City of Reedsburg
134 South Locust Street, P.O. Box 490
Reedsburg, WI 53959
Ph. 608-524-6404 Fax. 608-524-8458
www.reedsburgwi.gov

COMMON COUNCIL AGENDA
MONDAY, JANUARY 9, 2017
REEDSBURG CITY HALL COUNCIL CHAMBERS
7:00 P.M.

CALL TO ORDER:

ROLL CALL:

PLEDGE OF ALLEGIANCE:

THE COUNCIL WILL RECEIVE INFORMATION ON NON-AGENDA TOPICS BROUGHT BEFORE THE COUNCIL BY MEMBERS OF THE PUBLIC. THE COUNCIL WILL NOT DISCUSS THESE TOPICS, AND WILL NOT TAKE ACTION ON ANY OF THEM AT THIS MEETING.

I. CONSENT AGENDA: (one motion to approve all Consent items)

A. Approve minutes from the Council meeting held on December 12, 2016.
B. Approve the Bills for December 2016.
C. Approve Operator's License (New) – for Tyler Fogo – Badger Bar.
D. Approve Operator's License (New) – for Dennis Wimann – Viking Liquor.
E. Approve Temporary Class "B"/"Class B" Retailer Licensee – Reedsburg Chamber of Commerce. Event Location: 240 Railroad Street, on January 20, 2017.

II. OFFICE OF THE MAYOR:

A. Coming Community Events
B. Blue Ribbon Committee Creation – Art in Public Places
C. Appointment: Aaron Bauer for the Park and Recreation Committee

III. RECOMMENDATIONS FROM BOARDS, COMMITTEES AND COMMISSIONS:

Finance Committee

A. Approve/Deny Resolution 4267-17 Budget Amendment to Increase the Capital Equipment Fund for Information System–Server Upgrade and approve I.T. Agreement.
B. Approve/Deny Storm Water Fund: Street Sweeper lease purchase agreement.

Personnel Committee

C. Approve/Deny Resolution 4268-17 - Communications Division - Wages

IV. GENERAL BUSINESS:

A. Approve/Deny Boys and Girls Six Year Lease (Old Hardware Facility)
B. Approve/Deny Property Sales – Homestead Acres – 5 Lots to Habitat For Humanity

Any person who has a qualifying disability as defined by the American With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the City Clerk at (608)524-6404, 134 S. Locust Street, Reedsburg, WI at least 48 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

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V. COMMITTEE AND STAFF REPORTS:

Community Development Authority
Historic Preservation Commission
Library Commission
Personnel Committee
Public Works Committee
Finance Committee
Ordinance Committee
Parks & Recreation Committee
Plan Commission
Other Commissions or Committees or Boards

VI. CITY ADMINISTRATOR REPORTS:

A. Airport FBO Agreement – Update (Airport Chairman and PW Director)
B. Report on City Hall Improvements (PW Director)
C. Bi-Monthly City Administrator Report

VII. COMMENTS REGARDING UPCOMING CIVIC EVENTS:

XIII. ADJOURN

Posted: 1-4, 2017

Last Resolution: 4268-17

Last Ordinance: 1837-16

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City of Reedsburg Meeting of the Common Council
December 12, 2016

Present: Mayor Dave Estes; Alderpersons Bill Finnegan, Dave Moon, Mike Gargano, Dave Knudsen, Calvin Craker, Phil Peterson, Jim Heuer, and Brandt Werner.

Absent: Alderman Jason Schulte

Others Present: Jim Gerlach, Brian Duvalle, Matt Scott, Stephen Compton, Jacob Crosetto, Timothy Becker, Citizens, Press.

Mayor Estes called the regular session of the Common Council to order at 7:14 pm. in the Common Council Chambers.

Approve Consent Agenda: Consisting of minutes from the Council meeting held on Nov. 28, 2016; Bills for the month of November; approval of Operator's Licenses for Ryan Rott, Derreck Winkler, Lori Little Soldier, and Angella Scott.

Motion: Heuer, Second: Craker. Motion Carried 8-0.

OFFICE OF THE MAYOR:

1. Appointment: Craig Braunschweig to Zoning Board of Appeals and Reedsburg Area Development Council; Heidi Feller to Community Development Authority
    a. **Motion: Moon, Second: Gargano to confirm appointments. Motion carried 8-0.**

RECOMMENDATIONS FROM BOARDS, COMMITTEES AND COMMISSIONS:
Finance Committee

1. 2017 MPIC Insurance Quotes:
    a. **Motion: Peterson, Second: Heuer to Approve MPIC Quote as presented. Motion carried 8-0.**
2. Webb Fund Recommendation: Disconsin Disc Gold Club
    a. **Motion: Werner, Second: Knudsen to approve $10,000 from the Webb Fund for Disconsin Disc Golf Club. Motion carried 8-0.**
3. Webb Fund Recommendation: Boys and Girls Club
    a. **Motion: Peterson, Second: Heuer to approve $25,000 from the Webb Fund for Boys and Girls Club. Motion Carried 8-0.**

Planning Commission

1. Resolution 4264-16, a Resolution approving certified survey map for S7185 STH 23/33. Applicant: JoyLin Varnes
    a. **Motion: Gargano, Second: Werner to approve Resolution 4264-16, CSM S7185 S. 23/33. Motion carried 8-0.**
2. Resolution 4266-16, WI Management Co. CSM – Parcel #2099 – 710 S. Preston.
    a. **Motion: Heuer, Second: Finnegan to approve Resolution 4266-16, CSM—Parcel #2099. Motion carried 8-0.**

GENERAL BUSINESS

1. Design Downtown Budget Request
   a. **Motion Knudsen, Second: Moon to approve the use of 2016 planning funds for the Design Downtown Plan. Motion carried 8-0.**

2. 2017 Legislative Update.
   a. **Motion: Werner, Second: Gargano to approve the 2017 Legislative Update Agenda. Motion carried 8-0.**

Motion by Gargano, Second by Craker to enter Closed Session at 7:47 pm. Motion carried 8-0.

CLOSED SESSION

Motion by Moon, Second by Finnegan to leave Closed Session at 8:34 pm. Motion carried 8-0.

OPEN SESSION

1. City Clerk – Treasurer: Vacation Leave Request
   a. **Motion: Heuer, Second: Craker to approve additional 40 hours of vacation to City Clerk-Treasurer and to authorize changes to the offer letter dated July 12, 2016. Motion carried 8-0.**
2. Interim City Administrator – Evaluation, Title, and Benefit Program.
   a. **Motion: Peterson, Second: Werner to make Steve Compton the City Administrator, removing the "interim" title, with no changes in salary, time expected, or benefits and to begin the process of looking into a defined benefit plan. Motion carried 8-0.**
3. Approve/Deny Resolution 4265-16: 2017 Compensation – Police Chief.
   a. **Motion: Peterson, Second: Gargano to approve an adjust of the Police Chief's wages to $95,500. Motion carried 8-0.**
4. Approve/Deny Property Parcel Sale and Price for parcel - Former Baraboo Concrete Property
   a. **No action was taken on this item.**

Moved: Heuer, Second: Moon to adjourn. Motion carried 8-0.
Meeting adjourned at 8:42 pm

Respectfully submitted,

Jacob Crosetto
City Clerk-Treasurer

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-131630 A/R UTILITY (VISION PREMIUMS)							
140708	NATIONAL VISION	4254918	VISION INS - DECEMBER	11/17/2016	218.70	218.70	12/08/2016
Total 10-131630 A/R UTILITY (VISION PREMIUMS):					218.70	218.70	
10-131650 A/R UTILITY (DENTAL PREMIUMS)							
262196	AMERITAS LIFE INSURANCE C	010-40272-000	DENTAL - DECEMBER 2016	12/02/2016	1,680.96	1,680.96	12/08/2016
Total 10-131650 A/R UTILITY (DENTAL PREMIUMS):					1,680.96	1,680.96	
10-131660 A/R UTILITY (METLIFE PREMIUMS)							
130652	METLIFE SBC	KM05735175-1	LIFE INS - DECEMBER	11/16/2016	150.91	150.91	12/08/2016
Total 10-131660 A/R UTILITY (METLIFE PREMIUMS):					150.91	150.91	
10-212910 SUNDRY ACCOUNTS PAYABLE							
262403	AMBER M EMERY	EMERY121416	2016 TAX REFUND PARCEL#0548	12/14/2016	18.13	18.13	12/22/2016
261672	AMOS & TINA DENMAN	DENMAN1216	2016 TAX REFUND PARCEL#1877-2	12/16/2016	62.88	62.88	12/22/2016
262187	AMY RAUPP	RAUPP121916	2016 TAX REFUND - PARCEL#2629	12/19/2016	294.30	294.30	12/22/2016
262901	ANDREW M DERSE	262901	2016 TAX REFUND PARCEL#2567-4	12/13/2016	20.76	.00	12/22/2016
262901	ANDREW M DERSE	DERSE121616	2016 TAX REFUND PARCEL #1374	12/16/2016	20.47	.00	12/22/2016
262901	ANDREW M DERSE	DERSE121620	2016 TAX REFUND - PARCEL#1374	12/16/2016	20.47	20.47	12/28/2016
262698	BARBARA R GALL	GALL121616	2016 TAX REFUND - PARCEL#1356	12/16/2016	18.10	18.10	12/22/2016
262663	BERTON C HIGGINS	HIGGINS12131	2016 TAX REFUND - PARCEL#2441	12/13/2016	18.65	18.65	12/22/2016
262654	BRADLEY, MICHAEL J	BRADLEY1213	2016 TAX REFUND PARCEL#2483	12/13/2016	20.76	20.76	12/22/2016
262411	CAITLIN M NIEDERKLOPFER	NIEDERKLOP	2016 TAX REFUND - PARCEL#1818	12/16/2016	16.01	16.01	12/22/2016
262906	CHRISTOPHER J CLARK	CLARK121916	2016 TAX REFUND PARCEL#2515-234	12/19/2016	21.82	.00	12/22/2016
262906	CHRISTOPHER J CLARK	CLARK121920	2016 TAX REFUND - PARCEL#2515-234	12/19/2016	21.82	21.82	12/22/2016
262924	CORELOGIC INC	CORELOGIC1	2016 TAX REFUND OVERPAYEMENT OF PARCEL#2515-321-PATRICK HOLTZ	12/27/2016	3,543.68	3,543.68	12/28/2016
262396	DAN R SHIELDS	SHIELDS1220	2016 TAX REFUND - PARCEL#2515-164	12/20/2016	24.54	24.54	12/22/2016
262376	DARRELL W DE MARS	DEMARS1220	2016 TAX REFUND - PARCEL#2515-035	12/20/2016	19.64	19.64	12/22/2016
262916	DAWN L THOMAS	THOMAS1213	2016 TAX REFUND - PARCEL#0795	12/13/2016	12.85	12.85	12/28/2016
262420	EBEN J CHRISTENSEN	CHRISTENSE	2016 TAX REFUND PARCEL#0610	12/15/2016	28.48	28.48	12/22/2016
262424	EDWARD K RULAND	RULAND12131	2016 TAX REFUND - PARCEL#2528	12/13/2016	19.76	19.76	12/22/2016
262903	ELEANOR F GERBER	GERBER1216	2016 TAX REFUND - PARCEL#2515-02700	12/16/2016	21.20	21.20	12/22/2016
262669	GARTH S BRINT	BRINT122016	2016 TAX REFUND - PARCEL#2017	12/20/2016	18.10	18.10	12/22/2016
262432	GRANT WESTERMAN	WESTERMAN	2016 TAX REFUND - PARCEL#2217-26	12/19/2016	21.86	21.86	12/22/2016
262378	GUILLERMO FERNANDEZ	FERNANDEZ1	2016 TAX REFUND - PARCEL#1450-306	12/14/2016	28.08	28.08	12/22/2016
262913	JAKE R & VICKI R HOOKER	HOOKER1220	2016 TAX REFUND - PARCEL#2217-409	12/20/2016	424.87	424.87	12/22/2016
262173	JAMIE BRANDT	BRANDT12201	2016 TAX REFUND - PARCEL#1860	12/20/2016	20.14	20.14	12/22/2016
262447	JOHN A CHASTAN	CHASTAN1215	2016 TAX REFUND PARCEL#2515-09000	12/15/2016	10.17	10.17	12/22/2016
262415	KAREN A HOLLINSED	HOLLINSED12	2016 TAX REFUND - PARCEL#0424	12/14/2016	19.13	19.13	12/22/2016

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
262667	KATHERINE M BURGESS	BURGESS122	2016 TAX REFUND - PARCEL#1209	12/21/2016	21.06	21.06	12/28/2016
261680	KELLY MACHOVEC	MACHOVEC12	2016 TAX REFUND - PARCEL#1977	12/16/2016	31.17	31.17	12/22/2016
262905	KENNETH JAMES	JAMES121916	2016 TAX REFUND - PARCEL#2515-346	12/19/2016	46.66	46.66	12/22/2016
262920	KORIN MAIER	MAIER122720	2016 TAX REFUND - PARCEL#1367	12/27/2016	165.07	165.07	12/28/2016
261919	KURT E MEISEL	MEISEL12131	2016 TAX REFUND - PARCEL#1193	12/13/2016	65.55	65.55	12/22/2016
261937	LES J GRANT	GRANT121916	2016 TAX REFUND - PARCEL#2518	12/19/2016	19.61	19.61	12/22/2016
262911	LESLIE ERDMANN	ERDMANN121	2016 TAX REFUND - PARCEL#2217-01000	12/15/2016	21.79	21.79	12/22/2016
262417	LLOYD L SAMMONS	SAMMONS122	2016 TAX REFUND - PARCEL#1452-4	12/27/2016	20.20	20.20	12/28/2016
262430	MICHAEL J HAINSTOCK	HAINSTOCK12	2016 TAX REFUND PARCEL#2515-01100	12/27/2016	19.87	19.87	12/28/2016
262409	MONTE N MAST	MAST121416	2016 TAX REFUND- PARCEL#0437	12/14/2016	19.23	19.23	12/22/2016
262399	NICOLE C BUSSAN	BUSSAN12271	2016 TAX REFUND PARCEL#1869	12/27/2016	15.51	15.51	12/28/2016
262655	O'FLAHRITY, BARBARA A	OFLAHRITY12	2016 TAX REFUND - PARCEL#1343	12/14/2016	19.79	19.79	12/22/2016
262410	OTIS G SCHWICHTENBERG	SCHWICHTEN	2016 TAX REFUND - PARCEL#0663	12/19/2016	17.85	17.85	12/22/2016
262465	PATRICK H MYERS	MYERS122716	2016 TAX REFUND - PARCEL#2450	12/27/2016	19.94	19.94	12/28/2016
262693	PAUL P JENSEN	JENSEN12271	2016 TAX REFUND - PARCEL#1470	12/27/2016	25.99	25.99	12/28/2016
262902	PETER OLAJEC	OLACEC12162	2016 TAX REFUND - PARCEL#2515-15	12/16/2016	7.47	7.47	12/28/2016
262902	PETER OLAJEC	OLAJEC12161	2016 TAX REFUND - PARCEL#2515-15000	12/16/2016	7.47	.00	12/22/2016
262902	PETER OLAJEC	THOMAS1213	2016 TAX REFUND - PARCEL #0795	12/13/2016	12.85	.00	12/22/2016
261675	PHILIP V PETERSON & RACHEL	PETERSON12	2016 TAX REFUND - PARCEL#2142	12/15/2016	6.11	6.11	12/22/2016
262186	RANDALL WOODWORTH	WOODWORTH	2016 TAX REFUND - PARCEL#2407	12/16/2016	182.48	182.48	12/22/2016
262380	REBECCA L WISNIEWSKI	WISNIEWSKI1	2016 TAX REFUND - PARCEL#0584	12/19/2016	17.64	17.64	12/22/2016
261681	RYAN & HEATHER ROERS	ROERS122216	2016 TAX REFUND - PARCEL#2331	12/22/2016	23.42	23.42	12/28/2016
262468	SHAWN & BROOKE DORN	DORN121616	2016 TAX REFUND PARCEL#0783	12/16/2016	17.09	17.09	12/22/2016
261949	SHEA EASTMAN	EASTMAN122	2016 TAX REFUND PARCEL#0097	12/27/2016	18.58	18.58	12/28/2016
261498	SONNY HYDE	HYDE122116	2016 TAX REFUND - PARCEL#0775	12/21/2016	16.65	16.65	12/28/2016
262925	SOUND DEVICES, LLC	SD122816	CHARGEBACK PAYMENT	12/28/2016	21,359.50	21,359.50	12/28/2016
262915	STANLEY ANDERSON	ANDERSON12	2016 TAX REFUND - PARCEL#2567-4	12/13/2016	20.76	20.76	12/28/2016
262407	STEVEN E KANEY	KANEY122716	2016 TAX REFUND - PARCEL#0722	12/27/2016	17.09	17.09	12/28/2016
262921	STEVEN R & LU ANN BLAKESL	BLAKESLEE12	2016 TAX REFUND - PARCEL#1897	12/27/2016	.64	.64	12/28/2016
261529	SUE ANN KUCHER	KUCHER12271	2016 TAX REFUND - PARCEL#2567-2	12/27/2016	22.94	22.94	12/28/2016
262666	SUE E HEBEL	HEBEL121416	2016 TAX REFUND - PARCEL#2438	12/14/2016	19.83	19.83	12/22/2016
261965	SUMMER KARLL	KARLL122716	2016 TAX REFUND - PARCEL#0684	12/27/2016	158.97	158.97	12/28/2016
262439	TERRY J PIKEL	PIKEL122116	2016 TAX REFUND - PARCEL#1092	12/21/2016	19.61	19.61	12/28/2016
261921	THOMAS C DEMMIN	DEMMIN12161	2016 TAX REFUND - PARCEL#2515-12800	12/16/2016	21.04	21.04	12/22/2016
262910	TIMOTHY DAILY	DAILY121316	2016 TAX REFUND - PARCEL#0809	12/13/2016	16.72	16.72	12/22/2016
262371	TIMOTHY J SZYDLOWSKI	SZYDLOWSKI	2016 TAX REFUND - PARCEL#2515-243	12/22/2016	19.36	19.36	12/28/2016
262431	VERIL D MEADE	MEADE121616	2016 TAX REFUND - PARCEL#1229	12/16/2016	16.90	16.90	12/22/2016
262923	WCCU	WCCU122716	TAX OVERPAYMENT ON D.				

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
			BINGHAM PARCEL#1973	12/27/2016	3,196.85	3,196.85	12/28/2016
262922	WEAVER, TIEDEMAN & HELLEN	WEAVER1227	2016 TAX REFUND PARCEL#2245	12/27/2016	100.00	100.00	12/28/2016
262904	WILLIAM MC NELLY	MCNELLY1219	2016 TAX REFUND - PARCEL#2273	12/19/2016	18.57	18.57	12/22/2016
262406	ZACHARY K JANTZ	JANTZ121516	2016 TAX REFUND - PARCEL#1192	12/15/2016	18.51	18.51	12/22/2016
Total 10-212910 SUNDRY ACCOUNTS PAYABLE:					30,633.01	30,549.64	
10-213430 LIFE INSURANCE DEDUCTIONS							
130675	MINNESOTA LIFE INSURANCE	002832L-0117	LIFE INS - JANUARY	12/06/2016	1,375.94	1,375.94	12/08/2016
Total 10-213430 LIFE INSURANCE DEDUCTIONS:					1,375.94	1,375.94	
10-213610 UNION DUES DEDUCTIONS							
231168	WPPA	WPPA1216	POLICE OFFICERS UNION DUES	12/01/2016	581.00	581.00	12/22/2016
Total 10-213610 UNION DUES DEDUCTIONS:					581.00	581.00	
10-213910 FLEX PLAN CONTRIBUTIONS							
50315	EMPLOYEE BENEFITS	R106-121316	BEST FLEX BILLING JANUARY - DECEMBER 2017	12/13/2016	19,609.72	19,609.72	12/22/2016
Total 10-213910 FLEX PLAN CONTRIBUTIONS:					19,609.72	19,609.72	
10-213915 VISION PREMIUMS							
140708	NATIONAL VISION	4254918	VISION INS - DECEMBER	11/17/2016	298.93	298.93	12/08/2016
Total 10-213915 VISION PREMIUMS:					298.93	298.93	
10-213925 DENTAL PREMIUMS							
262196	AMERITAS LIFE INSURANCE C	010-40272-000	DENTAL - DECEMBER 2016	12/02/2016	2,450.48	2,450.48	12/08/2016
Total 10-213925 DENTAL PREMIUMS:					2,450.48	2,450.48	
10-213935 METLIFE PREMIUMS							
130652	METLIFE SBC	KM05735175-1	LIFE INS - DECEMBER	11/16/2016	283.01	283.01	12/08/2016
Total 10-213935 METLIFE PREMIUMS:					283.01	283.01	
10-217620 MOBILE HOME TAXES-SCHOOL							
190962	SCHOOL DIST OF REEDSBURG	MHT1116	MOBILE HOME TAX - NOVEMBER 2016	12/20/2016	3,525.92	3,525.92	12/22/2016
Total 10-217620 MOBILE HOME TAXES-SCHOOL:					3,525.92	3,525.92	
10-513500-03 ADMINISTRATOR - OPERATING							
262912	EHLERS & ASSOCIATES, INC	72289	LEVY LIMIT & ERP ANALYSIS	12/12/2016	450.00	450.00	12/22/2016
Total 10-513500-03 ADMINISTRATOR - OPERATING:					450.00	450.00	
10-514110-03 LEGISLATIVE SUPPORT-OPERATING							
140729	NEWS PUBLISHING, INC	99105839-111	ADS/LEGALS/NOTICES	11/30/2016	582.45	582.45	12/08/2016
Total 10-514110-03 LEGISLATIVE SUPPORT-OPERATING:					582.45	582.45	
10-514120-03 ELECTIONS - OPERATING							
262133	CAPITAL NEWSPAPERS	INV#1415963	NOTICE OF SPRING ELECTION 4/4/17	11/26/2016	26.47	26.47	12/08/2016

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
110551	KRUEGER OFFICE SUPPLIES	74680	BINDERS - ELECTIONS	11/01/2016	26.88	26.88	12/08/2016
180844	REEDSBURG IGA	00257845	WATER FOR ELECTION	11/07/2016	7.98	7.98	12/08/2016
180844	REEDSBURG IGA	00258029	FOOD FOR ELECTION 11/8/16	11/08/2016	121.22	121.22	12/08/2016
180844	REEDSBURG IGA	00258328	ELECTION SUPPLIES	11/08/2016	3.99	3.99	12/08/2016
180890	REEDSBURG TRUE VALUE	800027-1116	SUPPLIES	11/25/2016	143.10	143.10	12/22/2016
190936	SAUK COUNTY CLERK	SCCO113016	PARTISAN PRIMARY & GENERAL ELECTION	11/30/2016	2,100.87	2,100.87	12/08/2016
Total 10-514120-03 ELECTIONS - OPERATING:					2,430.51	2,430.51	
10-514230-03 LABOR RELATIONS							
20138	BOARDMAN & CLARK LLP	77420	GEN. LABOR MATTERS - SERVICES	11/21/2016	19.50	19.50	12/08/2016
Total 10-514230-03 LABOR RELATIONS:					19.50	19.50	
10-514240-03 TRAINING							
262839	JACOB CROSETTO	JC121716	MILEAGE REIMBURSEMENT TRAINING MILWAUKEE	12/07/2016	138.60	138.60	12/08/2016
Total 10-514240-03 TRAINING:					138.60	138.60	
10-514320-03 DUPLICATING							
262628	RHYME BUSINESS PRODUCTS	19855911	COPIER MACHINES - CITY HALL	12/15/2016	685.70	685.70	12/22/2016
Total 10-514320-03 DUPLICATING:					685.70	685.70	
10-515110-03 GENERAL MANAGEMENT - OPERATING							
60300	JOHN DEER FINANCIAL	75331-82742-1	GAS USAGE - CITY HALL	12/14/2016	27.05	27.05	12/28/2016
110551	KRUEGER OFFICE SUPPLIES	74723	FOLDER, PROTECTOR SHEETS	11/04/2016	33.93	33.93	12/08/2016
110551	KRUEGER OFFICE SUPPLIES	74930	ORGANIZER, CALENDARS, LAMP - CITY HALL	11/29/2016	242.37	242.37	12/08/2016
110551	KRUEGER OFFICE SUPPLIES	74976	2017 CALENDARS, TODAY IS	12/01/2016	53.57	53.57	12/08/2016
180844	REEDSBURG IGA	00097284	SUPLLIES - CITY HALL	11/15/2016	8.99	8.99	12/08/2016
Total 10-515110-03 GENERAL MANAGEMENT - OPERATING:					365.91	365.91	
10-515120-03 MUNICIPAL COURT - OPERATING							
261631	IMT INSURANCE	GORSUCH201	GORSUCH BOND 2017	12/15/2016	100.00	100.00	12/22/2016
261328	SANDRA CARDO-GORSUCH	SCG120516	REIMBURSEMENT MEALS/MILEAGE JUDGE CONFERENCE	12/05/2016	117.77	117.77	12/08/2016
211058	US CELLULAR	0168232068	CELL PHONES	12/08/2016	29.12	29.12	12/22/2016
Total 10-515120-03 MUNICIPAL COURT - OPERATING:					246.89	246.89	
10-515121-03 STATE FEES - COURT							
231139	STATE OF WISCONSIN	56-15663-1116	COURT FEES - NOVEMBER	11/30/2016	2,564.39	2,564.39	12/08/2016
Total 10-515121-03 STATE FEES - COURT:					2,564.39	2,564.39	
10-515122-03 COUNTY FEES - COURT							
190940	SAUK COUNTY TREASURER	CTFEES1116	COURT FEES - NOVEMBER	11/30/2016	934.48	934.48	12/08/2016
Total 10-515122-03 COUNTY FEES - COURT:					934.48	934.48	
10-515123-03 RESTITUTION FEES - COURT							
261486	BREWSTER LANES	RESTITUTION	RESTITITUTION J. RAMCZYK	11/30/2016	352.39	352.39	12/08/2016
262894	COREY A BRUNETT	RESTITUTION	RESTITUTION S BUNDE	11/30/2016	25.00	25.00	12/08/2016
262882	JENNIFER A EBERT	RESTITUTION	RESTITUTION B LARSON	11/30/2016	190.00	190.00	12/08/2016

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261791	MEDIA WAREHOUSE	RESTITUTION	RESTITUTION M DAILEY	11/30/2016	31.50	31.50	12/08/2016
262895	NICOLE S LYBARGER	RESTITUTION	RESTITUTION K SCHONENBERGER	11/30/2016	19.26	19.26	12/08/2016
262896	PALMER & SON LOGGING	RESITUTION1	RESTITUTION J HEATH	11/30/2016	25.00	25.00	12/08/2016
180844	REEDSBURG IGA	NSF113016	NSF	11/30/2016	73.13	73.13	12/08/2016
180844	REEDSBURG IGA	RESTITUTION	RESTITUTION	11/30/2016	50.00	50.00	12/08/2016
221076	VIKING VILLAGE	NSFRESTITUT	NSF RESTITUTION	11/30/2016	104.55	104.55	12/08/2016
Total 10-515123-03 RESTITUTION FEES - COURT:					870.83	870.83	
10-515125-03 TOWN OF LAVALLE FEES - COURT							
201100	TOWNSHIP OF LAVALLE	CTFEES1116	COURT FEES - NOVEMBER	11/30/2016	459.00	459.00	12/08/2016
Total 10-515125-03 TOWN OF LAVALLE FEES - COURT:					459.00	459.00	
10-515200-03 ASSESSMENT OF PROPERTY							
10046	ASSOCIATED APPRAISAL INC.	122880	ASSESSOR SERVICES	11/11/2016	3,621.17	3,621.17	12/08/2016
10046	ASSOCIATED APPRAISAL INC.	123097	ASSESSOR SERVICES	12/01/2016	3,616.75	3,616.75	12/08/2016
Total 10-515200-03 ASSESSMENT OF PROPERTY:					7,237.92	7,237.92	
10-515520-03 GENERAL ACCOUNTING - OPERATING							
261263	MARLIN PRINTING & GRAPHIC	482438	LASER VOUCHER CHECKS - CITY HALL	12/09/2016	260.38	260.38	12/22/2016
Total 10-515520-03 GENERAL ACCOUNTING - OPERATING:					260.38	260.38	
10-515940-03 FLEX PLAN ADMINISTRATION							
50315	EMPLOYEE BENEFITS	1711244	BENNY FEE & ADMIN FEE	12/15/2016	155.25	155.25	12/22/2016
Total 10-515940-03 FLEX PLAN ADMINISTRATION:					155.25	155.25	
10-516110-03 COUNSEL							
120585	LAROWE GERLACH TAGGERT	216-1116	ORDINANCE PREPARATION	11/30/2016	116.25	116.25	12/22/2016
120585	LAROWE GERLACH TAGGERT	234	P.D. - PROSECUTION - MATERIALS	11/30/2016	10.67	10.67	12/22/2016
120585	LAROWE GERLACH TAGGERT	291	GENERAL BUSINESS - SERVICES	11/30/2016	953.25	953.25	12/22/2016
Total 10-516110-03 COUNSEL:					1,080.17	1,080.17	
10-516120-03 COUNSEL - PD							
120585	LAROWE GERLACH TAGGERT	171	GENERAL BUSINESS - SERVICES - PD	11/30/2016	186.00	186.00	12/22/2016
120585	LAROWE GERLACH TAGGERT	234	P.D. - PROSECUTION - SERVICES	11/30/2016	2,185.50	2,185.50	12/22/2016
Total 10-516120-03 COUNSEL - PD:					2,371.50	2,371.50	
10-517100-03 MAINT OF BUILDINGS - OPERATING							
262630	DINERS CLUB COMMERCIAL	1608-1216	SUPPLIES	11/28/2016	118.92	118.92	12/09/2016
80442	HARDER CORP	M149620	CLEANER - SUPPLIES	12/08/2016	319.14	319.14	12/22/2016
10020	L W ALLEN LLC	029521	PUMP REPAIR - FIRE	11/15/2016	466.80	466.80	12/22/2016
130664	MID-AMERICAN RESEARCH CH	0595006-IN	CLEANING SUPPLIES	11/25/2016	442.85	442.85	12/08/2016
262195	MSDS ONLINE, INC	151496	RENEWAL SUBSCRIPTION MDSONLINE	11/23/2016	550.00	550.00	12/08/2016
160650	PETERSON SANITATION INC	1072-1216	HALL-UTILITIES	12/01/2016	192.00	192.00	12/08/2016
180825	REEDSBURG FIRE DEPT	6513	CHECK EXTINGUISHERS - LIBRARY	12/06/2016	94.00	94.00	12/22/2016
180890	REEDSBURG TRUE VALUE	800027-1116	SUPPLIES	11/25/2016	234.20	234.20	12/22/2016
180906	REEDSBURG UTILITY	78-1116	TELEPHONE/INTERNET - FIRE	11/20/2016	202.98	202.98	12/08/2016
261296	SCHINDLER ELEVATOR CORP.	8104417661	PREVENTIVE MAINTENANCE -				

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			PD	12/01/2016	938.88	938.88	12/08/2016
191009	STAPLES BUSINESS ADVANTA	3324031697	PUFFS FACIAL TISSUE, GLOVES, TOWELS	12/10/2016	378.40	378.40	12/22/2016
191032	SUPERIOR LAMP & SUPPLY	S18901205	HYBRID LAMPS	12/08/2016	780.12	780.12	12/22/2016
Total 10-517100-03 MAINT OF BUILDINGS - OPERATING:					4,718.29	4,718.29	
10-517110-03 HALL-UTILITIES							
10024	ALLIANT ENERGY/WP&L	4066940000-1	GAS - LIBRARY	11/17/2016	175.45	175.45	12/08/2016
10024	ALLIANT ENERGY/WP&L	603020000011	GAS - CITY HALL	11/17/2016	66.71	66.71	12/08/2016
180906	REEDSBURG UTILITY	23095-1116	TELEPHONE/INTERNET - CITY HALL	11/20/2016	1,037.65	1,037.65	12/08/2016
180906	REEDSBURG UTILITY	28015-1116	TELEPHONE - AWOS	11/20/2016	32.25	32.25	12/08/2016
180905	REEDSBURG UTILITY	RUC 1116	HALL - UTILITIES	11/23/2016	6,710.11	6,710.11	12/08/2016
Total 10-517110-03 HALL-UTILITIES:					8,022.17	8,022.17	
10-517120-03 HALL-TELEPHONE							
211058	US CELLULAR	0168232068	CELL PHONES	12/08/2016	201.64	201.64	12/22/2016
Total 10-517120-03 HALL-TELEPHONE:					201.64	201.64	
10-521100-01 PD ADMINISTRATION - WAGES							
40400	DWD-UNEMPLOYMENT INSURA	000008084996	UNEMPLOYMENT HOEKSTRA & CONNORS - PD	12/05/2016	1,683.77	1,683.77	12/22/2016
Total 10-521100-01 PD ADMINISTRATION - WAGES:					1,683.77	1,683.77	
10-521100-03 PD ADMINISTRATION - OPERATING							
20120	BEST SERVICE	144508	CLEAN MATS & TOWELS - PD	12/13/2016	43.67	43.67	12/22/2016
30243	COMMUNICATIONS SERVICE W	8558	PORTABLE ANTENNA 150-162 - PD	12/08/2016	22.75	22.75	12/22/2016
261209	GENERAL COMMUNICATIONS, I	234066	LIGHTBAR FOR SQUAD 33 - PD	12/14/2016	1,695.00	1,695.00	12/22/2016
80455	HARTJE TIRE CENTER INC	40-40632	(8) TIRES - PD	11/29/2016	987.44	987.44	12/22/2016
261624	HENRY SCHEIN INC.	GLOVES12151	CASE OF LARGE & MEDIUM GLOVES	12/15/2016	174.00	174.00	12/22/2016
80491	HOME HEALTH UNITED	00969942	OXYGEN CYLINDER - PD	10/06/2016	21.00	21.00	12/22/2016
262483	JOHN DEERE FINANCIAL	11113-06024-1	GAS - PD	11/14/2016	1,782.25	1,782.25	12/08/2016
262483	JOHN DEERE FINANCIAL	11113-06024-1	GAS - PD	12/14/2016	1,774.81	1,774.81	12/22/2016
110551	KRUEGER OFFICE SUPPLIES	74907	PAPER - PD	11/28/2016	23.49	23.49	12/08/2016
262907	MADISON COLLEGE	EBERLE12161	PROTECTIVE SVS SPECIAL TRANING - EBERLE	12/16/2016	50.00	.00	12/22/2016
262907	MADISON COLLEGE	EBERLE12162	TRAINING EBERLE	12/16/2016	50.00	50.00	12/28/2016
261278	PROTECTION TECHNOLOGIES	19653	POLE CAMERA REPLACEMENT CAMERA UPGRADES 2016 - PD	11/21/2016	9,657.00	9,657.00	12/08/2016
261278	PROTECTION TECHNOLOGIES	19664	CAMERA UPDGRADES 2016 - PD	11/29/2016	2,218.00	2,218.00	12/08/2016
180795	REEDSBURG AREA AMBULANC	RAAS120116	BLOOD DRAWS - NOVEMBER 2016	12/01/2016	50.00	50.00	12/08/2016
180855	REEDSBURG AREA MEDICAL	01730567	BLOOD DRAW - FITCH	11/11/2016	69.00	69.00	12/22/2016
180890	REEDSBURG TRUE VALUE	800233-1116	DRILL BIT, PUTTY - PD	11/25/2016	36.14	36.14	12/08/2016
190937	SAUK COUNTY SHERIFF'S OFFI	0000003	HANDBOOKS - PD	10/28/2016	100.00	100.00	12/14/2016
190937	SAUK COUNTY SHERIFF'S OFFI	SCSO120116	PRISON TRANSPORT - OCTOBER	12/01/2016	781.19	781.19	12/08/2016
191006	STANDARD INSURANCE CO	630950 0001-1	DIABILITY INS	11/16/2016	681.84	681.84	12/08/2016
191028	SULLIVANS TWO OF REEDSBU	45679	WHEEL WEIGHTS & BALANCE TIRES 2015 FORD	11/18/2016	85.15	85.15	12/08/2016
191028	SULLIVANS TWO OF REEDSBU	45747	BATTERY & MOUNT & BALANCE TIRES - 2014 FORD	11/29/2016	154.95	154.95	12/08/2016
191028	SULLIVANS TWO OF REEDSBU	45981	2014 FORD WATER PUMP, OIL FILTER - PD	11/21/2016	998.28	998.28	12/08/2016
191028	SULLIVANS TWO OF REEDSBU	46170	2008 CHEV IMPALA OIL CHANGE, FILTER- PD	12/19/2016	28.00	28.00	12/22/2016
262553	THE POLICE AND SHERIFFS PR	88013	HOLOVIEW SECURE ID CARDS - PD	11/22/2016	17.49	17.49	12/08/2016

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262614	VERIZON WIRELESS	9776862480	CELLPHONES - PD	12/10/2016	280.07	280.07	12/22/2016
262159	WAUKESHA COUNTY TECHNIC	S0631066	WI CRISIS NEGOTIATOR'S CONFERENCE - BOTTEN	11/28/2016	190.00	190.00	12/08/2016
261482	WILEAG	WILEAG12051	2017 ANNUAL PROGRAM FEES	12/05/2016	600.00	600.00	12/08/2016
261463	WI-PAC	WPAC121616	2017 MEMBERSHIP FEES - PD	12/16/2016	50.00	50.00	12/22/2016
261646	WORKSITE CARE, LLC	20685	FLU SHOT - SCHAEFER - PD	12/07/2016	20.00	20.00	12/22/2016
262908	WPLF	WPFLBECKER	2017 POLICE LEADERSHIP CONFERENCE - BECKER	12/19/2016	135.00	135.00	12/22/2016
262908	WPLF	WPLFFRYE12	2017 POLICE LEADERSHIP CONFENENCE - FRYE - PD	12/19/2016	135.00	135.00	12/22/2016
Total 10-521100-03 PD ADMINISTRATION - OPERATING:					22,911.52	22,861.52	
10-521900-03 POLICE UNIFORM ALLOWANCE							
30190	CHECKERED FLAG, LLC	14281	CLOTHING ALLOWANCE - MEINHARDT	10/28/2016	52.00	52.00	12/22/2016
70345	GALLS INC	006459611	CLOTHING ALLOWANCE - BOTTEN	11/21/2016	104.45	104.45	12/08/2016
70345	GALLS INC	006493262	CLOTHING ALLOWANCE - EBERLE	11/27/2016	85.25	85.25	12/08/2016
70345	GALLS INC	006510802	CLOTHING ALLOWANCE - SPEARS	11/29/2016	53.75	53.75	12/08/2016
70345	GALLS INC	006511003	5.11 STRYKE PANT W/FLEX TAC - PD	11/29/2016	112.50	112.50	12/08/2016
70345	GALLS INC	006553165	CLOTHING ALLOWANCE - GEORGESON	12/05/2016	15.94	15.94	12/22/2016
70345	GALLS INC	006561199	CLOTHING ALLOWANCE - SCHAEFER	12/06/2016	108.59	108.59	12/22/2016
262907	MADISON COLLEGE	4920	SWAT GEAR - PD	12/12/2016	84.75	.00	12/22/2016
262917	STYLE N' STITCHES	4920	TSHIRTS, LONG SLEEVE TSHIRT, POLO, SWEATSHIRT - PD	12/12/2016	84.75	84.75	12/28/2016
Total 10-521900-03 POLICE UNIFORM ALLOWANCE:					701.98	617.23	
10-523100-03 FIRE ADMINISTRATION-OPERATING							
20165	AUTO-WARES GROUP	635-215853	PARTS FOR AIR COMP - FIRE	11/18/2016	8.18	8.18	12/08/2016
261771	BENDLIN FIRE EQUIPMENT CO.	94169	SUPER VALVE OIL - FIRE	11/18/2016	98.00	98.00	12/08/2016
20120	BEST SERVICE	142627	CLEAN MATS & TOWELS - FIRE	09/06/2016	31.30	31.30	12/22/2016
20120	BEST SERVICE	143992	CLEAN MATS & TOWELS - FIRE	11/15/2016	31.30	31.30	12/08/2016
20120	BEST SERVICE	144252	CLEAN MATS & TOWELS - FIRE	11/29/2016	47.86	47.86	12/22/2016
20120	BEST SERVICE	144510	CLEAN MATS & TOWELS - FIRE	12/13/2016	39.58	39.58	12/22/2016
30172	CARQUEST OF REEDSBURG	5151-1116	LAMP - FIRE	11/01/2016	22.78	22.78	12/08/2016
262449	FIRE SAFETY USA, INC.	95552	POP UP 28" LIGHTED SAFETY CONES - FIRE	12/07/2016	135.00	135.00	12/22/2016
261511	GEARGRID CORPORATION	0018265	HANGER-COAT-FLAT, STOWAWAY SEAT GEARGRID - FIRE	11/17/2016	690.00	690.00	12/22/2016
261321	INTERSTATE BATTERY	190510100902	LIT BATTERIES - FIRE	11/29/2016	149.70	149.70	12/08/2016
100520	JEFFERSON FIRE & SAFETY	231397	BLACKINGTON HAT BADGES - FIRE	10/31/2016	304.99	.00	12/19/2016
100520	JEFFERSON FIRE & SAFETY	231993	BLACKINGTON HAT BADGES - FIRE	11/23/2016	948.64	948.64	12/22/2016
262892	JG REBUILDERS & SUPPLY, IN	61582	46 OLD MACK STARTER - FIRE	10/31/2016	245.00	245.00	12/08/2016
110551	KRUEGER OFFICE SUPPLIES	74750	CLIPBOARD - FIRE	11/08/2016	4.40	4.40	12/08/2016
110551	KRUEGER OFFICE SUPPLIES	75030	HANGING FOLDERS - FIRE	12/06/2016	6.99	6.99	12/22/2016
110552	KRUEGER PRINTING, INC	19936	FIRE INSPECTION REPORTS - FIRE	11/07/2016	256.50	256.50	12/08/2016
110552	KRUEGER PRINTING, INC	20012	5 NAMEPLATES - FIRE	11/30/2016	95.00	95.00	12/22/2016
110552	KRUEGER PRINTING, INC	20024	CARDS-INSPECT/MAINTENANCE AIR TANK CHECK - FIRE	12/05/2016	85.00	85.00	12/22/2016
261507	NORTH STAR EMERGENCY VE	1338	CHASIS MAINTENANCE FOR CMV - FIRE	12/08/2016	1,811.51	1,811.51	12/22/2016
261203	OLSEN SAFETY EQUIPMENT C	0336490-IN	DRAEGER GAS MONITOR - FIRE	10/18/2016	829.35	829.35	12/08/2016
261323	POINTON COMMUNICATIONS	22353	PAGERS, CHARGERS - FIRE	10/18/2016	948.00	948.00	12/08/2016

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261323	POINTON COMMUNICATIONS	22419	RADIO'S SQUAD #3 - FIRE	12/09/2016	1,736.00	1,736.00	12/22/2016
180890	REEDSBURG TRUE VALUE	800195-1116	BATTERY, PARTS - FIRE	11/25/2016	26.46	26.46	12/08/2016
190980	SERVICE ELECTRIC	161076	RUBBER CORD, LOCKNUT - FIRE	12/01/2016	26.14	26.14	12/22/2016
211075	UNITED COOPERATIVE	0711865-1016	GAS - FIRE DEPT	10/31/2016	77.41	77.41	12/08/2016
261699	WSFCA	DOUGLAS201	DOUGLAS MEMBERSHIP	11/29/2016	95.00	95.00	12/08/2016
261699	WSFCA	DUREN2017	DUREN MEMBERSHIP	11/29/2016	95.00	95.00	12/08/2016
261699	WSFCA	RITZER2017	RITZER MEMBERSHIP DUES	11/29/2016	95.00	95.00	12/08/2016
Total 10-523100-03 FIRE ADMINISTRATION-OPERATING:					8,940.09	8,635.10	
10-523200-03 PUBLIC FIRE PROTECTION							
180906	REEDSBURG UTILITY	153	ANNUAL BILLING CITY FIRE PROTECTION	12/01/2016	306,749.00	306,749.00	12/22/2016
Total 10-523200-03 PUBLIC FIRE PROTECTION:					306,749.00	306,749.00	
10-524100-03 BUILDING INSPECTION-OPERATING							
262255	ARTHUR J. BIESEK	AB113016	INSPECTIONS 8-16-16 TO 11-30-16	11/30/2016	175.00	175.00	12/08/2016
261657	JAMES O. SANDBERG, SR.	JS113016	INSPECTION 11/30/16 2213-2215 E MAIN	11/30/2016	35.00	35.00	12/08/2016
180890	REEDSBURG TRUE VALUE	800027-1116	SUPPLIES	11/25/2016	104.97	104.97	12/22/2016
262458	SWWBIA	DUVALLE1216	2017 SWWBIA MEMBERSHIP - DUVALLE	12/16/2016	40.00	40.00	12/22/2016
262364	SWWBIA	DUVALLE1220	2017 CODE UPDATES REGISTRATION - DUVALLE	12/20/2016	194.00	194.00	12/22/2016
Total 10-524100-03 BUILDING INSPECTION-OPERATING:					548.97	548.97	
10-525100-03 EMERGENCY GOVERNMENT							
180905	REEDSBURG UTILITY	RUC 1116	EMERGENCY GOVERNMENT	11/23/2016	76.93	76.93	12/08/2016
Total 10-525100-03 EMERGENCY GOVERNMENT:					76.93	76.93	
10-525600-03 COMMUNICATIONS - OPERATING							
60398	FRONTIER	2094-012403-5	BASIC SERVICE - PD	12/07/2016	58.00	58.00	12/22/2016
60398	FRONTIER	8846-092602-5	BASIC SERVICE - PD	12/10/2016	58.00	58.00	12/22/2016
262893	MCI A VERIZON COMPANY	408953305	CALLS - PD	11/25/2016	6.14	6.14	12/08/2016
180906	REEDSBURG UTILITY	20369-1116	TELEPHONE/INTERNET - PD	11/20/2016	1,192.56	1,192.56	12/08/2016
262919	TACTICAL MEDICAL SOLUTION	INV81138	MEDICAL KITS - PD	10/23/2016	161.85	161.85	12/28/2016
262000	TACTICAL SOLUTIONS	INV81138	4 FIRST AID KITS - PD	10/23/2016	161.85	161.85	12/22/2016
211058	US CELLULAR	0168232068	CELL PHONES	12/08/2016	212.06	212.06	12/22/2016
Total 10-525600-03 COMMUNICATIONS - OPERATING:					1,850.46	1,850.46	
10-541100-03 MACH & EQUIP - OPERATING							
20096	BEAVER GLASS	BGI111516	REPLACED WINSHIELD TRUCK #29	11/15/2016	316.00	316.00	12/08/2016
30172	CARQUEST OF REEDSBURG	1600-1216	PARTS & SUPPLIES	11/30/2016	136.72	136.72	12/08/2016
120400	LA FARGE TRUCK CENTER	T191274	CABLE, MOUNTING AIR TANK FOR PLOW TRUCK - SHOP	12/08/2016	853.88	853.88	12/22/2016
120400	LA FARGE TRUCK CENTER	T191277	CABLE, MOUNTING AIR TANK FOR PLOW TRUCK #31 - SHOP	12/13/2016	46.16	46.16	12/22/2016
262645	LAKESIDE INTERNATIONAL, LL	8116862P	CABLE TANK SHOP TRUCK	12/08/2016	47.68	47.68	12/22/2016
261190	RAY ZOBEL & SONS INC	42116	HAUL DUMP TRUCK TO LAFARGE - SHOP	11/30/2016	275.00	275.00	12/08/2016
262898	ST. JOSEPH EQUIPMENT INC.	W01554	SKID STEER REPAIR	10/31/2016	417.61	417.61	12/08/2016
230800	WEAVER AUTO PARTS - REED	19IN008953	BRASS ENDCAP FOR TRUCK - SHOP	12/09/2016	3.62	3.62	12/22/2016
Total 10-541100-03 MACH & EQUIP - OPERATING:					2,096.67	2,096.67	

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10-541200-03 GARAGE & SHEDS - OPERATING							
10011	AIRGAS	9940541399	OXYGEN	11/30/2016	20.24	20.24	12/22/2016
20066	BADGER WELDING SUPPLIES	3378818	OXYGEN & ACEYLENE	11/30/2016	6.00	6.00	12/22/2016
20096	BEAVER GLASS	20096	HI SHEEN GLASS CLEANER - SHOP	12/06/2016	48.00	48.00	12/22/2016
30172	CARQUEST OF REEDSBURG	1600-1216	PARTS & SUPPLIES	11/30/2016	1,112.81	1,112.81	12/08/2016
262278	CINTAS CORP	8402974322	EMERGENCY KIT SUPPLIES & CLEANED - SHOP	11/30/2016	58.25	58.25	12/22/2016
30243	COMMUNICATIONS SERVICE W	8579	ANTENNA WAVE GRAY - SHOP	12/13/2016	77.94	77.94	12/22/2016
30262	CROELL, INC.	173936	CYNDER BLOCKS - SHOP	12/12/2016	80.00	80.00	12/22/2016
60270	FASTENAL COMPANY	WIBAR190666	PARTS - SHOP	11/22/2016	164.22	164.22	12/08/2016
60270	FASTENAL COMPANY	WIBAR190786	NYLOCK PARTS - SHOP	11/29/2016	9.12	9.12	12/22/2016
80458	HARTJE LUMBER, INC	MN203949	lumber	12/08/2016	5.38	5.38	12/22/2016
90505	IMPERIAL, INC	OI1005	PLUGS - SHOP	12/09/2016	15.55	15.55	12/22/2016
90505	IMPERIAL, INC	OI4835	PARTS - SHOP	12/13/2016	45.58	45.58	12/22/2016
60300	JOHN DEER FINANCIAL	75331-82742-1	PARTS	12/14/2016	58.40	58.40	12/28/2016
60300	JOHN DEER FINANCIAL	75331-82742-1	GAS USAGE - PW	12/14/2016	1,818.07	1,818.07	12/28/2016
261316	KIMBALL MIDWEST	5303030	GLOVES, PAINT, SUPPLIES - SHOP	12/07/2016	442.37	442.37	12/22/2016
262645	LAKESIDE INTERNATIONAL, LL	8115791P	HOOK-TOW	11/22/2016	116.74	116.74	12/08/2016
262195	MSDS ONLINE, INC	151496	RENEWAL SUBSCRIPTION MDSONLINE	11/23/2016	550.00	550.00	12/08/2016
262130	NXTEC SALES GROUP INC	1098812	PICK HOOK SET PARTS - SHOP	12/07/2016	109.66	109.66	12/22/2016
160650	PETERSON SANITATION INC	1072-1216	SHOP	12/01/2016	88.00	88.00	12/08/2016
180844	REEDSBURG IGA	00098642	WATER - SHOP	11/29/2016	19.95	19.95	12/08/2016
180890	REEDSBURG TRUE VALUE	800027-1116	TOOLS & SUPPLIES	11/25/2016	226.24	226.24	12/22/2016
180906	REEDSBURG UTILITY	20228-1116	TELEPHONE/INTERNET - SHOP	11/20/2016	127.47	127.47	12/08/2016
180905	REEDSBURG UTILITY	RUC 1116	GARAGE	11/23/2016	647.99	647.99	12/08/2016
191011	STATE INDUSTRIAL PRODUCT	98061618	INDUSTRIAL CLEANER	12/12/2016	821.45	821.45	12/22/2016
Total 10-541200-03 GARAGE & SHEDS - OPERATING:					6,669.43	6,669.43	
10-543100-03 STREET MAINTENANCE - OPERATING							
70360	D L GASSER CONSTRUCTION	5000016989	2016 STREET PATCHING	11/22/2016	3,838.00	3,838.00	12/08/2016
261667	LAKES GAS CO.	1720046	30# CYLINDER - SHOP	11/29/2016	58.00	58.00	12/22/2016
190974	SCOTT CONSTRUCTION, INC	18411MB	COLD MIX PATCH -SHOP	12/02/2016	1,563.84	1,563.84	12/22/2016
Total 10-543100-03 STREET MAINTENANCE - OPERATING:					5,459.84	5,459.84	
10-543500-03 SNOW & ICE CONTROL - OPERATING							
20165	AUTO-WARES GROUP	635-215162	PARTS FOR SNOW PLOW	11/01/2016	15.54	15.54	12/08/2016
262900	BILL THEIDING	THEIDING1205	REIMBURSEMENT MAILBOX	12/05/2016	69.62	69.62	12/08/2016
30172	CARQUEST OF REEDSBURG	1600-1216	PARTS & SUPPLIES	11/30/2016	508.68	508.68	12/08/2016
70405	GRINDER SHEET METAL	3565	WASHERS SNOW PLOW	11/30/2016	6.00	6.00	12/08/2016
201029	T & M GENERAL CONTRACTOR	22907	SIDEWALK SNOW REMOVAL 12/16/16	12/16/2016	508.00	508.00	12/22/2016
Total 10-543500-03 SNOW & ICE CONTROL - OPERATING:					1,107.84	1,107.84	
10-544100-03 TRAFFIC CONTROL - OPERATING							
80470	HILLS WIRING INC	66837	NEW POLE & CROSSARM - DEWEY & MAIN ST	12/12/2016	8,105.75	8,105.75	12/22/2016
180905	REEDSBURG UTILITY	RUC 1116	TRAFFIC CONTROL	11/23/2016	188.34	188.34	12/08/2016
Total 10-544100-03 TRAFFIC CONTROL - OPERATING:					8,294.09	8,294.09	
10-544200-03 STREET LIGHTING							
180905	REEDSBURG UTILITY	RUC 1116	STREETS	11/23/2016	17,052.66	17,052.66	12/08/2016

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Total 10-544200-03 STREET LIGHTING:					17,052.66	17,052.66	
10-544300-03 TREE & BRUSH - OPERATING							
60300	JOHN DEER FINANCIAL	75331-82742-1	PARTS	12/14/2016	20.99	20.99	12/28/2016
Total 10-544300-03 TREE & BRUSH - OPERATING:					20.99	20.99	
10-545200-03 PARKING LOTS							
180905	REEDSBURG UTILITY	RUC 1116	PARKING LOTS	11/23/2016	153.08	153.08	12/08/2016
Total 10-545200-03 PARKING LOTS:					153.08	153.08	
10-547100-03 GARBAGE & REFUSE - OPERATING							
160650	PETERSON SANITATION INC	1072-1216	GARABAGE SERVICE	12/01/2016	112.00	112.00	12/08/2016
Total 10-547100-03 GARBAGE & REFUSE - OPERATING:					112.00	112.00	
10-552300-03 SWIMMING POOL - OPERATING							
10024	ALLIANT ENERGY/WP&L	261374000011	GAS - POOL	11/23/2016	48.85	48.85	12/08/2016
180890	REEDSBURG TRUE VALUE	800027-1116	SUPPLIES	11/25/2016	173.00	173.00	12/22/2016
180906	REEDSBURG UTILITY	23677-1116	TELEPHONE/INTERNET - PARKS	11/20/2016	74.60	74.60	12/08/2016
180905	REEDSBURG UTILITY	RUC 1116	POOL	11/23/2016	240.69	240.69	12/08/2016
Total 10-552300-03 SWIMMING POOL - OPERATING:					537.14	537.14	
10-552600-03 ADULT VOLLEYBALL							
262167	EMILY HERRITZ	EH121616	WOMEN'S POWER LEAQUE VOLLEYBALL REFEREE 8 GAMES	12/16/2016	208.00	208.00	12/22/2016
261342	LORENE DOPKINS	LD121616	WOMEN'S REC VOLLEYBALL REF 24 GAMES	12/16/2016	504.00	504.00	12/22/2016
261338	TODD A. HALVENSLEBEN	TH121616	POWER LEAQUE VOLLEYBALL REFEREE 16 GAMES	12/16/2016	416.00	416.00	12/22/2016
Total 10-552600-03 ADULT VOLLEYBALL:					1,128.00	1,128.00	
10-553400-03 CELEBRATIONS & ENTERTAINMENT							
180905	REEDSBURG UTILITY	RUC 1116	CELEBRATION/ENTERTAINMENT	11/23/2016	31.59	31.59	12/08/2016
Total 10-553400-03 CELEBRATIONS & ENTERTAINMENT:					31.59	31.59	
10-554100-03 PARKS - OPERATING							
60300	JOHN DEER FINANCIAL	75331-82742-1	FERTILIZER, CHAIN SAW, SUPPLIES	12/14/2016	215.75	215.75	12/28/2016
60300	JOHN DEER FINANCIAL	75331-82742-1	GAS USAGE - PARKS	12/14/2016	537.53	537.53	12/28/2016
110551	KRUEGER OFFICE SUPPLIES	74961	BOARD, DRY ERASE MARKERS - SHOP	11/30/2016	32.85	32.85	12/08/2016
120605	LORRAINES INC	10327560	BATTERIES - SHOP	11/30/2016	23.97	23.97	12/08/2016
160650	PETERSON SANITATION INC	1072-1216	PARKS	12/01/2016	112.00	112.00	12/08/2016
261190	RAY ZOBEL & SONS INC	42117	DEMOLTION MATERIALS - PARKS	11/30/2016	31.05	31.05	12/08/2016
180820	REEDSBURG FARMERS CO	75585	TIRE REPAIR - PARKS	11/04/2016	30.00	30.00	12/22/2016
180890	REEDSBURG TRUE VALUE	800027-1116	PARTS & SUPPLIES	11/25/2016	189.67	189.67	12/22/2016
180905	REEDSBURG UTILITY	RUC 1116	PARKS	11/23/2016	2,129.72	2,129.72	12/08/2016
211058	US CELLULAR	0168232068	CELL PHONES	12/08/2016	67.12	67.12	12/22/2016
Total 10-554100-03 PARKS - OPERATING:					3,369.66	3,369.66	

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10-554100-04 PARKS - OUTLAY							
261301	BOLT FENCING	BF112916	MATERIALS FOR FENCE AT NISHAL BALLFIELD	11/29/2016	850.00	850.00	12/08/2016
261301	BOLT FENCING	BF112916	LABOR FOR NISHAN PARK BALLFIELD	11/29/2016	150.00	150.00	12/08/2016
231160	WISCONSIN METAL SALES, IN	334665	HOT ROLLED BEAM - PARKS	12/06/2016	1,320.00	1,320.00	12/22/2016
Total 10-554100-04 PARKS - OUTLAY:					2,320.00	2,320.00	
10-554500-03 REEDS AREA COMM ARENA (RACA)							
10024	ALLIANT ENERGY/WP&L	6077650000-1	GAS - RACA	12/01/2016	712.99	712.99	12/08/2016
261294	COLUMBIA ELECTRIC CORP.	1967	RACA HEATER	11/30/2016	172.97	172.97	12/08/2016
160650	PETERSON SANITATION INC	1072-1216	RACA	12/01/2016	104.00	104.00	12/08/2016
180906	REEDSBURG UTILITY	20275-1116	TELEPHONE - RACA	11/20/2016	31.69	31.69	12/08/2016
180905	REEDSBURG UTILITY	RUC 1116	RACA	11/23/2016	4,822.58	4,822.58	12/08/2016
180915	RIBERICH PLBG & HEATING	23723	GALV PIPE - PARKS	11/20/2016	28.00	28.00	12/08/2016
262595	STATZ MECHANICAL LLC	12057	REPAIR HEATER - RACA	12/02/2016	84.00	84.00	12/08/2016
Total 10-554500-03 REEDS AREA COMM ARENA (RACA):					5,956.23	5,956.23	
10-563300-03 LONG RANGE PLANNING-OPERATING							
262630	DINERS CLUB COMMERCIAL	1566-1216	ASFPM MEMBERSHIP	11/28/2016	150.00	150.00	12/09/2016
262270	MILWAUKEE AUDUBON SOCIE	MAS120616	2017 SUSTAINED FLIGHT RENEWAL	12/06/2016	100.00	100.00	12/08/2016
211058	US CELLULAR	0168232068	CELL PHONES	12/08/2016	40.06	40.06	12/22/2016
Total 10-563300-03 LONG RANGE PLANNING-OPERATING:					290.06	290.06	
10-564400-03 INDUSTRIAL DEVELOPMENT							
120595	DON LICHTE	DL1216	CHAIRPERSON	12/01/2016	40.00	40.00	12/08/2016
180905	REEDSBURG UTILITY	RUC 1116	INDUSTRIAL DEVELOPMENT	11/23/2016	13.45	13.45	12/08/2016
221070	VIERBICHER ASSOCIATES, INC	177	RIDC INDUSTRIAL DEV - MARKING PLAN	12/08/2016	326.50	326.50	12/22/2016
Total 10-564400-03 INDUSTRIAL DEVELOPMENT:					379.95	379.95	
10-564900-03 COMMUNITY DEVELOPMENT AUTHORIT							
180906	REEDSBURG UTILITY	23786-1116	TELEPHONE - FOOD PANTRY	11/20/2016	32.09	32.09	12/08/2016
180905	REEDSBURG UTILITY	RUC 1116	CDA	11/23/2016	107.17	107.17	12/08/2016
190980	SERVICE ELECTRIC	161030	140 EAGLE STREET ELECTRICAL WORK	11/24/2016	10,683.00	10,683.00	12/08/2016
Total 10-564900-03 COMMUNITY DEVELOPMENT AUTHORIT:					10,822.26	10,822.26	
10-566100-03 COMMUNITY IMPROVEMENT							
262630	DINERS CLUB COMMERCIAL	1590-1216	SUPPLIES	11/28/2016	17.32	17.32	12/09/2016
262879	REEDSBURG COUNTRY CLUB	RCC120616	HOLIDAY CELEBRATION FOOD, DANCE FLOOR, GRATUITY	12/06/2016	4,158.61	4,158.61	12/22/2016
262897	THE PIN CENTER	1116111	CITY PINS	11/28/2016	735.50	735.50	12/08/2016
262897	THE PIN CENTER	1116119	YOS LAPEL PINS FOR CITY EMPLOYEES	11/30/2016	684.50	684.50	12/08/2016
Total 10-566100-03 COMMUNITY IMPROVEMENT:					5,595.93	5,595.93	
10-594000-03 MISCELLANEOUS EXPENSES							
262630	DINERS CLUB COMMERCIAL	9503-1216	SYMBOL SCANNER FOR PROPERTY TAX PROGRAM	11/28/2016	163.89	163.89	12/09/2016
Total 10-594000-03 MISCELLANEOUS EXPENSES:					163.89	163.89	
20-511000-03 LABORATORY							
261946	TOTAL WATER OF BARABOO, L	0261559	DEMINERLIZED WATER	11/17/2016	95.20	95.20	12/08/2016

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Total 20-511000-03 LABORATORY:					95.20	95.20	
20-512000-03 OUTSIDE TESTING							
262010	ENVIRONMENTAL CONSULTIN	2384	ACUTE & CHRONIC WET TEST - WWTP	10/12/2016	1,400.00	1,400.00	12/22/2016
Total 20-512000-03 OUTSIDE TESTING:					1,400.00	1,400.00	
20-521000-03 BIO-SOLIDS OPERATIONS							
261294	COLUMBIA ELECTRIC CORP.	1939	GEARMOTOR DISASSEMBLE & INSPECTION - WWTP	11/10/2016	415.00	415.00	12/22/2016
190980	SERVICE ELECTRIC	161052	UPGRADING BREAKERS SLUDGE BUILDING - WWTP	11/23/2016	5,304.00	5,304.00	12/08/2016
Total 20-521000-03 BIO-SOLIDS OPERATIONS:					5,719.00	5,719.00	
20-522000-03 LIME							
150255	OMNI MATERIALS, INC	333573	60/40 FINES-WWTP	10/31/2016	3,498.02	3,498.02	12/08/2016
150255	OMNI MATERIALS, INC	333624	70/30 FINES - WWTP	11/13/2016	3,269.77	3,269.77	12/08/2016
Total 20-522000-03 LIME:					6,767.79	6,767.79	
20-524000-03 POLYMER							
80496	HAWKINS, INC	3990734	ACID MURIATIC CREDIT- WWTP	12/01/2016	23.90-	23.90-	12/22/2016
80496	HAWKINS, INC	3993786	SULFAMIC ACID - WWTP	12/09/2016	2,253.50	2,253.50	12/22/2016
Total 20-524000-03 POLYMER:					2,229.60	2,229.60	
20-526000-03 UTILITIES - BIO-SOLIDS							
10024	ALLIANT ENERGY/WP&L	6808940000-1	GAS - WWTP LIFT STATION	11/17/2016	174.91	174.91	12/08/2016
180905	REEDSBURG UTILITY	000616113-11	UTILITIES - TREATMENT PLANT	11/30/2016	7,895.59	7,895.59	12/08/2016
180905	REEDSBURG UTILITY	RUC 1116	UTILITIES - TREATMENT PLANT #70	11/23/2016	3,438.74	3,438.74	12/08/2016
Total 20-526000-03 UTILITIES - BIO-SOLIDS:					11,509.24	11,509.24	
20-527000-03 BLOWERS/AERATION							
262301	PROCESS PIPING SPECIALTIE	76134	6" KITS - PARTS, WWTP	11/15/2016	400.81	400.81	12/08/2016
261809	VACUUM, PUMP & COMPRESS	73871-00	PREFILTER	11/15/2016	346.08	346.08	12/08/2016
90520	XYLEM INC.	3556931156	MEMBRANE DIFFUSER - WWTP	11/18/2016	793.02	793.02	12/08/2016
90520	XYLEM INC.	3556931168	PVC- WWTP	11/18/2016	57.50	57.50	12/08/2016
Total 20-527000-03 BLOWERS/AERATION:					1,597.41	1,597.41	
20-531000-03 COLLECTION SYSTEM							
40276	DIGGERS HOTLINE INC	161 1 99501	NOTICES - NOVEMBER	11/30/2016	97.51	97.51	12/08/2016
180929	RUEKERT & MIELKE, INC	117158	216 - 2016 GIS WEB MAINTENANCE	11/29/2016	60.00	60.00	12/08/2016
Total 20-531000-03 COLLECTION SYSTEM:					157.51	157.51	
20-531000-04 COLLECTION SYSTEM							
261431	McCANN'S SEWER & DRAIN CL	15950	JET VET CLEANED LIFT STATION - WWTP	11/14/2016	2,450.00	2,450.00	12/08/2016
261310	TOP TIER LLC	4513	DRAIN CLEANING 3RD ST & LAUREL ST	12/05/2016	210.00	210.00	12/22/2016
Total 20-531000-04 COLLECTION SYSTEM:					2,660.00	2,660.00	

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20-533000-03 UTILITIES - COLLECTION SYSTEM							
180905	REEDSBURG UTILITY	RUC 1116	UTILITIES - LIFT STATION	11/23/2016	1,489.20	1,489.20	12/08/2016
Total 20-533000-03 UTILITIES - COLLECTION SYSTEM:					1,489.20	1,489.20	
20-541000-03 GENERAL ADMINISTRATION							
120605	LORRAINES INC	10326156	SHIPPING - WWTP	11/01/2016	10.17	10.17	12/08/2016
211058	US CELLULAR	0168232068	CELL PHONES	12/08/2016	67.12	67.12	12/22/2016
Total 20-541000-03 GENERAL ADMINISTRATION:					77.29	77.29	
20-543000-03 BILLING/COLLECTIONS							
180906	REEDSBURG UTILITY	151	CITY SEWERE ALLOCATIONS	12/01/2016	39,844.48	39,844.48	12/08/2016
Total 20-543000-03 BILLING/COLLECTIONS:					39,844.48	39,844.48	
20-551000-03 BLDGS/GROUNDS MAINTENANCE							
40269	DELUXE DISTRIBUTORS	4659	CASE GLOVES - WWTP	11/23/2016	422.84	422.84	12/08/2016
262195	MSDS ONLINE, INC	151496	RENEWAL SUBSCRIPTION MDSONLINE	11/23/2016	550.00	550.00	12/08/2016
180890	REEDSBURG TRUE VALUE	800027-1116	SUPPLIES	11/25/2016	142.75	142.75	12/22/2016
Total 20-551000-03 BLDGS/GROUNDS MAINTENANCE:					1,115.59	1,115.59	
20-561000-03 TREATMENT							
262278	CINTAS CORP	8402974321	EMERGENCY KIT SUPPLIES & CLEANED - WWTP	11/30/2016	35.70	35.70	12/22/2016
261513	POINTON HEATING & A/C INC	000695930000	CO DETECTOR, SERVICE AT WWTP	12/08/2016	2,040.00	2,040.00	12/22/2016
190985	SHARE CORPORATION	3672	UNIVERSAL DEFENDER ROLL - WWTP	11/17/2016	160.63	160.63	12/08/2016
Total 20-561000-03 TREATMENT:					2,236.33	2,236.33	
20-562000-03 UTILITIES - BLDGS/GROUNDS MAIN							
10024	ALLIANT ENERGY/WP&L	7723830000-1	GAS - WWTP	11/17/2016	240.06	240.06	12/08/2016
180905	REEDSBURG UTILITY	000616113-11	UTILITIES - TREATMENT PLANT	11/30/2016	5,263.73	5,263.73	12/08/2016
180906	REEDSBURG UTILITY	20524-1116	TELEPHONE/INTERNET - WWTP	11/20/2016	700.49	700.49	12/08/2016
180905	REEDSBURG UTILITY	RUC 1116	UTILITIES - TREATMENT PLANT	11/23/2016	3,601.01	3,601.01	12/08/2016
Total 20-562000-03 UTILITIES - BLDGS/GROUNDS MAIN:					9,805.29	9,805.29	
20-564000-03 GARBAGE & REFUSE							
160650	PETERSON SANITATION INC	1072-1216	GARBAGE & REFUSE	12/01/2016	192.00	192.00	12/08/2016
Total 20-564000-03 GARBAGE & REFUSE:					192.00	192.00	
21-435580 GARBAGE/RECYCLING REVENUE							
30215	CITY OF REEDSBURG	BILL262940	GARBAGE REFUND PARCEL#1217 - EMPTY LOT NO GARBAGE	12/12/2016	142.00	142.00	12/22/2016
Total 21-435580 GARBAGE/RECYCLING REVENUE:					142.00	142.00	
21-546100-03 CONTRACT SERVICES							
160650	PETERSON SANITATION INC	1072-1216	CONTRACT SERVICES	12/01/2016	30,038.08	30,038.08	12/08/2016
Total 21-546100-03 CONTRACT SERVICES:					30,038.08	30,038.08	

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21-546300-03 OPERATING EXPENSES							
190987	SHRED-IT USA LLC	8121268216	RECYCLING - SHREDDING-CITY HALL	11/22/2016	138.49	138.49	12/08/2016
190987	SHRED-IT USA LLC	8121268732	SHREDDING - LIBRARY	11/22/2016	107.75	107.75	12/08/2016
190987	SHRED-IT USA LLC	8121268733	RECYCLE/SHREDDING - PD	11/22/2016	107.75	107.75	12/08/2016
Total 21-546300-03 OPERATING EXPENSES:					353.99	353.99	
21-547100-03 GARBAGE & REFUSE (STICKERS)							
160650	PETERSON SANITATION INC	1072-1216	GARABAGE & REFUSE STICKERS	12/01/2016	1,010.00	1,010.00	12/08/2016
Total 21-547100-03 GARBAGE & REFUSE (STICKERS):					1,010.00	1,010.00	
23-513600-03 BILLING							
180906	REEDSBURG UTILITY	152	CITY STORM WATER ALLOCATIONS	12/01/2016	6,054.49	6,054.49	12/08/2016
Total 23-513600-03 BILLING:					6,054.49	6,054.49	
23-544300-03 LEAVES & BRUSH							
30172	CARQUEST OF REEDSBURG	1600-1216	PARTS & SUPPLIES	11/30/2016	148.20	148.20	12/08/2016
70405	GRINDER SHEET METAL	3493	PARTS FOR LEAF SUCKER	11/01/2016	22.50	22.50	12/08/2016
70405	GRINDER SHEET METAL	3515	PARTS FOR NEW LEAF TRUCK	11/10/2016	654.50	654.50	12/08/2016
70405	GRINDER SHEET METAL	3551	REBUILD LEAF SUCKER END BOOT	11/25/2016	260.00	260.00	12/08/2016
Total 23-544300-03 LEAVES & BRUSH:					1,085.20	1,085.20	
23-544500-03 STORM SEWER REPAIRS							
60300	JOHN DEER FINANCIAL	75331-82742-1	GAS USAGE - PW	12/14/2016	606.02	606.02	12/28/2016
201029	T & M GENERAL CONTRACTOR	22906	CURB & SIDEWALK - PD	12/12/2016	985.00	985.00	12/22/2016
Total 23-544500-03 STORM SEWER REPAIRS:					1,591.02	1,591.02	
23-563200-03 STORM SEWER MAPPING							
180929	RUEKERT & MIELKE, INC	117158	216 - 2016 GIS WEB MAINTENANCE	11/29/2016	181.25	181.25	12/08/2016
Total 23-563200-03 STORM SEWER MAPPING:					181.25	181.25	
41-542600-03 TAXI CAB EXPENSES							
261225	F.D.S ENTERPRISES	FDS113016	MONTHLY CAB SERVICE - NOVEMBER 2016	11/30/2016	17,295.47	17,295.47	12/08/2016
Total 41-542600-03 TAXI CAB EXPENSES:					17,295.47	17,295.47	
42-545300-03 AIRPORT OPERATING (FBO)							
261673	AIRPORT LIGHTING COMPANY	39654	LAMP - AIRPORT	08/08/2016	173.61	173.61	12/08/2016
10024	ALLIANT ENERGY/WP&L	1266040000-1	GAS - AIRPORT HANGER	12/12/2016	21.16	21.16	12/22/2016
10024	ALLIANT ENERGY/WP&L	4079272914-1	GAS - AIRPORT HANGER	11/29/2016	25.90	25.90	12/08/2016
10024	ALLIANT ENERGY/WP&L	5765710000-1	GAS - AIRPORT HANGER	11/22/2016	7.63	7.63	12/08/2016
180906	REEDSBURG UTILITY	9678-1116	TELEPHONE/INTERNET - AIRPORT	11/20/2016	113.49	113.49	12/08/2016
180905	REEDSBURG UTILITY	RUC 1116	AIRPORT	11/23/2016	983.73	983.73	12/08/2016
262898	ST. JOSEPH EQUIPMENT INC.	P13136	KIT, BLADES CLUTCH - AIRPORT	10/27/2016	586.70	586.70	12/08/2016
Total 42-545300-03 AIRPORT OPERATING (FBO):					1,912.22	1,912.22	
45-521500-03 DARE PROGRAM EXPENSES							
30190	CHECKERED FLAG, LLC	14364	DARE TSHIRTS - PD	11/29/2016	199.50	199.50	12/08/2016

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
261965	SUMMER KARLL	SK120616	DARE CAKE REIMBURSEMENT	12/06/2016	39.99	39.99	12/08/2016
Total 45-521500-03 DARE PROGRAM EXPENSES:					239.49	239.49	
56-551300-03 LIBRARY OPERATING							
20070	BAKER & TAYLOR	2032461515	Books	11/21/2016	1,607.48	1,607.48	12/08/2016
20070	BAKER & TAYLOR	2032481283	Books	11/30/2016	159.49	159.49	12/08/2016
262630	DINERS CLUB COMMERCIAL	1582-1216	BOOKS & SUPPLIES - LIBRARY	11/28/2016	277.33	277.33	12/09/2016
50320	ENTERTAINMENT WEEKLY	843579012-16	MAG SUB - 2 YEAR RENEWAL	11/12/2016	40.00	40.00	12/08/2016
70300	GALE	59055049	Books - Large Print	09/22/2016	60.72	60.72	12/08/2016
70300	GALE	59055695	Books - Large Print	09/22/2016	69.72	69.72	12/08/2016
70300	GALE	59395471	Books - Large Print	11/16/2016	100.45	100.45	12/08/2016
90510	INGRAM	95760455	Books	11/21/2016	734.63	734.63	12/08/2016
90510	INGRAM	95792711	Books	11/22/2016	181.28	181.28	12/08/2016
60300	JOHN DEER FINANCIAL	75331-82742-1	GAS USAGE - LIBRARY	12/14/2016	25.12	25.12	12/28/2016
261860	KRIS HOUTLER	RPL201611HO	FOL FUNDS - CRAFTERNOON 12/10	11/26/2016	29.39	29.39	12/08/2016
140729	NEWS PUBLISHING, INC	345919	CIRC ASST AD	11/17/2016	27.90	27.90	12/08/2016
150268	OXMOOR HOUSE	95107850026	Books	11/17/2016	42.91	42.91	12/08/2016
180844	REEDSBURG IGA	96821	TEEN TIME & LIBRARY SUPPLIES	11/10/2016	58.73	58.73	12/08/2016
180906	REEDSBURG UTILITY	20304-1116	TELEPHONE/INTERNET - LIBRARY	11/20/2016	655.21	655.21	12/08/2016
180917	RICOH USA, INC.	5045774466	CpyMachine FINAL PRINTING OVERAGE	11/28/2016	141.60	141.60	12/08/2016
191005	SOUTH CENTRAL LIBRARY SY	16768	WPLC DIGITAL BUYING POOL ANNUAL & ADVANTAGE	11/14/2016	6,854.66	6,854.66	12/08/2016
191005	SOUTH CENTRAL LIBRARY SY	16784	STFEDUC- FUNDRAISING PROGRAM LUNCHEON	11/23/2016	12.00	12.00	12/08/2016
70374	SYNCHRONY BANK/AMAZON	184311505745	AV-REFUND-PRICE MATCH	11/30/2016	2.00-	2.00-	12/08/2016
70374	SYNCHRONY BANK/AMAZON	20049	FOL FUNDS DECORATIONS, PAPER SUPPLIES	11/18/2016	52.08	52.08	12/08/2016
70374	SYNCHRONY BANK/AMAZON	20108	FOL FUNDS DECORATIONS, PAPER SUPPLIES	11/18/2016	15.28	15.28	12/08/2016
70374	SYNCHRONY BANK/AMAZON	30397	AV- DVDS, SUPPLIES	11/18/2016	14.99	14.99	12/08/2016
70374	SYNCHRONY BANK/AMAZON	31758	AV-REFUND	11/18/2016	85.83-	85.83-	12/08/2016
70374	SYNCHRONY BANK/AMAZON	35929	AV- DVD	11/27/2016	16.99	16.99	12/08/2016
70374	SYNCHRONY BANK/AMAZON	45936	FOL FUNDS DECORATIONS, PAPER SUPPLIES	11/18/2016	47.65	47.65	12/08/2016
70374	SYNCHRONY BANK/AMAZON	77626	AV-REFUND-PRICE MATCH	11/23/2016	1.50-	1.50-	12/08/2016
70374	SYNCHRONY BANK/AMAZON	776260	AV-REFUND-PRICE MATCH	11/25/2016	1.50-	1.50-	12/08/2016
70374	SYNCHRONY BANK/AMAZON	77628	AV- DVD SUPPLIES	11/18/2016	370.25	370.25	12/08/2016
70374	SYNCHRONY BANK/AMAZON	97684	AV- DVD	11/22/2016	17.99	17.99	12/08/2016
262899	TODAY'S BUSINESS SOLUTION	4434	EQUIPMAIN- ANNUAL PAPERCUT, KIOSK, & WEB	11/28/2016	1,865.00	1,865.00	12/08/2016
262163	ULINE	82072047	SUPPLIES - FOL FUNDS FLIP-TOP STORAGE BINS	11/18/2016	320.72	320.72	12/08/2016
262509	WILS	48186	ELECTRONIC RESOURCES - ONLINE RESOURCES	12/02/2016	909.00	909.00	12/08/2016
231192	WORLD BOOK INC	1545792	Books - 2017 WORLD BOOK ENCYCLOPEDIA	11/29/2016	999.00	999.00	12/08/2016
Total 56-551300-03 LIBRARY OPERATING:					15,616.74	15,616.74	
66-513500-03 ADMINISTRATIVE COSTS							
180905	REEDSBURG UTILITY	RUC 1116	TIF 6 HARDWARE STORE	11/23/2016	178.85	178.85	12/08/2016
Total 66-513500-03 ADMINISTRATIVE COSTS:					178.85	178.85	
69-513500-03 Administration Costs							
221070	VIERBICHER ASSOCIATES, INC	00008-9	TID NO.9	12/07/2016	275.50	275.50	12/22/2016
Total 69-513500-03 Administration Costs:					275.50	275.50	

Vendor No	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
70-517100-03 CITY HALL EQUIP.(ADMIN/COMDEV)							
262891	GENERAL CODE	PG000010429	C REEDSBURG RECORD	11/22/2016	2,000.00	2,000.00	12/08/2016
Total 70-517100-03 CITY HALL EQUIP.(ADMIN/COMDEV):					2,000.00	2,000.00	
70-521100-03 POLICE EQUIPMENT							
262909	MIDWEST DEFENSE SOLUTION	1360	SWAT GEAR - PD	12/19/2016	2,705.24	2,705.24	12/22/2016
190937	SAUK COUNTY SHERIFF'S OFFI	112916	RIFLE SIGHT - PD	11/29/2016	482.45	482.45	12/08/2016
Total 70-521100-03 POLICE EQUIPMENT:					3,187.69	3,187.69	
75-517100-03 MUNICIPAL CAMPUS							
261734	CLASSIC CABINETRY	621159	REBUILD COUNCIL CHAMBER DESK & COUNTERTOPS	11/22/2016	14,160.00	14,160.00	12/22/2016
110551	KRUEGER OFFICE SUPPLIES	74949	4 DESKS FOR COUNCIL CHAMBERS	11/29/2016	1,980.00	1,980.00	12/08/2016
190980	SERVICE ELECTRIC	161051	ROUGH IN ELECTRICAL CITY HALL MEETING ROOM PROJECT	11/23/2016	5,429.29	5,429.29	12/08/2016
Total 75-517100-03 MUNICIPAL CAMPUS:					21,569.29	21,569.29	
91-596000-03 DONATIONS							
262914	BOYS & GIRLS CLUB OF REED	BGC123116	BOYS AND GIRLS CLUB WEBB DONATION 2016	12/13/2016	25,000.00	25,000.00	12/22/2016
262906	CHRISTOPHER J CLARK	EBC121316	BOYS & GIRLS CLUB WEBB DONATIONS APPROVED CC 12-12-16	12/13/2016	25,000.00	.00	12/22/2016
Total 91-596000-03 DONATIONS:					50,000.00	25,000.00	
Grand Totals:					749,255.40	723,732.29	

Dated: _____

Mayor: _____

Operator License Application

(Pursuant to Reedsburg Ordinance, Section 12.01)

☒ New ☐ Renewal ☒ Provisional - $15.00 (Pd cash) ☐ Operator Fee - $50.00 ☒ Operator Fee - $25.00 (Pd cash)
[eff. July of even-numbered years]

Office Use Only	License #	Provisional # 2016003550	Fee Is Non-Refundable

Filling out your application

- An Operator License is a privilege, not a right. **Any false answers or omissions may result in the denial of your application.**
- This application must be filled out accurately and completely.
- If you have any doubt as to whether to include the facts of a specific incident it is recommended that you disclose the information.
- If you are unsure about how to respond to any questions on this form, check with the City Clerk for clarification.
- Your application will not be processed until you deal with outstanding warrants.
- You can obtain information regarding your arrest and conviction record from the police department, the court with which you interacted, or the Wisconsin Circuit Court Access website at www.wcca.wicourts.gov/index.xsl (CCAP *may not provide a comprehensive list of ALL arrests and convictions*).

Review of your application

- The Reedsburg Police Department will perform a background check to verify that the information you have provided is complete and accurate.
- If there are concerns about your arrest and/or conviction record as it relates to your application, or if it appears that you falsified or omitted information from your application, you may be called to appear before the Ordinance Committee.
- If you are asked to appear but choose not to do so, your application may be denied.
- *Meetings of the Ordinance Committee are open to the public.*

Last Name	First Name	M.I.	E-Mail Address
Fogo	Tyler	J	fogotyler2209@gmail.com

Residence: Street Address	City	State	Zip
345 Main St.	Loganville	WI	53943

Phone	Date of Birth	Birth Place (City, State)	Race	Sex	Height	Weight	Hair	Eyes
612-816-9653		Reedsburg WI	W	M	5'11"	145	Bro	Bro

Driver's License Number (State & Number)	Place of Employment	Contact Person & phone number
WI -	Badger Bar	Zach Ziegler 608-438-2589

Other names, aliases or birth dates ever used

Cities and States lived in since age 18, including where you now reside:	From:	To:
Reedsburg WI	1993	2014
Minneapolis Minnesota	2014	2015
~~Loganville WI~~ Richland Center WI	2015	2016
Loganville WI	2016	Present

Indicate whether you are a U.S. Citizen, U.S. Alien, or Temporary Resident
☒ U.S. Citizen ☐ Alien ☐ Temporary Resident (employment number)

Arrest and Conviction Record

Since your 17th birthday, have you ever been convicted of a felony or misdemeanor? (Including criminal traffic offenses)	☐ Yes	☒ No
As a juvenile, were you ever waived into adult court and convicted of a felony or misdemeanor?	☐ Yes	☒ No
Have you ever been convicted by a military court-martial?	☐ Yes	☒ No
Have you ever been convicted of disorderly conduct that involved violence against another person?	☐ Yes	☒ No

Continue on Reverse Side

List Any Pending Criminal Charges, Citations or Tickets

Year	Location	Charge	At the time of incident were you under the influence of alcohol and/or other drugs?	Did the incident occur in or around an establishment that serves alcohol?
	None			

List All Criminal Convictions, Municipal/Ordinance Violations, Citations and Tickets (Excluding Parking Tickets)

Year	Location	Charge	At the time of incident were you under the influence of alcohol and/or other drugs?	Did the incident occur in or around an establishment that serves alcohol?
2016	Sauk County	No Proof Insurance	No	No
2016	Sauk County	Operator Fail/Seatbelt	No	No
2015	Sauk County	Speeding (20-24) over	No	No
2013	Sauk County	Operator Fail/Seatbelt	No	No

Application must be notarized.

The undersigned affirms that he/she made complete and true answers to each question and understands that his/her past record will become part of this application and that the applicant applying for an Operator License is a Wisconsin resident.

Subscribed and sworn before me
This 6th day of December, 2016

Anita M. Young
Notary Public

Applicants Signature

My Commission expires 11-03-17

Approved by the Common Council on _____ Initials _____

To be filled out by the Reedsburg Police Department

- ☐ Subject has no Criminal Arrest Record with either the Wisconsin State Crime Bureau of with the Reedsburg Police Department
- ☐ Files indicate that subject has the attached Criminal Arrest Record

Reedsburg Police Department Authorized Signature

12/8/2016
Date

WISCONSIN

SELLER / SERVER CERTIFICATION

Trainee Name: Tyler Fogo
Date of Completion: 11/28/2016

School Name: 360training.com, Inc.
Certification # WI-50208

I,_____
certify that the above named person successfully completed an approved Learn2Serve Seller/Server course.

COMPLIES WITH WISCONSIN STATUTES 125.04, 125.17, 134.66

learn2 serve

Corporate Headquarters
13801 Burnet Rd., Suite 100
Austin, Texas 78727
P: 800-442-1149

Operator License Application

(Pursuant to Reedsburg Ordinance, Section 12.01)

☒ New ☐ Renewal ☐ Provisional - $15.00 ☐ Operator Fee - $50.00 ☒ Operator Fee - $25.00 *[eff. July of even-numbered years]*

Office Use Only	License # 3551	Provisional #	**Fee Is Non-Refundable**

Filling out your application

- An Operator License is a privilege, not a right. **Any false answers or omissions may result in the denial of your application.**
- This application must be filled out accurately and completely.
- If you have any doubt as to whether to include the facts of a specific incident it is recommended that you disclose the information.
- If you are unsure about how to respond to any questions on this form, check with the City Clerk for clarification.
- Your application will not be processed until you deal with outstanding warrants.
- You can obtain information regarding your arrest and conviction record from the police department, the court with which you interacted, or the Wisconsin Circuit Court Access website at www.wcca.wicourts.gov/index.xsl (CCAP *may not provide a comprehensive list of ALL arrests and convictions*).

Review of your application

- The Reedsburg Police Department will perform a background check to verify that the information you have provided is complete and accurate.
- If there are concerns about your arrest and/or conviction record as it relates to your application, or if it appears that you falsified or omitted information from your application, you may be called to appear before the Ordinance Committee.
- If you are asked to appear but choose not to do so, your application may be denied.
- *Meetings of the Ordinance Committee are open to the public.*

Last Name	First Name	M.I.	E-Mail Address
Wimann	Dennis	C	dwimann50@gmail.com

Residence: Street Address	City	State	Zip
407 Capitol St.	Wisconsin Dells	WI	53965

Phone	Date of Birth	Birth Place (City, State)	Race	Sex	Height	Weight	Hair	Eyes
608-751-0563	[illegible]	Madison, WI	White	M	6'0"	320	Brown	Blue

Driver's License Number (State & Number)	Place of Employment	Contact Person & phone number
WI	Viking Liquor	Amber More - 608-524-3880

Other names, aliases or birth dates ever used

Cities and States lived in since age 18, including where you now reside:	From:	To:
Kenosha, WI	9/07	8/13
Madison, WI	9/13	8/15
Wisconsin Dells, WI	9/15	Current

Indicate whether you are a U.S. Citizen, U.S. Alien, or Temporary Resident
☒ U.S. Citizen ☐ Alien ☐ Temporary Resident (employment number)

Arrest and Conviction Record

Since your 17th birthday, have you ever been convicted of a felony or misdemeanor? (Including criminal traffic offenses)	☐ Yes	☒ No
As a juvenile, were you ever waived into adult court and convicted of a felony or misdemeanor?	☐ Yes	☒ No
Have you ever been convicted by a military court-martial?	☐ Yes	☒ No
Have you ever been convicted of disorderly conduct that involved violence against another person?	☐ Yes	☒ No

Continue on Reverse Side

List Any Pending Criminal Charges, Citations or Tickets

Year	Location	Charge	At the time of incident were you under the influence of alcohol and/or other drugs?	Did the incident occur in or around an establishment that serves alcohol?
	N/A			

List All Criminal Convictions, Municipal/Ordinance Violations, Citations and Tickets (Excluding Parking Tickets)

Year	Location	Charge	At the time of incident were you under the influence of alcohol and/or other drugs?	Did the incident occur in or around an establishment that serves alcohol?
	N/A			

Application must be notarized.

The undersigned affirms that he/she made complete and true answers to each question and understands that his/her past record will become part of this application and that the applicant applying for an Operator License is a Wisconsin resident.

Subscribed and sworn before me

This 06 day of Dec, 20 16

Pamela K. Coy
Notary Public

Applicants Signature

My Commission expires 8-17-18

Approved by the Common Council on _____ Initials _____

To be filled out by the Reedsburg Police Department

- ☐ Subject has no Criminal Arrest Record with either the Wisconsin State Crime Bureau of with the Reedsburg Police Department
- ☐ Files indicate that subject has the attached Criminal Arrest Record

Reedsburg Police Department Authorized Signature

Date

VALIDATE ONLINE AT SERVINGALCOHOL.COM

CODE: **TYV31BBDIZ**

ONLINE TRAINING

SERVING ALCOHOL INC
UNITED STATES OF AMERICA
team@servingalcohol.com

CERTIFICATION

This certifies that

Dennis Wimann

has completed the Serving Alcohol Inc. approved course

Wisconsin Alcohol Seller-Server

January 18, 2015

APPROVED BY THE STATE OF WISCONSIN SS-125.04

PROVIDER TRAINING IN COMPLIANCE WITH SS-134.66

STUDENT ACKNOWLEDGED UNDERSTANDING OF SS-134.88:
Restrictions on sale or gift of cigarettes or tobacco products; that state law prohibits selling tobacco products to any person under the age of 18; and failure to comply with these restrictions may result in a citation.

PERSONS COMPLETING THIS COURSE HAVE AGREED TO EXECUTE THE FOLLOWING POLICIES TO THE BEST OF THEIR ABILITIES:

* CARD ANY PERSON 35 YEARS OF AGE OR YOUNGER
* OBSERVE AND REPORT ANY CUSTOMER SHOWING SIGNS OF POSSIBLE IMPAIRED BEHAVIOR
* RESPOND IMMEDIATELY TO ANY POSSIBLE PROBLEM SITUATIONS
* DETERMINE THAT PEOPLE ENTERING THE PREMISES TO CONSUME ALCOHOL ARE OF LEGAL ALCOHOL DRINKING AGE AND RECARD THEM IF THERE IS ANY QUESTION AS TO THEIR AGE
* ENSURE A PERSON MATCHES THEIR VALID LEGAL IDENTIFICATION

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE $ 10.00 Application Date: 12/20/2016

☐ Town ☐ Village ■ City of Reedsburg County of Sauk

The named organization applies for: *(check appropriate box(es).)*

☐ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 1/20/2017 and ending 1/20/2017 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization *(check appropriate box)* → ☐ Bona fide Club ☐ Church ☐ Lodge/Society ■ Chamber of Commerce or similar Civic or Trade Organization ☐ Veteran's Organization ☐ Fair Association

(a) Name Reedsburg Chamber of Commerce

(b) Address 240 - Railroad St. Reedsburg WI 53959
(Street) ☐ Town ☐ Village ■ City

(c) Date organized

(d) If corporation, give date of incorporation

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:
President Vito Justiliano
Vice President Sarah Pitz-Ganem
Secretary
Treasurer Amy Reine

(g) Name and address of manager or person in charge of affair: Kristine Koenecke, 240 - Railroad St. Reedsburg WI 53959

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 240 - Railroad St. Reedsburg WI 53959

(b) Lot Block

(c) Do premises occupy all or part of building? All

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. Name of Event

(a) List name of the event Boys & Girls Club Friend-Raiser

(b) Dates of event January 20, 2017

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Reedsburg Chamber of Commerce
(Name of Organization)

Officer _____ *(Signature/date)*

Officer Kristine Koenecke Executive Director *(Signature/date)*

Officer _____ *(Signature/date)*

Officer _____ *(Signature/date)*

Date Filed with Clerk

Date Reported to Council or Board

Date Granted by Council

License No.

City of Reedsburg
134 South Locust Street, P.O. Box 490
Reedsburg, WI 53959
Ph. 608-524-6404 Fax. 608-524-8458
www.reedsburgwi.gov

STAFF REPORT **AGENDA ITEM:** II-B

To: Mayor and Common Council
Prepared By: Stephen P. Compton, City Administrator
Date of Meeting: January 9, 2017
Subject: Mayors – Create Blue Ribbon Committee – Art in Public Places –Policy Development

BACKGROUND

The City of Reedsburg does not have a Public Arts Policy. As part of City staff discussions surrounding placing "Art Items" into the public spaces: (Parks, sidewalks and right of way) questions have been raised about monitoring, maintenance and risk associated with private art being placed into these area. For the past six months a draft "Art in Public Place" policy has been discuss at both the Parks and Recreation Committee and the Historical Preservation Commission.

The City Administrator and City Staff are without clear guidance on handling questions about private "Art" being placed in these public areas and seek additional direction and clarification to ensure the appropriate development, management and maintenance of all public spaces in the City of Reedsburg.

The Policy is a first step in the development of a comprehensive, multi-faced program approach to Public Art. The Art in Public Places Policy provides a foundation for the effective development, management, and stewardship of Public Art. Articulating a clear definition of the placement of Art in public property, right of ways for insurance must be defined.

ANALYSIS

The Mayors - Blue Ribbon Committee for Art in Public Places will oversee the development of the City of Reedsburg - Art in Public Places Policy.

A Community Public Arts Program is intended to enrich civic life, give voice to the unique creative spirit of Reedsburg, and galvanize the City's spirit and reputation towards Reedsburg as an arts destination. The policy also provides a set of operating guides so the City Staff can integrate community and citizen requests for use of "Public Places and Public Facilities" for a wide range of Art uses.

The Policy also will center the control and decision in a City Commission or Committee with authority to decide uses of Art in public places while contributing to a livable community and contributing to economic development.

Blue Ribbon Commitee: The Mayor's Office with approval of the City Council requests the creation, for a short duration, a Blue Ribbon Committee to begin meeting in January on a regular schedule. The Goal of the Committee will be to research, debate and recommend the Art in Public Places policy document to be presented to the Mayor and Common Council for adoption in July 2017. The Committee is an advisor body only.

City of Reedsburg
134 South Locust Street, P.O. Box 490
Reedsburg, WI 53959
Ph: 608-524-6404 Fax: 608-524-8458
www.reedsburgwi.gov

Purpose: The Blue Ribbon Committee is established to advise the Mayor and City Council, in the matter of policy creation.

Structure: The Blue Ribbon Committee should be made up of eleven (11) members that either possess professional experience in the field of visual or public art including, but not limited to, artists, arts administrators, curators or producers of public art, scholars or teachers; or possess experience including environmental design, placemaking, economic development, tourism, or a background or general interest in other aspects of the arts.

Appointing Authority: The Mayor will appoint two members (Regional or Local Community Members) and each Council Member will appoint one individual (Local Community Members) to serve on the Blue Ribbon Committee. The Committee at the first meeting shall select a Chariperson to superintend the efforts of the meeting.

Meeting Info: Unless otherwise noted, meetings are held monthly in the City Hall at a time when the City Staff – City Administrator or Community Development can provide administrative support. Meeting will be noticed through the normal agenda process and minutes shall be taken. A Committee meeting room has been established in the newly remodeled City Hall – PW Annex (South Wing) at 134 South Locust Street, Reedsburg WI. 53959

Term: Six (6) month term or earlier if the Blue Ribbon advisory committee has met the objective of recommending the Art in Public Places policy for delivery to the Mayor. At the end of July 2017 the Blue Ribbon Committee will sunset.

FINANCIAL IMPACT

Is action is a follow-up to the approval of the 2017 budget item: In the FY 2017 Budget the City Council approved a 1% Public Art Campaign in the Capital Improvement Fund (Fund 75). The approved budget amount is $6,650 for use in 2017.

Historical Preservation and Cultural Arts – Fund 50 (1% Public Art Campaign):

An unused fund setting in the "Non-Major Fund Group" has been renamed and funding for support for a public art campaign has been included. While the program is being developed with the Mayor, President and Administrator and Community Development Service a policy for using and control of these funds will be presented in 2017. Funding for this program is derived from the "Fund 75 - Capital Improvement Program". Sometimes capital programs remove the historical values in a community. A Public Art campaign can express community values, enhance our environment, transform a landscape, heighten our awareness, or question our assumptions. Placed in public sites, this art is there for everyone, a form of collective community expression. Public art is a reflection of how we see the world – the artist's response to our time and place combined with our own sense of who we are. City property can be shared with privately developed public art taking into consideration the "Public" nature, cost to maintain parks and sidewalks.

STAFF RECOMMENDATION

Approve/Deny the Mayors request to create a Blue Ribbon Committee - Art in Public Places Policy.

Citizen Participation Packet/Application

Dear Mayor and Members of the City Council, Date: 12-29-16
I am a City of Reedsburg resident and interested in serving on the following boards, commissions or committees.

Please place a "X" in the box for the committees for which you are interested:

Committees	X
Airport Commission – manages the Reedsburg Airport	
Block Grant Committee – provides housing and small business loans	
Board of Review – considers appeals of property assessments	
Board of Zoning Appeals – considers hardship variances to the Zoning and Building Codes	
City Plan Commission – plans and manages the growth and development of the City and extraterritorial areas	
Community Development Authority – economic development body of the City, works on redevelopment of properties for economic development	
Ethics Committee – advise employees and elected officials about application of the ethics code	
Finance Committee – review bills, set financial policies	
Historic Preservation Committee – advise the Mayor and City Council regarding historic properties	
Industrial Development Commission – direct development of Reedsburg's Industrial areas	
Library Board – manage the library	
Ordinance Committee – advise the Mayor and City Council about new laws and review applications for various licenses	
Parks and Recreation Committee – advise on the operation of park, recreation and forestry programs	X
Personnel Committee – set personnel policies, participate in labor negotiations	
Police and Fire Commission – civil service body for the Police and Fire Departments	
Public Safety Committee – advises the Mayor and Common Council on matters regarding the Police, Fire, Ambulance and Emergency Management Departments	
Public Works – advise the Mayor and City Council about streets, sidewalks, wastewater treatment plant and other facilities	
Room Tax Commission – manage the room tax funds for tourism promotion and development	
Utility Commission – manages the water, electrical & telecommunications utility	

Name: Aaron Bauer **Telephone:** 608-408-7652

Address: 203 S Willow St P.O. Box 391, **Reedsburg, WI 53959** **Email:** aaron@fflines.com

Qualifications/Special Interest:

Return this application to: **Mayor's Office**
City of Reedsburg
134 S. Locust St., PO BOX 490
Reedsburg, WI 53959-0490

For more information call City Hall 608-524-6404 or email us at cityhall@ci.reedsburg.wi.us

jjc/citizen app

City of Reedsburg
134 South Locust Street, P.O. Box 490
Reedsburg, WI 53959
Ph. 608-524-6404 Fax. 608-524-8458
www.reedsburgwi.gov

STAFF REPORT **AGENDA ITEM:** III-A

To: Finance Committee, Mayor and Common Council
Prepared By: Steven Zibell, Public Works, Jacob Crosetto, Administration
Through: Stephen P. Compton, City Administrator
Date of Meeting: January 9, 2016

Subject: Information Systems Budget – Server Refresh – Resolution 4267-17

BACKGROUND AND REQUEST

Our current Information Systems server was put into operation in late 2010. These servers have had limited upgrades, only what was needed to make sure they are secure. This still places them at six years in age. (2 to 3 years outside the recommended 4-5 year server replacement cycle)

Our warranty on the servers will run out in 2017 so if we experience any problems we will be billed for cost at time and material for repairs. We would like to do the server upgrade in 2017 taking into consideration the unspent fund remaining in the budget from 2016 and reducing the budgeted payments in years 2018 to 2021.

ANALYSIS

Server Refresh guidelines describe a four-step methodology for upgrading hardware and software to achieve operational excellence. The results will be better IT performance, lower operating expenses, greater overall efficiency, improved security and compliance—and a significant advantage to the organization. To get the performance, efficiency, and cost-effectiveness a four-step approach to upgrading IT infrastructure is recommended.

- Step 1: Explore – Identify your business requirements.
- Step 2: Model – Find the solutions that meet your needs.
- Step 3: Plan – Determine the technology you need.
- Step 4: Execute – Implement your upgraded infrastructure solution

This similar approach was used by the Staff and the Contractor when looking at the City Information Systems.

Two planning were held with the City Information Systems maintenance provider: B&W Control Systems Integration with the City Clerk-Treasurer -Administrative Services, Public Works Director and the Chief of Police to review the City Servers and Information Systems in general.

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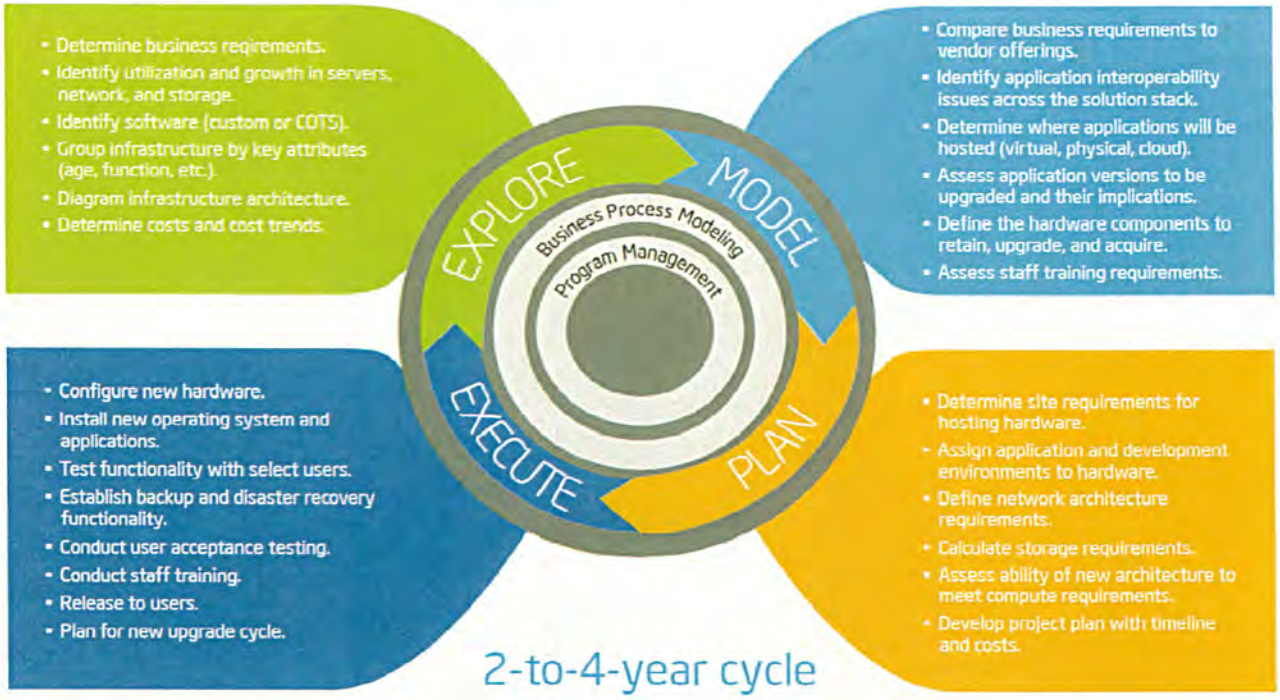

For safety, redundancy and backup a plan were reviewed and developed for consolidating into one email/data server all departments into the Police Department server area. All of the City servers will be housed at the Police Station. This will save money due to less service agreements, software upgrades and warranties.

We now have estimated costs of $46,550 to upgrade our server along with switches and firewall. Attached is the proposal from B&W Control systems.

FINANCIAL IMPACT

2017 Information Systems budgeted: $88,790
Estimated Budgeted Carryover: $64,000
Actual Carryover in Fund 70 (12/21/16) is estimated to be $93,000 unspent providing +$29,000 surplus.

By adding the iPad and Server upgrades in 2017 the cost will be over the initial budget by $67,960.

Request to carry over $50,000 from 2016 fund 70 Capital Equipment into account number 70-542600-03 for 2017. During the 2017 budget preparation we estimated an amount for the general departments $91,540 for all IT, GIS, software agreements and miscellaneous computer equipment. At the time we didn't have a good estimate of costs for upgrading our current email and data server.

	2017 Information Systems	
	Service Agreement	$39,200
	GIS Service Agreement	$10,000
	Law Enforcement Software	$36,000
	Misc, Software and Hardware	$10,000

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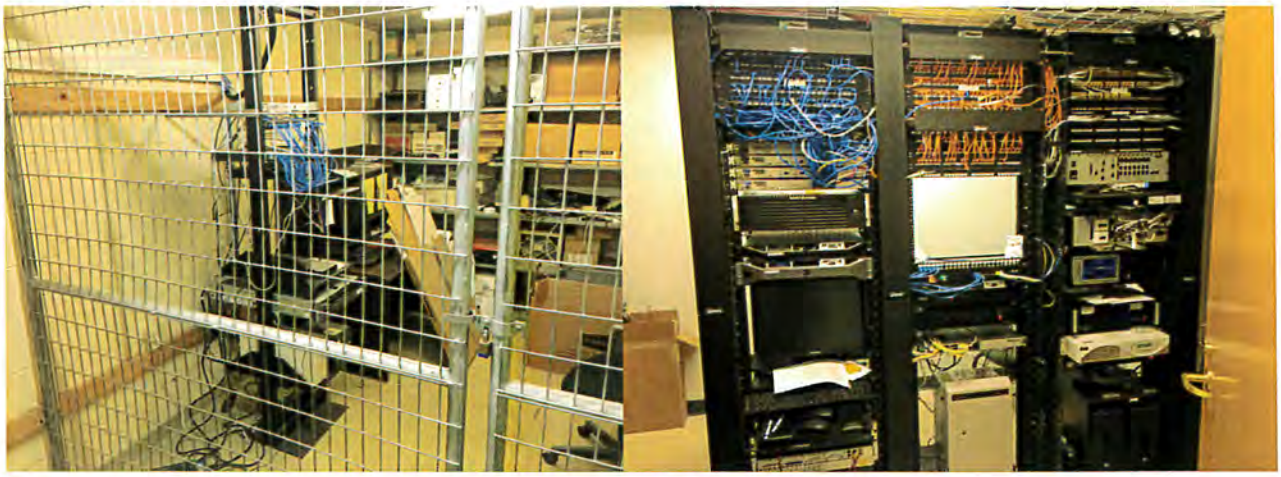
	iPAD Upgrades	$15,000
	Server Upgrades	$46,550
	Total Upgrades	**$156,750**

Photo: (Left) City Hall Server Room – Removed and (Right) Police Server Room



We are requesting to add the carry forward funds from 2016 = $93,000 and seek approval for a budget adjustment of $50,000 to the Information Systems Budget. The remaining balance will come from other Enterprise (Waste Water and Solid Waste) funds since wastewater treatment employees also use this same server.

By upgrading the server now, we are reducing the capital expenses for server upgrades in the future by $28,000 total through year 2021. Additionally, we are reducing the capital expenses on the enterprise side by $24,000 total through year 2021.

Therefore, the net difference for the information system capital expenses is actually a reduction over the next four years of $31,000, even with the $50,000 increase.

STAFF RECOMMENDATION

Staff recommends moving forward with the server upgrade and the purchase of iPads and the necessary accessories. Authorize the City Administrator to approve the agreement with B&W Control Systems Integration.

Attachments:

- 2017 Budget Amendment Resolution 4267-17
- B&W Control Systems Integration 2017 Network Improvements.

RESOLUTION NO. 4267-17
RESOLUTION TO AUTHORIZE AMENDMENTS TO THE 2017 BUDGET

WHEREAS, Resolved, by the Common Council of the City of Reedsburg, Sauk County, Wisconsin:

That the following budget amendments are authorized for the budget year 2016:

Expenditure		**Amendment**	**Budgeted**	**Balance**
70-542600-03	*Info. Systems*	*$50,000*	*$91,540*	*$141,540*

Budget Totals: (Information Systems – Fund 70)

Original Total Capital Equipment Fund Expenditures:	**$91,540.00**
Amended Total Capital Equipment Fund Expenditures:	**$141,540.00**

ADOPTED on this 9th day of January, 2017.

_____
David G. Estes, Mayor

_____
Jacob Crosetto, City Clerk-Treasurer

Respectfully Submitted:

The above resolution has been authorized by the governing body of the City of Reedsburg by Resolution No. 4267-17, dated January 9, 2017.

Date Passed: January 9, 2017

Vote: _____

B&W Control Systems Integration
8678 Ridgefield Road · Crystal Lake, IL 60012
815.788.3600 office · 815.455.0450 fax · www.bwcsi.com

December 19, 2016

Mr. Steve Zibell
City Engineer/Public Works Director
City of Reedsburg, WI
123 South Locust Street
Reedsburg, WI 53959-0490

Subject: 2017 Network Improvements
BWCSI Job Number 161138.50

Dear Mr. Zibell:

The City of Reedsburg desires to strike a balance between maintaining a strong and reliable IT infrastructure and being efficient with taxpayer dollars. This has led to an IT approach of installing quality hardware and using it until the end of the hardware's supported lifespan. Following a recent inventory of the City's network, it became apparent that much of the network hardware has reached the end of its serviceable life and needs to be upgraded. Specifically, the Dell R710 servers at both the Police Department (PD) and City Hall were installed at the end of 2010. B&W Control Systems Integration (BWCSI) typically recommends a 5-year service life for a physical server and therefore recommends replacing both servers. Moreover, we recommend replacing the servers with a single server housed at the Police Department (the new physical server would host several other virtual servers.) In addition to likely improving performance, the new physical server should result in reduced management requirements going forward.

In order to implement the server consolidation, certain aspects of the network infrastructure need to be improved. There is currently fiber optic cable running between the Police Department and City Hall, terminating in the basement of City Hall. To implement the networking upgrades, the fiber would need to be extended from the basement to the server room upstairs. After discussions with the City, it was agreed they would handle this portion of the work. For this reason, we have not included the fiber extension work as part of this proposal's scope.

Once the fiber extension is complete, BWCSI can replace the aging switches at both the PD and City Hall. The new switches will allow for dramatically increased bandwidth over the fiber (up to 10 Gbps) between the two buildings. There should be no discernible performance difference (from networking) accessing resources on the server regardless of whether the user is at City Hall or the PD. Furthermore, the new switches are designed for cloud management, meaning they can be securely configured and monitored remotely. This should allow BWCSI to more effectively troubleshoot network issues remotely instead of needing to drive to the City. Even one avoided site visit would result in significant savings.

BWCSI also recommends replacing the firewall at City Hall as part of the project. The existing SonicWall is aging and better (more secure) alternatives exist for replacing it. We propose a cloud managed firewall from Cisco Meraki that would better serve the City's needs.

At the conclusion of the project, the City will have a refreshed network infrastructure which should improve reliability and increase performance of the network. At the core of the network will be a powerful new virtual host server that should provide ample performance and reduce management requirements from current levels. Both the new server and new networking components will be under multi-year warranties to provide additional peace of mind.

Scope of Services

Equipment ($31,200)

Equipment Description

- One (1) Dell PowerEdge R730
    - Dual Xeon E5-2660 processors
    - 64 GB RAM
    - Two (2) 600 GB 10k RPM drives in RAID 1 configuration
    - Three (3) 1.2 TB 10k RPM drives in RAID 5 configuration
    - Redundant power supplies
    - Rail mount kit
    - 3 Years ProSupport and Mission Critical 4 HR 7x24 Onsite Support
- Two (2) Cisco Meraki MS320 48-Port switches (No PoE) - (with support from Cisco)
- Two (2) Cisco Meraki fiber-ethernet converters
- One (1) Cisco Meraki MS220 48-Port switch (No PoE) - (with support from Cisco)
- One (1) Cisco Meraki MX84 firewall (with support from Cisco)

Labor ($15,350)

Project Management

- Plan, schedule, and coordinate the activities that must be performed to complete the project.

Network Infrastructure Upgrade

- Replace existing HP ProCurve 2312 switches at the PD and City Hall with Cisco Meraki MS320 48-Port switches (one at each site), as well as an additional Cisco Meraki MS220 at the PD.
  - Install fiber to Ethernet converters into MS320 switches to expand bandwidth between sites to 10 Gbps.
  - Configure cloud management of both Cisco Meraki MS320 switches as well as the Cisco Meraki MS220 switch.
- Replace SonicWall NSA 240 firewall at City Hall with Cisco Meraki MX84 firewall.
  - Configure cloud management of Cisco Meraki MX84.

Server Consolidation

- Replace the existing Dell PowerEdge R710 servers located at the PD and at City Hall with one (1) new Dell PowerEdge R730 server to be installed at City Hall.
  - Migrate existing REEDCDCFIPR01 virtual server to new host server.
  - Create new virtual server to run Microsoft Exchange (email).
  - Consolidate all existing virtual servers from the PD into a new single virtual server on the new host server.
    - This consolidation requires upgrading the Emergitech software to the latest version.

User Acceptance Testing

- Ensure that users are able to access and use network resources as required to carry out their jobs.

BWCSI Assumptions / Owner Responsibilities

- Owner will verify that fiber optic cabling has been extended from the basement of City Hall to the server room at City Hall prior to BWCSI commencing work on the project. Fiber optic cabling is assumed to be in good working order. In the event that fiber optic cabling fails to work as expected, BWCSI will stop work on the project until such time as the fiber optic cable is repaired to good working order.
- Owner will provide site access for installation, programming and startup on normal business days between 7:00 am and 3:30 pm. Work past 3:30 pm can be agreed upon as needed, provided BWCSI can secure the site(s) upon departure.
- Owner understands that all existing equipment to remain is assumed to be in good, working order. In the event that any other equipment does not perform as-expected, BWCSI will work with the Owner to repair, as-needed, under a separate contract.
- Owner will dispose of/recycle any removed equipment.

- Owner understands that warranty on materials will be provided strictly by the manufacturer. No additional labor or materials warranties are provided by BWCSI.

Annual Support

This project will add additional hardware and software to the Owner, some of which has support or maintenance associated with it. BWCSI recommends the Owner maintain any applicable support agreements once the initial support/warranty periods expire. On this project, we have included the following support agreements, that all begin approximately at the date the product is shipped (not necessarily the date it is onsite) and last for periods varying from one year to three years.

Following is the recommended support and estimated amounts for renewals each year (this is provided solely for budgetary purposes and will need to be quoted at the time of renewal):

Description	2017-18	2018-19	2019-20	2020-21
Dell Virtual Host Server	Included	Included	Included	$1,500
Cisco Meraki MS320 Switches	Included	Included	Included	Included
Cisco Meraki MS220 Switch	Included	Included	Included	Included
Cisco Meraki MX84 Firewall	Included	Included	Included	Included
Total	**$0**	**$0**	**$0**	**$1,500**

Project Schedule

BWCSI is available to begin work upon notice to proceed.

Our estimated project schedule is as follows:

Task	Duration
Project Management	1/8/2017 – 3/4/2017
Network Infrastructure Upgrade	1/23/2017 – 2/3/2017
Server Consolidation	2/13/2017 – 2/23/2017
User Acceptance Testing	2/24/2017 – 3/3/2017

Warranty

The warranty listed in the attached Standard Terms & Conditions document (Paragraph 13):

☐ DOES apply
☒ DOES NOT apply

Fee

Our fee for the above scope is a lump sum of $46,550.

This agreement is valid for 90 days from the date of this proposal.

Terms & Conditions

Refer to attached Standard Terms & Conditions document.

Acceptance

If this proposal is acceptable, please sign one copy and return to us. Feel free to contact me if you have any questions.

Sincerely,

B&W CONTROL SYSTEMS
INTEGRATION, LLC

Lawrence A. Kravets
IT Consulting Manager
LAK

Christopher T. Sosnowski, PE
President

I:\Crystal Lake\REEDC\161138- 2017 Network Improvements\10-Initiation\161138 Proposal - 2017 Network Improvements.Docx

AUTHORIZATION BY

Signature/Date: _____

Printed Name and Title: _____

Above signature implies acceptance of the attached ***STANDARD TERMS & CONDITIONS, Rev 4.***

Standard Terms and Conditions

(REV 4)

1. The submitted proposal and these Standard Terms & Conditions constitute and are herein referred to as the Agreement.
2. B&W Control Systems Integration, LLC is herein referred to as BWCSI, and the party with whom BWCSI is entering into this Agreement with is herein referred to as OWNER.
3. BWCSI may submit requests for periodic progress payments for services rendered. Payments shall be due and owing by the OWNER upon receipt of BWCSI's invoice for services. Payments to BWCSI after (60) consecutive calendar days from the date of BWCSI's invoice for services shall include an additional late payment charge computed at an annual rate of twelve percent (12%) from date of BWCSI's invoice; and BWCSI may, after giving seven (7) days written notice to the OWNER, suspend services under this Agreement until BWCSI has been paid in full all amounts due for services, expenses, and late payment charges.
4. This Agreement may be terminated, in whole or in part, by either party if the other party substantially fails to fulfill its obligations under this Agreement through no fault of the terminating party; or the OWNER may terminate this Agreement, in whole or in part, for its convenience. However, no such termination may be effected unless the terminating party gives the other party: (1) not less than ten (10) calendar days written notice by certified mail of intent to terminate, and (2) an opportunity for a meeting with the terminating party before termination. If this Agreement is terminated by either party, BWCSI shall be paid for services performed to the effective date of termination, including reimbursable expenses. In the event of contract termination, the OWNER shall receive reproducible copies of Drawings, Custom Developed Applications and other documents completed by BWCSI.
5. BWCSI agrees to hold harmless and indemnify the OWNER and each of its officers, agents and employees from any and all liability claims, losses, or damages, to the extent that such claims, losses, or damages are caused by BWCSI's negligence in the performance of the services under this Agreement, but not including liability that may be due to the sole negligence of the OWNER or other consultants, contractors or subcontractors working for the OWNER, or their officers, agents and employees. In the event claims, losses, or damages are caused by the joint or concurrent negligence of BWCSI and the OWNER they shall be borne by each party in proportion to its negligence.
6. The OWNER acknowledges that BWCSI is a Limited Liability Company and not a Professional Service Corporation, and further acknowledges that the corporate entity, as the party to this contract, expressly avoids contracting for individual responsibility of its officers, directors, or employees.
7. The OWNER and BWCSI agree that any claim made by either party arising out of any act of the other party, or any officer, director, or employee of the other party in the execution or performance of the Agreement, shall be made solely against the other party and not individually or jointly against such officer, director, or employees.
8. For the duration of the project, BWCSI shall procure and maintain insurance for protection from claims under worker's compensation acts, claims for damages because of bodily injury including personal injury, sickness or disease or death of any and all employees or of any person other than such employees, and from claims or damages because of injury to or destruction of property including loss of use resulting therefrom, alleged to arise from BWCSI's negligence in the performance of services under this Agreement. The OWNER shall be named as an additional insured on BWCSI's general liability insurance policy. The limits of liability for the insurance required by this Subsection are as follows:

Workers Compensation:	Statutory Limits	Excess Umbrella Liability:	$5,000,000 per claim and aggregate
General Liability:	$1,000,000 per claim / $2,000,000 aggregate	Professional Liability:	$5,000,000 per claim
Automobile Liability:	$1,000,000 combined single limit		$5,000,000 aggregate

9. Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, the total liability, in the aggregate, of BWCSI and their officers, directors, employees, agents, and any of them, to the OWNER and anyone claiming by, through or under the OWNER, for any and all claims, losses, costs or damages whatsoever arising out of, resulting from or in any way related to the project or the Agreement from any cause or causes, including but not limited to the negligence, professional errors or omissions, strict liability or breach of contract or warranty expressed or implied of BWCSI or their officers, directors, employees, agents or any of them, hereafter referred to as the "OWNER's Claims", shall not exceed the total insurance proceeds available to pay on behalf of or to BWCSI by their insurers in settlement or satisfaction of OWNER's Claims under the terms and conditions of BWCSI's insurance policies applicable thereto, including all covered payments made by those insurers for fees, costs and expenses of investigation, claims adjustment, defense and appeal.
10. BWCSI is responsible for the quality, technical accuracy, timely completion, and coordination of all Designs, Drawings, Custom Developed Applications and other services furnished or required under this Agreement, and shall endeavor to perform such services with the same skill and judgment which can be reasonably expected from similarly situated professionals.
11. The OWNER may, at any time, by written order, make changes within the general scope of this Agreement in the services to be performed by BWCSI. If such changes cause an increase or decrease in BWCSI's fee or time required for performance of any services under this Agreement, whether or not changed by any order, an equitable adjustment shall be made and this agreement shall be modified in writing accordingly. No service for which an additional compensation will be charged by BWCSI shall be furnished without the written authorization of the OWNER.
12. All Drawings, Custom Developed Applications, and other documents prepared or furnished by BWCSI pursuant to this Agreement are instruments of service in respect to the project, and BWCSI shall retain the right of reuse of said documents and electronic media by and at the discretion of BWCSI whether or not the project is completed. Electronic copies of BWCSI's documents for information and reference in connection with the use and occupancy of the project by the OWNER and others shall be delivered to and become the property of the OWNER; however, BWCSI's documents are not intended or represented to be suitable for reuse by the OWNER or others on additions or extensions of the project, or on any other project. Any such reuse without verification or adaptation by BWCSI for the specific purpose intended will be at the OWNER's sole risk and without liability or legal exposure to BWCSI, and the OWNER shall indemnify and hold harmless BWCSI from all claims, damages, losses and expenses including attorneys' fees arising out of or resulting therefrom.
13. BWCSI warrants that the services provided for under this Agreement will be completed in a good and workmanlike manner in accordance with applicable codes, ordinances, regulations or other legal requirement. For a period of one (1) year after the OWNER receives beneficial use of the installation, BWCSI will provide a limited warranty to the OWNER for any defect due to improper materials or workmanship supplied by BWCSI. Any such warranty provided to OWNER shall be provided by BWCSI without expense to the OWNER for the one (1) year period described herein. BWCSI'S WARRANTY IS A LIMITED WARRANTY FOR A PERIOD OF ONE (1) YEAR FROM THE DATE OF BENEFICIAL USE OF THE INSTALLATION. This warranty is limited to only defects in material and workmanship on products purchased and fully installed by BWCSI and excludes defects caused by improper use, abuse, accident, acts-of-God (including but not limited to lightning), alteration, or other conditions beyond BWCSI's control, as determined by BWCSI, and all manufacturer's products or workmanship as covered by their respective warranties. For manufacturer's products or workmanship, BWCSI will deliver to OWNER all manufacturers' warranties of products. IN CONSIDERATION OF THE LIMITED WARRANTY CONTAINED HEREIN THE OWNER AGREES AND ACKNOWLEDGES THAT SUCH WARRANTY REPLACES ALL OTHER WARRANTIES EITHER EXPRESS OR IMPLIED INCLUDING BUT NOT LIMITED TO ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. BWCSI's warranty is limited to repair or replacement of a defective product without cost to the OWNER. OWNER WAIVES ALL CLAIMS TO INCIDENTAL OR CONSEQUENTIAL DAMAGES. This limited warranty extends only to the OWNER and not to subsequent buyers/owners. OWNER must give written notice of a defect within the one (1) year warranty period described above. In the event of any dispute between the OWNER and BWCSI, such dispute shall be resolved in accordance with these Standard Terms & Conditions and the Agreement.
14. Any provision or part thereof of this Agreement held to be void or unenforceable under any law shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon the parties. The parties agree that this Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision which comes as close as possible to expressing the intention of the stricken provision.
15. This Agreement contains and embodies the entire and integrated agreement between parties hereto and supersedes all prior negotiations, representations, or agreements, either written or oral.

City of Reedsburg
134 South Locust Street, P.O. Box 490
Reedsburg, WI 53959
Ph. 608-524-6404 Fax. 608-524-8458
www.reedsburgwi.gov

STAFF REPORT **AGENDA ITEM:** III-B

To: Finance Committee, Mayor and City Council
Prepared By: Steven Zibell, Public Works
Through: Stephen P. Compton, City Administrator
Date of Meeting: January 9, 2017

Subject: Street Sweeper Agreement

BACKGROUND AND REQUEST

As part of our 2017 Capital Equipment budget we have included a new sweeper purchase. Since this equipment is over $250,000 to purchase we have decided to look into a finance option.

ANALYSIS

Bruce Equipment has a program where we can finance the purchase with 5 yearly payments and the 6 year would be paid by Bruce Equipment. They would basically purchase the sweeper back from us. Bruce Equipment will also purchase our 12 year old Elgin sweeper for $12,500.

FINANCIAL IMPACT

This purchase is within our 2017 budget. The Storm Water Utility fund would transfer $42,000 into our Capital Equipment fund each year to make the lease annual lease purchase payment.

STAFF RECOMMENDATION

Staff recommends proceeding with the lease/purchase of a new Street Sweep from Bruce Equipment and authorize the City Administrator to sign the agreement.

Attachment: Bruce Equipment Contract

1. Operator and maintenance training will require a minimum of one (1) day. Training will cover proper equipment operation and daily maintenance processes and procedures. City of Reedsburg is responsible to insure ALL operators of said equipment will be present for training. Allowing untrained personnel to operate equipment could result in damage to equipment and may void this agreement.

2. The City is responsible for providing the daily maintenance and repair/replacement of wear items in accordance with instructions from Bruce Equipment (and/or the manufacturer) due to wear and tear as a result of routine use. Items include the following:

    - Main broom
    - Side brooms
    - Rubber Dirt shoe runners
    - Rubber Side Skirts for waterless sweepers
    - Tires

    See attached daily maintenance schedule. YELLOW HIGHLIGHTED areas are City of Reedsburg's responsibility.

    City of Reedsburg is also responsible for providing the insurance and operators for the Pelican NR Waterless Sweeper. *Only approved Original Equipment Items (OEM) are to be utilized for service, repairs and replacement parts and will be supplied by Bruce at fleet pricing.* Failure to use OEM parts may void agreement. The City is responsible for the cost of any service and/or repairs due to damage caused by operator error, misuse or carelessness.

3. Bruce Equipment is responsible for the cost of parts and labor for the following item repairs and maintenance in accordance with this agreement:

    a. Chassis, engine and related components

    b. Sweep module and related components

    c. All annual maintenance requirements – two (2) scheduled maintenance calls per year

4. This agreement shall be in effect for a period of five (5) years. Time will be measured in calendar years from the "In Service" date.

5. Bruce shall be fully responsible for transporting to and from your facility, at no cost to you, for any repairs or maintenance required if said repairs or maintenance cannot be completed at your site.

6. This proposal is based on a maximum average annual usage of the sweeper equipment of 650 engine hours per year. An hourly charge of $104 will be invoiced for hours exceeding 650 engine hours per year.

7. Bruce shall guarantee that the equipment purchased under this contract will be available for operation at least 95% of normal work days. Bruce shall guarantee that the equipment purchased under this contract will not be out of service for more than three (3) consecutive, normal work days for sweep module issues and five (5) consecutive, normal work days for engine related issues.

8. Equipment availability shall apply to equipment put out of service due to faulty parts, components, or equipment design which render the unit unable or unsafe to perform those operations for which the unit is designed. After inspection, The City of Reedsburg supervising personnel, in conjunction with a Bruce Principal, will determine if the unit is inoperable or unsafe. Equipment availability shall not apply to equipment during routine maintenance or equipment put out of service due to theft, vandalism, accident, City of Reedsburg personnel negligence or act of God.

9. The unit will be considered out of service starting the first normal work day, following Bruce notification by The City of Reedsburg, that the unit is inoperable or unsafe and requires repair. Therefore, the downtime clock will start at the beginning of the first normal work day, following such notification. The City of Reedsburg's Fleet Manager will notify the Bruce Principal during normal working hours of a unit that is out of service and requires repair. The unit will be considered in service (operational) starting the first normal work day following the completing of the repair and/or return of the repaired unit. Therefore, the downtime clock will stop at the beginning of the first normal day following the repair completion or return of the repaired unit.

10. Equipment availability or in-service percentage (uptime) will be computed by the City at the end of each 100 consecutive, normal work day period, beginning from the in-service date, using downtime increments of normal work days. The City will use the following formula to compute equipment availability at the end of each 100 consecutive, normal work day period: *Equipment Availability =[(100 Days – Downtime)/100 Days] x 100%.*

11. Bruce will credit The City of Reedsburg a daily amount of equal to 1/365th of the annual charge for each normal work day required to provide 95% availability in the event a replacement unit is not available.

12. Bruce will provide a relief unit should repair downtime be more than three (3) consecutive normal workdays for sweep module issues and five (5) consecutive normal workdays for engine related issues. All costs associated with securing and delivering the relief unit shall be at Bruce's expense, with no cost to the City.

13. This guarantee shall be in effect for a period of five (5) years. Time will be measured in calendar years from the in service date and engine hours will be recorded on the electric, solid state hour meter provided with the unit.

14. The City of Reedsburg is responsible for payment of Title and Licensing fees, where applicable.

15. Rates: $5000 annual in advance. This amount may be included in the equipment lease payment if financed through a Dealer approved institution.

REPURCHASE AGREEMENT

This Repurchase Agreement (the "Agreement") is entered into as of this ___ day of _____ , _____ by and between Bruce Municipal Equipment, a Wisconsin corporation, with its principal place of business at N60 W15835 Kohler Lane, Menomonee Falls, WI 53051 ("Dealer") and City of Reedsburg, WI ("Lessee").

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Dealer and Lessee hereby agrees as follows:

AGREEMENT

1. **Repurchase**
   Upon expiration of the Usage Period of five (5) years, should the Lessee have successfully executed the Total Cost of Ownership Agreement for consecutive years beginning in year one (1) through year five (5), Dealer will then repurchase the Pelican NR Waterless Sweeper at a guaranteed price listed in Exhibit B. Should the Lessee not successfully execute the provisions of this Total Cost of Ownership Agreement for consecutive years beginning in year one (1) through year five (5) the Repurchase Agreement may then be deemed null and void by the Dealer.

2. **Delivery**
   Dealer shall obtain possession of and deliver Vehicle for repurchase to Dealer's location set forth above or such other location as Dealer may designate. The date of delivery of the Vehicles to such location shall be the "Delivery Date".

3. **Price**
   The price of the repurchased Vehicle (the "Repurchase Price") shall be sixty-nine thousand dollars ($69,000.00) as set forth in Exhibit B attached hereto.

4. **Title**
   Title for each Vehicle will be sent to Dealer or its authorized representative within ten (10) business days of receipt by Lessee of the Repurchase Price as defined above, in good funds. Title to each Vehicle shall be free and clear of any liens or encumbrances.

5. **Transportation Charges**
   Dealer shall be responsible for arranging transportation of each vehicle for delivery to the address set forth above or other location designated by Dealer as provided herein.

6. **Sole Parties**
   This Agreement is made exclusively for the benefit and solely for the protection of the Dealer and Lessee.

7. **Binding Effect and Amendment**
   Lessee shall have no right to assign any of the Lessee's rights hereunder without the prior written consent of Dealer in its reasonable discretion. This Agreement shall be binding upon the parties hereto and their successors and permitted assigns. This Agreement may be amended, altered or changed only by an instrument in writing signed and approved by Dealer and Lessee.

8. **Applicable Law**
   This Agreement shall be governed by and construed in accordance with the substantive laws of the State of Wisconsin without regard to conflicts of law principles.

9. **Counterparts**
   This Agreement may be executed in one or more counterparts, each of which shall be an original, but all of which constitute one and the same instrument. Furthermore, the parties agree that this Agreement may be executed and delivered by means of facsimile and that any such faxed signature shall be effective and binding on the parties so signing.

10. Entire Agreement

This Agreement, the Assignment, and the exhibits attached hereto and thereto, respectively, constitute the entire Agreement of Dealer and Lessee concerning the transactions contemplated by this Agreement and supersede and cancel any and all previous negotiations, arrangements, agreements, understandings or letters of interest or intent.

11. Severability

Every provision of this Agreement is intended to be severable. If any term or provision hereof is declared by a court of competent jurisdiction to be illegal, invalid or unenforceable for any reason whatsoever, such illegality, invalidity or unenforceability shall not affect the balance of the terms and provisions hereof, which terms and provisions shall remain binding and enforceable.

12. Payment

Full payment by Dealer of the amount of the Repurchase Price determined pursuant to Section 3 hereof shall be made within three (3) business days following the Delivery Date of the Vehicles to Dealer. In the event Dealer fails to timely pay the Repurchase Price for any Vehicle in full, Dealer shall pay interest on the unpaid amount of such obligation at the "Prime Rate" in effect on the date that payment of the Repurchase Price was due from the date payment of such amount was due through the date such the amount paid in full. The "Prime Rate" shall mean the rate published in The Wall Street Journal described therein as the base rate on corporate loans at large U.S. money center commercial banks, as such rate may vary from time-to-time. If such base rate is expressed in a range in said publication, the higher rate of the range shall apply. In the event The Wall Street Journal ceased to publish such base rate, then Buyer shall designate a similar source for such base rate. The "Prime Rate" applicable to any unpaid repurchase obligation of Dealer shall be determined initially as of the date payment of such obligation was due and shall be adjusted thereafter on the last business day of each calendar mouth and shall serve as the basis for establishing the rate of interest accruing on such unpaid amount for the next succeeding calendar month.

13. Notices

Any notice, consent, request or other communication required or permitted to be given hereunder shall be in writing and shall be delivered by (a) personal delivery, (b) nationally recognized overnight delivery service, (c) registered or certified mail, return receipt requested, postage prepaid, (d) telecopier or facsimile machine, or (e) e-mail to the parties as follows (as elected by the parties delivering such notice).

If to Dealer: Bruce Municipal Equipment, LLC

Attention: Tyler Gage
Address: N60 W15835 Kohler Ln
City, State, Zip: Menomonee Falls, WI 53051
Fax number: (262) 252-3955
E-mail: tgage@bruceeq.com

If to Bank: City of Reedsburg, WI

Attention: Steven Zibell
Address: PO Box 490
City, State, Zip: Reedsburg, WI 53959
Fax number: (608) 524-8458
E-mail: szibell@ci.reedsburg.wi.us

All notices and other communications shall be deemed to have been duly given on (a) the date of delivery if personally delivered, (b) the day after delivery to the service if by nationally recognized overnight delivery service, (c) three days following posting if delivered by mail, or (d) on the date a copy is delivered by telecopier or facsimile machine or € at the time received by the recipient if delivered by e-mail, whichever shall first occur. Any party may change its address or other contact information for purposes hereof by notice to the other party given in accordance with the provisions hereof.

WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the day and year first above written.

LESSEE

City of Reedsburg, WI
PO Box 490
134 S. Locust Street
Reedsburg, WI 53959

Signature/Date: _____

Name: _____

Title: _____

DEALER

Bruce Municipal Equipment
Ben Schroeder
N60 W15385 Kohler Lane
Menomonee Falls, WI 53051

Signature/Date: _____

Name: Ben Schroeder

Title: District Sales Representative

EXHIBIT B

Year	Chassis	MODEL	[redacted]	Body Serial Number	Repurchase Amount
2016	Elgin	NR	[redacted]	NR20886	$69,000

TOTAL COST OF OWNERSHIP AGREEMENT

The intent of this agreement is to describe special terms and conditions for City of Reedsburg, WI to lease, with vendor maintenance, an Elgin Pelican NR Waterless street sweeper. The proposal is written to insure that equipment operated by you will provide the lowest total cost during its useful life while ensuring the equipment retains its value for Bruce Equipment to meet the agreed upon buy back provisions contained in the document.

DEFINITIONS:

- The terms "you" and "City" shall mean the City of Reedsburg, WI.
- The term "Bruce" shall mean Bruce Municipal Equipment, the dealer who represents the manufacturer of the equipment being proposed.
- The term "Fleet Management" shall mean Steven Zibell or his designated representative, wherein the equipment will be operated and maintained.
- The term "Bruce Principal" shall mean the principal person or his/her designated representative of Bruce, whom this contract shall apply.
- The term "normal work day" shall mean a day which falls on or between Monday and Friday of the calendar week, 52 weeks a year, excluding holidays. A list of all city holidays shall be supplied to Bruce from you upon award of this contract.
- The term "normal working hours" shall mean the time period of a normal workday when The City of Reedsburg's main equipment shop and/or maintenance facility is normally open for operation. You shall supply Bruce with this information upon award of this contract.
- The term "in service date" shall mean the date The City of Reedsburg places the unit into operation. The City of Reedsburg will notify the Bruce Principal of the in service date.
- The term "downtime" shall mean the period of time measured in normal work days that the unit is unable or unsafe to perform those operations for which the unit was designed.

Jeff Tibbetts
Regional Vendor Finance Manager
Merchants Bank Equipment Finance
7600 Parklawn Avenue, Suite 384
Edina, MN 55435

cell: (612) 251-1037
fax: (855) 815-2660
email: jtibbetts@merchantsbank.com

Finance amount = **$255,350.00** (includes $350 doc fee)

5 year muni lease w/ balloon @ 3.30%
Balloon = $69,000.00
Annual payments - 2016 - $42,002.82 - payment due at closing
2017 - $42,002.82
2018 - $42,002.82
2019 - $42,002.82
2020 - $42,002.82
2021 - $69,000.00 - final balloon payment

Includes All Cost.

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STAFF REPORT **AGENDA ITEM:** III-C

To: Mayor and Common Council
Finance Committee
Prepared By: Timothy M. Becker, Chief of Police
Through: Stephen P. Compton, City Administrator
Date of Meeting: January 9, 2017

Subject: Authorize Wage Market Adjustment for Communications Center Employees

BACKGROUND AND REQUEST

The Common Council is being requested to review and authorize a market adjustment for the Communications Center Employees, effective on the next pay period.

ANALYSIS

Since 2011 the Communications Center has lost seven employees who have left for employment that offered increased pay. Most currently, two dispatchers have left at the same time causing a severe manpower issue for the department requiring the remaining employees to go to 12-hour shifts for coverage. We are in the hiring process and once candidates are identified and hired, they work through a 3 month training process. Due to our shortage, we have to close our reception desk which also provides DMV registrations. The DMV center provides between $15,000 and $20,000 of revenue to the City annually, which will now be significantly reduced. Currently the City offers $16.60 to start for the Dispatch position as compared to Sauk County Sheriff, who offers $20.77 to start. As you can see we are at a significant disadvantage as far as securing and retaining qualified candidates. I have attached a spreadsheet that further illustrates my concerns (see below).

STAFF RECOMMENDATION

Staff recommends approval of an "across the board" market increase of $2.00 per hour and an implementation of a five-year step program (see below). The total of this increase is $19,968 and can be absorbed into the current Police/Communications budget with no further allocation necessary.

ATTACHMENT

- 2017 Communications Center Wages Analysis
- Resolution 4268-17 – 2017 Communication Center Wages

City of Reedsburg
134 South Locust Street, P.O. Box 490
Reedsburg, WI 53959
Ph. 608-524-6404 Fax. 608-524-8458
www.reedsburgwi.gov

2017 Communications Center Wages Analysis

Requested Communications Center Rate Increases - 2017

Employee	Title	2016	2017	Flat Inc	2017 Adjustment
Christine Blood	Comm Supervisor	$25.50	$25.88	$2.00	$27.88
Diane Fry	Civilian Support Specialist	$19.47	$19.76	$2.00	$21.76
Lynn Petersen	Reception/DMV	$19.47	$19.76	$2.00	$21.76
Dorine Helm	Telecommunicator	$19.16	$19.45	$2.00	$21.45
Melissa Honer	Telecommunicator	$17.17	$17.43	$2.00	$19.43
Sandy Milewski	Telecommunicator	$17.08	$17.34	$2.00	$19.34
Daniel Meinhardt	Telecommunicator	$17.08	$17.34	$2.00	$19.34

Starting Wages: (taken from current postings - Lowest to highest)

Reedsburg PD	$ 16.60
Fort Atkinson PD	$ 17.54
Wis Dells PD	$ 18.11
Germantown PD	$ 18.27
Walworth County	$ 19.23
LaCrosse County	$ 19.68
Columbia County	$ 19.87
Sauk County	$ 20.77
Greenfield PD	$ 22.20

Proposed Scale:

Year 1	Year 2	Year 3	Year 4	Year 5
$17.40	$18.50	$19.58	$20.67	$21.76
	$1.10	$1.08	$1.09	$1.09
			1.50%	

2017 Payroll

PUBLIC SAFETY		COMMUNICATIONS - RECORDS		Current	New	Base	New Base	New Hrly Rate
			Dept	Hourly	Hourly	Salary	Salary	
	Chris Blood	Comm Supervisor	5256	25.50	25.75	53,040.00	53,560.00	25.75
	Diane Fry	Civilian Support Spec	5256	19.47	19.76	40,497.60	41,100.80	19.76
	Lynn Petersen	Recepionest	5256	19.47	19.76	40,497.60	41,100.80	19.76
	Dorine Helm	Dispatcher	5256	19.16	19.45	39,852.80	40,456.00	19.45
	Melissa Honer	Dispatcher	5256	17.43	17.69	36,254.40	36,795.20	17.69
	Sandy Milewski	Dispatcher	5256	17.34	17.60	36,067.20	36,608.00	17.60
	Dan Meinhardt	Dispatcher	5256	17.34	17.60	36,067.20	36,608.00	17.60
1.50%			Adjusted	New				
New	Base	Dollar	New	Base	2017	%		
Hourly	Salary	Salary	Hourly rate	Salary Cng	Add Cost	Increase		
25.75	$ 53,560.00	$ 2.00	27.75	57,720.00	4,160.00	7.77%		
19.76	$ 41,100.80	$ 2.00	21.76	45,260.80	4,160.00	10.12%		
19.76	$ 41,100.80	$ 2.00	21.76	45,260.80	4,160.00	10.12%		
19.45	$ 40,456.00	$ 2.00	21.45	44,616.00	4,160.00	10.28%		
17.69	$ 36,795.20	$ 2.00	19.69	40,955.20	4,160.00	11.31%		19,968.00
16.60	$ 36,608.00	$ 0.80	17.40	36,192.00	(416.00)	-1.14%		
16.60	$ 36,608.00	$ 0.80	17.40	36,192.00	(416.00)	-1.14%		

RESOLUTION

FILE NO. 4268-17

RESOLUTION TO AUTHORIZE INCREASE TO COMMUNICATION CENTER WAGES

WHEREAS, the Finance Committee has reviewed a recommendation from the Personnel Committee regarding Communications Center Employees; and

WHEREAS, Resolved, by the Common Council of the City of Reedsburg, Sauk County, Wisconsin:

That the following Wage Market Adjustment is approved as listed in section 1.

SECTION 1:

The current Police Communication Center staff shall receive a market wage adjustment of $2.00 at the beginning of 2017 and include this into the approved 2017 Program and Financial Plan. The costs shall be absorbed into the approved Police Department Budget.

SECTION 2:

A five-year step program is approved for Communications Center Employees as listed:

Year 1	Year 2	Year 3	Year 4	Year 5
$17.40	$18.50	$19.58	$20.67	$21.76

ADOPTED on this 9th day of January, 2017.

_____
David G. Estes, Mayor

_____
Jacob Crosetto, City Clerk-Treasurer

Respectfully Submitted:

The above resolution has been authorized by the governing body of the City of Reedsburg by Resolution No. 4268-17, dated January 9, 2017.

Date Passed: January 9, 2017

Vote: _____

City of Reedsburg
134 South Locust Street, P.O. Box 490
Reedsburg, WI 53959
Ph. 608-524-6404 Fax. 608-524-8458
www.reedsburgwi.gov

STAFF REPORT

AGENDA ITEM: IV-A

To: Mayor and Common Council
Prepared By: Brian Duvalle, Planning and Building
Through: Stephen P. Compton, City Administrator
Date of Meeting: January 9, 2017

Subject: Boys & Girls Club Lease: 300 Vine St (old hardware store building)

BACKGROUND AND REQUEST

The CDA received requests last July to use the former hardware store. The Boys & Girls Club (the Club) was approved as follows in July and December respectively:

- *Karen DeSanto reviewed the mission and activities of the Club. They are looking for space from 3-7PM, several days per week for youth ages 7-18. They are about 6 months from being ready.*

- *Motion by Kaney, seconded by Schulte to approve moving forward and future open discussion with the Boys and Girls Club when they are ready to present more information.*
  - *Motion Approved*

- *Tim Becker stated the Club is ready to move forward with lease negotiations with the City. The Club is requesting to split the HVAC costs (roughly $36,000) with the City in exchange for a six-year, rent-free lease. They would pay $300/month same as Rhinos Wrestling is currently doing. The Club would handle any sub-lessees. Their fundraising goal has been met with the help of the $75K Carrig match.*

- *Motion by Hull, seconded by Schulte to approve a six-year, rent-free agreement contingent on the Club raising the necessary funds and the Common Council approving the extra funds needed for the HVAC system.*
  - *Motion Approved*

ANALYSIS

As stated last July, the Club has much fundraising to do, and they have now raised much of that funding. Nonetheless, there are still many costly upgrades that are needed to the building to make it occupiable that may be prohibitive for the Club. One such item is the HVAC. The current quote to upgrade the HVAC system is over $36,000. Currently there is only one working furnace which is insufficient to heat the building. The Club sought half the HVAC costs from the City. Instead they requested they fund the entire HVAC with the City subsidizing up to $20,000 towards rent.
So along with the HVAC the Club proposes the following as part of a legal lease agreement:

- The Club requests a six-year time frame (Negotiations to continue the lease to start at year 5).

- The Club would like the ability, upon approval, to sublease (e.g. Rhinos Wrestling).

Connect With Reedsburg

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- The Club would be responsible for interior remodeling, including State Plan submittal.
- The Club would abide by the standard insurance requirements.
- The Club or City would have a 90-day notice to vacate or sooner upon both parties agreeing.
- The Club to be responsible for *75% of the utilities (Electric, Gas and Water). An annual true up review on Utilities would be done each June.

  *The True Up would be done the end of June each year looking back over The previous six month of utility bills (Electric, Gas and Water). This True up period is requested to make adjustment in utilities reimbursements due to the City as the costs at this time are only estimated

- The City to be responsible for maintenance of the parking lot. (Trash and Snow Removal)
- The Club to provide Property Insurance and cross insure the City (CIVMIC Standard)

FINANCIAL IMPACT

At the present time the City/CDA has spent an estimated $10,000 to prepare the building for use under the limited six month building inspections approval.

In preparing the old hardware building for use under a six year lease the HVAC system must be updated.

The CDA at the last meeting approved paying for one-half of the HVAC costs approximately $18,500.

The Boys and Girls club is looking to pay the remaining half of the HVAC costs or $18,500. The Boys and Girls club would like to use the $18,500 amount as an off set to facility rent for a period of five years ($18,500 / $300 per month = 67 month or 5.14 years) The Boys and Girls club has indicated that they would pay the remaining cost in support of changing the HVAC and making the building useable for the Club programs.

If the Boys and Girls Club did not assist in the remaining costs for the facility the CDA/Council would have to approve increased budget amounts to cover the remainder of the HVAC installation.

STAFF RECOMMENDATION

The plan would be for the Club to collaborate with the other City Departments as part of their future expansion. The Club would use the old hardware building until then and possibly be able to re-use items (plumbing fixtures, HVAC, etc) in any expansion or addition.

Staff recommends approving the Boys and Girls Club Six-Year Lease with the terms as listed and authorizes the Mayor or City Administrator to sign the lease.

ATTACHMENTS

Schlieckau Proposal dated 10/19/16

Boys and Girls Six Year Lease

City of Reedsburg
134 South Locust Street, P.O. Box 490
Reedsburg, WI 53959
Ph. 608-524-6404 Fax. 608-524-8458
www.reedsburgwi.gov

STAFF REPORT **AGENDA ITEM:** IV-B

To: Mayor and Common Council
Prepared By: Brian Duvalle, Planning/Building
Thru: Stephen P. Compton, City Administrator
Date of Meeting: January 9, 2017

Subject: Homestead Acres - Negotiation to Sell Lots

BACKGROUND AND REQUEST

Habitat for Humanity received another grant for 10 USDA houses. Five are being built in Baraboo this year and the plan is to build five in Reedsburg in 2017. The CDA approved purchase of two lots in December 2015 with the hopes that Habitat for Humanity would find families to build on them.

ANALYSIS

At this time, Habitat for Humanity is still working in finding five eligible families to build on the lots. In the meantime, the City bought two lots, platted them into five new lots, and rezoned them overall to R-2 Residential. The plan is to sell them to Habitat for Humanity the properties for $6000.00 each, same as they paid for the five lots in Eastridge Subdivision in 2014.

We later discovered that there is no sanitary sewer in the street. Discussions with Habitat led to the idea of installing a private sewer that the lot owners would maintain. However, the City could pay for installation of the sewer in the street and special assess the lots. That would require additional negotiations with Habitat to pursue a Development Agreement after they have purchased the property.

FINANCIAL IMPACT

The sale of the five lots would provide $30,000 in revenue. The completion of either a private sewer or the installation of a public sanitary sewer into North Grove Street has been presented to Habitat for Humanity at a meeting in December. The installation of a public sewer would be approximately $40,000 and would be completed by the Public Works Department. To assist in funding the installation a Development Agreement would be establish and a special Assessment under Wisconsin Statute Section 66.60 would set in motion a repayment plan estimated annually at $800.00 for ten year per lot

STAFF RECOMMENDATION

Staff requests the approval to move forward in negotiating the final sale of the lots to Habitat for Humanity. Authorize the sales documents to be completed and if substantially the same terms authorize the Mayor or the City Administrator to setup the closing through the City Attorney's office.

ATTACHMENTS:

- Homestead Acres Plat

CC: Project File: Homestead Acres

Kurt Schlieckau Heating & Cooling LLC

S6960 County Rd PF
North Freedom, WI 53951
608-522-HEAT

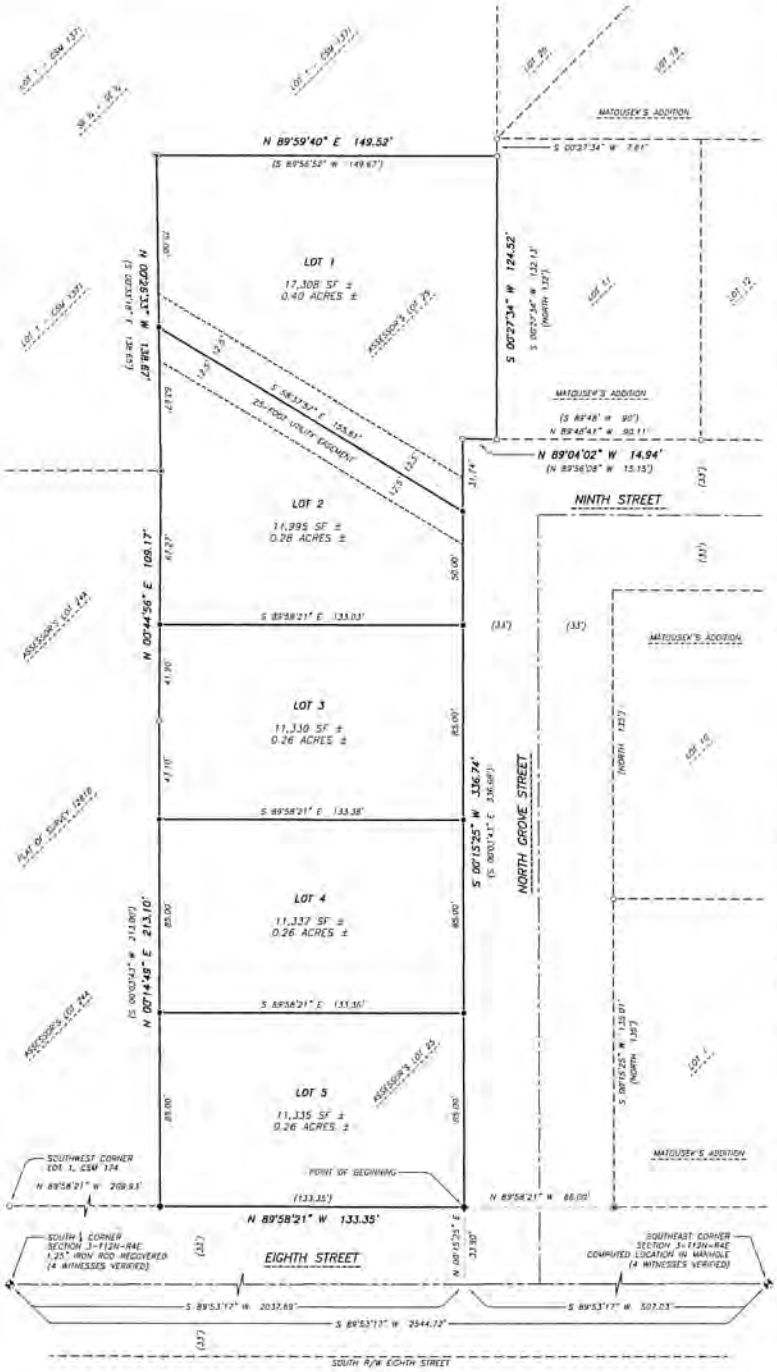
Proposal

Date
10/19/2016

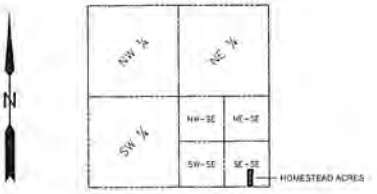
Name / Address
Friede & Associates LLC PO Box 248 Reedsburg, WI 53959

Project

Description	Total
Boys and Girls Club	
NOTE; the existing HVAC equipment in the back room is condemned We can reuse some of the old duct work The existing Luxaire furnace and A/C in the of the front of building is operational but has a noisy vent assembly that should be replaced. and the venting and condensate needs to be corrected .	
Removal of the old HVAC equipment in the back 2, Carrier gas furnaces #SC5A140S24-20, 95%, 140,000 BTU 2, Carrier condensing units #24ABB360A0N3, 5 TON, 13 SEER 2, Carrier cased coils 2, economizers 2, bath fans Duct work Gas piping 1, Sterling unit heater #GG045, 45,000 BTU State plans and submittal Balancing	36,000.00
Required work on the existing Luxiare system New vent assemble for the existing Luxair gas furnace Correcting the venting and condensate piping	800.00
Wisconsin sales tax and Sauk County	0.00
Total	$36,800.00



LOCATION SKETCH
SECTION 3 - T12N - R4E
SCALE: 1" = 2000 FEET ±



HOMESTEAD ACRES

A SUBDIVISION PLAT
BEING REMNANT ASSESSOR'S LOT 25,
ASSESSOR'S PLAT OF THE CITY OF REEDSBURG,
LOCATED IN THE SE¼-SE¼,
SECTION 3, TOWN 12 NORTH, RANGE 4 EAST,
CITY OF REEDSBURG, SAUK COUNTY, WISCONSIN

LEGEND

- P.L.S.S. CORNER DESCRIBED
- 2.50" O.D. IRON PIPE FOUND
- 0.75" O.D. IRON ROD FOUND
- 1.25" X 18" IRON ROD PLACED 4.17 POUNDS / LF MINIMUM WEIGHT
- 0.75" X 18" IRON ROD PLACED 1.50 POUNDS / LF MINIMUM WEIGHT
- (XXX) RECORDED DATA OR INFORMATION

BEARINGS SHOWN UPON THIS PLAT ARE REFERENCED TO THE SOUTH LINE OF THE SOUTHEAST ONE-QUARTER OF SECTION 3, TOWN 12 NORTH, RANGE 4 EAST, BEARING S 89°53'17" W, AS RELATED TO THE WISCONSIN COORDINATE REFERENCE SYSTEM (WISCRS), FOR SAUK COUNTY, NAD 83 (1997 ADJUSTMENT)

GRAPHIC SCALE
1" = 30 FEET HORIZONTALLY

0 30 60 90

SURVEYOR'S CERTIFICATE

I, Matthew M. Flius, Wisconsin Professional Land Surveyor Number 2185, hereby certify that in full compliance with the provisions of Chapter 236 of the Wisconsin Statutes and the subdivision regulations of the City of Reedsburg, and under the direction of the City of Reedsburg, a Municipal Corporation, I have surveyed, divided and mapped the plat of HOMESTEAD ACRES; that such plat correctly represents all exterior boundaries and the subdivision of the land surveyed; that the lands being platted are described upon Document Number 1124367 in the office of the Register of Deeds for Sauk County, Wisconsin and are located in the SE¼-SE¼ of Section 3, Town 12 North, Range 4 East, City of Reedsburg, Sauk County, Wisconsin, containing 1.45 acres of land, more or less, described as follows:

Commencing at the southeast corner of Section 3, Town 12 North, Range 4 East; thence S 89°53'17" W, a distance of 307.03 feet along the south line of the southeast one-quarter of Section 3; thence N 00°15'25" E, a distance of 33.90 feet along the southerly extension of the westerly right-of-way line of "North Grove Street" to the intersection with the northerly right-of-way line of "Eighth Street" and the POINT OF BEGINNING;

Thence N 89°58'21" W, a distance of 133.35 feet along the northerly right-of-way line of "Eighth Street"; thence N 00°14'49" E, a distance of 213.10 feet along the west line of Assessor's Lot 25; thence N 00°44'56" E, a distance of 109.17 feet along the west line of Assessor's Lot 25; thence N 00°36'33" W, a distance of 138.87 feet along the west line of Assessor's Lot 25; thence N 89°59'40" E, a distance of 149.52 feet along the north line of Assessor's Lot 25 to the west line of Lot 11 of Matousek's Addition; Thence S 00°27'34" W, a distance of 124.52 feet along the west line of said Lot 11 to the northerly right-of-way line of "Ninth Street"; thence N 89°04'02" W, a distance of 14.94 feet along the northerly right-of-way line of "Ninth Street" to the westerly right-of-way line of "North Grove Street"; thence S 00°15'25" W, a distance of 336.74 feet along the westerly right-of-way line of "North Grove Street" to the POINT OF BEGINNING.

The Excelsior Group, LLC — Date
Matthew M. Flius
Wisconsin Professional Land Surveyor Number 2185

1326 Amber Court
Reedsburg, Wisconsin 53959

Phone: (608) 356-9131
Mobile: (608) 381-6862
Fax: (866) 846-3055
Web: www.eg-wi.com

** REVIEW COPY **

OWNER'S CERTIFICATE OF DEDICATION

The City of Reedsburg, Wisconsin, a Municipal Corporation duly organized and existing under and by virtue of the laws of the State of Wisconsin, as owner, does hereby certify that it has caused the land described on this plat to be surveyed, divided, mapped, and dedicated as represented on this plat.

The City of Reedsburg, Wisconsin does further certify that this plat is required by s.236.10 or s.236.12 to be submitted to the following for approval or objection:

Approving Authorities:

City of Reedsburg, Wisconsin

Objecting Agencies:

Wisconsin Department of Administration

IN WITNESS WHEREOF, the City of Reedsburg, Wisconsin has caused these presents to be signed by David Estes, its Mayor and Stephen Campion, City Administrator, of Reedsburg, Wisconsin, on this _____, day of _____, 2016.

In the presence of:

The City of Reedsburg, Wisconsin

David Estes, City of Reedsburg, Wisconsin Mayor — Date

Stephen Campion, City of Reedsburg, Wisconsin Administrator — Date

STATE OF WISCONSIN)
SAUK COUNTY) SS

Personally came before me this _____ day of _____, 2016, David Estes, Mayor and Stephen Campion, Administrator of the above named Municipal Corporation, to me known to be the persons who executed the foregoing instrument, and to me known to be such officials of said City of Reedsburg, Wisconsin, and acknowledged that they executed the foregoing instrument as such officers as the deed of said Municipal Corporation, by its authority.

(Notary Seal) _____

Notary Public, _____, Wisconsin

My commission expires _____

CITY OF REEDSBURG APPROVAL

Resolved, that the plat of HOMESTEAD ACRES, in the City of Reedsburg, Sauk County Wisconsin is hereby approved by the Reedsburg Common Council this _____ day of _____, 2016.

David Estes, City of Reedsburg, Wisconsin Mayor — Date

I hereby certify that the Reedsburg Common Council approves the foregoing this _____ day of _____, 2016.

Stephen Campion, City of Reedsburg, Wisconsin Administrator — Date

CERTIFICATE OF CITY TREASURER

STATE OF WISCONSIN)
SAUK COUNTY) SS

I, Jacob Crosetto, being the duly appointed, qualified and acting City Treasurer of the City of Reedsburg, Sauk County, Wisconsin, do hereby certify that in accordance with the records in my office, there are no unpaid taxes or unpaid special assessments as of _____, 2016 on any of the land included in the plat of HOMESTEAD ACRES.

Jacob Crosetto, Treasurer — Date
City of Reedsburg, Wisconsin

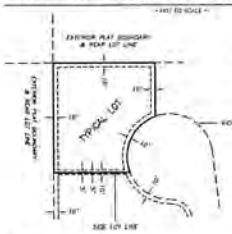
CERTIFICATE OF COUNTY TREASURER

STATE OF WISCONSIN)
SAUK COUNTY) SS

I, Elizabeth Geoghegan, being the duly elected, qualified and acting treasurer of Sauk County, Wisconsin, do hereby certify that the records in my office show no unredeemed tax sales and no unpaid taxes or special assessments as of _____, 2016 affecting the lands included in the plat of HOMESTEAD ACRES.

Elizabeth Geoghegan, Sauk County Treasurer — Date

TYPICAL UTILITY EASEMENT DETAIL



ALL LOTS WITHIN THIS SUBDIVISION PLAT ARE SUBJECT TO UTILITY EASEMENTS AS SHOWN BELOW FOR THE BENEFIT OF THE CITY OF REEDSBURG AND OTHER UTILITIES SERVING THE AREA.

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20____

Department of Administration

REGISTER OF DEEDS

SHEET 1 OF 1

City of Reedsburg Memo

To: Common Council

From: Steven T. Zibell and Airport Commission

Date: 12/22/2016

Re: New Airport Manager

We have some changes in 2017 with our Airport. Britt Solverson has resigned as Airport Manager due to another job opportunity with an airline. Britt stated he doesn't have the time to commit fully to our Airport and he thought it would be best to move on. The Airport Commission along with Britt Solverson discussed options for a new manager and who if anyone could fill his shoes. Tom Parker has worked under Britt for the last five or more years and has plenty of airport knowledge and has already been doing most of the day to day activities and maintenance. I also thought Tom would be an easy transition since he already has a working relationship with City staff and has knowledge of our airport.

One big change the Commission has done is the City will purchase fuel and benefit from another revenue stream. We have a potential of bringing in $4,500 or more in revenue.

If you have sometime and are driving by the airport please stop by and introduce yourself to Tom and I'm sure he would be more than happy to give you a quick tour.

Thanks

City of Reedsburg
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Reedsburg, WI 53959
Ph. 608-524-6404 Fax. 608-524-8458
www.reedsburgwi.gov

MEMODANDUM

To: Mayor and Common Council
Prepared By: Steve Zibell, Public Works Director
Through: Stephen P. Compton, City Administrator
Date of Meeting: January 9, 2017

Subject: City Hall – Improvement Report

In 2006 the Mayor and City Council undertook a space planning review completed by MSA on the City Hall Campus proposing improvements under a multi-year project. The first phase cost was approved of the total complete $2.5 million projects. This project hit many starts and stops along the way. The original project was never completed as envisioned in the study session: A major cost was the installation of an elevator system and renovation of the upstairs bathrooms.

The Public Works Department continued to work on solutions on a self-help level to reduce but update and improve the internal City Offices.

2011: New window treatment and counter tops in the City Hall reception area.
2012: Replaced all light fixtures, City Hall, Recreation Center and Old Library.
2013: Replaced ceiling tiles and insulation in the old. Replaced flooring in City Hall lobby area and Mayor's office.
2014: Replaced ceiling tiles in City Hall upstairs only. New Handicap bathrooms in RecreationCenter were mandated by the Wisconsin Voter Commission (Polling Place).
2015: The plan was again started to move Council Chambers/Court Room into the old Library space. The original design looked at moving the City Council/Court Horseshoe from the City Hall center space to the south wing of City Hall. This plan was started and stopped several times, like all updates based upon public works staff sharing time based upon street maintenance and rehab programs.

2016:
Finally the consultant which had done the original review from MSA was engaged to discuss how to save money in the rehab program without requiring a "State Plan" approval. This consultant provided the Public Works Director/City Engineer and the City Planner/Building Inspector with recommendations.

In early 2016 after some false starts the Public Works Director provided a changed plan to the Public Works Committee to rebuild the City Council/Court chamber in the present location. After that approval Public Works Office upgrades in the south wing area were completed. New lighting, carpeting and coordination of the Public Works Office space, computers, printers and plotter movements. Over the months of June to December 2016 the remodeling of the City Council Chamber was started with reconditioning the Council/Chamber Horseshoe. The new cabinet material, table tops, a City Clerk-Treasurer location, electrical and public address system and video/public address recording system.

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Cost as of the end of 2016 is well under the first phase approved amount of $750,000.

2017:
In 2017 we will be looking to add a Council Chamber Camera system to be able to allow for recording Council, Planning Commission and Court sessions as needed. Additionally, a digital reader will be acquired for placement in the room to project paper documents and maps onto the televisions.

Another project to be completed is refurbishing the old "Carnegie Library" study area for use as Committee, support closed sessions and to house "Regional and Local - Historical Documents" (Located in the Basement) and create a general study room area to support the Library historical document gathering and imaging program.

Also the City General Offices – North Wing will be scheduled for adjustments to finish the lighting, new carpeting and completion of the Administrative Department open desk area cubicles.

Outside City Hall Grounds:

In the spring 2017, the grounds around City Hall will be reviewed. As a physical representation of our city government, it's important that City Hall provide a welcoming environment.

Under study for consideration are adjustments of the ADA Access ramp, (Use of a wheel chair – access lift system), flag placement, improved landscaping, walkways and lighting.

Update signage to help the public locate offices in the new areas (North Wing, Central Chambers, and South Wing) within the City Hall. A wall mounted 8 x 11 evacuation route map will be installed near the City Hall doors and exits to alert the public how to safety leave the offices.

FINANCIAL:

A detail cost of the expenses will be presented to the Public Works Committee in a wrap-up report.

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STAFF REPORT

AGENDA ITEM: VI-4

To: Mayor and Common Council
Prepared By: Brian Duvalle, Planning and Building
Thru: Stephen P. Compton, City Administrator
Date of Meeting: January 9, 2017

Subject: Monthly Building Permit Report

BACKGROUND AND REQUEST

On a routine basis the building inspector presents to the Common Council the actions of the proceeding monthly activity.

ANALYSIS

Description	Zoning Activity	Building Activity
Dec 2015	$0 value	$1,561,785 value
Dec 2016	$21,000 value	$137,270 value
Total Change	$21,000 value	$(1,424,515) value
Dec 2015	0 permits	14 permits
Dec 2016	1 permit	13 permits
Total Change	1 Permit	-1 Permit

STAFF RECOMMENDATION

Recommend the Monthly Building Permit Report be received and filed by the Common Council.

NOTE(S)

The number of permits was equal to the previous December; however the value was affected by the start of the new Country Club building in Dec 2015. The lone zoning permit last month was for a new electronic sign at True Value.

CC: Monthly Building Permit Report

Monthly Building Permit Report

Run Date: 12/31/2016 7:01 PM

Accessory Structure

Create Date	Reference No	Address 1	First Name	Last Name	PER_Description of Work	PER_Estimated Project Cost
12/12/2016	P007444-121216	210 Barbara Ann Dr.	Jennifer	Deitrich	Storage Shed	500.00
						Total Items: 500

Electrical

Create Date	Reference No	Address 1	First Name	Last Name	PER_Description of Work	PER_Estimated Project Cost
12/12/2016	P007442-121216	400 Vine Street	Lucas	Dederich	Remove/Replace Windows and existing wiring in upstairs of dwelling. New 200 AMP Services	5,000
12/12/2016	P007443-121216	2090 Ridgeview Heights	Ridgeview Hghts Ind Crp II		Temp. controlled storage building.	35,000
12/13/2016	P007445-121316	530 Charles St	Brandon	Pace	Replace breaker box with 200 amp service	1000
						Total Items: 41000

HVAC

Create Date	Reference No	Address 1	First Name	Last Name	PER_Description of Work	PER_Estimated Project Cost
12/7/2016	P007434-120716	195 E. Main Street	Megzhen	Wang	Heating & Cooling Hood Project for Kitchen	20,000
12/12/2016	P007443-121216	2090 Ridgeview Heights	Ridgeview Hghts Ind Crp II		Temp. controlled storage building.	35,000
						Total Items: 55000

Maintenance

Create Date	Reference No	Address 1	First Name	Last Name	PER_Description of Work	PER_Estimated Project Cost
12/7/2016	P007432-120716	543 Franklin Street	Roger	Gray	Window Replacement	11,000
12/12/2016	P007442-121216	400 Vine Street	Lucas	Dederich	Remove/Replace Windows and existing wiring in upstairs of dwelling. New 200 AMP Services	5,000
12/21/2016	P007453-122116	246 N Oak Street	Jesse	Arias	Re-roof	6000.00
12/30/2016	P007455-123016	101 W Main Street	Griff	Westerman	Re-roof building.	15,000
						Total Items: 37000

New Construction

Create Date	Reference No	Address 1	First Name	Last Name	PER_Description of Work	PER_Estimated Project Cost

New Construction

Create Date	Reference No	Address 1	First Name	Last Name	PER_Description of Work	PER_Estimated Project Cost
12/12/2016	P007443-121216	2090 Ridgeview Heights	Ridgeview Hghts Ind Crp II		Temp. controlled storage building.	35,000
						Total Items: 35000

Plumbing

Create Date	Reference No	Address 1	First Name	Last Name	PER_Description of Work	PER_Estimated Project Cost
12/12/2016	P007443-121216	2090 Ridgeview Heights	Ridgeview Hghts Ind Crp II		Temp. controlled storage building.	35,000
						Total Items: 35000

Remodeling/Alterations

Create Date	Reference No	Address 1	First Name	Last Name	PER_Description of Work	PER_Estimated Project Cost
12/7/2016	P007433-120716	437 N Walnut Street	TS Properties		New Kitchen and Windows. 200 Amp service	15,000
12/7/2016	P007435-120716	236 S. PRESTON	Ervin	Kempf	Replace deck Railing, interior trim, basement tuck -pointing. Install covers for outlet boxes and sub panel in garage.	1,500
12/20/2016	P007450-122016	749 N. Park Street	Roger	Steinhorst	Installation of Drain tile & Sump Pump	10,670.00
12/21/2016	P007451-122116	2004 Fawn Valley Ct.	Dawn	Schmitt	Remodel basement. Add electrical outlets, and walls for office.	6000
12/21/2016	P007452-122116	1042 6th Street	Paul & Cheryl	Schwarzenbart	Construct indoor water removal (tile) system	10,600
						Total Items: 43770

Zoning

Create Date	Reference No	Address 1	First Name	Last Name	PER_Description of Work	PER_Estimated Project Cost
12/30/2016	P007456-123016	100 Viking Drive	Dan	Martens	Electronic Sign on HWY 33 side of property.	21,000.00
						Total Items: 21000