							
130652	METLIFE SBC	KM05735175-0	LIFE INS - MAY	04/16/2017	173.11	173.11	04/27/2017
Total 10-131660 A/R UTILITY (METLIFE PREMIUMS):					173.11	173.11	
10-213430 LIFE INSURANCE DEDUCTIONS							
130675	MINNESOTA LIFE INSURANCE	002832L-0517	LIFE INS - MAY	04/10/2017	1,428.30	1,428.30	04/13/2017
Total 10-213430 LIFE INSURANCE DEDUCTIONS:					1,428.30	1,428.30	
10-213610 UNION DUES DEDUCTIONS							
231168	WPPA	WPPA-0417	POLICE OFFICERS UNION DUES	04/01/2017	585.20	585.20	04/13/2017
Total 10-213610 UNION DUES DEDUCTIONS:					585.20	585.20	
10-213915 VISION PREMIUMS							
262196	AMERITAS LIFE INSURANCE C	010-40272-000	VISION PREMIUMS - APRIL	04/04/2017	412.80	412.80	04/13/2017
Total 10-213915 VISION PREMIUMS:					412.80	412.80	
10-213925 DENTAL PREMIUMS							
262196	AMERITAS LIFE INSURANCE C	010-40272-000	DENTAL PREMIUMS - APRIL 2017	04/04/2017	2,958.84	2,958.84	04/13/2017
Total 10-213925 DENTAL PREMIUMS:					2,958.84	2,958.84	
10-213935 METLIFE PREMIUMS							
130652	METLIFE SBC	KM05735175-0	LIFE INS - MAY	04/16/2017	318.61	318.61	04/27/2017
Total 10-213935 METLIFE PREMIUMS:					318.61	318.61	
10-217620 MOBILE HOME TAXES-SCHOOL							
190962	SCHOOL DIST OF REEDSBURG	MHT0317	MOBILE HOME TAX - MARCH 2017	04/20/2017	3,236.81	3,236.81	04/27/2017
Total 10-217620 MOBILE HOME TAXES-SCHOOL:					3,236.81	3,236.81	
10-514110-03 LEGISLATIVE SUPPORT-OPERATING							
140729	NEWS PUBLISHING, INC	99105839-031	ADS/LEGALS/NOTICES	03/31/2017	320.90	320.90	04/13/2017
Total 10-514110-03 LEGISLATIVE SUPPORT-OPERATING:					320.90	320.90	
10-514120-03 ELECTIONS - OPERATING							
190936	SAUK COUNTY CLERK	SCCO042117	SPRING PRIMARY & SPRING ELECTION CHARGES	04/21/2017	731.10	731.10	04/27/2017
Total 10-514120-03 ELECTIONS - OPERATING:					731.10	731.10	

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-514230-03 LABOR RELATIONS							
20138	BOARDMAN & CLARK LLP	83137	GEN. LABOR MATTERS - SERVICES	03/27/2017	700.00	700.00	04/13/2017
Total 10-514230-03 LABOR RELATIONS:					700.00	700.00	
10-514240-03 TRAINING							
262839	JACOB CROSETTO	JC041817	MILEAGE REIMBURSEMENT TO MTAW CONFERENCE	04/18/2017	146.88	146.88	04/27/2017
Total 10-514240-03 TRAINING:					146.88	146.88	
10-514320-03 DUPLICATING							
262215	RHYME BUSINESS PRODUCTS	AR136577	HP TONER - CITY HALL	04/11/2017	115.00	115.00	04/27/2017
262628	RHYME BUSINESS PRODUCTS	20495558	COPIERS - CITY HALL	04/14/2017	752.44	752.44	04/27/2017
Total 10-514320-03 DUPLICATING:					867.44	867.44	
10-515110-03 GENERAL MANAGEMENT - OPERATING							
262630	DINERS CLUB COMMERCIAL	9503-0317	I-PAD COVER	03/28/2017	27.52	27.52	04/24/2017
60300	JOHN DEER FINANCIAL	75331-82742-0	GAS USAGE - CITY HALL	04/14/2017	121.00	121.00	04/27/2017
110551	KRUEGER OFFICE SUPPLIES	75981	CARD STOCK PAPER - CITY HALL	03/02/2017	33.58	33.58	04/13/2017
110551	KRUEGER OFFICE SUPPLIES	75999	3 CASES COPY PAPER - CITY HALL	03/06/2017	105.75	105.75	04/13/2017
110551	KRUEGER OFFICE SUPPLIES	76053	DYMO LABELS, PUSH PINS, STAPLER	03/09/2017	94.75	94.75	04/13/2017
110551	KRUEGER OFFICE SUPPLIES	76093	STAMPERS - CITY HALL	03/14/2017	147.49	147.49	04/13/2017
110551	KRUEGER OFFICE SUPPLIES	76180	EMPLOYEE MASTER FILES	03/21/2017	25.19	25.19	04/13/2017
110552	KRUEGER PRINTING, INC	20376	REGULAR & WINDOW ENVELOPES - CITY HALL	03/29/2017	869.00	869.00	04/13/2017
110552	KRUEGER PRINTING, INC	20392	ATTORNEY LETTERHEAD	04/04/2017	120.00	120.00	04/13/2017
160760	PITNEY BOWES, INC	33032520076	CITY HALL POSTAGE MACHINE	03/31/2017	128.73	128.73	04/13/2017
180844	REEDSBURG IGA	0018345	SUPPLIES - BANDAIDS - CITY HALL	03/27/2017	6.95	6.95	04/13/2017
190983	SHADOW FAX, INC	INV172300	HP P1606 CARTRIDGE TONER - CITY HALL	04/18/2017	53.90	53.90	04/27/2017
Total 10-515110-03 GENERAL MANAGEMENT - OPERATING:					1,733.86	1,733.86	
10-515120-03 MUNICIPAL COURT - OPERATING							
231139	STATE OF WISCONSIN	56-15663-0317	COURT FEES - MARCH	03/31/2017	4,951.27	4,951.27	04/13/2017
211058	US CELLULAR	0186734506	CELL PHONES	04/08/2017	27.13	27.13	04/27/2017
Total 10-515120-03 MUNICIPAL COURT - OPERATING:					4,978.40	4,978.40	
10-515122-03 COUNTY FEES - COURT							
190940	SAUK COUNTY TREASURER	CTFEES0317	COURT FEES - MARCH	03/31/2017	1,681.41	1,681.41	04/13/2017
Total 10-515122-03 COUNTY FEES - COURT:					1,681.41	1,681.41	
10-515123-03 RESTITUTION FEES - COURT							
262965	ASHLEY SMITH	RESTITUTION	RESTITUTION - T. SWALLOP	03/31/2017	5.00	5.00	04/13/2017
262996	DOROTHY BRENNAN	RESTITUTION	RESTITUTION PHILIPPI	03/31/2017	75.00	75.00	04/13/2017
262995	JOSEPH HEBERT	RESTITUTION	RESTITUTION SMIT	03/31/2017	106.14	106.14	04/13/2017
262967	MICHAEL WERTH	RESTITUTION	RESTITUTION T SWALLOP	03/31/2017	2.50	2.50	04/13/2017
262966	MIRANDA ROBERTS	RESTITUTION	RESTITUTION T. SWALLOP	03/31/2017	2.70	2.70	04/13/2017
262895	NICOLE S LYBARGER	RESTITUTION	RESTITUTION K. SCHONENBERGER	03/31/2017	76.63	76.63	04/13/2017
180844	REEDSBURG IGA	RESTITUTION	RESTITUTION	03/31/2017	163.73	163.73	04/13/2017
261989	REEDSBURG PUBLIC LIBRARY	RESTITUTION	RESTITUTION	03/31/2017	26.00	26.00	04/13/2017
262719	SHEILA TRAGO	RESTITUTION	RESTITUTION S HOLLANDER	03/31/2017	125.00	125.00	04/13/2017

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
221076	VIKING VILLAGE	RESTITUTION	RESTITUTION	03/31/2017	276.75	276.75	04/13/2017
Total 10-515123-03 RESTITUTION FEES - COURT:					859.45	859.45	
10-515125-03 TOWN OF LAVALLE FEES - COURT							
201100	TOWNSHIP OF LAVALLE	CTFEES0317	COURT FEES - MARCH	03/31/2017	114.00	114.00	04/13/2017
Total 10-515125-03 TOWN OF LAVALLE FEES - COURT:					114.00	114.00	
10-515200-03 ASSESSMENT OF PROPERTY							
10046	ASSOCIATED APPRAISAL INC.	126171	ASSESSOR SERVICES	04/01/2017	3,620.84	3,620.84	04/13/2017
Total 10-515200-03 ASSESSMENT OF PROPERTY:					3,620.84	3,620.84	
10-515700-03 INDEPENDENT AUDITING							
20072	BAKER TILLY	BT1081429	AUDITING SERVICES	03/31/2017	15,670.00	15,670.00	04/13/2017
Total 10-515700-03 INDEPENDENT AUDITING:					15,670.00	15,670.00	
10-516110-03 COUNSEL							
262994	ATG WISCONSIN	ATG032817	REEDSBURG AMBULANCE CLOSING	03/28/2017	1,250.00	1,250.00	04/11/2017
Total 10-516110-03 COUNSEL:					1,250.00	1,250.00	
10-517100-03 MAINT OF BUILDINGS - OPERATING							
262795	CARPETS ELITE	387310	CARPET CLEANING AT PD	04/23/2017	1,366.23	1,366.23	04/27/2017
262795	CARPETS ELITE	387311	TILE FLOOR REFINISHING AT PD	04/24/2017	4,500.00	4,500.00	04/27/2017
261294	COLUMBIA ELECTRIC CORP.	2150	COMPRESSOR MOTOR LABOR/PARTS	04/06/2017	563.29	563.29	04/13/2017
261294	COLUMBIA ELECTRIC CORP.	2163	INSTALL NEW BLOWER MOTOR - LIBRARY	04/14/2017	473.00	473.00	04/27/2017
80442	HARDER CORP	M153260	CLEANING SUPPLIES	04/13/2017	460.44	460.44	04/27/2017
160650	PETERSON SANITATION INC	1072-0417	HALL-UTILITIES	04/01/2017	192.00	192.00	04/13/2017
180890	REEDSBURG TRUE VALUE	800027-0317	SUPPLIES	03/25/2017	28.83	28.83	04/13/2017
190957	SCHILLING PAPER COMPANY	594298-00	TISSUE / PAPER TOWELS	03/30/2017	356.52	356.52	04/13/2017
190980	SERVICE ELECTRIC	17336	CONDUIT, CONNECTORS, WIRE - FIRE	03/28/2017	14.39	14.39	04/13/2017
191009	STAPLES BUSINESS ADVANTA	3335951457	CLEANING SUPPLIES	04/01/2017	215.80	215.80	04/13/2017
191030	SUPERIOR CHEMICAL CORP	156681	WASP/HORNET SPRAY, BATHROOM CLEANER	04/17/2017	993.67	993.67	04/27/2017
Total 10-517100-03 MAINT OF BUILDINGS - OPERATING:					9,164.17	9,164.17	
10-517110-03 HALL-UTILITIES							
10024	ALLIANT ENERGY/WP&L	4066940000-0	GAS - LIBRARY	04/19/2017	248.06	248.06	04/27/2017
10024	ALLIANT ENERGY/WP&L	5379440000-0	GAS - PD	04/19/2017	237.20	237.20	04/27/2017
10024	ALLIANT ENERGY/WP&L	6030200000-0	GAS - CITY HALL	04/19/2017	144.10	144.10	04/27/2017
10024	ALLIANT ENERGY/WP&L	7755430000-0	GAS - GARAGE	04/19/2017	14.80	14.80	04/27/2017
10024	ALLIANT ENERGY/WP&L	8543840000-0	GAS - FIRE	04/19/2017	367.46	367.46	04/27/2017
180906	REEDSBURG UTILITY	23095-0417	TELEPHONE/INTERNET - CITY HALL	04/20/2017	1,037.07	1,037.07	04/27/2017
180906	REEDSBURG UTILITY	78-0417	TELEPHONE/INTERNET - FIRE	04/20/2017	203.39	203.39	04/27/2017
Total 10-517110-03 HALL-UTILITIES:					2,272.08	2,272.08	
10-517120-03 HALL-TELEPHONE							
211058	US CELLULAR	0186734506	CELL PHONES	04/08/2017	162.27	162.27	04/27/2017

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-517120-03 HALL-TELEPHONE:					162.27	162.27	
10-519300-03 GIS/MAPPING - OPERATING							
180929	RUEKERT & MIELKE, INC	118670	210-2017 GIS DATA MAINTENANCE	04/17/2017	343.75	343.75	04/27/2017
Total 10-519300-03 GIS/MAPPING - OPERATING:					343.75	343.75	
10-521100-03 PD ADMINISTRATION - OPERATING							
261358	AXON ENTERPRISE, INC	SI1479443	CARTRIDGE SIMULATION, BATTERY - PD	04/20/2017	1,113.60	1,113.60	04/27/2017
20120	BEST SERVICE	146558	CLEAN MATS & TOWELS - PD	04/04/2017	29.63	29.63	04/13/2017
30172	CARQUEST OF REEDSBURG	5150-0317	HEADLIGHT - PD	03/31/2017	5.59	5.59	04/27/2017
262630	DINERS CLUB COMMERCIAL	1541-0317	CREDIT FOR ONLINE ORDER THAT WAS NOT PD	04/11/2017	457.05-	457.05-	04/24/2017
262993	ELAN CITY, INC	2000-279	SOLAR EVOLIS RADAR SPEED SIGN - PD	03/27/2017	2,716.00	2,716.00	04/13/2017
261215	FOX VALLEY TECHNICAL COLL	120514969	MYTRAINING FTO INSTRUCTOR TRAINING - PUGH	04/21/2017	415.00	415.00	04/27/2017
70375	GAWRONSKI SIGNS & ADVERTI	19240	DESIGN 160 ANNIVERSARY BADGES - PD	03/28/2017	305.00	305.00	04/13/2017
80455	HARTJE TIRE CENTER INC	40-43921	FIREHAWK TIRES - PD	04/21/2017	508.52	508.52	04/27/2017
262483	JOHN DEERE FINANCIAL	11113-06024-0	GAS - PD	04/14/2017	1,864.78	1,864.78	04/27/2017
110554	KOENECKE FORD-MERCURY,I	31087	ALIGN FRONT TOE OF VEHICLE - 2014 FORD EXPLORER	04/25/2017	49.95	49.95	04/27/2017
262164	LANGUAGE LINE SERVICE	4032268	OVER THE PHONE INTERPRETATION - PD	03/31/2017	133.92	133.92	04/13/2017
180795	REEDSBURG AREA AMBULANC	RAAS040117	BLOOD DRAWS - MARCH 2017	04/01/2017	100.00	100.00	04/13/2017
190937	SAUK COUNTY SHERIFF'S OFFI	SCS0042017	PRISON TRANSPORT - MARCH	04/20/2017	1,600.02	1,600.02	04/27/2017
261773	SIRCHIE	0296108-IN	DRUG TESTING KIT - PD	04/05/2017	548.00	548.00	04/13/2017
191006	STANDARD INSURANCE CO	630950 0001-0	DIABILITY INS - MAY	04/17/2017	712.78	712.78	04/27/2017
191028	SULLIVANS TWO OF REEDSBU	46958	MOUNT & BALANCE TIRES 2016 FORD - PD	04/21/2017	85.15	85.15	04/27/2017
262614	VERIZON WIRELESS	9783757470	CELLPHONES - PD	04/10/2017	411.73	411.73	04/27/2017
Total 10-521100-03 PD ADMINISTRATION - OPERATING:					10,142.62	10,142.62	
10-521900-03 POLICE UNIFORM ALLOWANCE							
261368	ANDREW FOESCH	FOESCH04141	CLOTHING ALLOWANCE BOOTS- FOESCH	04/14/2017	191.80	191.80	04/27/2017
30190	CHECKERED FLAG, LLC	14695	SEWN PATCHES ON HAT - FOESCH	04/20/2017	28.00	28.00	04/27/2017
70345	GALLS INC	007248408	CLOTHING ALLOWANCE - BOTTEN	03/28/2017	231.95	231.95	04/13/2017
70345	GALLS INC	007249916	CLOTHING ALLOWANCE - EBERLE	03/28/2017	18.80	18.80	04/13/2017
70345	GALLS INC	007275624	WHIT LIGHTNING HOLSTER - BECKER	03/31/2017	51.95	51.95	04/13/2017
70345	GALLS INC	007348829	CLOTHING ALLOWANCE - EBERLE	04/13/2017	108.16	108.16	04/27/2017
70345	GALLS INC	007364948	CLOTHING ALLOWANCE - PUGH	04/17/2017	179.21	179.21	04/27/2017
261257	RICHARD WOLF	0000007672	CLOTHING ALLOWANCE - WOLF RIFLE POUCH	03/29/2017	97.47	97.47	04/13/2017
263004	TOP PACK DEFENSE LLC	354	DEFENDER GLOVES, STRAPS, SURVEILLANCE KIT PARTS, ETC - WOLF - PD	04/13/2017	103.90	103.90	04/27/2017
263004	TOP PACK DEFENSE LLC	366	GLOCK BLUE LINES, BLADES - CUMMINGS, BENSON, WOLF - PD	04/18/2017	861.47	861.47	04/27/2017
Total 10-521900-03 POLICE UNIFORM ALLOWANCE:					1,872.71	1,872.71	

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10-523100-03 FIRE ADMINISTRATION-OPERATING							
261577	5 ALARM FIRE & SAFETY EQUI	162806	TRAINING GAWRONSKI, HOEGE, MEYER - FIRE	03/29/2017	1,100.00	1,100.00	04/13/2017
20120	BEST SERVICE	145024	CLEAN MATS & TOWELS - FIRE	01/01/2017	21.69	21.69	04/13/2017
20120	BEST SERVICE	146040	CLEAN MATS & TOWELS - FIRE	03/07/2017	40.86	40.86	04/27/2017
20120	BEST SERVICE	146049	CLEAN MATS & TOWELS - FIRE	03/07/2017	40.86	40.86	04/27/2017
20120	BEST SERVICE	146560	CLEAN MATS & TOWELS - FIRE	04/04/2017	38.59	38.59	04/13/2017
20120	BEST SERVICE	146816	CLEAN MATS & TOWELS - FIRE	04/18/2017	52.24	52.24	04/27/2017
20120	BEST SERVICE	OTC48912	MAT - FIRE	04/11/2017	75.70	75.70	04/27/2017
30243	COMMUNICATIONS SERVICE W	9234	BATTERY - FIRE	03/29/2017	57.00	57.00	04/27/2017
262630	DINERS CLUB COMMERCIAL	1558-0317	PHOTOS - FIRE	03/28/2017	88.60	88.60	04/24/2017
262630	DINERS CLUB COMMERCIAL	1558-0317	CLASSES - FIRE	03/28/2017	1,150.00	1,150.00	04/24/2017
100520	JEFFERSON FIRE & SAFETY	235211	STREAMLIGHT BATTERY/CYLINDER - FIRE	03/13/2017	190.00	190.00	04/27/2017
100520	JEFFERSON FIRE & SAFETY	235976	TEMPEST SMOKE FLUID - FIRE	03/31/2017	52.00	52.00	04/27/2017
100520	JEFFERSON FIRE & SAFETY	236354	VULCAN LED REPLACEMENT BATTERY - FIRE	04/12/2017	70.00	70.00	04/27/2017
100520	JEFFERSON FIRE & SAFETY	236502	STREAMLIGHT HELMET - FIRE	04/17/2017	660.00	660.00	04/27/2017
110551	KRUEGER OFFICE SUPPLIES	76022	TONER, LABELS, PAPERCLIPS - FIRE	03/07/2017	117.20	117.20	04/13/2017
110551	KRUEGER OFFICE SUPPLIES	76201	LAMINATED CARDS - FIRE	03/21/2017	8.00	8.00	04/13/2017
110551	KRUEGER OFFICE SUPPLIES	76451	PENS - FIRE	04/13/2017	11.45	11.45	04/27/2017
262907	MADISON COLLEGE	4584690	CLASSES - WEBBER	03/13/2017	110.89	110.89	04/27/2017
262907	MADISON COLLEGE	4585192	CLASS N RIVERA - FIRE	03/13/2017	110.89	110.89	04/27/2017
262907	MADISON COLLEGE	4585193	CLASS - J. RITZER	03/13/2017	110.89	110.89	04/27/2017
262907	MADISON COLLEGE	4602295	CLASS - K. CRAKER - FIRE	03/31/2017	110.89	110.89	04/27/2017
262129	REEDSBURG PHYSICIANS GRO	DK042517	EXAMINATION - KUESTER - FIRE	04/25/2017	211.00	211.00	04/27/2017
180890	REEDSBURG TRUE VALUE	800195-0317	DRILL, PROPANE TANK, SCREWS - FIRE	03/25/2017	797.48	797.48	04/13/2017
211075	UNITED COOPERATIVE	0711866-0317	GAS - FIRE DEPT	03/31/2017	87.04	87.04	04/27/2017
230800	WEAVER AUTO PARTS - REED	191N010969	AIR FILTER VENT SAW OFF #8 - FIRE	04/12/2017	11.27	11.27	04/27/2017
Total 10-523100-03 FIRE ADMINISTRATION-OPERATING:					5,324.54	5,324.54	
10-524100-03 BUILDING INSPECTION-OPERATING							
261657	JAMES O. SANDBERG, SR.	JS032917	INSPECTION 3/29/17 @ 148 E MAIN	03/29/2017	35.00	35.00	04/13/2017
261657	JAMES O. SANDBERG, SR.	JS041217	INSPECTION 349 E MAIN ST	04/12/2017	35.00	35.00	04/27/2017
60300	JOHN DEER FINANCIAL	75331-82742-0	GAS USAGE - BUILDING INSPECTION	04/14/2017	61.44	61.44	04/27/2017
Total 10-524100-03 BUILDING INSPECTION-OPERATING:					131.44	131.44	
10-525100-03 EMERGENCY GOVERNMENT							
261874	AMERICAN SIGNAL CORPORAT	0007551-IN	BATTERY, LABOR	04/19/2017	582.00	582.00	04/27/2017
Total 10-525100-03 EMERGENCY GOVERNMENT:					582.00	582.00	
10-525600-03 COMMUNICATIONS - OPERATING							
60398	FRONTIER	2094-012403-5	BASIC SERVICE - PD	04/07/2017	58.00	58.00	04/27/2017
60398	FRONTIER	8846-092602-5	BASIC SERVICE - PD	04/10/2017	58.00	58.00	04/27/2017
110551	KRUEGER OFFICE SUPPLIES	75927	WOODEN HANDLED STAMP - PD	02/27/2017	28.94	28.94	04/13/2017
110551	KRUEGER OFFICE SUPPLIES	76237	CASE COPY PAPER - PD	03/27/2017	408.00	408.00	04/13/2017
110552	KRUEGER PRINTING, INC	20252	CARDS - BADGE NOTE - PD	02/17/2017	100.00	100.00	04/13/2017
261278	PROTECTION TECHNOLOGIES	19906	PTI SERVICE/LABOR/MILEAGE	04/14/2017	648.00	648.00	04/27/2017
262129	REEDSBURG PHYSICIANS GRO	SM042517	WIRE TO CAMERA - PD PRE-EMPLOYMENT EXAM - MITTLESTEADT	04/25/2017	146.00	146.00	04/27/2017
180906	REEDSBURG UTILITY	20369-0417	TELEPHONE/INTERNET - PD	04/20/2017	1,197.52	1,197.52	04/27/2017
262142	TIM BECKER	TB041117	REIMBURSEMENT SUPPLIES	04/11/2017	12.94	12.94	04/13/2017

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261369	TVRP UNIT	TVRP041417	TVRP - MPD	04/14/2017	500.00	500.00	04/27/2017
211058	US CELLULAR	0186734506	CELL PHONES	04/08/2017	201.72	201.72	04/27/2017
261629	WI DEPT OF FINANCIAL INSTIT	BLOOD2017	NOTARY PUBLIC BOND - BLOOD - PD	04/11/2017	20.00	20.00	04/13/2017
Total 10-525600-03 COMMUNICATIONS - OPERATING:					3,379.12	3,379.12	
10-541100-03 MACH & EQUIP - OPERATING							
20165	AUTO-WARES GROUP	635-220210	O-RINGS - SHOP	03/17/2017	2.55	2.55	04/13/2017
20165	AUTO-WARES GROUP	635-2208181	SCREWS - SHOP	03/16/2017	9.20	9.20	04/13/2017
30172	CARQUEST OF REEDSBURG	1600-0417	PARTS & SUPPLIES	03/31/2017	504.04	504.04	04/13/2017
80455	HARTJE TIRE CENTER INC	40-43268	DISMOUNT/MOUNT LEFT FRONT TANDEMPARTS	03/24/2017	156.00	156.00	04/13/2017
130630	MADISON TRUCK EQUIP INC	4-79308	MUDFLAP SHOP TRUCK	04/10/2017	17.86	17.86	04/27/2017
262177	POWER BUROW PRODUCTS	3773	BLACK HEIL CYLINDER - SHOP	04/13/2017	390.82	390.82	04/27/2017
180883	REEDSBURG SALVAGE YARD	0039352	TANK - SHOP	03/07/2017	251.00	251.00	04/13/2017
Total 10-541100-03 MACH & EQUIP - OPERATING:					1,331.47	1,331.47	
10-541200-03 GARAGE & SHEDS - OPERATING							
10011	AIRGAS	9943448215	OXYGEN	03/31/2017	20.96	20.96	04/13/2017
10024	ALLIANT ENERGY/WP&L	4320840000-0	GAS - GARAGE	04/19/2017	398.19	398.19	04/27/2017
20066	BADGER WELDING SUPPLIES	3400349	OXYGEN / ACETYLENE	03/31/2017	6.20	6.20	04/13/2017
30172	CARQUEST OF REEDSBURG	1600-0417	PARTS & SUPPLIES	03/31/2017	913.54	913.54	04/13/2017
262278	CINTAS CORP	8403131330	EMERGENCY KIT SUPPLIE AND CABINET CLEANED - SHOP	03/31/2017	42.28	42.28	04/13/2017
262630	DINERS CLUB COMMERCIAL	1590-0317	WELDER FOR PW	03/28/2017	1,476.99	1,476.99	04/24/2017
262630	DINERS CLUB COMMERCIAL	1608-0317	JACKETS FOR SHOP EMPLOYEES	03/28/2017	1,821.97	1,821.97	04/24/2017
262113	GARD SPECIALISTS CO., INC.	102304	BOND ADHESIVE & CUTOFF WHEEL - SHOP	04/12/2017	211.44	211.44	04/27/2017
70375	GAWRONSKI SIGNS & ADVERTI	19251	MAGNETIC DECALS	03/29/2017	72.00	72.00	04/13/2017
80458	HARTJE LUMBER, INC	MN210669	1X4X10 LUMBER - SHOP	04/13/2017	12.88	12.88	04/27/2017
90505	IMPERIAL, INC	T06245	SAFETY GLASSES, SCREWS, PARTS - SHOP	04/13/2017	548.04	548.04	04/27/2017
60300	JOHN DEER FINANCIAL	75331-82742-0	PARTS	04/14/2017	765.78	765.78	04/27/2017
60300	JOHN DEER FINANCIAL	75331-82742-0	GAS USAGE - PW	04/14/2017	309.02	309.02	04/27/2017
110551	KRUEGER OFFICE SUPPLIES	76057	MARKERS, DIVIDERS, PAPER, PENS - SHOP	03/09/2017	32.37	32.37	04/13/2017
110552	KRUEGER PRINTING, INC	20352	LABELS SERVICE DUE - SHOP	03/21/2017	241.58	241.58	04/13/2017
130655	MEYER OIL COMPANY	684255	DIESEL/ETHANOL	03/28/2017	1,676.44	1,676.44	04/13/2017
263007	MICHAEL FAIVRE	MF041217	CDL RENEWAL REIMBURSEMENT- FAIVRE	04/12/2017	40.00	40.00	04/27/2017
262130	NXTEC SALES GROUP INC	1101287	FACE SPANNER & PARTS - SHOP	03/24/2017	374.98	374.98	04/13/2017
160650	PETERSON SANITATION INC	1072-0417	SHOP	04/01/2017	88.00	88.00	04/13/2017
180855	REEDSBURG AREA MEDICAL	01759021	DRUG TESTING - SHOP	03/30/2017	82.00	82.00	04/27/2017
180844	REEDSBURG IGA	00305283	WATER - SHOP	03/15/2017	20.91	20.91	04/13/2017
180890	REEDSBURG TRUE VALUE	800027-0317	TOOLS & SUPPLIES	03/25/2017	613.44	613.44	04/13/2017
180906	REEDSBURG UTILITY	20228-0417	TELEPHONE/INTERNET - SHOP	04/20/2017	129.71	129.71	04/27/2017
190980	SERVICE ELECTRIC	17338	RIGHT ANGLE PLUG - SHOP	03/28/2017	26.53	26.53	04/13/2017
261646	WORKSITE CARE, LLC	20929	DOT PHYSICAL - FAIVRE	04/09/2017	100.00	100.00	04/27/2017
Total 10-541200-03 GARAGE & SHEDS - OPERATING:					10,025.25	10,025.25	
10-543100-03 STREET MAINTENANCE - OPERATING							
70405	GRINDER SHEET METAL	3843	PATCH BUGGY - SHOP	03/07/2017	15.00	15.00	04/13/2017
130655	MEYER OIL COMPANY	85020A	30# LP CYLINDER FILL - SHOP	03/08/2017	19.00	19.00	04/13/2017
130655	MEYER OIL COMPANY	85076A	LP GAS CYLINDER - SHOP	03/16/2017	38.00	38.00	04/13/2017
130655	MEYER OIL COMPANY	85104A	LP GAS CYLINDER - SHOP	03/21/2017	38.00	38.00	04/13/2017

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Total 10-543100-03 STREET MAINTENANCE - OPERATING:					110.00	110.00	
10-543400-03 STREET CLEANING - OPERATING							
262962	BLACKSTONE TECHNOLOGIES,	17129	PATCH	04/05/2017	1,503.32	1,503.32	04/13/2017
Total 10-543400-03 STREET CLEANING - OPERATING:					1,503.32	1,503.32	
10-543500-03 SNOW & ICE CONTROL - OPERATING							
263006	JULI KORTBEIN	KORTBEIN042	REPLACE MAILBOX	04/25/2017	17.05	17.05	04/27/2017
180820	REEDSBURG FARMERS CO	185084	MARCH SCALE USE	03/31/2017	12.00	12.00	04/13/2017
190938	SAUK COUNTY HIGHWAY DEPT	3197	ROAD SALT	04/06/2017	3,856.05	3,856.05	04/27/2017
262715	WAUSAU EQUIPMENT COMPA	5720799	BLADES, BOLTS, WASHERS, NUTS - SHOP	04/03/2017	964.37	964.37	04/13/2017
Total 10-543500-03 SNOW & ICE CONTROL - OPERATING:					4,849.47	4,849.47	
10-544100-03 TRAFFIC CONTROL - OPERATING							
80470	HILLS WIRING INC	69598	RED LIGHT ON TROMBONE OUT WEST BOUND	03/31/2017	100.00	100.00	04/13/2017
80470	HILLS WIRING INC	69659	REPLACE RED LIGHT MAIN & PARK STREET	04/11/2017	100.00	100.00	04/27/2017
180890	REEDSBURG TRUE VALUE	800027-0317	SUPPLIES	03/25/2017	75.44	75.44	04/13/2017
201025	TAPCO	I560306	SIGNS	04/11/2017	210.96	210.96	04/27/2017
201025	TAPCO	I560382	SIGNS, BARRICADE LIGHT	04/12/2017	1,005.93	1,005.93	04/27/2017
Total 10-544100-03 TRAFFIC CONTROL - OPERATING:					1,492.33	1,492.33	
10-547100-03 GARBAGE & REFUSE - OPERATING							
160650	PETERSON SANITATION INC	1072-0417	GARABAGE SERVICE	04/01/2017	112.00	112.00	04/13/2017
Total 10-547100-03 GARBAGE & REFUSE - OPERATING:					112.00	112.00	
10-552200-03 REC ADMINISTRATION - OPERATING							
110552	KRUEGER PRINTING, INC	20380	2017 PARK & REC BOOKLETS	03/31/2017	4,611.80	4,611.80	04/13/2017
Total 10-552200-03 REC ADMINISTRATION - OPERATING:					4,611.80	4,611.80	
10-552300-03 SWIMMING POOL - OPERATING							
10024	ALLIANT ENERGY/WP&L	2613740000-0	GAS - POOL	03/28/2017	15.65	15.65	04/13/2017
180906	REEDSBURG UTILITY	23677-0417	TELEPHONE - POOL	04/20/2017	74.60	74.60	04/27/2017
263005	SAUK COUNTY HEALTH DEPAR	138 HSAT-7Q	WADE POOL LICENSE ID#138 HSAT-7QWDRE	04/21/2017	255.00	255.00	04/27/2017
263005	SAUK COUNTY HEALTH DEPAR	138 HSAT-7Q	OUTDOOR COMBINATION POOL LICENSE #ID 138 HSAT- 7QWFO4	04/21/2017	255.00	255.00	04/27/2017
201026	TEAM LABORATORY CHEMICA	INV0005526	POOL PAINT CLEANER	03/27/2017	952.00	952.00	04/13/2017
Total 10-552300-03 SWIMMING POOL - OPERATING:					1,552.25	1,552.25	
10-552500-03 OTHER SUMMER REC - OPERATING							
20060	BADGER SPORTING GOODS	AAR005007-AL	ANTI WHIP BASKETBALL NET - PARKS	04/17/2017	77.45	77.45	04/27/2017
Total 10-552500-03 OTHER SUMMER REC - OPERATING:					77.45	77.45	
10-553400-03 CELEBRATIONS & ENTERTAINMENT							
120593	LIBERTY FLAG & SPECIALTY	03170017	12X18, 6X10 & 4X6 FLAGS	03/06/2017	563.00	563.00	04/13/2017
120593	LIBERTY FLAG & SPECIALTY	04170028	INSTALL FLAGS - ELECTION APRIL 4, 2017	04/05/2017	238.50	238.50	04/13/2017

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Total 10-553400-03 CELEBRATIONS & ENTERTAINMENT:					801.50	801.50	
10-554100-03 PARKS - OPERATING							
261363	BEACON ATHLETICS	0474183-IN	DURA PITCH MOUND CLAY & SURF DRY - PARKS	03/30/2017	1,910.00	1,910.00	04/13/2017
80458	HARTJE LUMBER, INC	MN210595	BOLTS, LUMBER BALL FIELDS	04/12/2017	80.97	80.97	04/27/2017
80480	HOLIDAY WHOLESale INC	8144010	TISSUES - PARKS	03/31/2017	400.10	400.10	04/13/2017
60300	JOHN DEER FINANCIAL	75331-82742-0	FERTILIZER, CHAIN SAW, SUPPLIES	04/14/2017	1,200.14	1,200.14	04/27/2017
60300	JOHN DEER FINANCIAL	75331-82742-0	PARKS	04/14/2017	567.16	567.16	04/27/2017
110555	KOENECKE EQUIPMENT, INC	20558	OIL RING, PARTS - PARKS	04/05/2017	77.77	77.77	04/13/2017
160650	PETERSON SANITATION INC	1072-0417	PARKS	04/01/2017	112.00	112.00	04/13/2017
180890	REEDSBURG TRUE VALUE	800027-0317	PARTS & SUPPLIES	03/25/2017	103.69	103.69	04/13/2017
180906	REEDSBURG UTILITY	303	UNION COMP 1 1/4" - PARKS	04/21/2017	27.85	27.85	04/27/2017
263005	SAUK COUNTY HEALTH DEPAR	SCHD041217	SOUTH PARK WELL WATER SAMPLE TESTING	04/12/2017	60.00	60.00	04/27/2017
211058	US CELLULAR	0186734506	CELL PHONES	04/08/2017	67.12	67.12	04/27/2017
Total 10-554100-03 PARKS - OPERATING:					4,606.80	4,606.80	
10-554100-04 PARKS - OUTLAY							
80458	HARTJE LUMBER, INC	MN208140	DOG PARK TRUSS - PARKS	03/07/2017	298.02	298.02	04/27/2017
Total 10-554100-04 PARKS - OUTLAY:					298.02	298.02	
10-554500-03 REEDS AREA COMM ARENA (RACA)							
10024	ALLIANT ENERGY/WP&L	6077650000-0	GAS - RACA	04/03/2017	685.73	685.73	04/13/2017
80480	HOLIDAY WHOLESale INC	8144010	TISSUES - RACA	03/31/2017	199.80	199.80	04/13/2017
160650	PETERSON SANITATION INC	1072-0417	RACA	04/01/2017	104.00	104.00	04/13/2017
180906	REEDSBURG UTILITY	20275-0417	TELEPHONE - RACA	04/20/2017	31.65	31.65	04/27/2017
Total 10-554500-03 REEDS AREA COMM ARENA (RACA):					1,021.18	1,021.18	
10-563300-03 LONG RANGE PLANNING-OPERATING							
211058	US CELLULAR	0186734506	CELL PHONES	04/08/2017	40.06	40.06	04/27/2017
261275	WAHPC	DUVALLE0412	WAHC CONFERENCE - DUVALLE	04/12/2017	40.00	40.00	04/13/2017
Total 10-563300-03 LONG RANGE PLANNING-OPERATING:					80.06	80.06	
10-564400-03 INDUSTRIAL DEVELOPMENT							
120595	DON LICHTER	DL-0517	CHAIRPERSON	04/24/2017	40.00	40.00	04/27/2017
261571	PINK LADY TRANSIT COMMISSI	PLRT032017	PINK LADY RAIL TRANSIT BUDGET FUNDS	03/13/2017	800.00	800.00	04/27/2017
221070	VIERBICHER ASSOCIATES, INC	181	RIDC INDUSTRIAL DEV PARK MARKETING	04/20/2017	1,464.50	1,464.50	04/27/2017
Total 10-564400-03 INDUSTRIAL DEVELOPMENT:					2,304.50	2,304.50	
10-564900-03 COMMUNITY DEVELOPMENT AUTHORIT							
261835	GATLIN D FENWICK	FENWICK0517	INCUBATOR MONTHLY LEASE - DINNER THIEVES - MAY 2017	04/21/2017	675.00	675.00	04/27/2017
180906	REEDSBURG UTILITY	23786-0417	TELEPHONE - FOOD PANTRY	04/20/2017	31.65	31.65	04/27/2017
263001	TMC IMPROVEMENTS LLC	TMC041917	ABSESTOS FLOOR TILE @ BOYS & GIRLS CLUB APPROVED CDA	04/19/2017	6,000.00	6,000.00	04/20/2017
Total 10-564900-03 COMMUNITY DEVELOPMENT AUTHORIT:					6,706.65	6,706.65	
11-489300-03 WI DESIGN TEAM							
262999	KARI WALKER	KW041217	DESIGN REEDSBURG				

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			SUPPLIES FOR WORKSHOP	04/12/2017	63.47	63.47	04/13/2017
Total 11-489300-03 WI DESIGN TEAM:					63.47	63.47	
11-517110-03 300 VINE ST. UTILITIES							
10024	ALLIANT ENERGY/WP&L	4176177410-0	GAS - 300 VINE STREET - OLD HARDWARE STORE	04/19/2017	153.21	153.21	04/27/2017
Total 11-517110-03 300 VINE ST. UTILITIES:					153.21	153.21	
11-518110-03 HIGH SCHOOL PROJECT HOUSES							
10024	ALLIANT ENERGY/WP&L	0922519333-0	GAS - 101 VINE STREET REHAB HOUSE	04/19/2017	42.73	42.73	04/27/2017
Total 11-518110-03 HIGH SCHOOL PROJECT HOUSES:					42.73	42.73	
20-511000-03 LABORATORY							
262117	ENVIRONMENTAL RESOURCE	825299	CHEMICALS - WWTP	04/17/2017	440.46	440.46	04/27/2017
80435	HACH COMPANY	10396624	REACTOR - REPLACEMENT OF OLD 0- WWTP	04/05/2017	1,424.39	1,424.39	04/27/2017
110551	KRUEGER OFFICE SUPPLIES	75992	RIBBON - WWTP	03/03/2017	15.99	15.99	04/13/2017
110551	KRUEGER OFFICE SUPPLIES	76005	RIBBON - WWTP	03/06/2017	63.96	63.96	04/13/2017
261946	TOTAL WATER OF BARABOO, L	0265415	DEMINERALIZED WATER	03/15/2017	117.70	117.70	04/13/2017
Total 20-511000-03 LABORATORY:					2,062.50	2,062.50	
20-521000-04 BIO-SOLIDS PROJECT							
201064	TOWN & COUNTRY	17595	WWTP CONSTRUCTION SERVICES	04/20/2017	6,500.00	6,500.00	04/27/2017
Total 20-521000-04 BIO-SOLIDS PROJECT:					6,500.00	6,500.00	
20-522000-03 LIME							
150255	OMNI MATERIALS, INC	334224	60/40 FINES-WWTP	03/12/2017	3,630.38	3,630.38	04/13/2017
150255	OMNI MATERIALS, INC	334271	60/40 FINES-WWTP	03/26/2017	6,980.87	6,980.87	04/13/2017
150255	OMNI MATERIALS, INC	334364	60/40 FINES & 50/50 FINES- WWTP	04/09/2017	7,443.75	7,443.75	04/27/2017
Total 20-522000-03 LIME:					18,055.00	18,055.00	
20-524000-03 POLYMER							
261758	AQUACHEM OF AMERICA, INC.	1707AQ	POLYMER- WWTP	04/13/2017	8,740.00	8,740.00	04/27/2017
Total 20-524000-03 POLYMER:					8,740.00	8,740.00	
20-526000-03 UTILITIES - BIO-SOLIDS							
10024	ALLIANT ENERGY/WP&L	6808940000-0	GAS - WWTP	04/19/2017	306.75	306.75	04/27/2017
180905	REEDSBURG UTILITY	000616113-03	UTILITIES - TREATMENT PLANT #70	03/31/2017	8,200.40	8,200.40	04/13/2017
Total 20-526000-03 UTILITIES - BIO-SOLIDS:					8,507.15	8,507.15	
20-528000-03 HEADWORKS BUILDING/PRIMARY							
80435	HACH COMPANY	10386519	BUFFER - WWTP	03/29/2017	122.64	122.64	04/13/2017
80435	HACH COMPANY	10388308	SALT BRIDGE - WWTP	03/30/2017	78.19	78.19	04/13/2017
261207	ZORN COMPRESSOR & EQUIP	235086-00	AIR FILTER, ELEMENTS - WWTP	04/11/2017	555.55	555.55	04/27/2017
Total 20-528000-03 HEADWORKS BUILDING/PRIMARY:					756.38	756.38	

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
20-531000-03 COLLECTION SYSTEM							
261206	COUNTRY PLUMBER, INC	507432	TELEVISION CLARK STREET	03/30/2017	712.32	712.32	04/13/2017
40276	DIGGERS HOTLINE INC	170 3 99501	NOTICES - MARCH	03/31/2017	161.19	161.19	04/13/2017
262742	METROPOLITAN COMPOUNDS,	0066155	SEWER CLEANER - SHOP	03/16/2017	780.49	780.49	04/13/2017
261190	RAY ZOBEL & SONS INC	42711	BACKHOE/DEMO EAGLE STREET	04/04/2017	3,053.15	3,053.15	04/13/2017
Total 20-531000-03 COLLECTION SYSTEM:					4,707.15	4,707.15	
20-533000-03 UTILITIES - COLLECTION SYSTEM							
10024	ALLIANT ENERGY/WP&L	5239740000-0	GAS - LIFT STATION	04/19/2017	98.06	98.06	04/27/2017
Total 20-533000-03 UTILITIES - COLLECTION SYSTEM:					98.06	98.06	
20-541000-03 GENERAL ADMINISTRATION							
110551	KRUEGER OFFICE SUPPLIES	76278	PAPER CLIPS, DIVIDERS - WWTP	03/30/2017	2.23	2.23	04/13/2017
211058	US CELLULAR	0186734506	CELL PHONES	04/08/2017	67.12	67.12	04/27/2017
Total 20-541000-03 GENERAL ADMINISTRATION:					69.35	69.35	
20-551000-03 BLDGS/GROUNDS MAINTENANCE							
30172	CARQUEST OF REEDSBURG	1600-0417	PARTS & SUPPLIES	03/31/2017	13.66	13.66	04/13/2017
261526	PLANT & FLANGED EQUIPMEN	0069095-IN	TOP SCREW/WASHER SET - WWTP	03/31/2017	254.62	254.62	04/13/2017
180890	REEDSBURG TRUE VALUE	800027-0317	SUPPLIES	03/25/2017	152.96	152.96	04/13/2017
Total 20-551000-03 BLDGS/GROUNDS MAINTENANCE:					421.24	421.24	
20-561000-03 TREATMENT							
262278	CINTAS CORP	8403131327	CLEAN & ORGANIZE EMERGENCY KIT SUPPLIES	03/31/2017	34.71	34.71	04/27/2017
110551	KRUEGER OFFICE SUPPLIES	76048	BATH TISSUE, TOWELS - WWTP	03/09/2017	63.98	63.98	04/13/2017
10020	L W ALLEN LLC	103155	PARTS/SERVICE LCP-50 FAULTED - WWTP	03/31/2017	3,351.86	3,351.86	04/13/2017
262025	MARSHALL-BOND PUMPS, INC.	38291.0	BALL SEAT - WWTP	04/07/2017	249.97	249.97	04/13/2017
90520	XYLEM INC.	3556951210	REPAIR 4630 NUT, STATOR, WASHERS, SLEEVES, REPAIR KIT	04/05/2017	4,879.40	4,879.40	04/27/2017
Total 20-561000-03 TREATMENT:					8,579.92	8,579.92	
20-562000-03 UTILITIES - BLDGS/GROUNDS MAIN							
10024	ALLIANT ENERGY/WP&L	7723830000-0	GAS - WWTP	04/19/2017	376.58	376.58	04/27/2017
180905	REEDSBURG UTILITY	000616113-03	UTILITIES - TREATMENT PLANT	03/31/2017	5,466.93	5,466.93	04/13/2017
180906	REEDSBURG UTILITY	20524-0417	TELEPHONE/INTERNET - WWTP	04/20/2017	695.03	695.03	04/27/2017
Total 20-562000-03 UTILITIES - BLDGS/GROUNDS MAIN:					6,538.54	6,538.54	
20-563000-03 FINAL CLAR./U.V. DISINFECTION							
261364	MULCAHY/SHAW WATER, INC.	320462	PRESSURE INJECTOR, HOSES - WWTP	04/12/2017	1,438.11	1,438.11	04/27/2017
261364	MULCAHY/SHAW WATER, INC.	320474	FILTER, HOSES, CAPS - WWTP	04/18/2017	676.31	676.31	04/27/2017
Total 20-563000-03 FINAL CLAR./U.V. DISINFECTION:					2,114.42	2,114.42	
20-564000-03 GARBAGE & REFUSE							
160650	PETERSON SANITATION INC	1072-0417	GARBAGE & REFUSE	04/01/2017	192.00	192.00	04/13/2017

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 20-564000-03 GARBAGE & REFUSE:					192.00	192.00	
20-565000-03 PHOSPHORUS COMPLIANCE							
201064	TOWN & COUNTRY	17594	YEAR 4 PHOSPHORUS PLANNING	04/20/2017	3,062.91	3,062.91	04/27/2017
Total 20-565000-03 PHOSPHORUS COMPLIANCE:					3,062.91	3,062.91	
21-546100-03 CONTRACT SERVICES							
160650	PETERSON SANITATION INC	1072-0417	CONTRACT SERVICES	04/01/2017	30,038.08	30,038.08	04/13/2017
Total 21-546100-03 CONTRACT SERVICES:					30,038.08	30,038.08	
21-546300-03 OPERATING EXPENSES							
70375	GAWRONSKI SIGNS & ADVERTI	19297	2X3 PLASTIC SIGNS FOR COMMUNITY CLEANUP DUMPSTER SIGNS FOR CITY RECYCLING EVENT	04/13/2017	630.00	630.00	04/27/2017
180906	REEDSBURG UTILITY	RUC020117	FLUORESCENT TUBES, BULBS	02/01/2017	21.20	21.20	04/13/2017
262355	RESOURCE SOLUTIONS CORP	41517	RECYCLING EVENT SERVICE FEE & MONITORS	04/15/2017	350.00	350.00	04/27/2017
190987	SHRED-IT USA LLC	8122019844	SHREDDING - LIBRARY	03/22/2017	59.68	59.68	04/13/2017
190987	SHRED-IT USA LLC	8122019845	SHREDDING - PD	03/22/2017	59.68	59.68	04/13/2017
Total 21-546300-03 OPERATING EXPENSES:					1,120.56	1,120.56	
21-547100-03 GARBAGE & REFUSE (STICKERS)							
160650	PETERSON SANITATION INC	1072-0417	GARBAGE & REFUSE STICKERS	04/01/2017	770.00	770.00	04/13/2017
Total 21-547100-03 GARBAGE & REFUSE (STICKERS):					770.00	770.00	
23-544500-03 STORM SEWER REPAIRS							
30262	CROELL, INC.	181197	4000 PSI	03/27/2017	162.50	162.50	04/13/2017
261270	DETROIT INDUSTRIAL TOOL	962318	ALL CUT SUPREME DIAMON BLADE	03/21/2017	577.60	577.60	04/13/2017
60300	JOHN DEER FINANCIAL	75331-82742-0	GAS USAGE - PW	04/14/2017	103.01	103.01	04/27/2017
130655	MEYER OIL COMPANY	684255	DIESEL/ETHANOL	03/28/2017	558.81	558.81	04/13/2017
261190	RAY ZOBEL & SONS INC	42709	BACKHOE SEWER REPAIR 22ND STREET	04/04/2017	345.00	345.00	04/13/2017
261190	RAY ZOBEL & SONS INC	42710	BACKHOE SEWER REPAIR MARY AVE	04/04/2017	230.00	230.00	04/13/2017
Total 23-544500-03 STORM SEWER REPAIRS:					1,976.92	1,976.92	
23-544800-03 STORM SEWER PROJECTS							
261190	RAY ZOBEL & SONS INC	42711	BACKHOE/DEMO EAGLE STREET	04/04/2017	3,053.15	3,053.15	04/13/2017
Total 23-544800-03 STORM SEWER PROJECTS:					3,053.15	3,053.15	
30-591100-03 PRINCIPAL ON DEBT							
263002	WI ENVIRONMENTAL IMPROVE	15351	CLEAN WATER DEBT PRINCIPAL	03/16/2017	1,005,738.11	1,005,738.11	04/21/2017
Total 30-591100-03 PRINCIPAL ON DEBT:					1,005,738.11	1,005,738.11	
30-592100-03 INTEREST ON DEBT							
263002	WI ENVIRONMENTAL IMPROVE	15351	CLEAN WATER DEBT INTEREST	03/16/2017	154,740.51	154,740.51	04/21/2017

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 30-592100-03 INTEREST ON DEBT:					154,740.51	154,740.51	
41-542600-03 TAXI CAB EXPENSES							
261225	F.D.S ENTERPRISES	FDS033117	MONTHLY CAB SERVICE	03/31/2017	14,355.13	14,355.13	04/13/2017
Total 41-542600-03 TAXI CAB EXPENSES:					14,355.13	14,355.13	
42-545300-03 AIRPORT OPERATING (FBO)							
10024	ALLIANT ENERGY/WP&L	1266040000-0	GAS - AIRPORT HANGER	04/11/2017	26.45	26.45	04/27/2017
10024	ALLIANT ENERGY/WP&L	4079272914-0	GAS - AIRPORT	03/29/2017	62.80	62.80	04/13/2017
10024	ALLIANT ENERGY/WP&L	5765710000-0	GAS - AIRPORT	03/27/2017	19.47	19.47	04/13/2017
261301	BOLT FENCING	BF041017	AIRPORT FENCE MATERIALS	04/10/2017	1,980.00	1,980.00	04/13/2017
261301	BOLT FENCING	BF041017	AIRPORT FENCE LABOR	04/10/2017	420.00	420.00	04/13/2017
261593	I-D SIGNS LLC	923548	WINDOW LETTERING, REPAINT EXISTING SIGN AT AIRPORT	04/16/2017	135.00	135.00	04/27/2017
110551	KRUEGER OFFICE SUPPLIES	76155	PRESSBOARD, CLEANING SUPPLIES - AIRPORT	03/17/2017	183.48	183.48	04/13/2017
130663	METCO	167809	ANNUAL INSPECTION & COMPLIANCE TESTING	04/06/2017	209.00	209.00	04/13/2017
130663	METCO	167824	DUST COVER FOR JET FUELING NOZZLE	04/07/2017	49.95	49.95	04/13/2017
262918	REEDSBURG AVIATION	13	VINYL HOSE - AIRPORT	04/14/2017	13.28	13.28	04/27/2017
262918	REEDSBURG AVIATION	RA-0517	AIRPORT MANAGEMENT - MAY 2017	04/27/2017	3,400.00	3,400.00	04/27/2017
180890	REEDSBURG TRUE VALUE	800027-0317	SUPPLIES	03/25/2017	9.37	9.37	04/13/2017
180906	REEDSBURG UTILITY	28015-0417	TELEPHONE - AIRPORT	04/20/2017	32.25	32.25	04/27/2017
180906	REEDSBURG UTILITY	52183-0417	INTERNET - DOT GPS STAT	04/20/2017	74.95	74.95	04/27/2017
180906	REEDSBURG UTILITY	9678-0417	TELEPHONE/INTERNET- AIRPORT	04/20/2017	113.49	113.49	04/27/2017
201029	T & M GENERAL CONTRACTOR	22928	WALL PANELS @ AIRPORT MUNICIPAL AIRPORT HANGER	04/13/2017	437.00	437.00	04/27/2017
Total 42-545300-03 AIRPORT OPERATING (FBO):					7,166.49	7,166.49	
42-545300-04 AIRPORT OUTLAY							
261190	RAY ZOBEL & SONS INC	42712	BACKHOE/DEMO MATERIAL AIRPORT	04/04/2017	2,118.50	2,118.50	04/13/2017
Total 42-545300-04 AIRPORT OUTLAY:					2,118.50	2,118.50	
45-521400-03 K-9 EXPENSES							
262265	RIVER VALLEY VETERINARY C	2782	WELLNESS VISIT & RABIES K9 DOG - PD	04/20/2017	74.80	74.80	04/27/2017
Total 45-521400-03 K-9 EXPENSES:					74.80	74.80	
45-521500-03 DARE PROGRAM EXPENSES							
30190	CHECKERED FLAG, LLC	14662	BLACK T-SHIRTS - DARE PROGRAM - PD	04/05/2017	166.25	166.25	04/13/2017
261965	SUMMER KARLL	KARL042417	DARE GRADUATION - GIFTS REIMBURSEMENT	04/24/2017	65.00	65.00	04/27/2017
Total 45-521500-03 DARE PROGRAM EXPENSES:					231.25	231.25	
48-446600-03 SAPUTO GRANT EXPENSES							
261363	BEACON ATHLETICS	0474132-IN	FENCE CAPS - SAPUTO FIELD	03/29/2017	310.00	310.00	04/13/2017
Total 48-446600-03 SAPUTO GRANT EXPENSES:					310.00	310.00	
50-553400-03 ARTS EXPENDITURES							
262630	DINERS CLUB COMMERCIAL	9503-0317	MEAL FOR ARTS IN PUBLIC PLACES MEETING	03/28/2017	30.17	30.17	04/24/2017

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
180844	REEDSBURG IGA	00302563	WATER, CRACKERS ARTS IN PUBLIC PLACES MTG 3/10/17	03/08/2017	11.01	11.01	04/13/2017
180844	REEDSBURG IGA	00303581	CUPS - ARTS IN PUBLIC PLACES MEETING 3/10/17	03/10/2017	2.19	2.19	04/13/2017
221075	VIKING VILLAGE	152300-0317	JUICE, ICE, FOOD FOR ARTS IN PUBLIC PLACES MTG 3/10/17	03/31/2017	54.00	54.00	04/13/2017
Total 50-553400-03 ARTS EXPENDITURES:					97.37	97.37	
52-553400-03 FIREWORKS EXPENSE							
261374	LK DESIGN STUDIO LLC	5743	2016 DESIGN, SETUP POSTERS, BANNERS, FREEDOM FEST	04/11/2017	414.50	414.50	04/13/2017
Total 52-553400-03 FIREWORKS EXPENSE:					414.50	414.50	
56-551300-03 LIBRARY OPERATING							
262592	AWE ACQUISITION	170011	REPLACEMENT HEADPHONES - FOL FUNDS	03/24/2017	58.00	58.00	04/13/2017
20070	BAKER & TAYLOR	2032752800	Books	03/28/2017	150.18	150.18	04/13/2017
20070	BAKER & TAYLOR	2032771620	PLAYS- FOL FUNDS	04/04/2017	176.98	176.98	04/27/2017
20070	BAKER & TAYLOR	2032771620B	Books	04/04/2017	78.30	76.30	04/27/2017
20070	BAKER & TAYLOR	2032783274	Books	04/10/2017	703.15	703.15	04/27/2017
20070	BAKER & TAYLOR	2032788496	Books	04/11/2017	649.75	649.75	04/27/2017
262038	BARABOO NEWS REPUBLIC	19000178646-	6 DAY, 52 WEEK RENEWAL	01/17/2017	209.92	.00	04/26/2017
30174	CENTER POINT LARGE PRINT	1438486	Large Print Books	01/01/2017	265.44	265.44	04/13/2017
30174	CENTER POINT LARGE PRINT	1452740	Large Print Books	03/01/2017	265.44	265.44	04/13/2017
30174	CENTER POINT LARGE PRINT	14605661	Large Print Books	04/01/2017	265.44	265.44	04/27/2017
40268	DELI BEAN	3376	BUSINESS BY 9 - COFFEE	04/11/2017	20.00	20.00	04/13/2017
40270	DEMCO, INC	6096569	BOOKMARKS, PROCESSING SUPPLIES, CASES, TEAL BOOK TRUCK	03/27/2017	743.82	743.82	04/13/2017
40270	DEMCO, INC	6102918	SLP SUPPLIES, TSHIRTS, YS FUNDS	04/04/2017	420.58	420.58	04/13/2017
262630	DINERS CLUB COMMERCIAL	1582-0317	BOOKS & SUPPLIES	03/28/2017	551.24	551.24	04/24/2017
70300	GALE	1945803	Large Print Books	03/02/2017	69.72-	69.72-	04/13/2017
70300	GALE	60380610	Large Print Books	03/27/2017	57.73	57.73	04/13/2017
70300	GALE	60381068	Large Print Books	03/27/2017	84.72	84.72	04/13/2017
70300	GALE	60381222	Large Print Books	03/27/2017	28.49	28.49	04/13/2017
70300	GALE	60381791	Large Print Books	03/27/2017	25.49	25.49	04/13/2017
70300	GALE	60428725	Large Print Books	04/05/2017	26.99	26.99	04/13/2017
70300	GALE	60429132	Large Print Books	04/05/2017	26.99	26.99	04/13/2017
70300	GALE	60429326	Large Print Books	04/05/2017	27.74	27.74	04/13/2017
70300	GALE	60436080	Large Print Books	04/06/2017	47.23	47.23	04/27/2017
70300	GALE	60467328	Large Print Books	04/14/2017	65.22	65.22	04/27/2017
70300	GALE	60478270	Large Print Books	04/18/2017	60.72	60.72	04/27/2017
70300	GALE	60479147	Large Print Books	04/18/2017	50.23	50.23	04/27/2017
60335	GORDON FLESCH CO INC	11871586	COPIERS - LIBRARY	04/12/2017	407.46	407.46	04/13/2017
90510	INGRAM	97889588	Books	03/20/2017	17.87	17.87	04/13/2017
90510	INGRAM	97931309	Books	04/03/2017	170.70	170.70	04/13/2017
90510	INGRAM	98047445	Books	04/11/2017	496.72	496.72	04/27/2017
90510	INGRAM	98117460	CREDIT MEMO INV97164863	04/14/2017	10.70-	10.70-	04/27/2017
262998	JAMES CAMPBELL	RPL201703CA	AUTHOR EVENT 4/18/17 AHHP GRANT	04/01/2017	500.00	500.00	04/13/2017
110551	KRUEGER OFFICE SUPPLIES	20448	TIME CARDS	04/11/2017	83.50	83.50	04/27/2017
110551	KRUEGER OFFICE SUPPLIES	76360	HANGING FILES	04/05/2017	14.54	14.54	04/13/2017
110551	KRUEGER OFFICE SUPPLIES	76362	1000 BOOKS-PAPER YS FUNDS	04/06/2017	24.99	24.99	04/13/2017
262620	MIDWEST TAPE	94899501	AV-BOCD	03/28/2017	254.94	254.94	04/13/2017
262620	MIDWEST TAPE	94924259	AV- BOCD	04/04/2017	49.99	49.99	04/13/2017
262620	MIDWEST TAPE	94942346	AV-BOOKS ON CD	04/11/2017	178.94	178.94	04/27/2017
262620	MIDWEST TAPE	94965380	AV-BOOKS ON CD	04/18/2017	249.94	249.94	04/27/2017
140729	NEWS PUBLISHING, INC	352497-B	CIRCULATION ASSISTANT				

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
			201702 2ND WEEK	03/02/2017	41.85	41.85	04/27/2017
261350	O THE OPRAH MAGAZINE	10626596-17	1 YEAR RENEWAL OPRAH	04/12/2017	29.97	29.97	04/13/2017
262968	PRIDHAM ELECTRONICS, INC	140695	WIRELESS HDMI WALLPLATE AV SYSTEM - FOL FUNDS	02/21/2017	1,557.91	1,557.91	04/27/2017
170500	QUILL CORPORATION	5962312	Supplles & Paper	04/12/2017	97.44	97.44	04/27/2017
170500	QUILL CORPORATION	6014213	paper	04/14/2017	9.72	9.72	04/27/2017
180791	RECORDED BOOKS INC	75515893	AV- BOOKS ON CD adult bestsellers cd 6	04/10/2017	260.20	260.20	04/27/2017
180804	REEDSBURG AREA CHAMBER	RPL201703RA	CHAMBER GC-PRIZES & AWARDS FOL FUNDS	04/11/2017	150.00	150.00	04/13/2017
180844	REEDSBURG IGA	106185	programming - Business by 9	04/10/2017	41.45	41.45	04/27/2017
180844	REEDSBURG IGA	182107	TEEN TIME - YS FUNDS	03/02/2017	6.63	6.63	04/13/2017
180844	REEDSBURG IGA	187736243	SPRING BREAK & ASBC-YS FUNDS	03/24/2017	23.38	23.38	04/13/2017
180844	REEDSBURG IGA	306324	TITLES & TEA	03/15/2017	14.64	14.64	04/13/2017
180844	REEDSBURG IGA	3102017	ACCOUNT ADJUSTMENT	03/10/2017	16.40-	16.40-	04/13/2017
180844	REEDSBURG IGA	310465244	SPRING BREAK - STUFFED ANIMA SLEEPOVER/BRUNCH- YS FUNDS	03/29/2017	65.84	65.84	04/13/2017
180844	REEDSBURG IGA	315231	programming - Business by 9	04/09/2017	63.25	63.25	04/27/2017
180844	REEDSBURG IGA	321507	programming - TEEN TIME, READING ROCKS	04/24/2017	37.94	37.94	04/27/2017
180906	REEDSBURG UTILITY	20304-0417	TELEPHONE/INTERNET - LIBRARY	04/20/2017	655.49	655.49	04/27/2017
180908	REGENT BOOK COMPANY	54941	Books	04/05/2017	16.93	16.93	04/27/2017
191005	SOUTH CENTRAL LIBRARY SY	16941	TECH/ILS MEMBER FEES	01/09/2017	51,482.70	51,482.70	04/27/2017
191005	SOUTH CENTRAL LIBRARY SY	17140	ANNUAL FEE FOR MY PC TIME MANAGEMENT	01/31/2017	270.00	270.00	04/27/2017
191005	SOUTH CENTRAL LIBRARY SY	17188	ANNUAL BALK BARCODE ORDER	01/31/2017	101.20	101.20	04/27/2017
191005	SOUTH CENTRAL LIBRARY SY	17310	BIBLIOTHECA ANNUAL SUPPORT FEE	03/24/2017	1,733.08	1,733.08	04/13/2017
191005	SOUTH CENTRAL LIBRARY SY	17331	DOMAIN NAME TRANSFER/RENEWAL	03/24/2017	11.48	11.48	04/13/2017
191005	SOUTH CENTRAL LIBRARY SY	17367	PUBLIC PERFORMANCE MOVIE LICENSE	03/31/2017	248.00	248.00	04/13/2017
70374	SYNCHRONY BANK/AMAZON	15109-0417	DVD, CD & BOOKS	04/05/2017	915.31	915.31	04/13/2017
262997	TAMELA BALK	RPL20170411	MILEAGE - TRAINING - LIBRARY	03/28/2017	35.31	35.31	04/13/2017
201024	TASTE OF HOME BOOKS	1104	Books	03/20/2017	35.34	35.34	04/27/2017
262673	TINA PEERENBOOM	RPL20170401	1ST Q MILEAGE - 97 MILES	04/01/2017	51.90	51.90	04/13/2017
262673	TINA PEERENBOOM	RPL20170401	REIMBURSEMENT COSTCO, WALMART-ASBC, TEEN TIME, BABYGARTEN	04/01/2017	68.46	68.46	04/13/2017
Total 56-551300-03 LIBRARY OPERATING:					65,435.78	65,225.86	
66-564600-03 DEVELOPMENT GRANTS & LOANS							
261380	STEVE OR LINDA BEHN	BEHN042017	PRINCIPAL DUE MAY 1, 2017	04/10/2017	87,500.00	87,500.00	04/17/2017
261380	STEVE OR LINDA BEHN	BEHN042017	INTEREST DUE - LAND PURCHASED 2016	04/10/2017	7,984.19	7,984.19	04/17/2017
261380	STEVE OR LINDA BEHN	BEHN2017	PRINCIPAL DUE MAY 1, 2017	04/10/2017	87,500.00	.00	04/17/2017
261380	STEVE OR LINDA BEHN	BEHN2017	INTEREST DUE - LAND PURCHASED 2016	04/10/2017	7,984.19	.00	04/17/2017
Total 66-564600-03 DEVELOPMENT GRANTS & LOANS:					190,968.38	95,484.19	
70-521100-03 POLICE EQUIPMENT							
263003	DH WIRELESS SOLUTIONS	EXECUIN2100	MODEMS, ROUTER, GPS, ANTENNA - PD	03/08/2017	1,610.40	1,610.40	04/27/2017
Total 70-521100-03 POLICE EQUIPMENT:					1,610.40	1,610.40	
70-541100-03 PUBLIC WORKS EQUIPMENT							
60321	FEDDERLY CHRYSLER DODGE	DWPTRUCK04	2017 RAM 1500 2WD RED TRUCK VIN#8485	04/07/2017	19,623.50	19,623.50	04/07/2017

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 70-541100-03 PUBLIC WORKS EQUIPMENT:					19,623.50	19,623.50	
70-542600-03 IT SYSTEMS GENERAL FUND							
20094	BAXTER AND WOODMAN, INC	0191669	DELL PCS AND HP LASERJET PRINTER	03/28/2017	8,708.42	8,708.42	04/13/2017
20094	BAXTER AND WOODMAN, INC	0191795	2017 SUPPORT SERVICES	04/17/2017	9,800.00	9,800.00	04/27/2017
20094	BAXTER AND WOODMAN, INC	0192115	DELL ADAPTERS, APPLE 9.7 IPADS	04/20/2017	1,339.86	1,339.86	04/27/2017
262968	PRIDHAM ELECTRONICS, INC	140776	LOGITECH WIRELESS, VIDEO CAMERA, INSTALLATION - LIBRARY	03/17/2017	3,596.38	3,596.38	04/27/2017
Total 70-542600-03 IT SYSTEMS GENERAL FUND:					23,444.66	23,444.66	
75-517100-03 MUNICIPAL CAMPUS							
262960	BEAVER TILE & CARPET, INC	1001427	CARPET TILES/VINYL BASE- CITY HALL & BLINDS IN OLD LIBRARY	04/14/2017	14,617.60	14,617.60	04/27/2017
Total 75-517100-03 MUNICIPAL CAMPUS:					14,617.60	14,617.60	
75-543100-03 STREET RECONSTRUCTION							
231140	WI DEPT OF TRANS BBS	395-00000229	SOUTH DEWEY AVE PROJECT	04/11/2017	3,374.38	3,374.38	04/27/2017
Total 75-543100-03 STREET RECONSTRUCTION:					3,374.38	3,374.38	
75-554800-03 PARKS IMPROVEMENTS							
201029	T & M GENERAL CONTRACTOR	22930	REMODEL CONSESSION STAND, WOMENS BATHROOM	04/17/2017	15,728.00	15,728.00	04/27/2017
Total 75-554800-03 PARKS IMPROVEMENTS:					15,728.00	15,728.00	
Grand Totals:					1,746,243.24	1,650,549.13	

Dated: _____

Mayor: _____

Operator License Application

(Pursuant to Reedsburg Ordinance, Section 12.01)

New
 Renewal
 Provisional - \$15.00
 Operator Fee - \$50.00
 Operator Fee - \$25.00
[eff. July of even-numbered years]

Office Use Only
 License # 017003582
 Provisional # _____
 Fee Is Non-Refundable

Filling out your application

- An Operator License is a privilege, not a right. **Any false answers or omissions may result in the denial of your application.**
- This application must be filled out accurately and completely.
- If you have any doubt as to whether to include the facts of a specific incident it is recommended that you disclose the information.
- If you are unsure about how to respond to any questions on this form, check with the City Clerk for clarification.
- Your application will not be processed until you deal with outstanding warrants.
- You can obtain information regarding your arrest and conviction record from the police department, the court with which you interacted, or the Wisconsin Circuit Court Access website at www.wcca.wicourts.gov/index.xsl (CCAP may not provide a comprehensive list of ALL arrests and convictions).

Review of your application

- The Reedsburg Police Department will perform a background check to verify that the information you have provided is complete and accurate.
- If there are concerns about your arrest and/or conviction record as it relates to your application, or if it appears that you falsified or omitted information from your application, you may be called to appear before the Ordinance Committee.
- If you are asked to appear but choose not to do so, your application may be denied.
- *Meetings of the Ordinance Committee are open to the public.*

Last Name <u>Krueger</u>	First Name <u>Craig</u>	M.I. <u>A</u>	E-Mail Address
-----------------------------	----------------------------	------------------	----------------

Residence: Street Address <u>2018 Huntington Park Dr</u>	City <u>Reedsburg</u>	State <u>WI</u>	Zip <u>53959</u>
---	--------------------------	--------------------	---------------------

Phone <u>(608) 963-7631</u>	Date of Birth	Birth Place (City, State) <u>Reedsburg, WI</u>	Race <u>W</u>	Sex <u>M</u>	Height <u>6'4"</u>	Weight <u>220</u>	Hair <u>Blond</u>	Eyes <u>blue</u>
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Driver's License Number (State & Number)	Place of Employment <u>Jaycees</u> Sears Inc	Contact Person & phone number <u>Cherri Newlyn 524-8261</u>
--	---	--

Other names, aliases or birth dates ever used

Cities and States lived in since age 18, including where you now reside:	From:	To:

Indicate whether you are a U.S. Citizen, U.S. Alien, or Temporary Resident

U.S. Citizen
 Alien
 Temporary Resident (employment number)

Arrest and Conviction Record

Since your 17 th birthday, have you ever been convicted of a felony or misdemeanor? (Including criminal traffic offenses)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
As a juvenile, were you ever waived into adult court and convicted of a felony or misdemeanor?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Have you ever been convicted by a military court-martial?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Have you ever been convicted of disorderly conduct that involved violence against another person?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Continue on Reverse Side

List Any Pending Criminal Charges, Citations or Tickets

Year	Location	Charge	At the time of incident were you under the influence of alcohol and/or other drugs?	Did the incident occur in or around an establishment that serves alcohol?

List All Criminal Convictions, Municipal/Ordinance Violations, Citations and Tickets (Excluding Parking Tickets)

Year	Location	Charge	At the time of incident were you under the influence of alcohol and/or other drugs?	Did the incident occur in or around an establishment that serves alcohol?
2007?	WI Dells	Underage Drinking	Yes	No

Application must be notarized.

The undersigned affirms that he/she made complete and true answers to each question and understands that his/her past record will become part of this application and that the applicant applying for an Operator License is a Wisconsin resident.

Subscribed and sworn before me

This 28 day of April, 2017

Karen M Reynolds
Notary Public

[Signature]
Applicants Signature

My Commission expires 11/29/2019

Approved by the Common Council on _____ Initials _____

To be filled out by the Reedsburg Police Department

- Subject has no Criminal Arrest Record with either the Wisconsin State Crime Bureau or with the Reedsburg Police Department
- Files indicate that subject has the attached Criminal Arrest Record

[Signature]
Reedsburg Police Department Authorized Signature

5/2/17
Date

Serving Alcohol Operator License

Craig Krueger

has successfully completed the course

Wisconsin Alcohol Seller-Server

License Code

YxxJehL6cc

Verify online at
servingalcohol.com

Serving Alcohol Inc.

APPROVED BY THE STATE OF WISCONSIN SS-125.04; PROVIDER TRAINING IN COMPLIANCE WITH SS-134.66; STUDENT ACKNOWLEDGED UNDERSTANDING OF SS-134.88: Restrictions on sale or gift of cigarettes or tobacco products; that state law prohibits selling tobacco products to any person under the age of 18; and failure to comply with these restrictions may result in a citation.

PERSONS COMPLETING THIS COURSE HAVE AGREED TO EXECUTE THE FOLLOWING POLICIES TO THE BEST OF THEIR ABILITIES:

- * CARD ANY PERSON 35 YEARS OF AGE OR YOUNGER
- * OBSERVE AND REPORT ANY CUSTOMER SHOWING SIGNS OF POSSIBLE IMPAIRED BEHAVIOR
- * RESPOND IMMEDIATELY TO ANY POSSIBLE PROBLEM SITUATIONS
- * DETERMINE THAT PEOPLE ENTERING THE PREMISES TO CONSUME ALCOHOL ARE OF LEGAL ALCOHOL DRINKING AGE AND RECORD THEM IF THERE IS ANY QUESTION AS TO THEIR AGE
- * ENSURE A PERSON MATCHES THEIR VALID LEGAL IDENTIFICATION

Certification Date

Apr 27th, 2017



VALID FOR 2 YEARS

Learn more about this wallet card at <http://servingalcohol.com/wallet-card>

Wisconsin Bartender License

Name: Craig Krueger

Certification Date: Apr 27th, 2017

Certificate Code: YxxJehL6cc

Verify Online: servingalcohol.com

Complies with: SS-125.04 SS-134.66

SERVING ALCOHOL INC

VALID FOR 2 YEARS

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00 / per game \$130.00 TOTAL Application Date: 4-28-17
 Town Village City of REEDSBURG County of SAUK

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning _____ and ending _____ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted. see attached sheet.

- 1. Organization** (check appropriate box) → Bona fide Club Church Lodge/Society
 Chamber of Commerce or similar Civic or Trade Organization
 Veteran's Organization Fair Association

(a) Name Reedsburg Home Talent Baseball
 (b) Address A 8011 West Rd Excelsior
(Street) Town Village City
 (c) Date organized 1993
 (d) If corporation, give date of incorporation 1993
 (e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:
 (f) Names and addresses of all officers:
 President Leonard Alexander
 Vice President Shirley Alexander
 Secretary _____
 Treasurer Leonard Alexander
 (g) Name and address of manager or person in charge of affair: Leonard

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number William Hart Baseball Diamond
 (b) Lot _____ Block _____
 (c) Do premises occupy all or part of building? _____
 (d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event Reedsburg Home Talent Baseball games
 (b) Dates of event see attached sheet.

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer <u>Leonard A. Alexander</u> <small>(Signature/date)</small> Officer _____ <small>(Signature/date)</small> Date Filed with Clerk <u>4-28-17</u> Date Granted by Council _____	<u>Reedsburg Home Talent Baseball</u> <small>(Name of Organization)</small> Officer _____ <small>(Signature/date)</small> Officer _____ <small>(Signature/date)</small> Date Reported to Council or Board _____ License No. <u>2015</u>
---	--

pd 4-28-17

2017 HOME TALENT NORTHERN SECTION SCHEDULE

April 30

① Waunakee @ Kazanovia
 Middleton @ Reedsburg
 Mazomanie @ Cross Plains
 Sauk Prairie @ Ashton
 Richland Center @ Black Earth
 Wis Dells - Bye

May 7

Richland Center @ Waunakee
 Wis Dells @ Black Earth
 Ashton @ Mazomanie
 Middleton @ Sauk Prairie
 Kazanovia @ Cross Plains
 Reedsburg-Bye

May 13

Ashton @ Richland Center 4:00PM

May 14

② Cross Plains @ Reedsburg
 Middleton @ Wis Dells
 Waunakee @ Mazomanie
 Black Earth @ Sauk Prairie
 Kazanovia-Bye

May 20

Black Earth @ Mazomanie 4:00PM

May 21

③ Sauk Prairie @ Cross Plains
 Waunakee @ Reedsburg
 Kazanovia @ Middleton
 Wis Dells @ Ashton
 Richland Center Bye

May 26

Middleton @ Black Earth 7:30PM

May 28

Cross Plains @ Waunakee
 Mazomanie @ Sauk Prairie
 Reedsburg @ Wis Dells 4:00PM
 Richland Center @ Kazanovia
 Ashton-Bye

May 29

④ Waunakee @ Middleton
 Kazanovia @ Wis Dells
 Mazomanie @ Reedsburg
 Sauk Prairie @ Richland Center
 Black Earth @ Ashton
 Cross Plains-Bye

June 2

Reedsburg @ Black Earth 7:30PM

June 3

Cross Plains @ Wis Dells 1:00PM

June 4

Sauk Prairie @ Waunakee
 Ashton @ Kazanovia
 Richland Center @ Middleton
 Mazomanie Bye

June 10

Cross Plains @ Black Earth 6:00PM
 Reedsburg @ Richland Center 7:00PM

June 11

Middleton @ Ashton
 Mazomanie @ Wis Dells
 Sauk Prairie @ Kazanovia
 Waunakee-Bye

June 17

⑦ Sauk Prairie @ Reedsburg 7:00PM
 Richland Center @ Wis Dells 1:00PM

June 18

Cross Plains @ Ashton
 Waunakee @ Black Earth
 Kazanovia @ Mazomanie
 Middleton-Bye

June 24

Kazanovia @ Sauk 6:00PM

June 25

Ashton @ Middleton
 Black Earth @ Cross Plains
 Wis Dells @ Mazomanie
 Richland Center @ Reedsburg
 Waunakee-Bye

July 1

Wis Dells @ Sauk Prairie 4:00PM

July 2

Cross Plains @ Richland Center NOON
 Wis Dells @ Waunakee
 Black Earth @ Kazanovia
 Mazomanie @ Middleton
 Reedsburg @ Ashton
 Sauk Prairie-Bye

July 4

Middleton @ Cross Plains
 Ashton @ Waunakee
 Richland Center @ Mazomanie 3:00PM
 Kazanovia @ Reedsburg 4:00PM
 Black Earth-Bye

July 9

Waunakee @ Cross Plains
 Black Earth @ Middleton
 Sauk Prairie @ Mazomanie
 Wis Dells @ Reedsburg
 Kazanovia @ Richland Center
 Ashton-Bye

July 16

Ashton @ Cross Plains
 Black Earth @ Waunakee
 Wis Dells @ Richland Center
 Mazomanie @ Kazanovia
 Reedsburg @ Sauk Prairie
 Middleton-Bye

July 23

Middleton @ Waunakee
 Wis Dells @ Kazanovia
 Reedsburg @ Mazomanie
 Richland Center @ Sauk Prairie
 Ashton @ Black Earth
 Cross Plains-Bye

July 29

Reedsburg @ Kazanovia 7:00PM

July 30

Cross Plains @ Middleton
 Waunakee @ Ashton
 Mazomanie @ Richland Center
 Sauk Prairie @ Wis Dells 4:30PM
 Black Earth Bye

5-22 →

9-29 →

10

11

2-13 →

3-20 →

⑬ 7-27 →

8/4 →

→ 5-18 M H + B

⑤ 6-1 CAZ

6-8 → P. Dakovina

⑥ 6-15 → Mansfield

\$130.00

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning July 1 20 17 ;
ending June 30 20 18 ;

TO THE GOVERNING BODY of the: Town of } REEDSBURG
 Village of }
 City of }

County of Sauk Aldermanic Dist. No. _____ (if required by ordinance)

1. The named INDIVIDUAL PARTNERSHIP LIMITED LIABILITY COMPANY
 CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): HK WINES LLC

Applicant's WI Seller's Permit No.:		FEIN Number:	
		82-1118621	
LICENSE REQUESTED			
TYPE		FEE	
<input type="checkbox"/> Class A beer		\$	
<input checked="" type="checkbox"/> Class B beer		\$	100.00
<input type="checkbox"/> Class C wine		\$	
<input type="checkbox"/> Class A liquor		\$	
<input type="checkbox"/> Class A liquor (cider only)		\$	N/A
<input type="checkbox"/> Class B liquor		\$	
<input checked="" type="checkbox"/> Reserve Class B liquor		\$	10,000.00
<input type="checkbox"/> Class B (wine only) winery		\$	
Publication fee		\$	25.00
TOTAL FEE		\$10,025.00	

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
President/Member	<u>MEMBER DAVID HANSON</u>	<u>925 6th STREET</u>	<u>REEDSBURG, WI 53959</u>
Vice President/Member	<u>MEMBER ADAM KANEY</u>	<u>924 East Main STREET</u>	<u>REEDSBURG, WI 53959</u>
Secretary/Member	<u>MEMBER LINDSEY KANEY</u>	<u>924 East Main STREET</u>	<u>REEDSBURG, WI 53959</u>
Treasurer/Member	<u>MEMBER BLAKE DUREN</u>	<u>4402 Dwight Drive #B</u>	<u>MADISON, WI 53704</u>
Agent	<u>ADAM KANEY</u>	<u>924 EAST MAIN STREET</u>	<u>REEDSBURG, WI 53959</u>

Directors/Managers _____

3. Trade Name The Vault wine bar and lounge Business Phone Number 608-963-2025
4. Address of Premises 170 EAST MAIN STREET SUITE B Post Office & Zip Code REEDSBURG, WI 53959

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? Yes No
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? Yes No
8. (a) Corporate/limited liability company applicants only: Insert state WI and date 4/10/18 of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? Yes No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? Yes No

(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) MAIN FLOOR BAR, BALLROOM UPSTAIRS FOR CONSUMPTION AND BASEMENT STORAGE

10. Legal description (omit if street address is given above): _____
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No
(b) If yes, under what name was license issued? BLUE HERON
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5d) before beginning business? [phone 1-800-937-8864] Yes No
13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]. Yes No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 13 day of April, 20 17
[Signature] (Clerk/Notary Public)
[Signature] (Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)
[Signature] (Officer of Corporation/Member/Manager of Limited Liability Company/Partner)
My commission expires is permanent
BLAKE J. DUREN Notary Public State of Wisconsin
[Signature] (Additional Partner(s)/Member/Manager of Limited Liability Company If Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	<u>4-17-17</u>	Date reported to council/board		Date provisional license issued		Signature of Clerk / Deputy Clerk
Date license granted		Date license issued		License number issued		

3577 [Signature]

6.) HYUN...
BEVERAGE TRAINING COURSE.

7.) DAVE HANSON, MEMBER, IS ALSO A MEMBER OF GHT ENTERPRISES,
WHICH IS DOING BUSINESS AS HILLSBORO COUNTY MARKET, AND HAS A
LIQUOR LICENCE IN HILLSBORO, WI.

8c.) SEE ANSWER 7 ABOVE

SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town Village City of REEDSBURG County of SAUK

The undersigned duly authorized officer(s)/members/managers of HK WINES LLC
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as THE VAULT WINE BAR AND LOUNGE

located at 170 EAST MAIN STREET ~~SAUK~~
(trade name)

appoints ADAM KANEY
(name of appointed agent)
924 EAST MAIN STREET REEDSBURG, WI 53959
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? Yes No
How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 33 YEARS

Place of residence last year REEDSBURG, WI

For: HK WINES LLC
(name of corporation/organization/limited liability company)

By: [Signature]
(signature of Officer/Member/Manager)

And: [Signature]
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, ADAM KANEY, hereby accept this appointment as agent for the
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] 3-30-17 Agent's age 33
(signature of agent) (date)
924 EAST MAIN STREET REEDSBURG, WI 53959 Date of birth 06-14-1983
(home address of agent)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed

Approved on 4-17-17 by [Signature] Title Police Chief
(date) (signature of proper local official) (town chair, village president, police chief)

AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name) KAMEY		(first name) ADAM	(middle name) M	
Home Address (street/route) 924 EAST MAIN STREET		Post Office	City REEDSBURG	State WI Zip Code 53959
Home Phone Number 608-963-2025		Age 33	Date of Birth 6-14-1983	Place of Birth BARABOO, WI

The above named individual provides the following information as a person who is (check one):

Applying for an alcohol beverage license as an **individual**.

A member of a **partnership** which is making application for an alcohol beverage license.

MEMBER of **HK WINES LLC**
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 33 YEARS
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
 If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
 If yes, identify. (Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
 If yes, identify. (Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named Individual must list in chronological order last two employers.

Employer's Name LK DESIGN STUDIO	Employer's Address 170 EAST MAIN STREET REEDSBURG WI	Employed From 2007	To Current
Employer's Name SEMPER TRANSFER	Employer's Address 2020 EAST MAIN STREET REEDSBURG, WI	Employed From 2008	To 2015

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 12 day of April, 2017

[Signature]
(Clerk/Notary Public)

[Signature]
(Signature of Named Individual)

My commission expires is permanent

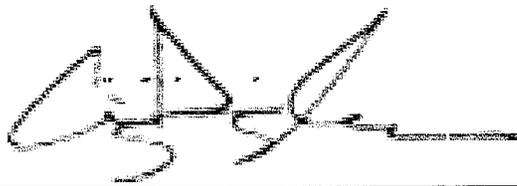
BLAKE J. DUREN
Notary Public
State of Wisconsin

WISCONSIN

SELLER / SERVER CERTIFICATION

Trainee Name: Adam Kaney
Date of Completion: 04/13/2017

School Name: 360training.com, Inc.
Certification # WI-56420



I, _____
certify that the above named person
successfully completed an approved
Learn2Serve Seller/Server course.

COMPLIES WITH WISCONSIN STATUTES 125.04, 125.17, 134.66



Learn²
serve

Corporate Headquarters
13801 Burnet Rd., Suite 100
Austin, Texas 78727
P: 800-442-1149

Proclamation

Recognizing

REEDSBURG HISTORIC PRESERVATION COMMISSION 2017 Historic Preservation Excellence Award

- WHEREAS:** The City of Reedsburg Historic Preservation Commission created a 4' X 8' commemorative sign with the help of LK Design; and
- WHEREAS:** The sign commemorates the history of Edward and Freda Myers Nishan and their generous donations bestowed upon the City of Reedsburg by them; and
- WHEREAS:** The Historic Preservation Commission installed the sign at Nishan Park, one of the prominent gifts to the City of Reedsburg from the Nishans, and
- WHEREAS:** The City of Reedsburg was recognized by the Wisconsin Association of Historic Preservation Commissions at their annual conference on April 29, 2017; and
- WHEREAS:** The Wisconsin Association of Historic Preservation Commissions awarded the Reedsburg Historic Preservation Commission under the category of exercising of its project review authority and making a significant difference in the outcome of a particular property or project.

NOW, THEREFORE, BE IT RESOLVED that I, David Estes, Mayor of the City of Reedsburg, do hereby recognize the efforts of the Reedsburg Historic Preservation Commission to help educate Reedsburg citizens and visitors on the importance of the Nishans to the community and commemorate their many contributions.

IN WITNESS THEREOF, I have hereunto set my hand and caused the seal of the City of Reedsburg to be affixed this 8th day of May in the year 2017.

David Estes,
Mayor, City of Reedsburg

Certificate of Appreciation



PRESENTED TO

City of Reedsburg - Street Dept.

The Reedsburg Fire Department thanks you for allowing your employees on the department to respond to calls and emergencies during your normal work hours.

We appreciate your commitment in making Reedsburg a safe city to live and to have a home or business.

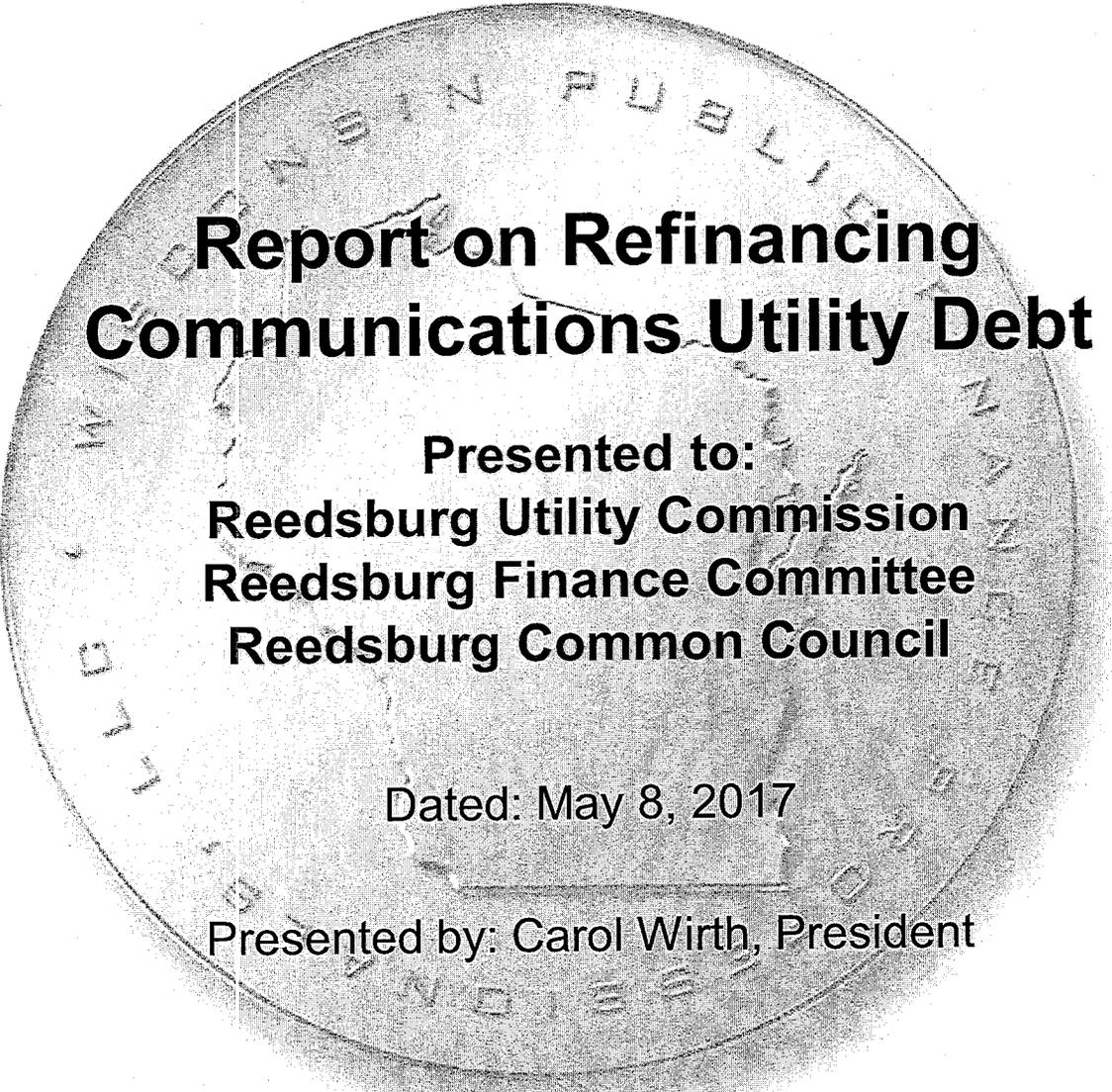
Thank You!

Chris Duggan

FIRE CHIEF

David M. ...

MAYOR

The background of the page features a large, circular seal of the State of Wisconsin. The seal contains the text "WISCONSIN PUBLIC SERVICE" at the top and "STATE OF WISCONSIN" at the bottom. In the center of the seal is a map of the state of Wisconsin.

Report on Refinancing Communications Utility Debt

**Presented to:
Reedsburg Utility Commission
Reedsburg Finance Committee
Reedsburg Common Council**

Dated: May 8, 2017

Presented by: Carol Wirth, President

Communication Utility Debt Service Schedule Before Refinancing

Year Due	Refinancing #1 \$2,676,307 Revenue STF Loan - 9/29/15		Refinancing #2 \$6,000,000 G.O. Ref. Bonds - 11/1/2009		\$7,480,000 G.O. Bonds, Series A - 08/22/2016		Total Comm. Utility Debt Service
	Principal	Interest	Principal	Interest	Principal	Interest	
2017	35,902	185,637		228,000	210,000	191,048	850,587
2018	96,120	125,419		228,000	145,000	182,787	777,326
2019	100,685	120,854	6,000,000	228,000	145,000	179,888	6,774,427
2020	105,150	116,389			150,000	176,937	548,476
2021	110,462	111,077			150,000	173,938	545,477
2022	115,710	105,829			155,000	170,887	547,426
2023	121,206	100,333			160,000	167,738	549,277
2024	126,704	94,835			165,000	164,487	551,026
2025	132,981	88,558			170,000	161,138	552,677
2026	139,298	82,241			170,000	157,737	549,276
2027	145,915	75,624			175,000	154,288	550,827
2028	152,657	68,881			175,000	150,787	547,325
2029	160,097	61,442			180,000	147,013	548,552
2030	167,701	53,837			830,000	135,650	1,187,188
2031	175,667	45,872			850,000	115,688	1,187,227
2032	183,909	37,630			875,000	93,031	1,189,570
2033	192,747	28,792			900,000	68,625	1,190,164
2034	201,903	19,636			925,000	42,375	1,188,914
2035	211,493	10,046			950,000	14,250	1,185,789
	2,676,307	1,532,932	6,000,000	684,000	7,480,000	2,648,292	21,021,531
Interest Rates		4.75%		3.80%		2.58%	
Callable	Daily 1/01/ to 8/31		12/01/17		3/1/2026		

Refinancing #1 - 2015 Revenue State Trust Fund Loan

Goal - Refinancing for Savings

Sources & Uses

Dated 06/29/2017 | Delivered 06/29/2017

Sources Of Funds

G.O. Refunding Bonds Series 2017A	\$2,640,000.00
Reoffering Premium Est.	64,138.30
Communications Utility Funds on Hand	38,484.81
Total Sources	\$2,742,623.11

Uses Of Funds

Issuance Expenses Including Financial Advisor, Bond Counsel, Rating and Underwriter	59,960.00
Pay Off State Trust Fund Loan on 7-5-17	2,678,890.21
Deposit to Debt Service Est.	3,772.90
Total Uses	\$2,742,623.11

\$2,640,000 G.O. Refunding Bonds Series 2017A Est. Debt Service

Calendar Year	Principal	Coupon	Interest	Yearly Total
2017	-	-	-	-
2018	100,000.00	3.000%	96,266.26	196,266.26
2019	115,000.00	3.000%	78,677.50	193,677.50
2020	120,000.00	3.000%	75,152.50	195,152.50
2021	125,000.00	3.000%	71,477.50	196,477.50
2022	125,000.00	3.000%	67,727.50	192,727.50
2023	130,000.00	3.000%	63,902.50	193,902.50
2024	135,000.00	3.000%	59,927.50	194,927.50
2025	140,000.00	3.000%	55,802.50	195,802.50
2026	145,000.00	3.000%	51,527.50	196,527.50
2027	150,000.00	3.000%	47,102.50	197,102.50
2028	150,000.00	3.000%	42,602.50	192,602.50
2029	155,000.00	3.000%	38,027.50	193,027.50
2030	160,000.00	3.250%	33,102.50	193,102.50
2031	165,000.00	3.250%	27,821.25	192,821.25
2032	170,000.00	3.250%	22,377.50	192,377.50
2033	180,000.00	3.500%	16,465.00	196,465.00
2034	185,000.00	3.500%	10,077.50	195,077.50
2035	190,000.00	3.600%	3,420.00	193,420.00
-	\$2,640,000.00	TIC 3.22%	\$861,457.51	\$3,501,457.51

Est. Debt Service Savings Comparison - Series 2017A Bonds Vs. 2015 STF Loan

Calendar Year	Series 2017A Ref Bonds Est. D/S	2015 STF Loan D/S	Est. Net Savings
2017	-	-	-
2018	196,266.26	221,538.94	25,272.68
2019	193,677.50	221,538.94	27,861.44
2020	195,152.50	221,538.94	26,386.44
2021	196,477.50	221,538.94	25,061.44
2022	192,727.50	221,538.94	28,811.44
2023	193,902.50	221,538.94	27,636.44
2024	194,927.50	221,538.94	26,611.44
2025	195,802.50	221,538.94	25,736.44
2026	196,527.50	221,538.94	25,011.44
2027	197,102.50	221,538.94	24,436.44
2028	192,602.50	221,538.94	28,936.44
2029	193,027.50	221,538.94	28,511.44
2030	193,102.50	221,538.94	28,436.44
2031	192,821.25	221,538.94	28,717.69
2032	192,377.50	221,538.94	29,161.44
2033	196,465.00	221,538.94	25,073.94
2034	195,077.50	221,538.94	26,461.44
2035	193,420.00	221,538.94	28,118.94
-	\$3,501,457.51	\$3,987,700.92	\$486,243.41
		Less Utility Funds - 38,484.81	
		Net Savings - 447,758.60	
Net Present Value Benefit			\$341,849.56
Net PV Benefit / \$2,640,405 Refunded Principal			12.947%

Estimated Pricing Summary

Maturity	Type of Bond	Coupon	Yield	Maturity Value	Price		Dollar Price
03/01/2018	Serial Coupon	3.000%	1.100%	100,000.00	101.268%		101,268.00
03/01/2019	Serial Coupon	3.000%	1.300%	115,000.00	102.802%		118,222.30
03/01/2020	Serial Coupon	3.000%	1.500%	120,000.00	103.913%		124,695.60
03/01/2021	Serial Coupon	3.000%	1.700%	125,000.00	104.607%		130,758.75
03/01/2022	Serial Coupon	3.000%	1.850%	125,000.00	105.123%		131,403.75
03/01/2023	Serial Coupon	3.000%	2.000%	130,000.00	105.335%		136,935.50
03/01/2024	Serial Coupon	3.000%	2.150%	135,000.00	105.255%		142,094.25
03/01/2025	Serial Coupon	3.000%	2.300%	140,000.00	104.895%		146,853.00
03/01/2026	Serial Coupon	3.000%	2.450%	145,000.00	104.271%		151,192.95
03/01/2027	Serial Coupon	3.000%	2.600%	150,000.00	103.399%		155,098.50
03/01/2028	Serial Coupon	3.000%	2.750%	150,000.00	102.108%	c	153,162.00
03/01/2029	Serial Coupon	3.000%	2.900%	155,000.00	100.835%	c	156,294.25
03/01/2030	Serial Coupon	3.250%	3.000%	160,000.00	102.082%	c	163,331.20
03/01/2031	Serial Coupon	3.250%	3.150%	165,000.00	100.825%	c	166,361.25
03/01/2032	Serial Coupon	3.250%	3.250%	170,000.00	100.000%		170,000.00
03/01/2033	Serial Coupon	3.500%	3.400%	180,000.00	100.815%	c	181,467.00
03/01/2034	Serial Coupon	3.500%	3.500%	185,000.00	100.000%		185,000.00
03/01/2035	Serial Coupon	3.600%	3.600%	190,000.00	100.000%		190,000.00
Total	-	-	-	\$2,640,000.00	-	-	\$2,704,138.30
Par Amount of Bonds							\$2,640,000.00
Reoffering Premium or (Discount)							64,138.30
Gross Production							\$2,704,138.30
Less Issuance Expense							\$(59,960.00)
Total Purchase Price							\$2,644,178.30
True Interest Cost (TIC)							3.2187562%

Refinancing #2 - 2009 General Obligation Refunding Bonds

Goal - Refinancing for Restructuring Balloon Payment

Sources & Uses

Dated 09/18/2017 | Delivered 09/18/2017

Sources Of Funds

G.O. Refunding Bonds Series 2017B	\$6,000,000.00
Reoffering Premium Est.	99,624.90
Total Sources	\$6,099,624.90

Uses Of Funds

Issuance Expenses Including Financial Advisor, Bond Counsel, Rating and Underwriter (Est.)	99,000.00
Pay Off 2009 Bonds on 12-01-17	6,000,000.00
Deposit to Debt Service Est.	624.90
Total Uses	\$6,099,624.90

\$6,000,000 G.O. Refunding Bonds Series 2017B Est. Debt Service

Calendar Year	Principal	Coupon	Interest	Total P+I
2017	-	-	-	-
2018	435,000.00	3.000%	150,259.35	585,259.35
2019	440,000.00	3.000%	144,905.00	584,905.00
2020	450,000.00	3.000%	131,555.00	581,555.00
2021	465,000.00	3.000%	117,830.00	582,830.00
2022	480,000.00	3.000%	103,655.00	583,655.00
2023	495,000.00	2.500%	90,267.50	585,267.50
2024	505,000.00	2.500%	77,767.50	582,767.50
2025	520,000.00	2.300%	65,475.00	585,475.00
2026	530,000.00	2.500%	52,870.00	582,870.00
2027	545,000.00	2.600%	39,160.00	584,160.00
2028	560,000.00	2.750%	24,375.00	584,375.00
2029	575,000.00	2.900%	8,337.50	583,337.50
-	\$6,000,000.00	TIC - 2.68%	\$1,006,456.85	\$7,006,456.85

Est. Debt Service Savings Comparison - Series 2017B Bonds Vs. 2009 Ref Bonds

Calendar Year	Series 2017B Ref Bonds Est. D/S	2009 Ref Bonds D/S	Est. Net Savings (Cost)
2017	-	-	-
2018	585,259.35	228,000.00	(357,259.35)
2019	584,905.00	6,228,000.00	5,643,095.00
2020	581,555.00	-	(581,555.00)
2021	582,830.00	-	(582,830.00)
2022	583,655.00	-	(583,655.00)
2023	585,267.50	-	(585,267.50)
2024	582,767.50	-	(582,767.50)
2025	585,475.00	-	(585,475.00)
2026	582,870.00	-	(582,870.00)
2027	584,160.00	-	(584,160.00)
2028	584,375.00	-	(584,375.00)
2029	583,337.50	-	(583,337.50)
-	\$7,006,456.85	\$6,456,000.00	(550,456.85)
Net Present Value Benefit			\$36,279.39
Net PV Benefit / \$6,000,000 Refunded Principal			0.605%

Estimated Pricing Summary

Maturity	Type of Bond	Coupon	Yield	Maturity Value	Price	Dollar Price
03/01/2018	Serial Coupon	3.000%	1.100%	435,000.00	100.855%	438,719.25
03/01/2019	Serial Coupon	3.000%	1.300%	440,000.00	102.438%	450,727.20
03/01/2020	Serial Coupon	3.000%	1.500%	450,000.00	103.598%	466,191.00
03/01/2021	Serial Coupon	3.000%	1.700%	465,000.00	104.340%	485,181.00
03/01/2022	Serial Coupon	3.000%	1.850%	480,000.00	104.893%	503,486.40
03/01/2023	Serial Coupon	2.500%	2.000%	495,000.00	102.570%	507,721.50
03/01/2024	Serial Coupon	2.500%	2.150%	505,000.00	102.097%	515,589.85
03/01/2025	Serial Coupon	2.300%	2.300%	520,000.00	100.000%	520,000.00
03/01/2026	Serial Coupon	2.500%	2.450%	530,000.00	100.379%	532,008.70
03/01/2027	Serial Coupon	2.600%	2.600%	545,000.00	100.000%	545,000.00
03/01/2028	Serial Coupon	2.750%	2.750%	560,000.00	100.000%	560,000.00
03/01/2029	Serial Coupon	2.900%	2.900%	575,000.00	100.000%	575,000.00
Total	-	-	-	\$6,000,000.00	-	\$6,099,624.90

Par Amount of Bonds	\$6,000,000.00
Reoffering Premium or (Discount)	99,624.90
Gross Production	\$6,099,624.90
Est. Issuance Expenses	\$(99,000.00)
Total Purchase Price	\$6,000,624.90
True Interest Cost (TIC)	2.6763266%

Combined Communications Utility Debt Service After Refinancing (Est)

Calendar Year	2017A Ref Bonds Est. D/S	2017B Ref Bonds Est. D/S	2016A G.O. Bonds Actual D/S	Combined Est. Debt Service
2017			401,048.00	850,587.00
2018	196,266.26	585,259.35	327,787.50	1,109,313.11
2019	193,677.50	584,905.00	324,887.50	1,103,470.00
2020	195,152.50	581,555.00	326,937.50	1,103,645.00
2021	196,477.50	582,830.00	323,937.50	1,103,245.00
2022	192,727.50	583,655.00	325,887.50	1,102,270.00
2023	193,902.50	585,267.50	327,737.50	1,106,907.50
2024	194,927.50	582,767.50	329,487.50	1,107,182.50
2025	195,802.50	585,475.00	331,137.50	1,112,415.00
2026	196,527.50	582,870.00	327,737.50	1,107,135.00
2027	197,102.50	584,160.00	329,287.50	1,110,550.00
2028	192,602.50	584,375.00	325,787.50	1,102,765.00
2029	193,027.50	583,337.50	327,012.50	1,103,377.50
2030	193,102.50	-	965,650.00	1,158,752.50
2031	192,821.25	-	965,687.50	1,158,508.75
2032	192,377.50	-	968,031.25	1,160,408.75
2033	196,465.00	-	968,625.00	1,165,090.00
2034	195,077.50	-	967,375.00	1,162,452.50
2035	193,420.00	-	964,250.00	1,157,670.00
-	\$3,501,457.51	\$7,006,456.85	\$10,128,291.75	\$21,085,745.11

CITY'S LEGAL BORROWING LIMIT - General Obligation Debt Only

2016 Equalized Valuation of Taxable Property in City	\$562,632,200	
Legal Borrowing Limit (5% of Equalized Value)	\$ 28,131,610	
 Existing General Obligation Debt Outstanding:		
City Purposes	\$ 3,785,000	
TIF 3 Purposes	\$ 115,000	
TIF 4 Purposes	\$ 210,000	
TIF 5 Purposes	\$ 20,000	
TIF 7 Purposes	\$ 50,000	
Communication Utility Purposes	<u>\$13,270,000</u>	Before 2017 Refinancings
 Total General Obligation Debt Outstanding	 \$17,550,000	
Borrowing Limit Remaining	\$10,581,610	or 37.6%
Communication Utility Purposes	<u>\$15,910,000</u>	After 2017 Refinancings
 Total General Obligation Debt Outstanding	 \$20,190,000	
Borrowing Limit Remaining	\$ 7,941,610	or 28.2%

Note: Borrowing limit increases each year as principal payments are repaid and as City's equalized valuation increases.

TIMELINES FOR REFINANCING

2017 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2017A AND SERIES 2017B

**SERIES A
Refinance**

2015 STF Loan

May 8	Finance Committee, Utility Commission/Common Council Presentation Coordinate Financing Team / Legal Documents
May 15	Official Statement Completed
May 18-19	Moody's Rating Call
May 30	Moody's Rating and Report Released
May 31	Pricing
June 1	Council Adopts Final Award Resolution (Sale) - Locks in Interest Rates
June 2	Notice of Call - STF Loan
June 29 18	Closing – Delivery of Funds
July 5	Notice of Call -2009 Bonds 2015 STF Loan Paid Off 2009 Refunding Bonds Paid Off

**SERIES B
Refinance**

2009 Bonds

May 8
August 8
August 14-15
August 22
August 24
August 28
September
October 5
December 1



WISCONSIN PUBLIC FINANCE PROFESSIONALS, LLC
1025 SOUTH MOORLAND ROAD, SUITE 504
BROOKFIELD, WI 53005
414-434-9644
FAX: 414-226-2014

Financial Advisory Agreement

City of Reedsburg, Wisconsin

\$ 2,640,000* General Obligation Refunding Bonds, Series 2017A

Wisconsin Public Finance Professionals, LLC ("WFPF") is a "municipal advisor" as defined by the Securities and Exchange Commission ("SEC") Final Rule adopted September 18, 2013. WFPF is registered and regulated by the SEC and the Municipal Securities Rulemaking Board ("MSRB"). As Municipal Advisor to the City of Reedsburg, Wisconsin (the "City"), WFPF will have fiduciary duties, including a duty of care and a duty of loyalty. WFPF is required to act in the City's best interests without regard to its own financial and other interests.

Disclosure of Conflicts of Interest and Other Information

Included on the last page of this Financial Advisory Agreement ("Agreement") are disclosures in accordance with MSRB Rule G-42 related to conflicts of interest and other information. All financial advisory services are performed by employees of WFPF. WFPF has no relationships with other firms, or employees of the City that could present a real or perceived conflict of interest.

Financial Advisory Services

WFPF will perform financial advisory services for the issuance of the City's tax-exempt \$2,640,000* General Obligation Refunding Bonds Series 2017A, hereinafter referred to as the "Obligations" issued to current refund the City's Communications Utility outstanding obligations issued as a revenue State Trust Fund Loan (the "2015 Loan"). The City hereby retains WFPF as its Municipal Advisor to perform the services listed below in accordance with the terms of this Agreement.

1. Advise Administration, Utility Commission, Finance Committee and Common Council on various matters related to debt issuance, refinancing, structuring flexibility, redemption features, timing of issuance, bond rating, and related State and Federal regulations.
2. Confer with Utility Commission's and City's administrative staff regarding the goals of refinancing the 2015 Loan. Amortization options and analysis will be prepared and presented to Administrative staff, Utility Commission, Finance Committee or Common Council, as directed.
3. Assist City Administration with debt authorization procedures including coordinating information with City's nationally recognized municipal bond attorney ("Bond Counsel") to prepare appropriate debt authorization and award resolution for Common Council action.
4. Discuss and coordinate with City's administrative staff, Utility Commission, Finance Committee and Common Council, the date, time and method of selling the Obligations. If applicable, assist in the selection of an underwriter for the Obligations.

*Preliminary

5. Prepare City for a bond rating on the Obligations including coordinating and assisting in presentation to the rating agency. Financial information including audits, budgets, financial practices/policies and supporting economic/demographic information will be submitted to secure an investment rating.
6. Assist with preparation and distribution of notice to call the 2015 Loan.
7. Assist with the sale of the Obligations, including the preparation and circulation of the required disclosure document, the "Preliminary Official Statement," describing the details of the Obligations, the City's economic/demographic and financial information, and the refinancing.
8. Conduct all steps necessary for the pricing or sale of the Obligations, including, if applicable, preparation of the Notice of Sale, advertising the sale of the Obligations, assisting potential bidders with submitting bids, verify bids received, recommend suitability of interest rates based on compliance with Notice of Sale; or, participate in preliminary pricing analysis, review summary of order period results and market comparisons. Prepare and coordinate final pricing information with Bond Counsel to complete the award resolution.
9. Coordinate the completion of closing documents with the City's Bond Counsel and purchaser of the Obligations; preparation of final amortization schedules; and, preparation and distribution of the Final Official Statement. Prepare settlement statement and closing memorandum, coordinate financing team participants, and monitor wire transfers, to accomplish the closing of the financing and delivery of funds.
10. Work with the City's Bond Counsel, whose fees will be paid by the City, and who will prepare the proceedings, provide legal advice concerning the steps necessary to issue the Obligations and issue an unqualified opinion approving the legality of the Obligations and their tax status.

Fees and Expenses

WFPF's fee for services performed under this Agreement shall be \$14,700. WFPF's fee includes all necessary in-state travel and general out-of-pocket expenses i.e. supplies and copying. WFPF's fee is due and payable upon the closing of the Obligations. The City shall pay the fees and expenses determined by each respective financing team participant including Bond Counsel, Rating Agency, Underwriter, and \$1,000 for printing and distribution of Official Statements. All fees of issuance may be paid from the proceeds of the Obligations. If, for any reason, a financing is not consummated, WFPF shall be compensated at our normal hourly rates (\$150/hour professional staff, \$85/hour support staff) for time actually spent.

Indemnification; Limitation of Liability/Insurance

The City acknowledge that advice and recommendations involve professional judgment on WFPF's part and that the results cannot be, and are not, guaranteed. The City agrees that neither WFPF, nor its employees, shall have any liability to the CDA or City for the services provided except to the extent it is judicially determined that WFPF engaged in gross negligence or willful misconduct. WFPF shall maintain, throughout the term of this Agreement, professional general liability insurance in the amount of \$1,000,000 per occurrence, having a \$5,000 deductible.

The City agrees to provide WFPF with information relating to the City, the security for the Obligations, and other matters considered appropriate to perform our duties under this Agreement. The City acknowledges that WFPF is entitled to rely on the accuracy and completeness of all information provided by the City on its behalf. To the extent permitted by law, the City shall indemnify, defend and hold WFPF and its employees harmless from and against any losses, claims, damages and liabilities that arise from or relate to this Agreement, except to the extent such are judicially determined to be the result of WFPF's gross negligence or willful misconduct.

The City acknowledges that the City is responsible for the contents of the Preliminary and Final Official Statements and is subject to, and may be held liable under, federal or state securities laws for misleading or incomplete disclosure.

Termination

This Agreement is subject to the condition that Carol Ann Wirth is the responsible party for WFPF in its relationship with the City. This Agreement may be amended or modified only by a writing signed by both parties. This Agreement may be terminated by either party upon 30-day's written notice. This Agreement is solely for the benefit of the City and WFPF and no other person. WFPF may not assign this Agreement without the City's prior written consent. The laws of the State of Wisconsin shall apply to this Agreement.

WISCONSIN PUBLIC FINANCE
PROFESSIONALS, LLC

CITY OF REEDSBURG, WISCONSIN

By Carol Wirth
Carol Ann Wirth, President

By: _____
Title: _____
Date: _____

Wisconsin Public Finance Professionals, LLC

MSRB Rule G-42 Disclosure

1. Wisconsin Public Finance Professionals, LLC ("WPPF") is an MSRB Registered Municipal Advisor that conducts all municipal advisory activities subject to the fiduciary standards of conduct.
2. The Form MA of WPPF along with the most recent Form MA-I for each MSRB associated person is posted in the Edgar Database located on the US Securities and Exchange Commission website (www.sec.gov). If you require a hard-copy of any of these forms, please send a written request to the Firm's Chief Compliance Officer's attention at the address below.
3. To the best of our knowledge and belief, neither WPPF nor any Associated Person has any material undisclosed conflict of interest.
 - A. WPPF has no financial interest in, nor does WPPF receive any undisclosed compensation from, any firm or person that WPPF may use in providing any advice, service, or product to or on behalf of any WPPF client.
 - B. WPPF does not pay MSRB registered solicitors or other MSRB Registered Municipal Advisors directly or indirectly in order to obtain or retain an engagement to perform municipal advisory services for any municipal entity.
 - C. WPPF does not receive any payments from a third party to enlist WPPF's recommendation of services, municipal securities transactions, or any municipal financial product or service.
 - D. WPPF does not have any undisclosed fee-splitting arrangements with any provider of investments or services to any municipal entity.
 - E. WPPF does not have any conflicts of interest arising from compensation for municipal activities to be performed that are contingent on the size or closing of any transaction for which WPPF is providing advice.
 - F. There is no other actual or potential conflict of interest that could reasonably be anticipated to impair WPPF's ability to provide advice to any municipal entity in accordance with the standards of fiduciary conduct.
4. WPPF ("the Firm") nor any of its Associated Person are not currently subject to or have been subject to any legal or disciplinary event that could be material to a client's evaluation of the Firm or the integrity of its management or Associated Persons.

STAFF REPORT

AGENDA ITEM: IV-A

To: Ordinance Committee
Prepared By: Brian Duvalle, Planning/Building
Thru: Stephen P. Compton, City Administrator *SPC*
Date of Meeting: May 8, 2017

Subject: Proposed ROW Ordinance

UPDATE

The ordinance was altered to allow for either a one-time permit (e.g. cell tower) or an annual permit (e.g. RUC, Charter, etc). It also distinguishes between an administrative permit versus a committee reviewed permit regarding their fees.

BACKGROUND AND REQUEST

Here is a summary from Brett Schuppner, who approached the City about addressing this issue:

This was a topic the Anita Gallucci presented at a Municipal Wholesale Power Group meeting I attended. I brought information back for Brian Duvalle to consider. Communities, as close by as Wisconsin Dells, are already experiencing similar tower/pole installation requests in the ROW, specifically the downtown strip area.

These towers/poles can be quite large (+5' in diameter), so when placed in the ROW they fill up the tree bank between the curb and walk. This doesn't allow space for other utilities (above or below ground), and creates vision, snow removal, and maintenance issues.

The main recommendation I got out of her presentation was to amend or adopt a generic (nondiscriminatory) ROW ordinance with setback and fall zone requirements for structures placed in the ROW. We may also want to consider an application/permitting process.

RUC's concerns or questions regarding such a ROW ordinance:

- 1. Would existing structures in the ROW be grandfathered, and can they be maintained and replaced?*
- 2. Would street lights be exempted from curb setback requirements, since they typically are placed close to the curb?*
- 3. Could setback requirements be considered that allow the placement of 2' and less diameter poles? For example, 66' ROW with 41' street and 5' sidewalk would have approximately 7' wide tree banks. If the setbacks from curb and walk were 2', that would leave a 3' width available for poles. On a 37' wide street, the tree bank could be 9' with a 5' envelope for structures.*
- 4. If you went with 3' setbacks to be more restrictive, would there be a conditional use permit process to allow for a new distribution line feeds if required?*
- 5. Currently, we are not planning on any new overhead distribution feeder (600A circuits) lines. The trend has been to bury more of the local distribution lines. We are having an electric system needs study completed this spring. That should identify if we need any additional feeder circuits. Another scenario would be if there would be a significant development on the outskirts of the City that would require a new feeder circuit to serve.*

Attorney Joe Hasler's comments, who drafted the proposed ordinance:

Wis Dells has been approached by WITN/Mobility which asserts the right to use city ROW free of charge just like any other public utilities. WITN proposes to 'densify' its network by installing a 120' transport tower in Downtown Dells and small cell boosters. I will send you the current draft of a short form agreement.

Does Reedsburg have a ROW ordinance & procedure?

The key is to make sure that WITN is not treated different than other ROW users.

For what it's worth – I think League WI Municipalities has dropped the ball on this. We are using 1916 state law to regulate 2016 technology. And not getting paid.

ANALYSIS

What this issue basically means is that cell towers can supposedly be placed in the tree bank or other ROW areas, no different than electric, water, sewer, etc. Therefore we need an ordinance that can oversee such installations should the matter ever arise. The only regulation we have currently is in the zoning ordinance. It simply requires Plan Commission review for any new essential service.

This ordinance attempts to regulate the ROW for all utility users (RUC, Charter, Frontier, etc). There would be an annual registration fee and a permit fee. The permit fee could be an annual one (e.g. routine RUC work in ROW) or a board review permit (e.g. cell tower).

FINANCIAL IMPACT

NA

STAFF RECOMMENDATION

This ordinance has been recommended by Plan Commission and Ordinance Committee. To my knowledge, RUC is OK with it too.

ATTACHMENTS:

Proposed ROW Ordinance

ORDINANCE NO. 1841-17

**AN ORDINANCE AMENDMENT TO ADD A CHAPTER TO THE MUNICIPAL CODE
REGULATING USE OF THE PUBLIC RIGHT-OF-WAY**

The Common Council of the City of Reedsburg, Sauk County, do hereby ordain as follows:

SECTION I: PURPOSE:

The purpose of this Amendment to City of Reedsburg Code § Chapter 42 is to regulate use of the public ROW by the Reedsburg Utility Commission and private utility companies

SECTION II: PROVISIONS ADDED:

City of Reedsburg Code Chapter 42 is hereby added by this Ordinance.

SECTION III: PROVISIONS AS AMENDED:

See attached ordinance.

SECTION IV: VALIDITY

Should any section, clause or provision of the Ordinance be declared by the courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

SECTION IV: CONFLICTING PROVISIONS REPEALED:

All ordinances in conflict with any provision of this Ordinance are hereby repealed.

SECTION V: EFFECTIVE DATE:

This ordinance shall be in force from and after its introduction and publication as provided by statute.

SECTION VI: PART OF CODE:

This Ordinance becomes part of the City of Reedsburg Code, Chapter 42.

Dated this ____ day of May, 2017.

David G. Estes, Mayor

Jacob Crosetto Clerk/Treasurer

1st Reading and Set Public Hearing (3/13/2017) at Council: April 24, 2017
Public Hearing Noticed: May 4, 2017
2nd Reading at Council/Public Hearing: May 8, 2017
Published, Enactment Date: May 18, 2017

CITY OF WISCONSIN)
COUNTY OF SAUK)

I hereby certify that the foregoing ordinance is a true, correct and complete copy of an ordinance duly and regularly passed by the Common Council of the City of Reedsburg on the ____ day of May , 2017 and that said resolution has not been repealed or amended, and is now in full force and effect.

Dated this _____ day of _____, 2017.

City Clerk - Treasurer

CHAPTER 42
RIGHT-OF-WAY

- 42.01 FINDINGS.
- 42.02 PURPOSE.
- 42.03 DEFINITIONS.
- 42.04 ADMINISTRATION.
- 42.05 REGISTRATION FOR RIGHT-OF-WAY OCCUPANCY.
- 42.06 REGISTRATION INFORMATION.
- 42.07 REGISTRATION FEE.
- 42.08 REVIEW OF AN APPLICATION FOR RIGHT-OF-WAY USER REGISTRATION.
- 42.09 PERMIT TO OCCUPY/EXCAVATE IN RIGHT-OF-WAY REQUIRED.
- 42.10 OCCUPY/EXCAVATION PERMIT FEE.
- 42.11 RIGHT-OF-WAY REPAIR/RESTORATION.
- 42.12 INSPECTION.
- 42.13 ONGOING MANAGEMENT FEES.
- 42.14 COMPLIANCE WITH OTHER LAWS.
- 42.15 REVOCATIONS, SUSPENSIONS, REFUSALS TO ISSUE OR EXTEND PERMITS.
- 42.16 WORK DONE WITHOUT A PERMIT.
- 42.17 LOCATION OF FACILITIES.
- 42.18 RELOCATION OF FACILITIES.
- 42.19 INTERFERENCE WITH OTHER FACILITIES DURING MUNICIPAL CONSTRUCTION.
- 42.20 ABANDONED FACILITIES.
- 42.21 RESERVATION OF REGULATORY AND POLICE POWERS.
- 42.22 SEVERABILITY.
- 42.33 PENALTY.

42.01 FINDINGS.

- (1) In the exercise of governmental functions the City has priority over all other uses of the public rights-of-way. The City desires to anticipate and minimize the number of obstructions and excavations taking place to regulate the placement of facilities in the rights-of-way to ensure that the rights-of-way remain available for public services and are safe for public use, and to ensure that facilities are timely maintained, supported, protected or relocated to accommodate reconstruction or repairs. The taxpayers of the City bear the financial burden for the upkeep, maintenance and reconstruction of the rights-of-way and a primary cause for the early and excessive deterioration of its rights-of-way is the frequent use and excavation by persons who locate facilities therein.
- (2) The City finds increased use of the public rights-of-way and increased costs to the taxpayers of the City and that these costs are likely to continue into the foreseeable future.
- (3) The City finds that delays by occupants of the rights-of-way in maintaining, supporting, protecting or relocating facilities, if they affect public construction projects, have the potential to significantly increase public works projects costs borne by the taxpayers.
- (4) The City finds that occupancy and excavation of its rights-of-way causes costs to be borne by the City and its taxpayers, including but not limited to:
 - (A) Administrative costs associated with public right-of-way projects, such as registration, permitting, inspection and supervision, supplies and materials.
 - (B) Management costs associated with ongoing management activities necessitated by public rights-of-way users.
 - (C) Repair or restoration costs to the roadway associated with the actual excavation into the public right-of-way.
 - (D) Degradation costs defined as depreciation caused to the roadway in terms of decreased useful life, due to excavations into the public rights-of-way.

42.02 PURPOSE.

- (1) Based on the foregoing facts, the City enacts this ordinance relating to administration of and permits to excavate, obstruct and/or occupy the public rights-of-way. This ordinance imposes reasonable regulations on the placement and maintenance of equipment currently within its rights-of-way or to be placed therein at some future time. It is intended to complement the regulatory roles of state and federal agencies.
- (2) The purpose of this ordinance is to provide the City a legal framework within which to regulate and manage the public rights-of-way, and to provide for the recovery of the costs incurred in doing so. This ordinance provides for the health, safety and welfare of the residents of the City as they use the right-of-way of the City, as well as to ensure the structural integrity of the public rights-of-way.

42.03 DEFINITIONS.

- (1) “Applicant.” Any person requesting permission to excavate, obstruct and/or occupy a right-of-way.
- (2) “City.” The City of Reedsburg, Wisconsin, a Wisconsin municipal corporation.
- (3) “Degradation.” The decrease in the useful life of the paved portion of the right-of-way, excluding the sidewalk right-of-way, caused by an excavation of the right-of-way, resulting in the need to reconstruct such right-of-way earlier than would be required if the excavation did not occur.
- (4) “Department.” The Department of Public Works of the City.
- (5) “Emergency.” A condition that: 1. poses a clear and immediate danger to life or health, or of a significant loss of property; or 2. requires immediate repair or replacement in order to restore service to a customer.
- (6) “Excavate.” To dig into or in any way remove or physically disturb or penetrate any part of a right-of-way.
- (7) “Facilities.” All equipment owned, operated, leased or subleased in connection with the operation of a service or utility service, and shall include but is not limited to poles, wires, pipes, cables, underground conduits, ducts, manholes, vaults, fiber optic cables, lines and other structures and appurtenances.
- (8) “In”, when used in conjunction with "right-of-way". Over, above, within, on or under a right-of-way.
- (9) “Local Representative.” A local person or persons, or designee of such person or persons, authorized by a registrant to accept service and to make decisions for that registrant regarding all matters within the scope of this Section.
- (10) “Occupy.” To dwell or reside above, on, in, or below the boundaries of the public rights-of-way.
- (11) “Obstruct.” To place any object in a right-of-way so as to hinder free and open passage over that or any part of the right-of-way.
- (12) “Permittee.” Any Person to whom a permit to use, occupy, excavate or obstruct a Right-of-Way.
- (13) “Person.” Corporation, company, association, firm, partnership, limited liability company, limited liability partnership and individuals and their lessors, transferees and receivers.
- (14) “Public Utility.” As defined in Wis Stats 196.01(5). (14)
- (15) “Registrant.” Any person who has registered with the City to have its facilities located in any right-of-way.
- (16) “Repair.” To perform construction work necessary to make the right-of-way useable for travel according to Department specifications, or to restore equipment to an operable condition.
- (17) “Restore or Restoration.” The process by which an excavated right-of-way and surrounding area, including pavement and foundation is reconstructed, per Department specifications.
- (18) “Right-of-Way.” The surface and space above and below an improved or unimproved public roadway, highway, street, bicycle lane and public sidewalk in which the City has an interest, including other dedicated rights-of-way for travel purposes.

42.04 ADMINISTRATION.

The Director of Public Works or designee is responsible for the administration of the rights-of-way, and the related permits and ordinances.

42.05 REGISTRATION FOR RIGHT-OF-WAY OCCUPANCY.

- (1) Each person who has, or seeks to have, facilities located in any right-of-way shall register with the Department and pay the fee set forth in City fee schedule. Registration will consist of providing application information and paying a registration fee.
- (2) No person may construct, install, maintain, repair, remove, relocate or perform any other work on, or use any equipment or any part thereof in any right-of-way unless that person is registered with the Department.
- (3) Nothing herein shall be construed to repeal or amend the provisions of a City ordinance regulating constructing sidewalks or driveways or other similar activities. Persons performing such activities shall not be required to obtain any permits under this Chapter.

42.06 REGISTRATION INFORMATION.

The information provided to the Department at the time of application shall include, without limitation:

- (1) Each registrant's name, Diggers Hotline registration certificate number, address and email address, if applicable, and telephone and facsimile numbers.
- (2) The name, address and e-mail address, if applicable, and telephone and facsimile numbers of a local representative. The local representative or designee shall be available at all times. Current information regarding how to contact the local representative in an emergency shall be provided at the time of registration.
- (3) Reason for and a clear description of the proposed work, use, structure, or obstruction, and the exact location of said work, use, structure or obstruction.
- (4) The requested dates and hours of work or placement of obstruction;
- (5) Other local, state or federal approvals, if necessary;
- (6) A Certificate of insurance.
- (7) If the registrant is a corporation, an LLC or LLP, a copy of any certificate required to be filed under Wisconsin Statutes as recorded and certified by the Department of Financial Institutions.
- (8) A copy of the registrant's certificate of authority from the Wisconsin Public Service Commission or other applicable state or federal agency, if the person is lawfully required to have such certificate from said commission or other state or federal agency.
- (9) Sufficient evidence of the following health, welfare, and safety concerns:
 - (A) City infrastructure shall remain fully operational and it shall not be disturbed or altered unless permitted by the City;
 - (B) Drainage shall not be affected in the location; and
 - (C) The placement of any structure or obstruction shall not present a safety concern, with the construction site being sufficiently lit (if applicable) or fenced and guarded (if applicable).
- (10) Execution of an indemnification agreement in a form prescribed by the Department.

- (11) The registrant shall keep all of the information listed above current at all times by providing to the Department information as to changes within fifteen (15) working days following the date on which the registrant has knowledge of any change.

42.07 REGISTRATION FEE.

The Department shall charge an annual Registration Fee, as specified in the city fee schedule (\$60) to recover the costs incurred by the City for processing and updating registration information.

42.08 REVIEW OF AN APPLICATION FOR RIGHT-OF-WAY USER REGISTRATION.

- (1) Applicant shall have a non-exclusive use of the premise.
- (2) Granting the request shall not contribute to public expense.
- (3) Applicant's use of the premise shall be in compliance with all local, state, or federal laws, and, applicant shall obtain all permits required by local, state, or federal authorities required for the use of the premises.
- (4) Applicant shall not install any utility lines, equipment and/or facilities on private property without written consent of the owner, and shall verify parcel boundaries. Easement/access agreements shall be obtained for any City parcels not part of public rights-of way.
- (5) A Right-of-Way User Registration shall not be construed as a waiver of the applicant's obligation to comply with other or more restrictive City ordinances.
- (6) City infrastructure shall not be disturbed or altered unless otherwise permitted, and shall remain visible, accessible and operational. Any City infrastructure damaged shall be immediately reported to the Department of Public Works, be repaired to City standards and timeframe, and inspected and approved by the Public Works Department at the expense of the applicant.
- (7) Any construction, reconstruction, improvements or restoration of the public right-of-way after disturbance shall be consistent with City standards and all public rights-of-way shall be restored to their original condition upon completion of the work, activities, or installation, unless otherwise permitted.
- (8) Drainage shall not be adversely affected due to the installation of any utility lines, structures, equipment or facilities.
- (9) Placement of obstructions during installation and all work and activities shall:
 - (A) Not present a public safety concern;
 - (B) Be sufficiently lit at night (if required by permit) so as to be in full view of the public from all directions;
 - (C) Be fenced or guarded (if required by permit) in a manner which insures public safety; and
 - (D) Be consistent with any limitations and conditions set forth in the approval.
- (10) The applicant shall indemnify and hold the City harmless for any loss/liability, claims, or damage to any person or property arising from:
 - (A) Applicant's installation, maintenance and/or operation under the approved registration;

- (B) Vandalism;
- (C) Interruption in any service from any cause; and
- (D) Fire, water, rain, snow, steam, sewerage, gas or odors, from any source.

42.09 PERMIT TO OCCUPY/EXCAVATE IN RIGHT-OF-WAY REQUIRED.

- (1) Occupancy/Excavation Permit Required. Except as otherwise provided in this Section or other provisions of the Ordinances of Reedsburg, no person shall occupy or excavate any right-of-way without first having obtained a permit from the Department. A copy of any permit issued under this Section shall be made available at all times by the Permittee at the indicated work site and shall be available for inspection by the Department upon request.
- (2) Occupy/Excavation Permit Application. Application for a permit shall be made to the Department. Permit applications shall contain, and will be considered complete only upon compliance with the requirements of the following provisions:
 - (A) Registration with the Department as required by this Section.
 - (B) Submission of a completed permit application form, including all required attachments, and scaled drawings showing the location and area of the proposed project and the location of all existing and proposed facilities that are part of applicant's proposed project.
 - (C) Payment of all money due to the City for applicable permit fees, unpaid fees or costs due for prior excavations; or any loss, damage, or expense suffered by the City because of applicant's prior excavations of the rights-of-way or any emergency actions taken by the City.

42.10 OCCUPY/EXCAVATION PERMIT FEE.

- (1) Occupancy/Excavation Permit Fee shall be established by the Department in an amount sufficient to recover the costs incurred by the City. This fee shall recover administrative and inspection costs, as well as degradation costs should the permittee choose to repair rather than restore the right-of-way. Payment of said fees shall be collected prior to issuance of the permit. However, the Director of Public Works may, with the advice and consent of the Common Council, establish a fee collection process from governmental agencies and private utilities in order to expedite the permitting system and recognize that certain excavations are deemed emergencies.
- (2) Waiving of Fees. Fees shall not be waived unless the work involved is a direct result of the Director of Public Work's demand that a structure owned by a utility be removed or relocated or unless waived by the Common Council on appeal.
- (3) Fee Schedule. **The minimum fee for each excavation or for constructing any building, pole or other structure shall be seventy five (\$75). Or if Plan Commission and/or Public Works Committee review is required under the Municipal Code, the fee is two hundred (\$200) for each request. An annual permit may also be requested for a fee of two hundred (\$200). An annual permit would cover minor or routine work done in the ROW and does not include work requiring Commission and/or Committee review.** Excavation permits for

utility work in new subdivisions and within the limits of public works projects, where the work is undertaken prior to the installation of pavement, shall only be charged the minimum fee. The fee for a permit issued after commencing work, except in cases of emergency as determined by the Engineer, shall be double the fees set forth herein, This permit fee shall be in addition to any forfeiture provided elsewhere in this ordinance.

- (4) For those permit applications which provide for a substantial undertaking of excavation within the public right-of-way attended by disruption of the general public and traffic, the Director of Public Works is authorized to assess the actual cost of the City employee's time engaged in the review and inspection of the anticipated work multiplied by a factor determined by the respective department to represent the City's cost for statutory expense, benefits, insurance, sick leave, holidays, vacation and similar benefits, overhead and supervision, said factor not to exceed 2.0, plus the cost of mileage reimbursed to City employees which is attributed to the work, plus all consultant fees associated with the work at the invoiced amount plus ten percent (10%) for administration.
- (5) City Exemption. The City and its contractors shall not pay degradation fees for excavations due to general government functions.
- (6) Permit fees paid for a permit that the Department has revoked are not refundable.

42.11 RIGHT-OF-WAY REPAIR/RESTORATION.

- (1) The Permittee shall be required to repair the public right-of-way to Department specifications, subject to inspection and acceptance by the Department, and to pay a degradation fee unless the Permittee elects to restore the right-of-way. In addition to repairing its own work, the Permittee must repair the general area of the work, and the surrounding areas, including the paving and its foundations, to the specifications of the Department. The Department shall inspect the area of the work and accept the work when it determines that proper repair has been made, per specifications of the Department.
- (2) Guarantees. The Permittee guarantees its work and shall maintain it for thirty-six (36) months following its completion. During this period it shall, upon notification from the Department, correct all work to the extent necessary, using the method required by the Department. Said work shall be completed within ten (10) calendar days of the receipt of the notice from the Department, not including days during which work cannot be done because of circumstances constituting force majeure.
- (3) Failure to Repair/Restore. If the Permittee fails to repair/restore the right-of-way in the manner and to the condition required by the Department, or fails to satisfactorily and timely complete all work required by the Department, the Department at Its option may do such work. In that event the Permittee shall pay to the City, within thirty (30) days of billing, the cost of repairing/restoring the right-of-way.
- (4) Degradation. The general formula for computing the degradation fee shall be the cost per square yard for street overlay and seal coat multiplied by the appropriate depreciation rate for that street multiplied by the area of the patch. The area or the patch shall be calculated by

adding one foot to each side of the actual street cut. Degradation fee schedule is available upon request from the Director of Public Works.

- (5) Restoration in Lieu of Repair and Degradation. The Permittee may elect to restore the excavation and surrounding pavement in lieu of repair and a degradation fee. The restoration shall be in accordance with the Standard Specifications for Public Works Construction and the plans and specifications of the Department.

42.12 INSPECTION.

- (1) Notice of Completion. When the work under any permit hereunder is begun and completed, the Permittee shall notify the Department.
- (2) Site Inspection. Permittee shall make the work site available to the Department and to all others as authorized by law for inspection at all reasonable times during the execution of and upon completion of work.
- (3) Authority of Department. At the time of inspection, the City may order the immediate cessation of any work which poses a threat to the life, health safety or well-being of the public. The City may issue an order to the registrant or Permittee for any work that does not conform to the applicable City standards, conditions or codes. The order shall state that failure to correct the violation will be cause for revocation of the permit. Within ten (10) days after issuance of the order, the registrant or Permittee shall present proof to the Department that the violation has been corrected. If such proof has not been presented within the required time, the Department may revoke the permit.

42.13 ONGOING MANAGEMENT FEES.

The cost of trimming trees around facilities is an ongoing cost to the City. The specific cost will be determined and a fee to offset those costs may be assessed in the future.

42.14 COMPLIANCE WITH OTHER LAWS.

Obtaining a permit to excavate and/or occupy the right-of-way does not relieve Permittee of its duty to obtain all other necessary permits, licenses, and authority and to pay all fees required by any other City, County, State, or Federal rules, laws or regulations. A permittee shall comply with all requirements of local, state and federal laws. A permittee shall perform all work in conformance with all applicable codes and established rules and regulations, and is responsible for all work done in the right-of-way pursuant to its permit, regardless of who does the work.

42.15 REVOCATIONS, SUSPENSIONS, REFUSALS TO ISSUE OR EXTEND PERMITS.

- (1) The Department may refuse to issue a permit or may revoke, suspend or refuse to extend an existing permit if it finds any of the following grounds:
 - (A) The applicant or Permittee is required to be registered and has not done so;

- (B) Issuance of a permit for the requested date would interfere with an exhibition, celebration, festival or other event;
 - (C) Misrepresentation of any fact by the applicant or Permittee;
 - (D) Failure of the applicant or Permittee to maintain required bonds and/or insurance;
 - (E) Failure of the applicant or Permittee to complete work in a timely manner;
 - (F) The proposed activity is contrary to the public health, safety or welfare;
 - (G) The extent to which right-of-way space where the permit is sought is available;
 - (H) The competing demands for the particular space in the right-of-way;
 - (I) The availability of other locations in the right-of-way or in other rights-of-way for the facilities of the Permittee or applicant;
 - (J) The applicability of ordinances or other regulations of the right-of-way that affect location of facilities in the right-of-way;
- (2) Discretionary Issuance. The Department may issue a permit where issuance is necessary (a) to prevent substantial economic hardship to a customer of the Permittee or applicant, or (b) to allow such customer to materially improve its utility service, or (c) to allow the Permittee or applicant to comply with state or federal law or City ordinance or an order of a court or administrative agency.
- (3) Appeals. Any person aggrieved by a decision of the Department revoking, suspending, refusing to issue or refusing to extend a permit may file a request for review with the City Board. A request for review shall be filed within ten (10) days of the decision being appealed. Following a hearing, the City Board may affirm, reverse or modify the decision of the Department.

42.16 WORK DONE WITHOUT A PERMIT.

- (1) Emergency Situations. Each registrant shall immediately notify the City by verbal notice on an emergency phone number provided by the City of any event regarding its facilities that it considers to be an emergency. The registrant may proceed to take whatever actions are necessary to respond to the emergency. Within two business days after the occurrence of the emergency the registrant shall apply for the necessary permits, pay the fees associated therewith and otherwise fully comply with the requirements of this Chapter.
- (2) If the City becomes aware of any emergency regarding a registrant's facilities, the Department may attempt to contact the local representative of each registrant affected, or potentially affected, by the emergency. The City may take whatever action it deems necessary to protect the public safety as a result of the emergency, the cost of which shall be borne by the registrant whose facilities occasioned the emergency.
- (3) Non-Emergency Situations. Except in an emergency, any person who, without first having obtained the necessary permit, excavates a right-of-way must subsequently obtain a permit, and shall in addition to any penalties prescribed by ordinance, pay double the normal fee for said permit, pay double all the other fees required by this Chapter or other Chapters of the General

Ordinances of the City of Random Lake, deposit with the Department the fees necessary to correct any damage to the right-of-way and comply with all of the requirements of this Chapter.

42.17 LOCATION OF FACILITIES.

- (1) Undergrounding. Unless in conflict with state or federal law, except when existing aboveground facilities are used, the installation of new facilities and replacement of old facilities shall be done underground or contained within buildings or other structures in conformity with applicable codes.
- (2) Limitation of Space. The Department may prohibit or limit the placement of new or additional facilities within the right-of-way if there is insufficient space to accommodate all of the requests of persons to occupy and use the right-of-way. In making such decisions, the Department shall strive to the extent possible to accommodate all existing and potential users of the right-of-way, but may prohibit or limit the placement of new or additional facilities when required to protect the public, health, safety or welfare.

42.18 RELOCATION OF FACILITIES.

- (1) A registrant must, promptly and at its own expense, permanently remove and relocate its facilities in the right-of-way whenever the City, acting in its governmental capacity, requests such removal and relocation. If requested, the registrant shall restore the right-of-way.
- (2) Notwithstanding the foregoing, a person shall not be required to remove or relocate its facilities from any right-of-way which has been vacated in favor of a non-governmental entity unless and until the reasonable costs thereof are first paid to the person therefore.

42.19 INTERFERENCE WITH OTHER FACILITIES DURING MUNICIPAL CONSTRUCTION.

- (1) When the City performs work in the right-of-way and finds it necessary to maintain, support, shore or move the registrant's facilities, the City shall notify the local representative. The registrant shall meet with the City's representative within twenty-four (24) hours and coordinate the protection, maintenance, supporting and/or shoring of the registrant's facilities. The registrant shall accomplish the needed work within seventy-two (72) hours unless the City agrees to a longer period.
- (2) In the event that the registrant does not proceed to maintain, support, shore, or move its facilities, the City may arrange to do the work and bill the registrant, said bill to be paid within thirty (30) days.

42.20 ABANDONED FACILITIES.

- (1) Discontinued Operations. A registrant who has determined to discontinue its operations in the City must either:

- (A) Provide information satisfactory to the Department that the registrant’s obligations for its facilities under this Section have been lawfully assumed by another registrant; or
- (B) Submit to the Department a proposal and instruments for dedication of its facilities to the City. If a registrant proceeds under this clause, the Village may, at its option:
 - (1) Accept the dedication for all or a portion of the facilities; or
 - (2) Require the registrant, at its own expense, to remove the facilities in the right-of-way at ground or above ground level; or require the registrant to post a bond or provide payment sufficient to reimburse the City for reasonable anticipated costs to be incurred in removing the facilities. However, the registrant who has unusable and abandoned facilities in any right-of-way shall remove it from that right-of-way within two years, unless the Department waives this requirement.
- (2) Abandoned Facilities. Facilities of a registrant who fails to comply with this section, and which for two (2) years, remains unused shall be deemed to be abandoned. Abandoned facilities are deemed to be a nuisance. In addition, to any remedies or rights it has at law or in equity the City may are its option:
 - (A) Abate the nuisance,
 - (B) Take possession of the facilities, or
 - (C) Require removal of the facilities by the registrant, or the registrant’s successor in interest.
- (3) Public Utilities. This section shall not apply to a public utility, as defined by Section 196.01(5) Wis. Stats, that is required to follow the provision of Section 196.81, Wis. Stats.

42.21 RESERVATION OF REGULATORY AND POLICE POWERS.

The City, by the granting of a permit to excavate, obstruct and/or occupy the right-of-way, or by registering a person under this Chapter does not surrender or in any extent lose, waive, impair, or lessen the lawful powers and rights, which it has now or maybe hereafter granted to the City under the Constitution and statutes of the State of Wisconsin to regulate the use of the right-of-way by the permittee; and the permittee by its acceptance of a permit to excavate, obstruct and/or occupy the right-of-way or of registration under this Chapter agrees that all lawful powers and rights, regulatory powers, or police power, or otherwise as are or the same may be from time to time vested in or reserved to the City, shall be in full force and effect and subject to the regulatory and police powers of the City to adopt and enforce general ordinances necessary to the safety and welfare of the public and is deemed to agree to comply with all applicable general law, and ordinances enacted by the City pursuant to such powers.

42.22 SEVERABILITY.

If any section, subsection, sentence, clause, phrase, or portion of this Chapter is for any reason held invalid or unconstitutional by any court or administrative agency of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

42.33 PENALTY.

Any person who violates this ordinance or fails to comply with the provisions of this ordinance shall be subject to a forfeiture of not less than fifty dollars (\$50) nor more than five hundred dollars (\$500). Each day such violation or failure to comply continues shall be considered a separate offense.



City of Reedsburg
134 South Locust Street, P.O. Box 490
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STAFF REPORT

AGENDA ITEM: IV-B

To: Mayor
Common Council
Personnel Committee

Prepared By: Timothy M. Becker, Chief of Police
Through: Stephen P. Compton, Administrator *SK*
Subject: Authorize Part Time Civilian Evidence Technician

BACKGROUND AND REQUEST

The Personnel Committee & Common Council is being requested to review and authorize the addition of one (1) part time civilian Evidence Technician for the Police Department.

ANALYSIS

The Police Department currently manages the Evidence Room by using a sworn officer position. The use of a sworn position, although cost effective in the past, has lost its effectiveness as this area needs more attention. It is preferable to have sworn officers out of the building enforcing laws and using less-costly civilians to conduct clerical business. Having a part time civilian Evidence Technician working a maximum of 24 hours per week at an hourly rate of \$15 is preferable to an officer or supervisor spending that time at \$25 per hour. The annual cost of this addition would be \$18,720 with no fringe benefit impact.

STAFF RECOMMENDATION

Staff recommends approval of a part time civilian Evidence Technician with an hourly rate of \$15 and an annual maximum cost of \$18,720, based on 24 hours per week. Implementation requested on July 1, 2017 for a 2017 impact of \$9,360.

Attachment:
Police Department – Evidence Technician - Civilian

Citizen Participation Packet/Application

Dear Mayor and Members of the City Council,

Date: 5-1-17

I am a City of Reedsburg resident and interested in serving on the following boards, commissions or committees.

Please place a "X" in the box for the committees for which you are interested:

Committees	X
Airport Commission – manages the Reedsburg Airport	<input type="checkbox"/>
Block Grant Committee – provides housing and small business loans	<input type="checkbox"/>
Board of Review – considers appeals of property assessments	<input type="checkbox"/>
Board of Zoning Appeals – considers hardship variances to the Zoning and Building Codes	<input type="checkbox"/>
City Plan Commission – plans and manages the growth and development of the City and extraterritorial areas	<input type="checkbox"/>
Community Development Authority – economic development body of the City, works on redevelopment of properties for economic development	<input type="checkbox"/>
Ethics Committee – advise employees and elected officials about application of the ethics code	<input type="checkbox"/>
Finance Committee – review bills, set financial policies	<input type="checkbox"/>
Historic Preservation Committee – advise the Mayor and City Council regarding historic properties	<input checked="" type="checkbox"/>
Industrial Development Commission – direct development of Reedsburg's Industrial areas	<input type="checkbox"/>
Library Board – manage the library	<input type="checkbox"/>
Ordinance Committee – advise the Mayor and City Council about new laws and review applications for various licenses	<input type="checkbox"/>
Parks and Recreation Committee – advise on the operation of park, recreation and forestry programs	<input type="checkbox"/>
Personnel Committee – set personnel policies, participate in labor negotiations	<input type="checkbox"/>
Police and Fire Commission – civil service body for the Police and Fire Departments	<input type="checkbox"/>
Public Safety Committee – advises the Mayor and Common Council on matters regarding the Police, Fire, Ambulance and Emergency Management Departments	<input type="checkbox"/>
Public Works – advise the Mayor and City Council about streets, sidewalks, wastewater treatment plant and other facilities	<input type="checkbox"/>
Room Tax Commission – manage the room tax funds for tourism promotion and development	<input type="checkbox"/>
Utility Commission – manages the water, electrical & telecommunications utility	<input type="checkbox"/>

Name: Shannon Knull Telephone: 608-393-5972

Address: 1151 N. Dewey Ave, Reedsburg, WI 53959 Email: sknullo@rsd.k12.wi.us

Qualifications/Special Interest: _____

Return this application to: Mayor's Office
 City of Reedsburg
 134 S. Locust St., PO BOX 490
 Reedsburg, WI 53959-0490



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STAFF REPORT

AGENDA ITEM: VII-A

To: Mayor and Common Council
Prepared By: Brian Duvalle, Planning and Building
Thru: Stephen P. Compton, City Administrator *SPC*
Date of Meeting: May 8, 2017

Subject: Monthly Building Permit Report

BACKGROUND AND REQUEST

On a routine basis the building inspector presents to the Common Council the actions of the proceeding monthly activity.

ANALYSIS

Description	Zoning Activity	Building Activity
Apr 2016	\$12,700 value	\$744,750 value
Apr 2017	\$5,300 value	\$833,216 value
Apr 2016	4 permits	35 permits
Apr 2017	6 permits	16 permits
Total Change	\$(7,400) value	\$88,466 value

STAFF RECOMMENDATION

Recommend the Monthly Building Permit Report be received and filed by the Common Council.

NOTE(S)

The difference in the number of 2016 permits is inflated by 12 new mobile homes that were placed in Maple Aire (I have six similar permits pending for May 2017). There were also a relatively high number of sheds placed last year, which when you combine the two, are not high value permits hence the comparatively lower dollar value.

CC: Monthly Building Permit Report

Monthly Building Permit Report

Run Date: 05/01/2017 11:19 AM

Electrical

Create Date	Reference No	Address 1	First Name	Last Name	PER Description of Work	PER Estimated Project Cost
4/6/2017	<u>P007527-040617</u>	349 East Main Street	Double Knickel	Enterprises LLC	New Electric	2300.00

Total Items: 2300

Maintenance

Create Date	Reference No	Address 1	First Name	Last Name	PER Description of Work	PER Estimated Project Cost
4/3/2017	<u>P007524-040317</u>	131 South Park Street	City Of Reedsburg		Re-roof Fire Department	100,000
4/11/2017	<u>P007533-041117</u>	1307 Amber Ct.	John	Wall	Install Egress Slider Window	4000.00
4/11/2017	<u>P007534-041117</u>	2018 Eastridge Circle	Jason	Erie	Install Egress Window.	5994.00
4/11/2017	<u>P007536-041117</u>	1876 Valhalla View Court	Will	Able	Install Replacement Windows	8800.00
4/24/2017	<u>P007551-042417</u>	315 Franklin Street	Kevin & Sue	Reich	Replacing Portion of Roof	35.00

Total Items: 118829

New Construction

Create Date	Reference No	Address 1	First Name	Last Name	PER Description of Work	PER Estimated Project Cost
4/6/2017	<u>P007526-040617</u>	1036 Haycreek Trail	Kevin & Kathy	Jennings	New Single Story Home	231,000
4/10/2017	<u>P007532-041017</u>	2118 Huntington Park drive	Classic Real Estate LLC		New home Construction. Ranch Style.	200,000

Total Items: 431000

Remodeling/Alterations

Create Date	Reference No	Address 1	First Name	Last Name	PER Description of Work	PER Estimated Project Cost
4/3/2017	<u>P007525-040317</u>	2567 E. Main Street	Jason	Sammons	15A x 30 ft (3) sided lean-to	3000.00
4/11/2017	<u>P007535-041117</u>	1120 Commercial Avenue	Saputo Cheese USA		Concrete/Masonry Addition to tank vestibule & Concrete/Masonry Structural Steel Addition to Chiller Room.	206,000.00
4/11/2017	<u>P007537-041117</u>	426 West 2nd Street	Deborah	Mancuso	Replace steps and landing.	2000
4/20/2017	<u>P007545-042017</u>	728 Booster Blvd	NUK USA		Converting Room to Warehouse Space.	
4/20/2017	<u>P007547-042017</u>	811 Zachery Circle	Jacob	Melms	Replacing Windows	2982.00

Remodeling/Alterations

Create Date	Reference No	Address 1	First Name	Last Name	PER Description of Work	PER Estimated Project Cost
4/20/2017	<u>P007548-042017</u>	543 Franklin Street	Roger	Gray	Drain tile system, Wall Liner, Glass Block Window	3536.00
4/20/2017	<u>P007549-042017</u>	711 S. Preston Ave	Whitecomb Associates LLC		Replace Roof.	52,400
4/24/2017	<u>P007550-042417</u>	840 N Grove	Penny	Johnson	Remove & Replace Deck.	2000.00
4/24/2017	<u>P007554-042417</u>	403 North Grove Street	Pat	Anderson	Drain tile System	3904.00

Total Items: 275822

Zoning

Create Date	Reference No	Address 1	First Name	Last Name	PER Description of Work	PER Estimated Project Cost
4/3/2017	<u>P007523-040317</u>	S2276 County Road K	Darla & Nathan	Hobbs	Replace existing garage on existing foundation.	
4/6/2017	<u>P007528-040617</u>	170 East Main Street	LK Design Studio		Change out the sign face.	800,000
4/20/2017	<u>P007543-042017</u>	122 W Main Street	Gustavo	Cano	Fence	1800.00
4/20/2017	<u>P007544-042017</u>	418 S Walnut Street	Daniel	Hennig	Fence	2700.00
4/20/2017	<u>P007546-042017</u>	S3552 Old Logan Ville Road	Dennis	Connors	Beef Barn	

Total Items: 804500



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City of Reedsburg Annual Code of Ethics Review

(Return to City Administrator by May 31st)

Each year between May 1st and May 31st each public official, Mayor, the chair of each board, commission or committee and through the City Administrator, each department head shall review the provisions of the Ethics Code and certify that such review has occurred.

I have read and understand the contents of the City of Reedsburg Code of Ethics, including the attached State statutes.*

I also understand that I am expected to adhere to and conduct myself according to rules, guidance and direction as set forth in the Ethics Code.”(*946.10 through 946.13; and, 19.41 et seq.)

Reviewed this _____ day of May by the _____ Boards, Committee, Commissions.

Public Official

Job Title

Signature

Date

1.20 CITY OF REEDSBURG CODE OF ETHICS

(1) Statement of Purpose

- (A) The proper operation of democratic government requires that public officials and employees be impartial and responsible to the people; that government decisions and policy be made in proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, there is hereby established a Code of Ethics for all City of Reedsburg officials and employees, whether elected or appointed, paid or unpaid, including members of boards, committees and commissions of the City, as well as any individuals who are candidates for elective office as soon as such individuals file nomination papers with the City.
- (B) The purpose of this Ethics Code is to establish guidelines for ethical standards of conduct for all such officials and employees by setting forth those acts or actions that are incompatible with the best interests of the City of Reedsburg and by directing disclosure by such officials and employees of private financial or other interests in matters affecting the City. The Common Council believes that a Code of Ethics for the guidance of elected and appointed officials and employees will help them avoid conflicts between their personal interests and their public responsibilities, will improve standards of public service and will promote and strengthen the faith and confidence of the citizens of this City in their elected and appointed officials and employees. The Common Council hereby reaffirms that each elected and appointed City official and employee holds his or her position as a public trust, and any intentional effort to realize substantial personal gain through official conduct is a violation of that trust. The provisions and purpose of this Ethics Code and such rules and regulations as may be established are hereby declared to be in the best interests of the City of Reedsburg.

(2) Definitions

The following definitions shall be applicable in this Code:

- (A) “Public Official” means those persons serving in elected or appointed offices and all members appointed to boards, committees and commissions established or appointed by the Mayor and/or Common Council whether paid or unpaid.
- (B) “Public Employee” means any person excluded from the definition of a public official who is employed by the City.
- (C) “Anything of Value” means any gift, favor, loan, service having a value of more than \$25.00 or promise of future employment, but does not include reasonable fees and honorariums, or the exchange of seasonal, anniversary or customary gifts among relatives and friends.
- (D) “Business” means any corporation, partnership, proprietorship, firm, enterprise, franchise, association, organization, self-employed individual or any other legal entity which engages in profit-making activities.
- (E) “Personal Interest” means the following specific blood or marriage relationships:
 - 1. A person’s spouse, mother, father, child, brother or sister; or
 - 2. A person’s relative by blood or marriage who receives, directly or indirectly, more than one-half (1/2) of his or her support from such person or from whom such person receives, directly or indirectly, more than one-half (1/2) of his or her support.
- (F) “Significant Interest” means owning or controlling, directly or indirectly, at least ten percent (10%) or Five Thousand Dollars (\$5,000.00) of the outstanding stock of any business.
- (G) “Financial Interest” means any interest, which shall yield, directly or indirectly, a

1.20 City of Reedsburg Code of Ethics

monetary or other material benefit to the officer or employee or to any person employing or retaining the services of the officer or employee.

(3) Statutory Standards of Conduct

There are certain provisions of the Wisconsin Statutes which should, while not set forth herein, be considered an integral part of any Code of Ethics. Accordingly, the provisions of the following sections of the Wisconsin Statutes, as from time to time amended, are made a part of this Code of Ethics and shall apply to public officials and employees whenever applicable, to wit:

1.20 City of Reedsburg Code of Ethics

- (A) Sec. 946.10. Bribery of Public Officers and Employees.
 - (B) Sec. 946.11. Special Privileges from Public Utilities.
 - (C) Sec. 946.12. Misconduct in Public Office.
 - (D) Sec. 946.13. Private Interest in Public Contract Prohibited.
 - (E) Sec. 19.41 et. seq. Code of Ethics for Public Officials and Employees.
- (4) Responsibility of Public Office. Public officials and employees are agents of public purpose and hold office for the benefit of the public. They are bound to uphold the Constitution of the United States and the Constitution of this State and carry out impartially the laws of the nation, state and municipality, to observe in their official acts the highest standards and to discharge faithfully the duties of their office regardless of personal consideration, recognizing that the public interest must be their prime concern.
- (5) Dedicated Service. Officials and employees shall adhere to the rules of work and performance established as the standard for their positions by the appropriate authority. Officials and employees shall not exceed their authority or breach the law or ask others to do so, and they shall work in full cooperation with other public officials and employees unless prohibited from so doing by law or by officially recognized confidentiality of their work. Members of the City staff are expected to follow their appropriate professional code of ethics.
- (6) Fair and Equal Treatment
- (A) Use of Public Property. No official or employee shall use or permit the unauthorized use of City-owned vehicles, equipment, materials or property for personal convenience or profit, except when such services are available to the public generally or are provided as City policy for the use of such official or employee in the conduct of official business, as authorized by the Common Council or authorized board, commission or committee.
 - (B) Obligations to Citizens. No official or employee shall grant any special consideration, treatment or advantage to any citizen beyond that which is available to every other citizen. No official or employee shall use or attempt to use their position with the City to secure any advantage, preference or gain, over and above his or her rightful remuneration and benefits, for themselves or for a member of their immediate family.
 - (C) Political Contributions. No official shall personally solicit from any City employee, other than an elected official, a contribution to a political campaign committee for which the person subject to this Code is a candidate or treasurer.
- (7) Conflict of Interest
- (A) Financial and Personal Interest Prohibited.
 - 1. No official or employee of the City, whether paid or unpaid, shall engage in any business or transaction or shall act in regard to financial or other personal interest, direct or indirect, which is incompatible with the proper discharge of official duties in the public interest contrary to the provisions of this Code or which would tend to impair independence of judgment or action in the performance of official duties.
 - 2. Any member of the Common Council who has a financial interest or personal interest in any proposed legislation before the Common Council shall disclose on the records of the Common Council the nature and extent of such interest; such official shall not participate in debate or vote for adoption or defeat of such legislation. If the matter before the Council involves a member's personal interest with persons involved, the member may participate in debate or discussion and vote on the matter following disclosure, unless an ordinance or contract is involved; if an ordinance or contract is involved, such official shall not participate in debate or discussion and vote on the matter.
 - 3. Any non-elected official, other than a City employee, who has a financial interest or personal interest in any proposed legislative action of the Common Council or any board, commission or committee upon which the official has any influence or input or of which the official is a member that is to make a recommendation or decision

1.20 City of Reedsburg Code of Ethics

upon any item which is the subject of the proposed legislative action shall disclose on the records of the Common Council or the appropriate board, commission or committee the nature and extent of such interest. Such official shall not participate in debate or discussion or vote for adoption or defeat of such legislation.

4. Any City employee who has a financial interest or personal interest in any proposed legislative action of the Common Council or any board, commission or committee upon which the employee has any influence of input, or of which the employee is a member, that is a make to recommendation or decision upon any item which is the subject of the proposed legislative action shall disclose on the records of the Common Council or the appropriate board, commission or committee the nature and extent of such interest.
- (B) Disclosure of Confidential Information. No official or employee shall, without proper legal authorization, disclose confidential information concerning the property, government or affairs of the City, nor shall such information be used to advance the financial or other private interests of the official or employee or others.
- (C) Gifts and Favors
1. No official or employee, personally or through a member of his or her immediate family, may solicit or accept, either directly or indirectly, from any person or organization, money or anything of value if it could be expected to influence the employee's official actions or judgments or be considered a reward for any action or inaction on the part of the official or employee.
 2. No official or employee, personally or through a member of his or her immediate family, shall accept any gift, whether in the form of money, service, loan, thing or promise, from any person which may tend to impair his or her independence of judgment or action in the performance of his or her duties or grant in the discharge of his or her duties any improper favor, service or thing of value. However, it is not a conflict of interest for any public official or employee to receive a gift or gratuity that is an unsolicited item of nominal intrinsic value such as a meal, and that is not intended to influence the official. Any official or employee who receives, directly or indirectly, any gift or gifts from any person who is known by said official or employee to be interested, directly or indirectly, in any manner whatsoever in business dealings with the City upon which the official or employee has any influence or input or over which the official or employee has any jurisdiction, discretion or control shall disclose the nature and value of such gifts to the Common Council by January 15 next following the year in which the gift or gifts are received.
 3. An official or employee is not to accept hospitality if, after consideration of the surrounding circumstances, it could reasonably be concluded that such hospitality would not be extended were it not for the fact that the guest, or a member of the guest's immediate family, was a City official or employee. Participation in celebrations, grand openings, open houses, informational meetings and similar events are excluded from this prohibition. This paragraph further shall not be construed to prevent candidates for elective office from accepting hospitality from citizens for the purpose of supporting the candidate's campaign.
 4. Gifts received by an official or employee or his or her immediate family under unusual circumstances shall be referred to the Common Council within ten (10) days of receipt for recommended disposition. Any person subject to this Code who becomes aware that he is or has been offered any gift, the acceptance of which would constitute a violation of this Subsection, shall, within ten (10) days, disclose the details surrounding said offer to the Common Council. Failure to comply with this reporting requirement shall constitute an offense under this Code.

1.20 City of Reedsburg Code of Ethics

- (D) Representing Private Interests Before City Agencies or Courts.
 - 1. Non-elected City officials and employees shall not appear on behalf of any private person (other than himself or herself, his or her spouse or minor children) before any City agency, board, commission or the Common Council if the official or employee or any board, commission or committee of which the official or employee is a member has any jurisdiction, discretion or control over the matter which is the subject of such representation.
 - 2. Elected City officials may appear before City agencies on behalf of constituents in the course of their duties as representatives of the electorate or in the performance of public or civic obligations. However, the disclosure requirements of Subsection (a) above shall be applicable to such appearances.
 - (E) Ad Hoc Committee Exceptions. No violation of the conflict of interest restrictions of this Section shall exist, however, where an individual serves on a special ad hoc committee charged with the narrow responsibility of addressing a specific issue of topic in which that individual, or the employer or a client of that individual, has an interest so long as the individual discloses to the Common Council that such interest exists.
 - (F) Contracts with the City. No City official or employee who, in his or her capacity as such officer or employee, participates in the making of a contract in which he has a private pecuniary interest, direct or indirect, or performs in regard to that contract with some function requiring the exercise of discretion on his or her part shall enter into any contract with the City unless, within the confines of Wis. Stat. sec. 946.13:
 - 1. The contract is awarded through a process of public notice and competitive bidding or the Common Council waives the requirement of this Section after determining that it is in the best interest of the City to do so.
 - 2. The provisions of this Subsection shall not apply to the designation of a public depository of public funds.
- (8) Ethics Board. (Rev. 7-26-10)
- (A) The ethics board shall consist of five members. The membership of the ethics board shall consist of four citizens and one alderperson. The non-alderperson members shall not be an elected official, full-time appointed official or City employee, nor shall the non-council members be currently serving on any other City board, commission or committee. The city attorney shall furnish the board any legal assistance necessary to carry out its functions.
 - (B) Ethics Board members shall be appointed by the mayor, subject to confirmation by the council. Initial terms of office shall be one citizen shall be appointed for two years, one citizen will be appointed for one year, and two citizens will be appointed for three years. There after all terms shall be three years. Terms begin May 1 of the respective year. Each year the Mayor shall appoint the alderperson at the annual reorganization meeting. Three members shall constitute a quorum of the Board.
 - (C) The Ethics Board shall elect its own chair.
 - (D) The Ethics Board may make recommendations to the common council with respect to amendments of this code of ethics.
 - (E) Any person covered by this Ethics Code may apply in writing to the Board for an advisory opinion regarding the propriety of any matter to which the person is or may become a party. The Board shall meet to review such a request for an advisory opinion and may advise the person making the request. Advisory opinions and requests, therefore, shall be in writing and shall state all material facts. It shall be prima facie evidence of intent to comply with this Ethics Code when a person refers a matter to the Board and abides by the advisory opinion of the Board if the material facts are as stated in the opinion request. Meetings held by the Board for deliberation and action upon such application shall not be open to the public nor shall a non-member Common Council member or the Mayor be

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authorized to attend any such meeting of the Board unless requested to do so by the Board. Advisory opinions rendered by the Board shall be in writing and shall state the material facts upon which the opinion is based. A record of the Board's opinions, opinion requests and investigations of violations shall be closed to public inspection as required by Chapter 19, Wis. Stats. Except as provided by §19.59(5)(b), Wis. Stats., the Board shall not make public the identity of any person requesting an advisory opinion or of persons or organizations mentioned in the opinion. If the Board determines that an advisory opinion rendered by the Board would be of significant value to other officials or employees, the Board may issue a summary of the opinion provided that the summary does not disclose the identity of the person originally requesting the advisory opinion. In all cases, the Board may request an advisory opinion from the City Attorney.

- (F) All complaints alleging that an official or employee committed a violation of this Ethics Code shall be addressed to the Ethics Board and shall be filed with the City Clerk. All such Complaints shall be in writing and verified and shall state the name of the official or employee alleged to have committed a violation of this Ethics Code and shall further state the evidentiary facts supporting the charge.
- (G) Within 14 days after the filing of a properly verified complaint with the City Clerk, the Board shall meet to review the complaint. Within three business days after its initial review of the complaint, the Board shall mail a copy of the Complaint to the respondent by certified mail or shall have a copy of the Complaint delivered to the respondent by personal service.
- (H) Following its initial review of a verified complaint, the Board may make a preliminary investigation with respect to each alleged violation of this Ethics Code. No preliminary investigation of an alleged violation of this Ethics Code may be initiated until a copy of the Complaint and notice of the Board's intent to investigate the charge has been mailed by certified mail to the respondent or personally served upon the respondent. The preliminary investigation shall be completed within 30 days after the date that the Complaint and notice thereof is mailed to the respondent or personally served upon the respondent except the Board may extend the investigation period for up to an additional 60 days with notice to the respondent and to the complainant.
- (I) If, after its preliminary investigation, the Board finds that probable cause does not exist for believing that the respondent violated this Ethics Code, it shall dismiss the Complaint. The Board shall promptly notify the complainant and the respondent by certified mail or personal service of its decision dismissing the Complaint. The Board's decision to dismiss a complaint shall be final. The same complaint or a complaint which is substantially similar to the dismissed complaint shall not be reconsidered by the Board unless within 20 days of the Board's mailing or personal service of its Dismissal Order, the complainant files with the Board additional material facts which were not available to the complainant at the time the original Complaint was filed and which, if true, would probably change the Board's decision. The Board's decision to reconsider or not to reconsider a decision under this subsection shall be final. If the Board determines that a verified complaint was brought for harassment purposes, the Board shall so state in its decision.
- (J) If, after its preliminary investigation, the Board finds that probable cause does exist for believing the allegations of the Complaint, it shall conduct a hearing on the matter. The hearing shall be held not more than 60 days after the Board's finding of probable cause. The Board shall give the respondent and complainant written notice of the hearing date by mailing a notice thereof to the respondent and to the complainant by first class mail at least 20 days prior to the hearing date thereof. The hearing shall be held in closed session except that the respondent shall have a right to demand that the hearing be held in open session and, upon such demand, the Board shall conduct the hearing in open session.
- (K) The chairperson of the Board shall preside over the proceedings and the City Attorney shall provide legal assistance to the Board as needed. The complainant and the

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respondent may be represented by an attorney and the respondent may also be represented by a union representative. Both parties may compel the attendance of witnesses by Subpoenas. Subpoenas may be issued by the Chairperson of the Board pursuant to §885.01, Wis. Stats. Each party shall be responsible for serving subpoenas on their respective witnesses and for paying any witness and mileage fees to the witness as required by the Wisconsin Statutes.

- (L) All testimony of witnesses at the proceedings shall be given under oath, administered by the Chairperson in the form and manner prescribed by the Wisconsin Statutes. A record of the testimony may be made by stenographic, electronic or other recording method, as the Board determines. The record produced at the direction of the Board shall be the official record of the proceeding. The proceedings may be adjourned or continued by the Board from day to day until completed.
- (M) The proceedings shall be conducted in the following order:
 1. Statement of the issues and rules by the Chairperson.
 2. Brief factual summaries, if any, by both sides.
 3. Presentation of testimony and the introduction of evidence by the complainant to substantiate the charge.
 4. Cross examination of witnesses by the respondent.
 5. One additional opportunity to question witnesses by the complainant.
 6. One additional opportunity to cross-examine witnesses by the respondent.
 7. Presentation of the base for the respondent.
 8. Repeat of steps (4), (5) and (6) regarding witnesses and evidence produced on behalf of the respondent.
 9. Opportunity for each side to present evidence in rebuttal of any evidence presented by the opposing side.
 10. Brief closing arguments, if any, by both sides.
- (N) The Board shall not be bound by common law or statutory rules of evidence and the Board shall hear all evidence having reasonable probative value, but shall exclude immaterial, irrelevant, or unduly repetitious testimony or evidence. Basic principles of relevancy, materiality and probative force shall govern this proceeding. Hearsay evidence will not be permitted where direct evidence is reasonably available. The Board will not base crucial or essential evidentiary findings on hear-say evidence. Objections to evidentiary offers and offers of proof of evidence not admitted may be made and shall be noted in the record. All evidence, including records and documents, shall be duly offered and made a part of the record. The Chairperson shall rule on any objections or procedural matters. Any member of the Board and the City Attorney may ask questions of the witnesses. No party or witness shall be permitted to ask questions of any Board member during the proceedings, unless expressly authorized by the Chairperson.
- (O) The Board shall deliberate in closed session.
- (P) Within 10 working days of the conclusion of the hearing, the Board shall file its written Findings of Fact, Conclusions of Law and Recommendations signed by a majority of the participating members and concerning the propriety of the conduct of the respondent. Any member of the Board may indicate his/her dissent to the written Order. If the Board determines that no violation of the Code of Ethics has occurred, it shall dismiss the Complaint, and if requested to do so by the respondent, the Board shall issue a public statement in that regard. If the Board finds that clear, satisfactory and convincing evidence exists for believing the allegations of the Complaint, the Board shall refer its findings, conclusions and recommendation to the Common Council or to other proper City Authority, and/or, in the case of an employee, to the City Administrator and/or the Mayor as deemed appropriate. In its recommendation, the Board may recommend that the Common Council order the official or employee to conform his or her conduct to the

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Ethics Code or recommend that the official or employee be cautioned, censured, suspended, removed from office, issued a private reprimand, public reprimand, and, in the case of an employee, may also recommend suspension without pay, discharge, or other appropriate disciplinary action. In appropriate cases, the Board may recommend the referral of the matter to the District Attorney to commence enforcement proceedings pursuant to the procedures and remedies of §19.59, Wis. Stats.

- (Q) Records obtained or prepared by the Board in connection with an investigation of a violation of this Ethics Code shall not be open for public inspection, except that the Board shall permit public inspection of records of a hearing conducted in open session pursuant to the request of the respondent as provided in subsection (J) hereof. Whenever the Board refers an investigation and hearings record to a District Attorney, the District Attorney may make public such records in the course of a prosecution initiated thereon.
 - (R) The time frames set forth in this Ethics Code specifying Board action are not jurisdictional and the Board may, where appropriate, extend any time period as necessary.
- (9) Distribution of Ethics Code
- (A) The City Clerk shall cause a copy of this Code of Ethics to be distributed to every public official and employee of the City within 30 days after enactment of this section. Each public official and employee elected, appointed or engaged thereafter shall be furnished a copy before entering upon his or her duties.
 - (B) Each public official, Mayor, the chairman of each board, commission or committee and through the City Administrator, the head of each department, shall, between May 1st and May 31st each year, review the provisions of this code with their fellow council members or board, commission, committee members or subordinates, as the case may be, and certify to the City Clerk by June 15 that such annual review had been undertaken. A notice of this Ethics Code shall be continuously posted on the City bulletin boards wherever situated.
 - (C) Each public official and employee shall, in connection with pars (a) and (b) above, also complete and file with the City Clerk, as appropriate, the following statement of understanding:

“I have read and understand the contents of the City of Reedsburg Ethics Code, including the attached State statutes.* I also understand that I am expected to adhere to and conduct myself according to rules, guidance and direction as set forth in the Ethics Code.” (* 946.10 through 946.13; and, 19.41 et seq.)
- (10) Employees Covered by Collective Bargaining Agreements. In the event an employee, covered under a collective bargaining agreement, is allegedly involved in an Ethics Code violation, the terms and conditions set forth in the applicable collective bargaining agreement shall prevail in the administration and interpretation of this Ethics Code.
- (11) Sanction. A determination that an employee’s actions constitute improper conduct under the provisions of this Code may constitute a cause of suspension, removal from office or employment or other disciplinary action. Sanctions, including any disciplinary action, which may affect employees covered under a labor agreement will be consistent with the terms and conditions set forth in the applicable labor agreement.
- (12) Police Officers and Firefighters. When an ethics complaint has been filed against a police officer or firefighter or the Chief of either the Police or Fire Department, the procedure shall be performed in accordance with the provisions of Wis. Stat. sec. 62.13.
- (13) Penalties. Violation of any provision of this Code should raise conscientious questions for the incumbent concerned as to whether voluntary resignation or other action is indicated to promote the best interests of the City of Reedsburg. For non-elected officials or City employees, violation may constitute a cause for suspension, removal from office or employment, or other disciplinary action. As an alternative or an addition to the sanctions

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imposed herein, any person violating the provisions of this sanction shall be subject to a nonreimbursable forfeiture of not less than one hundred (\$100) dollars nor more than five hundred (\$500) dollars.