

City of Reedsburg Personnel Committee Minutes
June 24, 2014

Present: Phil Peterson, Megan Cowan, Lavinda Carlson, Don Hull, Dave Knudsen 5:05pm
Absent: None.
Others: Ken Witt, Steve Zach.

Chairman Peterson called the meeting to order at 5:00pm.

Moved by Carlson and seconded by Cowan to approve minutes from April 3, 2014 and April 22, 2014. Motion carried 4-0.

Moved by Hull and seconded by Carlson to approve revised job descriptions for the Clerk-Treasurer, Deputy Clerk-Treasurer I and Deputy Clerk-Treasurer II. Motion carried 4-0.

Moved by Carlson and seconded by Cowan to go into closed session per sec 19.85(1)(b), Stats., to consider dismissal, demotion, or discipline of any public employee under its jurisdiction and to consider the taking of formal action in that regard (it is not contemplated that the Committee will engage in an evidentiary hearing prior to final action, if any) and pursuant to sec. 19.85(1)(c), Stats., to consider employment, promotion, compensation or performance evaluation data of a public employee over which the governmental body has jurisdiction regarding the Clerk-Treasurer Department. Motion carried 4-0. Dave Knudsen arrived 5:05pm.

Closed session discussion occurred here. No motions.

Moved by Carlson and seconded by Knudsen to adjourn. Motion carried 5-0. Meeting adjourned at 6:05pm.

Respectfully submitted,

Ken Witt
Administrator/Clerk/Treasurer