

Reedsburg Public Library
Library Board Minutes, September 8, 2016

Members present: Kate Campbell, Heidi Feller, Tom Geimer, Nancy Lukes, Dave Moon and Joleen McBride. Also present Library Director, Sue Ann Kucher.

Call to Order: President McBride called the meeting to order at 6:34 p.m.

Approval of the Agenda: Campbell moved approval of the Agenda. Feller Seconded. All Approved

Minutes of the August meeting: Feller moved approval of the August minutes. Lukes seconded. All Approved.

Finance Report: Campbell presented finance report, noting a deposit to Gift Savings account from the Friends of the Library for a donation made by Thrivent Financial. Campbell also noted need for expenditure from Evans Fund. Geimer moved to approve the Finance Report. Lukes seconded. All approved.

August Bills: \$7042.71 was paid from Library Operating account. Campbell moved to approve August expenditures. Feller seconded. All approved.

Director's Report: Director Kucher shared the Director's report, showing circulation very slightly down over last year. Overall Circulation is still up by 2%. Computer use is up over 2015 for the Month of August and YTD. In staff news, one full-time staff member remains out on leave. A part-time staff member has given notice to accept a position for another city department. Staff have shifted schedules and responsibilities to address the coverage needs. New Circulation Assistant began training on 9/7/2016. We will be looking at scheduling needs and recruitment of an additional Circulation Assistant in the coming month. Youth Services Librarian attended training for website maintenance so as to be able to help with updating web content and events. The Friends of the Reedsburg Library will hold their fall board meeting on Tuesday, September 13.

General Business: Director Kucher shared updates on the proposed 2017 budget. Notable changes were the amount to be requested from the City, updated benefit costs and minor changes to operating lines. Moon moved approval of the proposed budget. Campbell seconded. All approved.

Adjournment: Moved by Campbell. Seconded by Geimer. All approved.