

# **Minutes from the Community Development Authority**

June 16, 2015

6:00 Meeting called to order by Chair Alder Dave Moon

Present: Alder Megan Cowan, Mary Pelton, Adam Kaney, & Don Hull.

Absent: James Urban.

Also present: City Administrator Ken Witt & Brian Duvalle.

Motion by Cowan, seconded by Pelton to approve the 3/17/15 minutes.

Motion Approved

## **Consider lot purchases for future USDA houses – 941 8th St & 851 N Grove St.**

Witt stated that Habitat for Humanity is writing another USDA grant for five more houses and prefers to build them in Reedsburg. They should know by 9/30 if they are approved for the grant and by the end of the year if they can find five eligible families, otherwise Habitat would lose the grant funding. A property purchase offer from the City would contain contingencies reflecting that. Discussion was held on the City owning the lots for future housing if this opportunity falters and other projects that could be missed out on. Since the CDA does not have enough their budget currently, a request to Council is needed.

Motion by Cowan, seconded by Hull to approved moving forward with the following conditions:

1. Habitat receiving the USDA grant, and
2. Habitat finding five eligible families.

Motion Approved

## **Consider procedures for business incubator program.**

Kaney stated he was concerned about changes to the business plan and location of the approved incubator business. Witt stated that the changes were done based on the wording of the approval. Discussion was held on items to consider for possible future requests.

## **Review Annual Code of Ethics.**

No action taken.

## **Consider future uses of former Baraboo Concrete properties – 134 & 140 Eagle St.**

Discussion was held about the condition of the house. A roofing contractor is needed to replace the roof as it could be a safety hazard for students. Asbestos would also need to be removed. Discussion was held on costs to be incurred by the City.

Motion by Hull, seconded by Kaney to approve moving forward with the house project with the following conditions:

1. Request City Council for additional funds, and
2. Bring contractor bids back to CDA for approval.

Motion Approved

Discussion was held on the other lot, which the City should maintain ownership of as it fronts the 400 Trail. Discussion was also held on clean up, salt box storage, picnic table storage, a future business, and holding a neighborhood meeting onsite next month with public input.

Motion by Hull, seconded by Kaney to adjourn at 7:03.

Motion Approved

Respectfully submitted,

Brian Duvall  
Planner/Building Inspector