

# **Minutes from the Community Development Authority**

January 19, 2016

6:00 Meeting called to order by Alder Megan Cowan.

Present: Adam Kaney, Tiffany Schulte, Mary Pelton & Craig Braunschweig.

Absent: Alder Dave Moon & Don Hull

Also present: Administrator Ken Witt & Brian Duvall.

Motion by Pelton, seconded by Schulte to approve the 12/15/15 minutes.

Motion Approved

## **Consider distribution of Request for Proposal (RFP) for 140 Eagle St. The RFP will be used by the CDA to find a tenant to lease out retail space on the property.**

Witt stated that the City is looking for a business to cater to the 400 Trail, and the CDA will review proposals to see who best fits that criterion. Discussion was held on the seasonal use, storage, lease amount or profit sharing, wi fi, and liability insurance. The RFP will be sent to the three previous applicants and advertised on the website and most likely newspaper.

Motion by Kaney, seconded by Braunschweig to approve sending out the RFP.

Motion Approved

## **Update on CDA-approved projects.**

A Sauk County committee approved selling 525 Laurel St to the City for back taxes and now heads to the full board for approval. The five USDA lots are still in the process of being purchased.

Motion by Pelton, seconded by Kaney to adjourn at 6:18.

Motion Approved

Respectfully submitted,

Brian Duvall  
Planner/Building Inspector