

City of Reedsburg Personnel Committee Minutes  
July 28, 2015

Present: Phil Peterson, Megan Cowan, Dave Knudsen, Don Hull.  
Absent: Tiffany Schulte.  
Others: Ken Witt, Tim Becker, Press.

Chairman Peterson called the meeting to order at 5:00pm.

**Moved by Cowan and seconded by Knudsen to approve minutes from January 27, 2015. Motion carried 4-0.**

Criteria and review process for merit increases was reviewed. The Committee favored a cost of living adjustment line and then a merit cash bonus payment option, at the discretion of the Committee. Cost of living adjustment for budgeting purposes should be set at 1.5% based on CPI an comparable community data. **Moved by Knudsen and seconded by Hull to set cost of living adjustment budget at 1.5%. Motion carried 4-0.**

Job descriptions for Chief of Police, Lieutenant, Sergeant, Patrol Officer, Detective, Evidence Technician, School Resource Officer, Canine Officer and Police Aide were reviewed without any changes. **Moved by Cowan and seconded by Hull to approve job descriptions reviewed. Motion carried 4-0.**

**Moved by Knudsen and seconded by Cowan to go into closed session per sec. 19.85(1)(e), Stats., for deliberating on specified public business whenever competitive or bargaining reasons require a closed session – determining union negotiation strategy for WPPA contract expiring December 31, 2015. Motion carried 4-0.**

Closed session discussion occurred here.

**Moved by Hull and seconded by Knudsen to adjourn. Motion carried 4-0. Meeting adjourned at 6:17pm.**

Respectfully submitted,

Ken Witt  
Administrator/Clerk/Treasurer